

# Student Representative Council – Minutes

Wednesday 31<sup>st</sup> July 2013, 6pm, ANUSA Boardroom

## Attendance List:

### Executive

Aleks Sladojevic- President  
Tasman Vaughan– Vice-President  
Sophia Stanley– General Secretary  
Shan Verne Liew– Treasurer  
Olivia Clark – Social Officer  
Amy MacKinnon– Education Officer

### Departments

Taufiq Suraidi – International Officer  
William Mudford – Environment Officer  
Louise Stockton – Disabilities Officer  
Cianne So Yun Jeong – Queer\* Officer  
Brogan Goode – Indigenous Officer

### General Representatives

Eric Chan  
Vincci Lee  
Jess Bolton  
Milly Cooper

### College Representatives

Charlie Carroll- CBE  
Jennifer Darmody -CBE  
Caroline Skinner- CECS  
Laura Wey –Science  
Zaiga Thommon - Science  
Ruohan Zhao - CASS  
Melanie McLeod – CASS  
Antonija Kurbalija-COL  
Nick Horton -CAP

### Ordinary Members

Annika Humphreys  
Connor Drum

## Summary:

- All reports presented were passed.
- **Motion:** *To reverse the motion passed at the SRC meeting held on 28 May: "That the ANUSA Bus be sold", such that the ANUSA Bus can be raised as an Item for Discussion at the next Ordinary General Meeting held by the Association: **Passed***

## Item 1: Meeting Officially Opens and Apologies

Meeting Opens: 6: 07 pm

### 1.1 Acknowledgement of Country

The General Secretary acknowledged the traditional owners of the land.

### 1.2 Apologies

Apologies received from Mark Jehne, Lucy McFarlane, Stacey Little, Caroline Skinner, Sam Duncan, Beth Ritchies and Jess Bolton.

## Item 2: Minutes from the Previous Meeting including Matters Arising

**MOTION:** That the minutes from SRC 4 2013 be accepted.

Moved: Charlie Carroll

Seconded: Jess Bolton

**Motion: Passed**

## Item 3: Reports and Matters Arising

### 3.1 Executive Reports

#### 3.1.1 Presidents' Report (A.Sladojevic) [Reference A]

**Action point: Submission regarding CASS to be put on ANUSA Website.**

**MOTION:** That the President's Report be accepted.

Moved: Brogan Goode

Seconded: Ruohan Zhao

**Motion: Passed**

#### 3.1.2 Vice-President's Report (T.Vaughan) [Reference B]

**MOTION:** That the Vice-President's Report be accepted.

Moved: Taufiq Suraidi

Seconded: Charlie Carroll

**Motion: Passed**

#### 3.1.3 Treasurer's Report (S. Verne Liew) [Reference C]

- **Louise Stockton:** There is still a lot of money to be spent on the Welfare line of the Budget (Handout One). How do you advertise and promote the grants?
  - **Shan Verne Liew:** Grants are not widely advertised. People who need the grants are referred to ANUSA through the Counseling Centre, Colleges, and Student Assistance etc. Student Assistance is about to be re-launched so will see an increase again. Must note that a lot of students who come in for \$50 grants, therefore \$5000 divided by \$50 means there are many students who have benefited. Currently looking at other ways the money can be spend in regard to Welfare, for example Mental Health Training.
  - **Aleks Sladojevic:** Not many students came at the start of the year, however ANUSA has seen a huge spike in the number of students using ANUSA Student Assistance.
- **Taufiq Suraidi:** What has been the SEEF approval rate?
  - **Shan Verne Liew:** 10% how ever this is deceptive as often applications do not meet the SEEF criteria for example they are for personal trips and things that do not benefit the ANU community, they only benefit the one person applying. To address this there has been a Successful Applicants page put up so people can gage what sort of things they should be applying for.

**MOTION:** That the Treasurer's Report be accepted.

Moved: Melanie McLeod

Seconded: Jennifer Darmody

**Motion: Passed**

*Chair passed to Milly Cooper*

#### 3.1.4 General Secretary's Report (S. Stanley) [Reference D]

**Action Point: Add Late-opening hour Pharmacy's to the Canberra Health Centre Document**

**MOTION:** That the General Secretary's Report be accepted.

Moved: Charlie Carroll

Seconded: Taufiq Suraidi

**Motion: Passed**

*Chair returned to Sophia Stanley*

#### 3.1.5 Social Officer's Report (O.Clark)

- O-Week Secret Garden Party YouTube Video:
  - o <http://www.youtube.com/watch?v=6Oti44IoT-k> ANU
- Bush Week really well attended and an overall successful week.

#### 3.1.6 Education Officer's Report (A. Mackinnon) [Reference F]

**MOTION:** That the Education Officers Report be accepted.

Moved: Charlie Carroll

Seconded: Vincci Lee

**Motion: Passed**

### **3.2 Department Reports**

#### 3.2.1 International Students' Department Report (Taufiq Suraidi) [Handout 2 and 3]

- ISD Networking Event Friday 2<sup>nd</sup> of August with an estimated 400 International Students attending
- 5% International Student Fee Hike. This means that ANU will see a different type of International Student as they exclude more Middle Class families.

**MOTION:** That the International Students' Department Report be accepted.

Mover: Nick Horton

Seconded: Louise Stockton

**Motion: Passed**

#### 3.2.2 Queer\* Department Report (C. Jeong)

Events:

- IDAHOT - international day against homophobia and transphobia
- Gender studies, staff involvement - wider community
- Queer\* Collaboration
- Queery, discussion group, meeting
- Coming out, sexuality and gender labels, polyamory, meaning of family and marriage equality
- Queer\* coffee
- Queer\* space relocation - importance of safe space and accessibility
- Forum
- Pride week Mardi Gras
- Input from Woroni.

- Autonomous events, but also intend to promote non-auto in order to encourage allies and rainbow friendly people to come along
- At the same time would like to give sense of security for the people who are not openly queer\* identifying
- Queer\* department very strong this year
- Diverse members, accepting, active discussions
- Social gathering

### 3.2.3 Environment Officers Report (William Mudford)

- Attended the Students of Sustainability Conference

### 3.2.4 Indigenous officers Report (B.Goode)

Events in the last two weeks of semester one included:

- A joint T'jabal and Indigenous department run Bush tucker BBQ in conjunction with reconciliation week. Both the Pro vice chancellor (Richard) and Anne Martin (director of the T'jabal centre) made speeches. As the event was held in union court there was a lot of student involvement. Local Aboriginal dance group, the Wirradjuri Echoes also performed at this event.
- Students from the Indigenous department were involved in preparation of food. The event was a success and we look forward to another performance on the 8<sup>th</sup> of August where the Wirradjuri Echoes will most likely perform again.
- During the exam period the department held a dinner to celebrate the end of the semester at a local Thai restaurant. We had over 6 students from the T'jabal centre graduate so it was a nice evening to get together and recognise their achievements.
- During the first week of semester 2 we had a welcome back BBQ hosted by the Indigenous department which provided new students with a chance to meet existing students and make some connections.
- On August the 8<sup>th</sup> we will be holding a belated NAIDOC Day activity at the Tjabal Centre. At this point we will have local Aboriginal Dancers the Wirradjuri Echoes, our local Torres Strait Islander Dance Troop and local Aboriginal Band River Bank with Dale Huddleston performing, along with lots of food and soft drinks for the day.

### 3.2.5 Disabilities Department (Louise Stockton)

- Event: Friday 9<sup>th</sup> August Movie in the Co-op with free food and accessible seating.
- Spoons rescheduled hopefully to Week 8

## **3.3 Committee Reports**

### 3.3.1 Grants and Affiliations Committee Report (O.Clark) handout 4

- GAC Review was conducted over the break. There was lots of feedback and many solutions have been put in place.
- Only 12.5% of GAC has been used. Lots of approvals have been made however have been for small events. At the moment only 75% of total expenses of events can be claimed. At the next OGM a motion will be put forth to change it to 90%.

**Action point: Formal recognition that Departments can apply for GAC**

#### **Item 4: Items for discussion**

**4.1 MOTION:** To reverse the motion passed at the SRC meeting held on 28 May: "That the ANUSA Bus be sold", such that the ANUSA Bus can be raised as an Item for Discussion at the next Ordinary General Meeting held by the Association.

**Moved:** Aleks Sladojevic

**Seconded:** Tasman Vaughan

For: 11

Against: 1

Abstentions: 1

**Motion: Passed**

#### **Item 5: Date of next meeting and close**

The next meeting of the Student Representative Council will be held Wednesday 28<sup>th</sup> August.

**Meeting Closed:** 8:13 pm

## PRESIDENT REPORT

Aleks Sladojevic

### ANU Budget Proposal

#### Summary

On 5 June, a Budget Forum was held for undergraduate students, to provide an opportunity for suggestions on how the ANU should go about tightening its budget. Suggestions were also being received via email submission, and ANUSA promoted both these opportunities to students.

On 2 July, the Vice Chancellor announced a budget proposal which included the following elements:

- Increases in international student fees of 5% in 2014 and 2015 (estimated revenue = \$6m each year)
- Growing undergraduate domestic student numbers by 5% in 2014 and 6.25% in 2015 (estimated cost of recruitment initiatives = \$3m; estimated revenue of additional students = \$7m)
- Growing international student numbers by 1.5% in 2014 and 2015 (estimated revenue = \$3m)
- Increases in parking rates for reserved undercover parking (250%) and surface permits (yet to be confirmed)
- A 230-person reduction in professional staff numbers (via a voluntary early retirement scheme)
- A 2% salary increase for ANU staff
- A \$2m savings target for energy use at the University
- A \$3.2m reduction in accommodation and travel expenses in 2014/15
- Increased efforts in growing philanthropic funding (e.g. Tuckwell-style donations to the University)

While it is great to see that the University has not directly targeted degree programs and courses within the University, it is important for us to monitor the changes that have been announced, particularly during the implementation phase, so we can make sure that the learning and general experience of students is not compromised.

For more information on the proposed budget changes, please see the Formal Change Proposal, available at:

[http://budgetsolutions.anu.edu.au/files/2013/07/Change-Proposal\\_Budget-Challenges\\_FINAL.pdf](http://budgetsolutions.anu.edu.au/files/2013/07/Change-Proposal_Budget-Challenges_FINAL.pdf)

The University is also still receiving suggestions and feedback via email to [budgetsolutions@anu.edu.au](mailto:budgetsolutions@anu.edu.au)

## Staffing

### Legal Officer

Our new Legal Officer, Michael Curtotti, started work on 15 July. He has settled in very well and there have been a number of students making appointments to come and see him.

### Communications' Officer

Our new Communications Officer, Jen Edmunds, also started work a couple of weeks ago. Jen has a really strong background in publications and she has been doing some great work in the marketing / promotional side of things. Some of her key focuses coming up, include: Student Assistance launch materials; website reform; and improving our communications strategy.

## University Committees

### Bachelor of Arts (BA) Review – Update

Phase I of the BA review is now complete. Many thanks to Ruohan Zhao and Melanie McLeod for the work they have done in contributing to that process. Phase II of the review will be happening at a School-level, and we have stressed that transparency to students throughout this process is crucial.

One of the greatest concerns we have raised to University Education Committee (UEC) about the outcomes of Phase I was regarding the proposal to introduce a BA (Advanced) (Honours). Our CASS representatives are not convinced that a 'higher tier' degree in CASS is necessary, and they have also raised concerns about the administrative burden that will most likely be placed on CASS, particularly when it comes to graduation checking and course advice. Concerns were also raised around the flexibility in the proposed BA particularly for double degree students.



The new learning outcomes that have been proposed for the BA are as follows:

*Upon successful completion of the Bachelor of Arts, students will have developed the appropriate disciplinary knowledge and acquired the skills to:*

- 1. Critically apply theoretical frameworks and research techniques to understanding national and international issues and problems;*
- 2. Identify, including through interrogation of databases, relevant sources of information from across a variety of media (print and digital, written and audio-visual) and judge the importance and reliability of those sources;*
- 3. Evaluate ideas and develop creative solutions to problems, including through independent pursuit of knowledge and making connections between different disciplinary approaches and methods;*
- 4. Communicate and debate both orally and in writing, and work with others, using a variety of media; and*
- 5. Understand the ethical implications of ideas, communications, and actions.*

Other changes that have been proposed, include:

- The introduction of a new minor in Heritage and Museum Studies
- Removal of the Film and New Media major and the introduction of a Film Minor (a renamed version of the Film and New Media minor)

The rationale that has been provided for these changes is as follows:

*The BA should prepare students to be engaged in society and to prepare them to lead intellectually fulfilling lives. The current learning outcomes do not clearly articulate this; they also create a division between disciplinary learning outcomes and generic learning outcomes, but they are achieved simultaneously. The revised learning outcomes draw on visions for the BA communicated in the various meetings constituting the review. Although further revisions to the BA are expected, it is necessary that the revised program level learning outcomes are approved before Phase 2 commences so that they can guide the review of each of the majors.*

This is a large process and we want to remain directly engaged with the College for Phases II and III. We are pushing for consultation and transparency as key focuses in the process.

## Student Experience

The next Student Experience Committee is scheduled for 1 August. Items on the Agenda for this meeting include:

- Development of a 'Student Experience Operational Plan'
- Better integration of domestic and international students
- Ways to enhance extra-curricular activities (such as internships) at the ANU, as well as ways to recognise extra-curricular involvement
- Setting up the Mental Health Working Group following the Roundtable which was held on 24 July

## UniSafe

The next Unisafe Committee meeting is being held on 8 August.

## Academic Board

The next Academic Board meeting is being held on 9 August. I will report back on the outcomes of this meeting at the next SRC / CRC.

## Campaigns and Advocacy

### Mental Health Roundtable

The ANU Mental Health Roundtable was held on 24 July, and it went from 9am to 3pm which allowed for a lot of in-depth discussion and brainstorming about ways we can improve mental health support provision at the ANU. This is something that I have been pushing for for quite a while, and I have to thank Professor Richard Baker (Pro-Vice Chancellor – Student Experience) for getting behind the idea and helping to co-ordinate its taking place. The main outcome of the day was a decision to establish a Mental Health Working Group which will meet fortnightly to help co-ordinate information and initiatives across campus that concern student mental health.

### Bush Week

Last week was one of the most phenomenal weeks that ANUSA has put on this year. Biases aside, in the five years I have been at the ANU, I have not seen a Bush Week as diverse and well-attended as the one that was heading up by our Social Officer, Liv Clark. A huge thank you to Liv and her team of Bush Week Directors, Gemma Butler, Georgia Ellen and Nick Butler. A special mention should also go to Tas Vaughan for the incredible amount of work he has done these past few weeks, especially manning the barbeques.



### **Visit from Bournemouth University Students' Union Representatives**

On 12 June, I met with representatives from the Bournemouth University Students' Union (SUBU) in the United Kingdom. SUBU were recently recognised as one of the best student representation organisations in their country and they represent about 18,000 students at their University. There is a lot we can learn from them with regard to their communication with students and how they have built their volunteer base (to comprise of over 1,000 students). I am hoping that contact with SUBU is something we can maintain in the future as it is a valuable information resource to learn how other student unions are operating. There also might be potential points of collaboration in the future.

### **ANUSA Mental Health Committee**

There is a lot that is going to be happening in the Mental Health Committee meeting this semester, with a campaign being planned on raising awareness and encouraging a strong ANU community when it comes to supporting good mental health. We are still yet to finish the Mental Health Guide and this is project that will take priority this term. The next Mental Health Committee meeting is going to be at 4pm on 7 August in Student Space. The meetings are held fortnightly.

Please come along if you are interested in being part of the Committee and please encourage any of your friends who are interested in student mental health issues to join the Facebook page (link below) and come along to one of the meetings.

<https://www.facebook.com/groups/498050273589867/>

### **Submission on Administrative Processes**

We received a lot of student feedback on various administrative processes in the University, and this feedback formed a large basis of the submission we made regarding problems with and suggested improvements to administrative processes undertaken by ANU students. Issues were identified in the following key areas:

- Accessibility and communication of information
- Exchange programs
- Enrolment
- Course advice
- IT and library services, and
- Paper-based processes

The feedback is being used to help set priorities for the University in its Service Improvement Program (i.e. reform of administrative processes). The priority at the moment is improving enrolment. Other issues such as reducing paper-based processes, and improving management and communication of information to students have also been set as priorities for the next year.

### **Student Assistance**

The Student Assistance (SA) unit is really gaining momentum and more recently there have been quite a few students coming in to get advice on tax returns. The Student Assistance Launch will be taking place on 29 August. Our Communications Officer is currently working on the branding and promotional materials for the SA Unit. At the launch in late August, we will have a barbeque and our SA Officers will be out and about mingling with students and informing them about the services we provide at ANUSA. We will also be running a Drug and Alcohol Awareness program in Student Space at the same time. If you are interested in helping out with the launch, please email Laurin Milsom at [laurin.milsom@anu.edu.au](mailto:laurin.milsom@anu.edu.au).

### **Other Items**

#### **ANUSA Bus Forum**

At the last SRC meeting, a motion was passed to sell the ANUSA bus. Following this motion, there was some strong dissent amongst some members of the

student body. In order to hear the dissent as well as suggestions from these students, ANUSA held a student forum on 23 July. I will be putting forward a motion to reverse the SRC motion on 28 May so that the Bus can be discussed in a larger forum, at the next OGM. The Executive are also currently looking into and costing a range of alternative options to selling the bus, as well as the option of selling the bus, so that several ideas can be discussed at the OGM, should the SRC motion be reversed.

### **PARSA's New Team**

The PARSA elections took place on 31 May. I want to congratulate Arjuna Mohottala on his election as President. I also want to congratulate the rest of the PARSA Executive on their elections:

- Belynda Akello (Vice President)
- Louisa Tang (Treasurer)
- Naomi Rono (International Student Officer)
- Ben Niles (Equity Officer)
- Jesse Doyle (Indigenous Advocacy Officer)
- John Mwangi (Environmental Officer)
- Laura Parker (Social Officer)
- George Carter (Education Officer)
- Khushbu Agrawal (Communications Officer)

PARSA and ANUSA have been working very closely this year, and maintaining this closeness and collaboration is important for both organisations, particularly since many issues affect students across the board. Arjuna and I are meeting weekly to ensure that we identify potential points of collaboration, and keep open the communication channels between both Associations. We are also in the process of setting up a Joint Staffing Committee which will assist in the management of our three joint staff.

### **Student Space Refurbishment – Accessibility**

One of the things we would really like to get completed by the end of our term in office is a refurbishment of Student Space so that it meets accessibility requirements. Tas and I have been talking with ANU Disabilities and the Disability Services Centre to figure out the best way forward. We will set a meeting with Facilities and Services to discuss any considerations that need to be made in re-fitting the space. It is likely that the work will have to be undertaken through F&S as the building is owned by them.

## ANUSA Annual General Meeting

Congratulations to everyone who made it through the epic 2.5 hour-long AGM on 30 May; I really appreciate you giving the time to contribute to the meeting. A summary of the meeting is as follows:

- Previous OGM minutes, the President's and Treasurer's reports, and Audited Financial Statements for 2011 and 2012 were passed;
- The budget was not accepted as quorum was lost;
- There were two successful constitution motions regarding the Financial Review Committee and prerequisites to the Treasurer's role;
- There was one unsuccessful constitution motion regarding Department Officer honoraria;
- Ordinary motions regarding
  - A migration lawyer was withdrawn
  - Office refurbishment was amended and passed
  - Department honoraria was passed
  - Communication of changes to majors / minors was tabled for the next OGM.

The new venue (ANU Bar) seemed to work reasonably well (especially considering that it was raining on the day of the AGM), however, we will be shifting future OGMs to Wednesdays instead of Thursdays so as not to clash with activities in the bar starting in the early afternoon.

## Dates for Semester Two and ANUSA Elections

Sophia Stanley has emailed out to all ANUSA representatives and students on the ANUSA mailing list, the important dates for Semester Two, including dates relevant to the ANUSA Election.

Please make note of the following Election dates, and distribute the information through your networks:

29 July 2013	10.00am	Nominations and ticket registrations open
12 August 2013	4.00pm	Ticket registrations close
14 August 2013	4.00pm	Nominations close
26 August 2013	11.00am – 4.30pm	Polling
27 August 2013	12.00pm – 6.30pm	Polling



28 August 2013	10.30am – 3.30pm	Polling
29 August 2013	10.30am – 12.30pm 1.30pm – 4.30pm	Polling

### ANUSA Office Update

In the mid-year break we did the final bit of rearranging to the ANUSA office by relocating the storage room (near the staffing area) to the old Executive office. The old storage room has been converted into another meeting room which has been really useful so far. The open plan work area is working really, really well and the staff seem very happy with it. It encourages a lot more collaboration between the staff and ANUSA representatives, and it also means that there is a strong presence of people every time students walk into the ANUSA office.

### Social Media Policy

Tas and I met with Luce Andrews (Director – Residential Campus Communities) to discuss the University’s social media policies for both staff and students, and whether the policies reflect best practice and protect students who make comments on Facebook, Twitter etc. Tas and I also raised issues about the need to try and foster positive engagement on social media, and how we might be able to be able to go about doing that.

If you have any feedback on the University’s social media policy, available at: [https://policies.anu.edu.au/ppl/document/ANUP\\_000785](https://policies.anu.edu.au/ppl/document/ANUP_000785), please email me at [sa.president@anu.edu.au](mailto:sa.president@anu.edu.au). It would be great to see a few people get together to discuss how we can encourage positive and constructive use of social media in the ANU student community. Please let me know if you’re interested.

### Surveys

The academic probation survey went live a couple of weeks ago, and the link has been sent to students who were on academic probation at any time during 2010 to 2012. This survey will be open for another several weeks, after which I will be meeting with ANU Planning and Statistical Services to work on analysing the results.





## Reference B

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### VICE PRESIDENT'S REPORT

Tasman Vaughan

#### NUS Conference

Over the holidays, the Education Officer and myself went to Adelaide for the National Union of Students Education Conference. I attended two particularly good sessions by Ged Kearney and Clementine Ford, both about online campaigning. Unfortunately, much of the conference was interrupted by over zealous student politician types, but I made some very good contacts with various other student leaders throughout the country which will definitely come in handy over the next 5 months. NUS is often criticised for its inadequacies and hack pettiness, and this was certainly evident at the conference, but I do still think it is important to remain affiliated to NUS in order to present a strong student front to government, especially in an election year.

#### Bush Week

Thank goodness its over. Thanks to the Social Officer and the Bush Week Directors for their incredible work. Bush Week and O Week went as smoothly as could have been hoped for. Again, the lack of commitment from many of the ANUSA Reps was incredibly frustrating. Where were you guys?!?

#### Double degree and study@

Both of these projects are on track.

Reference C

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**TREASURERS REPORT**



### Financial Review Committee

We now have provisions in our Constitution for Financial Review Committee! I'm hoping that it will resemble an audit committee — though I guess we've already talked about this a lot at SRC, and time will tell. Two people so far have volunteered/expressed an interest. Casual vacancy procedures apply, so there will be an election at the next SRC. I'll walk them through the checks and types of reporting they can perform and will have obligations to report on at their first General Meeting — but apart from that I'm hoping that myself and the rest of the exec will be able to let them operate freely without interference.

### SEEF (admin side)

We have to contact about  $\frac{3}{4}$ 'ths of all the successful SEEF applicants in 2012, to determine whether they have any leftover money. Because there's a crazy amount of admin on the backend, I'm getting two ANUSA volunteers to work together on the acquittal process. We're also publishing a showcase of some of our outstanding successful applicants in semester 1, online on our website: it will help students get a better understanding of what kind of applications (crazy ones included) tend to be successful.

### Equipment Hire

We're looking to move to a larger team to audit our 2013 half-year and end-of-year accounts — setting higher standards on the Association and all that jazz. Ideally I'm looking for us to be getting a discount or pro bono rate in return for advertising. As part of our campaign policy we said we'd be moving to half-year audits — so the best outcome is for us to get a team locked down by the end of the month.

### Thought bubble wobble (what are your thoughts?)

So now that more than half the term has ended, and that new people will soon be campaigning to take over from us, I thought it might be good for me to note down in the minutes what my position is on a (too) low-water mark for financial controls. Also because so much has been changed this year and because I'm not sure if my perspective has changed somewhat since December:

Low-water mark: Further controls are necessary if two criteria are met.

- 1) If I (or someone else) could commit fraud by stealing a substantial amount of money from ANUSA — in *less than* 20 minutes of thinking and 30 minutes of execution, with considerable probability of not getting caught, AND
- 2) If a possible control exists that is easily understandable, and is actually practically implementable, that would prevent it,

Then that control should definitely be put in place, especially if it 3) makes spending clearer and more transparent, or leads to some other benefit.

Moderate water-mark (probably closer to my perspective):

- If criteria 1 is met (but without any time limit), but criteria 2 is not met, then we're not thinking hard or analytically or strategically or cunningly enough to do a satisfactory job — and we need to do to find something that works efficiently 😊

### Bookshop Reform

Eric and Bianca have done tons of work to overhaul ANUSA's online bookshop. Huge congrats to them. I recall that on the 23<sup>rd</sup> of July they got something over 50 purchases — so their work means a lot to students looking for more affordable textbooks. They've changed the way ANUSA's backend works — recording and reporting inventory and sales — which seems dreary at face value, but it actually takes lots of time. The improvements should halve the administrative overhead that they have to go through each day. It'll also make processing bookshop payments more transparent on my end.

Eric and Bianca, , together with a casual team of 7 volunteers for one and a half weeks, re-catalogued the inventory of 1,200+ books. They are champions!

### Coding

There are quite a few efficiency gains we can get for other representatives (unfortunately not including myself) from coding algorithms for administrative tasks — hopefully this will allow us to focus more on bringing wins to students.

### Payroll transition from MYOB to Xero

It seems like the list of things that we can improve internally within the Association never ends — perhaps that's a good thing. We're transitioning staff payroll and representative honoraria over to Xero for all staff pay from 1 July. At the beginning of the year, Aleks talked about better record keeping — although we've already done that quite comprehensively for expenses, payroll is another side of the coin, and includes annual leave, sick leave, salary and etc. The transition will include moving from automatically recurrent transactions to tailored fortnightly arrangements to make sure people are paid the correct amounts.

### Moonshots

Lame quote time!

*“Oh, you guys are going to spend too much money on these crazy things.” But those are now the things they're most excited about ...”*

We can always talk about investments, 'sinking' money into assets, and term deposits, but The SSAF regulations is designed to benefit the students within the year they are paying it. During question time can everyone throw some crazy but fiscally responsible ideas around? There will be no better time to put ideas out here. I'd really like to hear them.

## Reference D

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### GENERAL SECRETARY REPORT

Sophia Stanley

#### Yoga:

- Wednesday Yoga has started again.
- In light of feedback received at last SRC I have looked into another Yoga time, most likely going to be a Wednesday afternoon class. I am currently waiting for ANU Sport and Rec to get back to me about when the Group Fitness room is available. This has been a frustrating process as the second yoga session was meant to be up and running by Week 1.
- I have been in contact with PARSA regarding Yoga, firstly as many Post Graduate students have been using the service anyway and secondly thought this would be a good way to split the cost of the second yoga session (which is \$110 per week, split between PARSA and ANUSA though would only be \$55). I am also waiting for their executive to get back to me, despite what they say I am keen to get the second session started.

#### Elections:

- I have been working closely with ACT Elections regarding the ANUSA 2013 Elections.
- Key Election Contacts
  - Returning Officer (Is independent from ANUSA and is responsible for overseeing the elections): Kate Gemmell ([kate.gemmell@anu.edu.au](mailto:kate.gemmell@anu.edu.au))
  - Probity Officers (Role is essentially to uphold the election regulations and respond to any complaints if these rules are not upheld): Eric Allilomou ([u4677516@anu.edu.au](mailto:u4677516@anu.edu.au)) and Mathew Mackay ([u4860209@anu.edu.au](mailto:u4860209@anu.edu.au))
  - More information on the ANUSA Website

The election is to be conducted in accordance with the timetable below.

Date	Time	Action
Monday 29 July 2013	10.00 am	Nominations and ticket registrations open
Monday 12 August 2013	4.00 pm	Ticket registrations close
Wednesday 14 August 2013	4.00 pm	Nominations close
Monday 19 August 2013	10.00 am	Draw for candidate order on ballot paper
Monday 26 August 2013	11.30 am	Polling open
Thursday 29 August 2013	4.30 pm	Polling close
Friday 30 August 2013		Counting commences
Until completed		Counting finishes

The following times and locations will be used for polling:

Date	Polling times	Polling locations
26 August 2013	11.00am – 4.30pm	University Union
27 August 2013	12.00pm – 6.30pm	University Union
28 August 2013	10.30am – 3.30pm	University Union
29 August 2013	10.30am – 12.30pm 1.30pm – 4.30pm	ITA Gallery Foyer University Union

#### Elections Information Sessions

- This week Wednesday and Thursday 11am in the ANUSA Boardroom I am running ANUSA 2013 Election Information Sessions. Includes information on:
  - o How to run as a Ticket
  - o How to run as an Independent
  - o How to run for NUS
  - o What is involved in being in ANUSA?
  - o Overview of forms, when they are due, where to hand them in, how to fill them out, etc
  - o Key dates, contacts etc
  - o Answering Questions
- This information session has been advertised over ANUSA social media, posters, and through out Bush Week

#### Canberra Health Centre Document

- Working (hopefully finished by the meeting) the Health Centre sheet
- This sheet lists 13 Medical Centres in Canberra and their essential information, including:
  - o Address
  - o Number
  - o Opening Hours, including if they are open on the weekend

- Approximately how long it takes to get there via car
- If they bulk bill
- If an appointment is required or if it is a walk in centre
- I intend on distributing this through a variety of avenues including the ANUSA Website, Residential Colleges, work with next years executive to get it in the O-Week show bags

#### **Residential Hall Cab Charge Policy**

- I have been in contact with Bruce regarding their policy around transport of residents to seek medical attention after hours
- I have been adopting this with the intention of taking it to other colleges,
- UniLodge is the first Hall I have approached and they are keen on the idea. I am writing a Grant application for them at the moment, which will be submitted this week.
- I intend on moving to the other colleges after this.
- Excerpt Policy: *'The only appropriate transport in an emergency is an ambulance, however if the resident requires non urgent medical attention, but there is a risk that the condition may worsen if they have to wait until they are able to access the ANU Health Centre; and The resident has no other way to privately organise transport to the medical centre or hospital (ie. they have indicated that a friend/relative is unable to drive them with an accompanying carer). Cabcharges are not to be issued to residents attending routine or follow-up appointments with a medical professional.'*

#### **PARSA and ANUSA Health Fair**

- PARSA has organised a Health Fair and has asked ANUSA to get involved
- Wednesday 7<sup>th</sup> August ANU Sport and Rec Hall
- Various health groups from the ANU and Canberra
- Need volunteers to help set up, during for crowd control and pack up. Let me know if you are interested.
- More information to come.

#### **Reference E**

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### **EDUCATION REPORT**

Amy MacKinnon

### **Mental Health Committee**

Will meet at 4pm on the 7<sup>th</sup> of August 2013, I am currently working on putting together the campaign that has been discussed at previous meetings.

### **Mental health Guide**

I am happy to announce since we have a communications officer that is proficient in graphic design the mental health guide is moving into its final stages and should be published this semester.

### **Education Committee**

Will also be meeting at 6pm on the 7<sup>th</sup> of August to discuss the National Day of Action planned for the 20<sup>th</sup> of August.

### **NUS Education Conference**

Over the winter break both Tasman Vaughn and I attended the NUS education conference. Overall the conference was a success and it was a fantastic opportunity to meet other education officers and presidents from around the country and compare tactics and campaigns. The National Day of Action on Tertiary Education is planned for August 20.

### **Bush week**

A big congratulations to Liv and our amazing Bush week team that pulled off an absolutely incredible week, the number of international and exchange students that attended all of the events was fantastic and the range of events catered to a wide variety of students.

### **Enrol to Vote Campaign**

The ANUSA enrol to vote campaign will be kicking off in week 3 – please contact me if you would like to be involved.



## **Changes School of Politics and International Relations**

Rhuohan, Mel, Tas and I are currently in the process of investigating changes that are reported to have been occurring in the School of Politics and International Relations. Details are to follow when we have a concrete picture of the proposed changes.

## **Reference F**

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### **WOMEN'S OFFICER'S REPORT**

Beth Ritchies

The Officer and Deputy spent the break preparing for The Pledge campaign, as well as attending a range of meetings and planning days.

- The Women's Officer met with the Women's Centre for Health Matters to discuss issues of access and referral for women students who require emergency contraception following an assault, and are who are taken to Calvary hospital.
- Both the Officer, Deputy and a number of Department members attended the Network of Women Students Australia conference. Department members utilised these workshops to further discuss issues of accessibility to the Rapunzel Room, Collective meetings, and how the Department can improve on these issues. The Collective also voted to reimburse the registration fees of all ANU delegates, at \$60 per person.
- The Department has committed to supporting and assisting with the inter-college Sexual Health week currently being organised by the respective college Presidents.

Expenditure:

- NOWSA registration reimbursements: \$60 x 5 (\$300)
- Restocking food and supplies in the Rapunzel Room for Bush Week: \$21
- Market Day stall supplies: \$24
- Meeting catering: \$20

**Reference G**

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**GENERAL REPRESENTATIVE REPORT**

Eric Chan

Follow up from last semester:

- 1) Help out with setting up and designing the poster for the End of Semester Party last semester.

Winter holiday progress:

- 1) Assist Shan with the Second-hand Bookshop project, and help promoting our improved second-hand bookshop at UniLodge
- 2) Help out with Bush Week last week
- 3) Participate in the conflict resolution between FinSoc and AFEC

Plan for this semester:

- 1) Continue to be nice
- 2) Equipment stocktake
- 3) Participate more in the mental health committee, time clash every Wednesday last semester and had been slacking off a lot