

AGENDA - STUDENTS' CLUBS COUNCIL (SCC) 5 2017

Tuesday, 26 September 2017 1pm, Finkel Theatre, JCSMR



Item 1: Meeting Opens and Apologies

1.1 Acknowledgement of Country

1.2 Apologies

Joel Baker (Secretary) - will miss first hour (Defence Assessment)
ANU German Society

Item 2: Standing Orders Explanation

Item 3: Acceptance of Previous Meeting's Minutes and Matters Arising

Item 4: Executive Reports

4.1 Chair's report (C. Allan) [Reference A]

- Skanda: what's going on with msl?
- Cam: there's a process for next year, we were going to try to adapt another uni's but doesn't look like that's going to work so we'll do it
- Eliza: When will polls close and when will we know election results?
- Cam: They will close wednesday night and we will tell people Thursday morning, and publicise thursday afternoon
- James: What about branch voting?
- Cam: Which branch are you in?
- James: Discipline
- Cam: Your branch was uncontested, so that's why.

4.2 Secretary's Report (J. Baker) [Reference B]

- Not present, tabled to return later

4.3 Funding Officer's report (Z. Lord) [Reference C]

- Passed

4.4 Community Officer's report (L. Pope) [Reference D]

- Lewis: taken as read
- Passed

4.5 General Officers' report (I. Fulton, M. Stuckey and Z. Hovenga-Wauchope)
[Reference E]

- Matthew introduces himself
- Motion to accept: x, y, passes

4.6 Branch Officers' report (M. Mottola, N. Peck, M. Segaram and J. Tjandra)
[Reference F]

- Mariana: thanks for Brandon's help on booklet!
- Motion to accept: x, y, passes

Item 5: Ratification of Approved Affiliations and Motions to Affiliate

5.1 Ratification of all Approved Affiliations

Proposed: Joel Baker (Secretary)

Seconded: Lewis Pope (Community Officer)

- Passed with brief mention from Joel of Dinsoc and Developing Nations Soc

5.2 ANU Myanmar Students' Society - **Ratification**

Proposed: Mish Khan

- Passed without debate

5.3 ANU African Students' Association - **Ratification**

Proposed: Thabani Zondo

- Passed without debate

5.4 Rationality ANU - **Ratification pending Executive Approval 20/09/17**

Proposed: Nicholas Brown

- Cam: Nicholas Brown is present?
- Hayden: I'm here in his stead.
- Joel: The agenda went out before the exec meeting to approve these, so these have all been approved and we can just vote subject to dissent.
- Hayden: We as humans suck at rationality and we're wrong about lots of stuff. For example: procrastinating exam study even if we know it's good. Another example is a person who became a doctor just because they wanted money. Rationality meet weekly and try to overcome poor decision making by making ourselves more rational. We try to take emotion out of it and question one another calmly.
- Mel: What kind of events would you want, and want money for?
- Hayden: We usually just hang out and have a couple packs of chips, not much more.
- Cam: Do you want right of reply? You probably don't need it.
- Hayden: yeah nothing more to say.
- Affiliation passes

5.5 ANU Robotics Club - **Ratification pending Executive Approval 20/09/17**

Proposed: James Robertson

- Cam: Any dissent to this affiliation?
- None show, vote to affiliate passes.

5.6 ANU Buddhist Association - **Ratification pending Executive Approval 20/09/17**

Proposed: Kitiphume Thammsiraphop

- Cam: Any dissent to this before a vote? Seeing none, going to a vote.
- Vote passes to affiliate

Item 6: Discussion Items/Motions on Notice

Lewis passes minuting to Joel

6.1 Update on Election of Clubs Council Executive for 2018

Proposed: Cam Allan (Chair)

Seconded: Zyl Hovenga-Wauchope (General Officer)

Cam: Is everyone here a delegate or a proxy? Has everyone received an email about voting. Has everyone been able to check if that works?

General assent

Cam: Last year only about 20 delegates voted. We can't control the voter turnout, but it isn't a very democratic process if people don't vote. I recommend people go look at the blurbs of candidates so you can make an informed decision. The Executive pushes a lot of the manpower of this kind of forum - pushing policy and chasing budget requests. You need to vote for the people who will do the best job. Voting closes at midnight. You can use this space as a time to vote. Any questions?

Kat Reed: Is it appropriate at all for delegates to discuss with their club?

Cam: Good question. Remember you represent your club, so it would be best practise to take any information you learn from these forums to your club. When you're a delegate you have not just an operational role but also a responsibility to communicate with your club. I get questions about this that I'd hope delegates would be able to communicate to their club instead.

Skanda: We don't know if our President is contactable right now. Is there a provision for someone else to vote on their behalf?

Cam: I can see which unumbers have voted, so if you're worried your delegate won't vote, then send me an email at sa.social with the name and email address of the person and I can see if I can make it work. I will collect data from the newly affiliated clubs to ensure they can vote.

6.2 Discussion of Payment for 2018 Clubs Council Executive

Proposed: Cam Allan (Chair)

Seconded: Zac Lord (Funding Officer)

Cam: Can I get a vote to see if we can discuss this?

Vote Passes

Cam: Something that myself and the current Exec are working on, and something that I think everyone should be interested in, is securing honoraria or stipend for next year's key members of the Exec. Please contact me if you have opinions. This is a zero sum game with getting money from ANUSA so having testimonials and good information is what will help us. If you think trainings or funding has been helpful this year, then let us know. I think this is important because - the chair next year will not be the Social Officer, and the funding officer - so they should get compensation. This is to aid with accessibility to the role. Any questions? Anybody want to speak?

Zac: I would flag from my experience that the work we do doesn't get noticed. You might send me an email, then 10 others do to, and it take 3 hours to solve all of them. Or there are other issues - like with prospective funding - that we haven't encountered before. They can take weeks or months to solve.

Jason Pover: Will payments be in the form of honoraria for exceptional amounts of work or stipend for roles with a lot of work?

Cam: We don't know yet, because we're having conversations about it at the moment. We don't have an answer. There is a preferred course of action, I think I speak on behalf of the Exec when I say some roles should be paid.

Howard: How much are you requesting?

Cam: We don't know yet. We have several different models for different levels of SSAF.

Lewis: I just want to flag - because I've been putting together this document - the general consensus amongst the Exec think the Funding, Chair, and Sec do the most work. With the next motion we want to add two positions that will be serve in a lot of the places where the Secretary is doing a lot of the work at the moment. That's the reason why we want stipends for Chair and Funding, rather than all three.

6.3 To motion that the Clubs Council approve the planned changes to Clubs Council Regulations that are set to occur at ANUSA OGM 4 on October 6. [Reference G]

Proposed: Zac Lord (Funding Officer)

Seconded: Cam Allan (Chair)

Cam: This body is new, so there are multiple things we need to change.

Howard: Are you referring to the regulations?

Cam: Yes. Zac has made some changes to this version that came in after we submitted the agenda. I will talk through each of these points. I invite Zac to speak.

Zac: Just to be brief, one reason we made these changes is because the current model is very rigid. It affects how we structure our system. Under the regulations we have to use a budget and payment system. It doesn't matter when the event was, you must submit a budget request. Also removing transitional procedures because we're out of our transitional phase. 6.1 is a hypothetical power that I want us to have. Instead of giving our money back to ANU we want to be able to divide it amongst Clubs. So to do that we need the power that will allow us to do so. 6.1.2 is removing the mandatory budget and payment system. 6.1.4 is removing the \$200 startup grant. That shouldn't be in the regulations, it should be in the policy. 6.1.5 removes the restriction of one activity per day.

Cam: Question for Zac?

Eliza Croft: How is 6.1.2 different from the Discretionary Grant?

Zac: It's structurally different in that currently a Club has to apply for money. We want the ability to unilaterally give Clubs the money at the end of the year.

Howard: Regarding 6.1.4 why is that particularly getting removed?

Zac: This is a grant that exists on the regulation level. We don't know why it's there. It's something we can't change or modify. I understand why it's there - so that we support small clubs - but we don't need it here. We want to bring it down into our sphere.

Eliza: How does 6.1.5 interact with themed weeks?

Zac: This allows us to have Clubs running events for different groups on the same day. Currently they can't get that funding for multiple events on the same day. This gives us more discretion.

Cam: Before I call for more questions, if there are things you would like to see changed you can call for an amendment. I waive my right to speak as Seconder. Anybody wanting to speak from the floor? Given nobody wants to speak, we move to Zac for a right of reply. All those in favour of the Clubs Council approving the changes in question?

Passes

6.4 To motion that the Clubs Council approve changes to the Reprimand and Penalties policy to take effect immediately after Clubs Council Meeting 5. [Reference H]

Proposed: Lewis Pope (Community Officer)

Seconded: Zac Lord (Funding Officer)

Lewis: This is a relatively simple one. It's just that it's kind of unclear as a legal arrangement if a Club does something and then incurs some kind of debt that ANUSA is liable for despite not paying into the occurrence of that situation. This just allows the current Reprimand Policy to be able to punish Clubs if they grossly mismanage their funds.

Jason: Is this change motivated by any Club in particular?

Lewis: It's not pointed at any Club in particular. I won't go into further details.

Howard: Just for those of us who don't know, how does this Policy work?

Lewis: We established this policy last meeting because prior to that we could only disaffiliate. This creates median measures. If people do bad things for one of a whole pile of factors then we can take money out of future grants, reduce privileges of affiliation, etc.

Skanda: Who administers this policy?

Lewis: The Executive.

Cam: Move to a vote.

Passes

Item 7: Other Business

Motion to Affiliate the Crawford School Student's Society

Proposed: Shankar Ravikumar

Joel: *speaks regarding concession*

Shankar: We're a society of the students at Crawford School, representing development and policy studies. We're officially recognised by the Crawford School and have existed for 7 years. In regards to our affiliation, as far as I'm aware, no other club covers our function. We are an advocacy body for the students over there. We also try and foster collaboration between the programs at the school. In regards to the concession Joel mentioned, it was because the Crawford school also funds us, and we've existed for quite time. We won't be using ANUSA money for capital expenditure.

James: Does the funding you get come from CAPP or Crawford School?

Shankar: The Crawford School - it's retroactive and approved by the school.

Skanda: What do you want from Clubs Council that you don't get from Crawford School.

Shankar: The funding from Crawford School is limited, but we also want other benefits including electoral processes, venue hire, etc.

Cam: Seeing no further questions I'll open the floor to speakers. I will move to a vote.

passes

Motion: To accept the debt payment grant as part of the Clubs Council Funding Policy

Proposed: Cam Allan

Seconded: Zac Lord

Zac: This is probably going to make the last change make more sense. Something we can't currently do is fund debts that are incurred by clubs. We have identified that at least one club has incurred debt. This us allows to pay the debt of this Club. We don't think students should be held liable for these kinds of mistakes. It's an unnecessary burden that Club executives shouldn't worry about. Balls are expensive. One problem can run your Club into excessive debt. This gives us the discretion to cover that debt.

Delegate: Is there a punishment related to this?

Zac: The change we made just then to the Reprimand Policy is to cover this. Currently it doesn't cover financial mismanagement. This change allows us to act against Clubs with debts of some kind. This enables the Club to find some way that is appropriate and the change to Reprimand discourages the debt being incurred.

Eliza: Who incurred this debt?

discussion around legality of disclosure

Cam: Science Society.

Zac: In the case of the Science Ball, I'm not sure what their margin was, but their savings got wiped and they are also thousands of dollars in debt. This is a prominent Club that I don't want to see dissolved. Without this grant that is what will happen.

Skanda: This is at the discretion of the Executive. Did you consider having the Council approve this?

Zac: The process would be slow.

Cam moves the chair to Kat.

Bodie: I don't mean to air all the issues. Considering this is a good provision to have. Is the Reprimand Policy going to be applied here as well?

Zac: I'm not on top of this. Joel?

Joel: We can't apply the policy retrospectively. I would be open to a friendly amendment to make it apply in this case.

Jonathan: Can you comment on the legality of this grant?

Zac: Yes, I forgot about that. We're currently seeking legal advice. If we don't pass this now we can't pass this til next year. That means the Science Society will dissolve because there are no new trustees who would want to take over the debt.

Pervan: Will the debt grant come from the pool? Will that affect other Clubs.

Zac: Currently we will be acting with a surplus. Therefore this won't affect other clubs, but it will restrict the number of discretionary grants we can give.

Jason: Two parts; under the Science Soc's constitution, is there a clause requiring them to wind up if they are in arrears?

Zac: That is my understanding.

Jason: If they have that in their constitution, why aren't they winding up now?

Zac: From my understanding, that won't happen until after their AGM.

Kat: I will go to the seconder.

Cam: Happy to answer questions. Detailing this situation, and giving you an understanding of our position. When a Club goes into debt or makes mistakes, it is very unclear legally who is responsible for that. Because Clubs are a part of ANUSA, but also not. This situation has arisen with a Club significantly in debt. I agree with the sentiments that whenever this kind of grant is exercised, there needs to be a level of penalty or use of the Reprimand Policy. A lot of the time this escalates out of control and it's hard to apply retrospectively. We have a student or group of students out of pocket. What the Executive feels is best is to use the Clubs funding. Having to sign a contract without reading one before and not knowing where to find legal advice leads to these situations.

Kat: Questions.

Delegate: Given this absolves next year's Exec from this year's Exec's mistake - surely this encourages Execs to be reckless.

Cam: Really good question. I think the Reprimand Policy, it doesn't just apply to individuals, but to Clubs too. Does it incentivise the accruing of debt? Theoretically it reduces the risk to an individual - but I don't think anyone actually wants to go into debt. This change does need to get passed. I don't think the financial stress is offset by this change.

Skanda: I'm interested in how these payments will be scrutinised. Will the Exec tell the Council how long this has been going on?

Cam: We're not required to disclose in any period of time under current policy.

Shankar: Are there any ways to get the money back from the Club?

Joel:

Shankar: Suppose the Club dies, is there any way to recover that? Does the Council lose the money?

Zac: We cannot do loan arrangements.

Joel: We would have to use the Reprimand Policy.

Bodie: Obviously a debt can only be paid if we have the money to pay it. It's a bit cruel and unusual - we have the money now to pay this - but what if we don't have the money next year? This can't apply to every conceivable debt.

Cam: That is a conceivable truth, yes.

Kat: Speakers for and against. Also a call for amendments.

VP of ANUASA: My concern is to do with the mechanism that the Council will have to put in place to do this. It mitigates debt that should have been avoided. I want to suggest that you strengthen mitigating factors and ensure Clubs are guided to undertake appropriate activities. That is my main concern regarding disincentives. Keep that in mind as we go to a vote.

Shankar (amendment):

That the Clubs Council approves the retrospective use of the Reprimand Policy to accompany any use of a Debt Payment Grant.

Seconded by Joel Baker.

Approved as a friendly amendment.

Bodie (amendment): That the debt grant will be capped at the amount of \$500.

Seconded by James.

Without a cap this gives Clubs the opportunity to run wild at the end of the year without thinking. If we cover this particular debt but then can't cover another debt in a month's time, then those people would be liable for their debts but the Science Society wouldn't be?

Francis: Do you not think that it's a big enough back up that it be at the exec discretion? Given that it's not going to be an automatic bailout.

Bodie: Obviously we don't know everything about this debt, but given the discussion today it seems like we don't really have discretion.

James: I'd like to add that \$500 represents a reasonable amount of overrun, we don't think that amounts above that should be covered. They're representative of gross incompetence. It's not easy to overrun by figures more than that even in \$10k+ events.

Kat: Speakers for and against. Debating the amendment.

Cam: We are really close to losing quorum.

Howard: There are one or two things that will happen if a club with a large debt goes under. Possibly ANUSA covers it - I can't get an answer on this, or the Club gets dissolved and people come to know that ANU clubs can't cover their debt. If we're looking at this, the most logical option is to look at a debt repayment grant to prevent this having an effect on other Clubs. We would need to receive legal advice on this. The ANUSA Exec being landed with a debt is a problem as well, questioning our ability to handle our own business.

Kat: Calling for a speaker for the amendment. Seeing none, speaker against the amendment.

Lewis: I just want to address a few points. The first is regarding incentivising people to accrue debt. They can escape this just as easily under either of these forms. Look at the original wording - it says that the Council shouldn't pay for a debt if it appears that the accruing of that debt was deliberate. On risking running out of money, we risk that each

year by issuing grants. Grants usually aren't optional, whereas this one is. Essentially we have to guess how much people will apply for in grants each year. Thirdly, in it being inevitable - *time*

Kat: Move to a vote on this amendment.

Fails

Kat: We will move back to the motion.

Against with rights: Bodie, James.

Chair passes to Cam Allan

Procedural to return to Secretary's report.

Skanda

Shankar

Passed

Motion to include the Aff Officer and Comms Officer in the Regulations changes at OGM4

Proposed: Joel

Seconded: Zac

passes

Item 8: Meeting close at 1451

The next meeting of the Students' Clubs Council will be held in Term 1 of 2018.

Expected Close of Meeting: 3pm

Released: 12 September 2017 by Secretary Joel Baker

Reference A: Chair's Report

Cameron Allan

Conflict Resolution and Grievances

Over the last term, there have been instances where clubs have emailed me at sa.social@anu.edu.au or messaged me over Facebook with complaints of varying degrees about members of their club, or behaviour of other clubs. I have endeavoured to act decisively in all of these occasions.

A reminder to all Clubs that you are welcome to email me if grievances. If you email me at sa.social@anu.edu.au, they will not be shared with the rest of the Clubs Council executive unless consent is sought and obtained.

MSL Trial

The CEO of MSL was in Canberra a few weeks ago, so myself and a few Clubs Council executive met up with him to discuss options moving forward.

The course of action going forward will be:

1. ANUSA will get access to an already-designed program created for another university's club system
2. ANUSA will trial this program for 1 month (likely October). I will be doing a call out for a variety of different clubs to assist in this trial
3. We will make an assessment whether the program is suitable for ANUSA's club system. This will involve collecting information from trial participants and CC Executive to develop a series of recommendations

Elections

Elections will be occurring this week.

I thank all the people who have been involved in making Clubs Council fantastic this year! I am very excited to see where the Clubs system goes next year.

Preparing for 2018: Payment

I have had a series of conversations with a variety of stakeholders about 2018, and the possibility of certain roles in the Clubs Council Executive being compensated.

To assist in advocating for SSAF money being put toward CC roles, the Clubs Executive are developing some important documentation:

- A list of outcomes that have been achieved this year
- Proposals for different payment structures
- How SSAF can best support the Clubs Council

Food for Thought: Compulsory Training Modules

A few clubs and ANUSA representatives have suggested that having compulsory training requirements as a gateway to affiliation. This could involve basic financial governance (including how to write and follow a budget, how to negotiate contracts etc) and basic governance training.

This is a proposal I will discuss with the new Affiliations Officer once elected to determine viability over the crazy summer affiliation period.

Club Booklets

Club Booklets - developed over winter - are now available from the ANUSA office. If you have a common room, or an event coming up, feel welcome grabbing some booklets for your event. We want to share the Clubs cheer with everyone!

Handover

I have begun writing a comprehensive handover document.

Reference B: Secretary's Report

Joel Baker

Executive Meetings

Since officially assuming the role of Secretary I have attempted to improve communication between the Executive and Delegates. I have begun emailing out Executive Meeting minutes accompanied with a brief summary of matters discussed, within a day or two of the meetings occurring. In addition I have been notifying delegates via Facebook posts and emails of approved affiliations in accordance with the updated Affiliations Policy.

Meetings in O-Week-Week 4 ran as normal. A meeting did not take place in Week 5 (Election Week) as I received apologies from 8/12 current members of the Executive. In Week 6 a meeting occurred at my house with 6/12 attending. Meetings did not take place during break, which hindered our ability to act, but gave multiple Executive members some much-needed time away.

The Branch Officer - Arts & Performance has not attended a meeting of the Council Executive since May 2017. They have only provided apologies for 2 of the 7 meetings that have taken place during Semester 2.

Casual Vacancies

Since the Executive Meeting in Week 3 (08/11/2017) there have been casual vacancies for the positions of Branch Officer - Special Interest (due to my appointment as Secretary) and Branch Officer - Political (due to Lorenzo McMiken's resignation). In the absence of these roles I strongly encourage Clubs from these branches to direct all inquiries and issues to sa.clubs@anu.edu.au where the Council Executive as a whole will seek to ensure their needs are met.

New Executive Positions

Over the past several months the major time commitment of my role - both when I was a Branch Officer, and now as Secretary - has been handling affiliations and communications. These jobs nominally fall to the Chair but realistically should be handled by the Executive as a whole. However, without passionate people to assume these duties in lieu of established positions, these jobs quickly fall to the wayside. Clubs seeking affiliation may have noticed this over the past few months. If I and the one or two others who are confident with processing affiliations take 4 days off checking the email, affiliations don't tend to get sorted.

As a result of this, I, along with the Chair, have strongly encouraged the Clubs Council Executive to create two new roles going into 2018. These are the roles of Affiliations Officer and Communications Officer, and I thank the rest of the Executive for ensuring these positions were opened to the Election that will take place on the day of this meeting. The Clubs Council email address can get very busy, and having a member of the Executive devoted to processing these

emails, directing people to the relevant Exec member, and also conveying information from Executive and Council Meetings to both Delegates and the student body will be an immensely useful role next year. Additionally, having someone to take point on affiliations will allow the Chair and Secretary to focus on setting policy and driving reform amongst their other duties, something that could be difficult to find time for when communications and affiliations could take up in excess of 10 hours combined during busy weeks.

Thoughts for 2018

As of writing my report I am undecided on running for a position on Clubs Council in 2018. In the case that I do not I have multiple recommendations for the incoming Secretary, including requiring the standardisation of the Executive reports for Clubs Council Meetings - possibly following the same structure as SRC - in order to guarantee that other members of the Executive are disclosing all relevant information in their reports.

I have attempted to implement several of Carys' ideas for the Secretary role moving forward, including providing notice of Meetings four weeks in advance, releasing the finalised agenda one week in advance, and distributing minutes for Executive Meetings. I would strongly encourage next year's Secretary to continue with these.

One additional idea that I would be keen for the incoming Secretary to implement is to use *Trello* or similar to organise the various projects that members of the Executive are undertaking at any given time. As Delegates who check our actionables list that is in each minutes document would know, there are times where members of the Executive are cumulatively undertaking up to 50 projects and tasks. Something like *Trello* being used in conjunction with Slack would make monitoring the progress and assignment of these projects much easier than the current system where we list and review actionables at each Executive meeting. Executive members have been known to forget somewhat important actionables in the face of a busy schedule, and this would hopefully prevent that occurrence.

Notice of Resignation

The Branch Officer - Arts and Performance has resigned their position effective Tuesday September 19.

Reference C: Funding Officer's Report

Zachari Lord

Secretary's Note

The Funding Officer's report is taken from the Term 4 Financial Update that can also be seen on the C&S Facebook page.

Current Budget Status

Over term three we have allocated our entire budget of \$50,000 + a little excess (this sum includes budget reallocations). We have a tad less than \$50,000 to allocate during term four.

I am currently aware of a few high value budget requests that will utilise a significant amount of term four's budget, but at the current time we have enough funds for clubs to operate as per normal during term 4.

Discretionary Grants

Since the Council is entering a new budgetary quarter with no carried over surplus, we cannot consider any discretionary grants until a new surplus is identified. Nonetheless, you're still more than welcome to submit a discretionary grant application that will be stockpiled until a later date. I anticipate that the next earliest date that a surplus maybe identified is week 9.

Budget/Payment Request Deadlines

The Council will soon communicate deadlines to submit budget and payment requests by for events held during the 2017 budgetary period. Please note that if your club misses these deadlines, you will not receive funding for your 2017 events and you cannot apply for funding during the 2018 budgetary period for events held in 2017. The Council is likely to have two sets of deadlines; the earlier set of deadlines will be for all grants generally and the later set of deadlines will be for the discretionary grant specifically.

Your Budget Request Hasn't Been Processed?

Occasionally budget and payment requests "fall through the system." If you think that you're budget or payment request is taking too long to process, you're more than welcome to email the Administrative Team at sa.admin@anu.edu.au to enquire about the current status of your budget or payment request. The Funding Officer oversees the entire funding system generally and does not process budget or payment requests specifically (unless its a high value request).

Reference D: Community Officer's Report

Lewis Pope

Mental Health First Aid

It was a lot of work and stress, but thankfully MHFA managed to come together. I had anticipated that demand would easily outstrip supply and that I might need to organise a second iteration for the midsem break. As we nearly reached capacity for the session on Wednesday 9 August, but did not exceed it and therefore had no waiting list, I didn't think that was necessary.

Due to the vital importance of MHFA, I would really like to invite clubs to reach out and give feedback on the process. While I am aware that the two week advertising period made for a very tight turnaround, given the time demands, I was of the mind that it was more important that we had these training sessions before the bulk of Balls, which are really some of the events most demanding of these skills.

Other Training Modules

An important role facilitated by my portfolio, which up until now I had not been utilising to the fullest extent, was conveying important training modules I wasn't actually running. Best example of this would be the publication of the Suicide Prevention Training run on 19 September. At the time of writing this report, that had not happened, so please any attendees report back to me on how it went.

Term 3 was deceptively time-poor, given ANUSA elections were occurring. This meant that it just wasn't viable to prepare for and hold the training I was most looking forward to: Funding Policy Training. I am unsure whether there would be much point holding this for Term 4, given how many societies are winding up their annual activities.

Term 4 Focus

Given the sheer power of training for clubs, I am keen to make sure the progress we have made this year is not lost. Not only do I want to make sure that all of the training we have provided thus far can be found in a written and accessible form, but also make sure that there is an abundance of resources for specifically interfacing with the clubs council. Most of the information can be found one way or another, but often not in a logical way. A resource to direct people to information pertinent to relating to the CC Exec without just having to give up and email sa.clubs would be both useful and flexible (the alternative being an intimidating tome of information that would quickly become out of date).

Policy: Financial Mismanagement Reprimand

This is a complex issue where basically the purpose is to allow the Exec to rescue a club from a situation of financial mismanagement, but also to disincentivise the usage of this safety net. This is largely being headed up by Zac, but is linked to the Reprimand and Penalties Policy. This could partially be shoehorned into the existing policy, by an extremely broad interpretation of

what constitutes violating the spirit of the policies or regulations. However, the quality of the drafting of the policy protects clubs from suffering under here, as the same section of the policy also admits for consideration whether a club would reasonably know that they had committed such a breach. Therefore a new consideration is being introduced, to be voted on at this meeting. See motions on notice.

Policy: Training Reimbursement

The Exec has been seeking to supplement the training program which cannot cover everything clubs might ever need. To effect this, we drafted a policy about reimbursing clubs out of the ANUSA training budget. This policy was never published to my knowledge, so its enforceability is in doubt. For the time being we will be drawing on the grants budget to cover these situations. A new policy would be needed to cover these situations and should not be difficult.

Notes for 2018

This year has been quite successful, with a broad, experience-based program of training. Now having seen a year of this new role operate, hopefully next year's Community Officer will be able to extend the current successes, and the principles thereunder lying. More planning, and the purposeful incorporation of training in the form of sharing experiences, and the more formal training, especially training with regards to safety at events, will be an important step forward in 2018.

Were I to do it again, I would advocate for an annual calendar to be drawn up before the start of the year. Hopefully being able to operate at full capacity with a Chair who also doesn't have to head up the O Week team will mean that you can hit the ground running. A strong policy focus to make sure that training regimes are fully catered for (in terms of reimbursement to supplement the calendar) will be vital. Planning in the vicinity of 3-5 training sessions per semester would be the ballpark to shoot for. Incorporating Branch and General Officers should be helpful in picking up the slack on the workload this will probably entail. Planning is your best friend, though this will likely depend on the precise operation of the Council Exec from the end of this year.

Reference E: General Officers' Report

Ian Fulton, Matthew Stuckey, and Zyl Hovenga-Wauchope

Secretary's Note

Matthew was appointed by the Executive in Week 3 of Semester 2 to fill the vacancy left by Brandon Tan. The two meetings of the Executive that occurred in Term 3 after his appointment were at a time he could not attend. He will be attending the first meeting of Term 4 but this will take place after reports are due. As such, I do not expect him to submit a report for CCM5.

General Officer - Zyl Hovenga-Wauchope

As gen rep I have offered assistance to discussions on constitutional matters and contributed to debate around funding policy. As the sole PARSA member [to my knowledge] on the Clubs Council Executive I have promoted the rights of postgraduate students and advocated for their unique needs. I will not be running for re-election as I have been elected to VP of PARSA.

General Officer - Ian Fulton

Since the last meeting, I have continued to provide general assistance to the other members of the Executive. In my capacity as an ANUSA Admin Assistant, I have processed many budget and payment requests, and have liaised with Zac to resolve issues and complications that have arisen. Additionally, on a few occasions I have helped Joel's extravagant workload by processing clubs' documents for affiliation.

Reference F: Branch Officers' Report

Matthew Mottola, Naomi Peck, Mariana Segaram, and Jonathan Tjandra

Secretary's Note

Reports were not received from Matthew Mottola or Naomi Peck.

Discipline Branch Officer - Mariana Segaram

- Have talked with pop up re: collaborative branch event. Unfortunately they are unwilling to accommodate to a smaller event during the day as they require the space for lunchtime rush. Am looking into alternative venue options, however there looks to be limited interest from the branch, so may hold off on this particular collaborative event for this year, and instead work with clubs to create collaborative events with each other
- Booklets are completed, and have been completed for over a month now. They are unfortunately still at officeworks, as I don't have access to a vehicle to transport them, but am discussing with the Executive to hopefully get them here soon.

Faith and Religion Branch Officer - Jonathan Tjandra

- Students volunteer many many hours to running clubs and societies so that other students may benefit off of events run, shared interests and so on. I discussed with ANUSA and Division of Student Life about recognising student work done in clubs and societies as part of the ANU+ volunteering program. We are in the process of creating a workflow and process for approvals by branch officers to verify that hours have been completed by the students applying to have their hours recognised. We want to ensure that people helping to run clubs and societies are properly recognised by the ANU.
- With the new funding model in place, I am examining whether it meets the interests of this branch, or whether additional grants are needed to better address the sorts of activities run by faith and religious clubs on campus. Any suggestions are welcome.

Reference G: Changes to be Recommended at OGM 4

Proposed: Zac Lord

Seconded: Cam Allan

To motion that the Clubs Council approve the following changes to the Clubs' Regulations that will be recommended at ANUSA Ordinary General Meeting 4 on October 6.

Remove:

2.1. Transitional Procedures

2.1.1. The Grants and Affiliations Regulations of the Association continue in force as at 22 September 2016 until the first meeting of the Student Clubs Council.

2.1.2. The Social Officer of the Association is deemed to be the Chair of the Council Executive until the Council Executive decides otherwise.

2.1.3. All student groups affiliated with the Association as at 22 September 2016 are deemed to be affiliated Clubs for the purposes of these Regulations for the duration of the 2016 Academic Year.

Insert between 6.1.1. and 6.1.2 and adjust number of sections accordingly:

“6.1.2: The Council Executive may, upon an unanimous agreement of the Council Executive, unilaterally issue clubs monetary grants in exceptional circumstances.

6.1.2 (a) The Council Executive may unilaterally issue monetary grants to clubs by only utilising policy passed at a Clubs Council Meeting that expressly enables the Council Executive to do so.

6.1.2 (b) To remove any doubt, the Council Executive cannot unilaterally issue any monetary grants to clubs via any grants or mechanisms that does not expressly and unequivocally authorise the Council Executive to unilaterally issue monetary grants to clubs.”

Replace:

Original to be removed

“6.1.2. Clubs must submit a budget proposal, including relevant evidence of expenses, to the Council Executive prior to the event, outlining the costs for which the grant is required. Grants are to be paid retrospectively upon reconciliation of the proposal to the Council Executive.”

To be replaced with:

“6.1.2. The funding system that Clubs Council utilises must contain the following features or characteristics:

- 6.1.2 (a) Must actively promote clubs to apply for monetary grants prior an event or expenditure.
- 6.1.2 (b) Every monetary grant application should be supported by both a budget and a payment request, but every grant application must be supported by a payment request.
- 6.1.2 (c) Clubs need not evidence their expenditure for budget requests, but must evidence their expenditure for payment requests.
- 6.1.2 (d) Monetary grants, unless stated otherwise, are to be paid retrospectively upon a club completing a payment that abides by the policy set by Clubs Council and The Council Executive.“

Remove:

6.1.4. New Clubs may make an initial application for a grant not exceeding \$200, which may be paid prospectively at the discretion of the Council Executive. Such a grant may only be awarded for a proposed event, the purpose of which is to solicit membership.

Replace:

Original to be removed

6.1.5. Monetary grants may only be approved for a single activity.

To Be replaced with:

6.1.5. A club may only receive funding for a single activity on any given day, unless the core audience of a secondary activity on the same day is significantly different.

Reference H: Changes to the Reprimand and Penalties Policy

Proposed: Lewis Pope

Seconded: Zac Lord

To motion that the Clubs Council approve the following changes to the Reprimand and Penalties Policy.

Add:

s 3.1.1(d) Whether the club has, through intent, ignorance, or the failure to exercise proper skill and care, damaged or significantly risked damage to the Association's legal, financial, or reputational status.

Subsequent Required Changes:

Renumber the current sub-ss (d) and (e) to (e) and (f) respectively.