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## MINUTES – SPECIAL GENERAL MEETING 1

Friday 29<sup>th</sup> May 2015`      2pm, Brian Kenyon Student Space (BKSS)

### Item 1: Meeting Opens and Apologies

- Jacob Ingram
- Kat Reed
- Patrick Corwell
- Lilly Hannock

### Item 2: Minutes from the Previous Meeting

- Not Applicable

### Item 3: Constitutional Amendments

#### 3.1 Constitutional Amendment 1: Clarification of the election of the ANU Council Member

##### *Motion 1.1*

That Section 2 (Definitions) be amended to include the following:

“President” means the President of the Australian National University Students’ Association and the Australian National University Council member (ad personam).

Moved: Megan Lane

Seconded: Ben Gill

Status: Accepted

##### *Motion 1.2*

That Schedule 1.1 of the ANUSA Constitution be amended from “President of the Association” to read “President of the Association/ ANU Council Member”.

Moved: Ben Gill

Seconded: Megan Lane

Status: Accepted

#### 3.2 Constitutional Amendment 2: Extending ANUSA Membership

Motion 3.2 and Motion 3.3 withdrawn by the mover, James Waugh.

*Motion 3.2*

That Section 4.2 of the Constitution be amended to include 4.2.c

4.2 The Association has one class of membership: ordinary membership 4.2 An ordinary member of the Association is any person who:

- (a) is an Undergraduate student; who
- (b) Has not written to the General Secretary of the Association specifically stating that they do not wish to be a member of the Association.
- (c) is a student enrolled in an ANU Pathway Program (including ANU College and ANU Preparatory Program);

Moved: James Waugh

Seconded: Ben Gill

*Amendment 1:* That Motion 3.2 be amended to read as follows:

That the ANUSA Constitution be amended to read as follows:

4.2 The Association has one class of membership: ordinary membership. An ordinary member of the Association is any person who:

- (a) is an Undergraduate student; or
- (b) is a student enrolled in an ANU Pathway Program (including ANU College and ANU Preparatory Program); who
- (c) Has not written to the General Secretary of the Association specifically stating that they do not wish to be a member of the Association.

Amendment proposed by: James Waugh

Amendment seconded by: Megan Lane

Amendment status: Accepted

Status of Motion 3.2 (amended): Accepted.

3.3 Constitutional Amendment 3: Credit/Debit Card and Honoraria

*Motion 3.1*

That s17 (9) be amended from

“No money is to be drawn from the Association's bank accounts except by a cheque or order, including Internet order, signed by two of the President, the Treasurer and the Vice-President.”

To

“No money is to be drawn from the Association's bank accounts except by a cheque or order, including Internet order, signed by two of the President, the Treasurer and the Vice-President or by a debit/credit card pursuant to s17(18)(19)(20)(21).

### **Credit/Debit Card**

(18) The Executive may approve the issuing of a debit/credit card to one or more of the President, Vice-President or Treasurer (the “cardholders”) to enable payment of ANUSA expenses and liabilities where payment by cheque or money order is impractical. All purchases must have formal written approval by two of either the President, Vice-President or Treasurer beforehand. To make purchases for the Association, the purchase must meet the following conditions, unless formal written approval is received by the President and Office Manager beforehand;

- a) The purchase must be for a value greater than \$100 and less than \$1,000;
- b) The purchase must not be able to be made using direct debit

(19) The debit/credit card cannot be used for the following under any circumstances;

- a) The purchase of firearms, fireworks, pornography or tobacco products;
- b) Cash advances, over-the-counter cash withdrawals, ATM transactions or the purchase of bank cheques, travellers’ cheques or foreign currency
- c) Personal expenditure
- d) The payment of fines, payroll, reimbursement or grants

(20) If the Executive approve the issuing of a debit card rather than credit card, the account linked to the debit card must never have a balance of over \$1,000 for a period of time more than 2 business days.

(21) Cardholders must collect tax receipts and send them to the Finance Officer within one (1) week of payment being made.”

Moved: Ben Gill

Seconded: Megan Lane

Status: Accepted

### *Motion 3.3*

That the Constitutional is amended to insert Section 17.22 under the heading ‘Member Benefits’ and to read as follows:

### **“Members Benefits**

(22) The assets and income of the organisation shall be applied solely in furtherance of s3 (Objects) and no portion shall be distributed directly or indirectly to the members of the organisation except as bona fide compensation for services rendered or reasonable expenses incurred on behalf of the organisation.”

Moved: Ben Gill

Seconded: Megan Lane

Status: Accepted

The Chair, Megan Lane, noted that quorum was not present. Citing ANUSA Constitution Standing Order 1.2.4, Lane declared that the five allowable minutes to regain quorum had begun, else the meeting would lapse. The meeting continued.

#### 3.4. Constitutional Amendment 4: Grants and Affiliations Committee

*Procedural Motion:* That motions 4.1, 4.2 and 4.3 be debated and voted en bloc.

Moved: Jack Gaudie

Seconded: Megan Lane

Status: Accepted

##### *“Motion 4.1: Double Signature*

Remove from the Grants and Affiliations Regulations, Section 3.2.3:

Such applications must be signed by 2 office bearers of the relevant Club or Society.

Rationale

- The current OrgSync system does not demonstrate this sufficiently, needs to be changed

##### *Motion 4.2: Number of GAC Members*

Amend Section 25.4.b (Grants and Affiliations Committee: Membership) to allow for eight undergraduate Representatives’ so that section 25.4 would read as:

‘8 Undergraduate Representatives, who are to be elected at the first Ordinary General Meeting of the fourth Teaching Period of the Academic year;’

##### *Motion 4.3*

Schedule - Club and Societies Model Constitution

Amend section 5 (Membership) to be placed as section 6, to move section 4 to section 7 and insert the following:

Section 4: Dissolution

(1) The club/society can be dissolved by:

- (a) decision of the current membership at a general meeting,

- (b) when the club/society ceases to operate due to no members being elected to the executive/trustee positions,
- (c) or the club/society ceasing to function through natural attrition.

(2) In the case of the club/society being dissolved any excess assets, property, funds or money remaining after all debts and liabilities are paid shall not be given to members but shall be given or transferred to the ANU Students' Association.

#### Section 5: Non-For-Profit

The assets and income of the Club/Society shall be used only for the pro-motion of the Club/Society's objectives and no portion may be paid or trans-ferred directly or indirectly to members of the club/society except as:

- (1) bona-fide remuneration for services rendered by the members to the Club/Society,
- (2) repayment of expenses incurred on behalf of the Club/Society,
- (3) interest at a rate not exceeding interest at the rate for the time being which is or would be charged by the clubs/society's bankers for money lent to the club/society, and
- (4) bona-fide rent for premises let to the club/society”

*Motion:* That motion 4.1, 4.2 and 4.3 be accepted and adopted by the ANUSA Constitution.

Moved: Jack Gaudie

Seconded: Megan Lane

Status: Accepted.

#### 3.5. Constitutional Amendment 5: Media

Lane informed the meeting that Item 3.5 had been withdrawn by its mover, Kat Reed.

Lane announced that the meeting had fallen inquorate and closed the meeting.

#### **Item 5: Close of Meeting**

Meeting closed: 3:26PM.