



AGENDA – College Representative Council (CRC) 8 2019

Tuesday 15 October 2019

ANUSA Boardroom – 6:15pm

Item 1: Meeting Open and Apologies

Meeting opens at 6:15pm

Chair moves to Taylor

- 1.1 Acknowledgement of Country
- 1.2 Apologies
- 1.3 Passing of CRC 6 Minutes

Motion: To accept the minutes of CRC 6
Moved: Lachy
Seconded: Brigid
Passes

- 1.4 Passing of CRC 7 Minutes

Motion: To accept the minutes of CRC 7
Moved: Lachy
Seconded: Campbell
Passes

Item 2: Executive Reports

Motion to suspend standing orders for the duration of the meeting.
Moved by Kai
Seconded by Lachy
Passes

- 2.1 President's Report (E. Lim) [Reference A]

Taken as read.

Q: When will the data search be complete?

A: The data will only be available once people

Q: The ASA hasn't gone as expected, will ANUSA still support it?

A: The new admissions scheme should promote diversity at the ANU.

Q: Have we had another resignation?

A: Yes.

Q: Do we still have to find another Representative?

A: Need to clarify with Gen Sec but yes.

Motion to accept the President's report

Moved: Lachy

Seconded: Campbell

Passes

2.2 Vice President's Report (C. Clapp) [Reference B]

Q: Why was there a clash with SGM and Wellbeing trivia?

A: That's the night that trivia was on and I think people went to the one they wanted to do.

Motion to accept the report

Moved by Lachy

Seconded by Brigid

Passes

2.3 Education Officer's Report (T. Sibal) [Reference C]

Motion to accept the report

Moved by Campbell

Seconded by Brandon

Passes

2.4 General Secretary's Report (L. Day) [Reference D]

Motion to accept the report

Moved by Brandon

Seconded by Brigid

Passes

Item 3: College Representative Reports

3.1 College of Arts and Social Sciences [Reference E]

One more TLDC meeting in November. The calendar and newsletter has been quite good and would recommend to do it next year.

No one attended coffee. Have contacted incoming CASS reps for handover.

Q: How has handover been going?

A: Has been slow but has begun, will be ramping up in the next few weeks. Confident they will do well in their role.

Motion to accept the report

Moved by Lachy

Seconded by David

Passes

3.2 College of Engineering and Computer Science [Reference F]

Not too many updates. There have been some courses with issues, particularly with the public holiday last week. Some course reps don't have full load of course reps.

Motion to accept the report

Moved by Lachy

Seconded by Kai

Passes

3.3 College of Law [Reference G]

Taken mostly as read. Had a meeting about LLB review on Friday, turned into general feedback on Law degrees in general. Also met with admin team.

Q: Will Tony release the summer courses on time?

A: Skeptical as this promise happens every year.

Course rep policy will come by the end of the year hopefully. Ratio should be around 1-100. Have started to identify danger points for students when they start to fail course to begin.

Q: Are you happy with the consultation that has occurred with the GDLP removal?

A: Haven't really been approached because we are undergrads. However we have asked for clear communication and that has happened which is good.

Motion to accept the report

Moved by Tian Xiao

Seconded by Brandon

Passes

3.4 College of Sciences, Health and Medicine [References H]

Grace is the new Science Rep. Apologies for delay in Science report. National Science Week budget came from SSAF and Clubs Council.

Had some recommendations in the report

Q: Why have Science Reps been leading up National Science Week?

A: They don't, it is usually a collaboration between the reps and the Science Society.

Q: Where can a full budget be found?

A: Might have to check with Science Society for that one.

Motion to accept the report

Moved by Kai

Seconded by Dom

Passes

3.5 College of Business and Economics [Reference I]

Q: There was a review into certain econ courses including Micro 3, any updates?

A: Haven't heard anything. However the courses for next semester has already been set. There have been some thoughts given about how Economics as a degree should be changed.

Motion to accept the report

Moved by Brigid

Seconded by Dom

Passes

3.6 College of Asia Pacific [Reference J]

Q: How has the Coombs construction been going?

A: They are doing it slowly, should be finished in 2021 properly. The main priority is offices which is quite political. Reps have been asking questions about student spaces.

Q: Is this an opportunity to try make Coombs look better?

A: In Kai's opinion, it looks like a mix between 60's and 90's architecture. They are also making the room layout more intuitive eg seminar rooms along the same corridor.

Q: What sort of damage has occurred to the CAP clubs space?

A: Apparently there have been at least 3 instances of damage to the space but the reps were not provided with details of the clubs or the damages. Interested to see if Clubs Council knew anything, they didn't seem to.

Motion to accept the report

Moved by Lachy

Seconded by Tian Xiao

Passes

Item 4: Discussion Items

4.1 SPA 2019

A summary of the SPA will need to be presented in December to the Academic Board. We still don't know who the new chair of the AB will be.

ANUSA and PARSA is now seeking feedback if we think the SPA has been met. However this will largely be up to next year's team.

This is the third year of the SPA. For next year, would recommend that people remember what is achievable, as well as what should be continued next year.

Some of the continued project for next year that Eden would recommend would be continuing the conversation about admissions.

Ghost-Writing and Academic misconduct.

Low SES survey from Yasmin (Gen Rep).

Q: Will the College Rep Policy be finished on time, and should it be in there next year?

A: AQAC is in November, a draft will be passed for then. Should stay as an ongoing thing as the policy will need to be reviewed. Putting something in about lecture attendance being judged equitably.

Q: Should parts of the principles be changed, from experiences?

A: First section should be updated but should come out of consultation with reps as to what they want.

Q: What is PARSA planning on doing?

A: Not much although they have just gone through a handover. They may want to do a bit more in the HDR space. Beyond that, will have to wait for handover to finish.

Q: Which academic committees sit on CECs?

Q: SASS/LSS do.

Q: Should each college have it?

A: Should be based on each society/college. CBE for example, doesn't have just one academic club so wouldn't be the most useful. Potentially it is tough to put all clubs on however, maybe a bigger effort should be given to ensure that more students are in the room. That was one of the good things about Joint TLDC, it meant students could back each other up. Would be good to have multiple Joint TLDC's throughout the year.

Item 5: Other Business

Textbooks:

Useless for CompSci, but basic engineering texts would be good.
For Law, the first few semesters books would be good to have.
CBE basics such as micro/macro 1 as well as basic statistics.

Q: What security is in place?

A: We would do a card rental system.

Q: Will a bookshelf be bought?

A: It should be.

Q: What if they go out of date?

A: For language textbooks, they don't really change substantively. May be a bigger issue.

Action items from this:

- Everyone send books in a preference list by End of October (Halloween!).

Item 6: Close of meeting

Close of meeting 7:15pm

Reference A

CRC 8 Report

President

Summary

- Welcome
- Committees: Academic Board, University Research Committee , IDEA Committee, Library Advisory Committee, Healthy University Strategy, TEQSA Re-registration working group
- Student Partnership Agreement
- Timesheet

Welcome

Hi all!

I hope everyone is going well!

This is the final CRC and I would like to thank everyone for their contributions to this committee and for the productive discussions that we've had. Academic advocacy is complex at this University and we've faced some challenges with changes to the teaching and learning spaces in Kambri and the move towards interactive teaching and learning. As the ASA results become clearer and there are changes to the student body, the University and our advocacy will have to adapt. Advocating for students in regards to learning spaces, teaching methods and academic support, will continue to be core business at ANUSA.

Working in this space is not always easy, so I would like to congratulate the College Reps and relevant Exec for their work this year.

- **Committees: Academic Board, University Research Committee, IDEA Committee, Library Advisory Committee, TEQSA Re-registration Working Group**

<ul style="list-style-type: none"> • Academic Board 	<ul style="list-style-type: none"> • Hazel and the PARSA International Officer put forward a paper to Academic Board regarding International student experience in teaching and learning. I look forward to further discussion on this topic. • AB is coming up next month so will have more to report on later. • AB also releases a public newsletter, so I would encourage all those interested to look at this document. • AB polling questions: As flagged in previous CRC's, if anyone has any questions they would like me to submit to Academic Board polling questions, please let me know. This is noting that in order for the question to be included in the Academic Board Agenda, the majority of Academic Board need to vote for the question. Please contact myself and Hazel who are the Undergraduate students on Academic Board.
<ul style="list-style-type: none"> • University Research Committee 	<ul style="list-style-type: none"> • No updates. Next meeting scheduled for November and I will be asking the URC 2020 nominee from ANUSA to attend.
<ul style="list-style-type: none"> • IDEA Committee 	<ul style="list-style-type: none"> • There are some individual colleges who have created their own IDEA Committee frameworks.
<ul style="list-style-type: none"> • Library Advisory Committee 	<ul style="list-style-type: none"> • The floor of Chifley that was damaged by the Flood has opened newly renovated. If you have any feedback regarding this I would encourage you to

	let the staff know. It is great to have additional study space back in time for the final exam period!
<ul style="list-style-type: none"> • TEQSA Re-registration working group 	<ul style="list-style-type: none"> • Next meeting scheduled for later this year. A 2020 ANUSA rep will be attending the TEQSA conference through University funding.

Student Partnership Agreement

The Student Partnership Agreement is an agreement signed with Academic Board. The full agreement can be found on the website as can the previous SPA. The current SPA is a result of the 2018 CRC and PARSA representatives working out some of the key areas for Student Partnership with the University. The Student Partnership Agreement will be reviewed by the current CRC for 2020.

During this CRC we will assess where we're at and what we think would be valuable to see in the 2020 SPA.

1. Student Representation

Project	Responsibility	Outcomes	Rationale	Progress
Development of a policy for Course Representatives	DVC(A) ANUSA PARSA	Develop policy and procedures to standardise course reps and information flow across the university.	Practice for appointing Reps is in place but is uneven across Colleges – Need to advocate for a University wide policy to ensure best practice.	<i>Feedback has been sought from previous Course Representatives, ADE's and College Administrative Staff.</i> <i>The next steps will be drafting the policy based off that feedback and circulating it</i>

				<p><i>amongst the student community for additional feedback.</i></p> <p><i>Following the policy finalization, it will be submitted to AQAC and then if approved to Academic Board for approval early in December.</i></p>
Engagement with the Student Voice Australia project to contribute to and encourage Student Partnership across the sector	AB (Chair) ANUSA PARSA	Continued knowledge sharing within the sector regarding Student Partnership Agreements.	<i>As the National University, the ANU has the opportunity to take a leadership role in this space.</i>	<p><i>Publishing of our SPA.</i></p> <p><i>University engaging with Student Voice Australia.</i></p>

2. Equity

Project	Responsibility	Outcomes	Rationale	Progress
Admissions, Scholarships & Accommodation reform	DVC(A) ANUSA	The ASA needs clear timelines of review over the coming 5 years, and should be reviewed against established measures of equity and diversity. These KPIs for review should be developed in consultation with ANUSA.	<ul style="list-style-type: none"> Reform will have considerable impacts on the student body and student concern that equity and diversity will not be achieved is best managed through working with students as partners. This aligns with the Admissions, Scholarships & Accommodation project being led by DVC(A). 	<ul style="list-style-type: none"> <i>Currently the University is gathering initial data regarding the current ASA intake.</i> <i>Without clear data it is difficult to be able to see whether the Equity and RRR targets were met.</i> <i>There is a recommendation to discuss this further when forming the 2020 SPA and to address not only the data, but the transition and both social and financial support available to these students.</i>

3. Wellbeing

Project	Responsibility	Outcomes	Rationale	Progress

Healthy University Strategy & Action Plan	Registrar of Student Life ANUSA PARSA	Focus is now the implementation of a Healthy University Plan. This must be done in consultation with students, noting that the plan will need to be iterative to respond to changing impacts on the health of the university.	It is important for the success of this project to work collaboratively to report on the implementation of this Health University Plan.	<ul style="list-style-type: none"> - <i>The 2018 Healthy University Strategy & Action Plan was reworked by the University this year making this a difficult part of the SPA to action.</i> - <i>The new Strategy includes a Suicide Prevention strategy.</i>
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4. Quality Assurance

Project	Responsibility	Outcomes	Rationale	Progress
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<p>Review into the Future of Teaching and Learning</p>	<p>DVC(A) ANUSA PARSA</p>	<ul style="list-style-type: none"> • An annual meeting of the TLDC be held as joint between student representatives from every academic college, as well as college representatives who regularly sit on TLDC. This meeting, chaired by PVC(E) with a key leader from ANUSA and PARSA, could focus on significant aspects 	<ul style="list-style-type: none"> • There is a need to involve students in the strategic direction for teaching and learning and quality assurance set by ANU. This must include capturing the student voice in issue identification. • Students must be engaged at all stages to ensure the feedback loop can be closed. 	<ul style="list-style-type: none"> • <i>Joint TLDC occurred in August. A key piece of feedback was that the Joint TLDC would have been useful for agenda setting earlier in the year.</i> • <i>The Vice President is assisting with the ILEAP project.</i>
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		<p>of education.</p> <ul style="list-style-type: none">• Continue effective student input and feedback into the ILEAP project.		
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5. Quality Enhancement

Project	Responsibility	Outcomes	Rationale	Progress
<p>Multi-dimensional instrument that assesses student staff satisfaction of teaching, learning and the environment.</p>	<p>DVC(A) ANUSA PARSA</p>	<p>Continued student involvement in the Beyond Selt Project and actively seeking student feedback during the implementation.</p>	<ul style="list-style-type: none"> • A new instrument is necessary to capture student feedback throughout the course in order to provide ongoing enhancement and responsiveness to the needs of students. • This aligns with the SELT Tool project being led by PPM. 	<ul style="list-style-type: none"> • <i>Continuing involvement in the beyond SELT project</i> • <i>Pilot happened in Semester 1 SELTs.</i>

<p>Reviews Dean, HDR</p>	<p>Dean, HDR PARSA ANUSA</p>	<ul style="list-style-type: none"> • Development of an opt-in oral examination pilot for PhD candidates. • Development of best practice guidelines for the HDR experience, drawing on specific examples from the various academic colleges of the University. 	<ul style="list-style-type: none"> • Oral examinations are proving popular in PhD programs around the world as they can be more appropriate for certain disciplines. The fact that assessors are required to justify their opinion in conversation with other assessors provides the possibility of fairer outcomes. However, there may be unintended consequences from an oral examination in regards to potential discrimination. An opt-in pilot program allows for the ANU to explore this option in a methodical manner while reviewing potential drawbacks. • The HDR experience at the ANU varies considerably by discipline, college, and school. There are excellent examples at all colleges of certain practices which greatly improve the HDR experience in supervision, training, support, mentoring, business linkage, or social assistance. However, these 	<ul style="list-style-type: none"> • <i>PARSA focus</i>
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			<p>are not all delivered consistently between colleges. Through reviewing these practices at the ANU colleges the AB can develop best practice guideline as examples for the other colleges to consider for implementation. This would foster a sense of collaboration between colleges, and promote an improved HDR experience.</p>	
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Timesheet

Between the 20th of September and the 10th of October I worked 119 hours. During this time I took two days of leave and there was one public holiday.

As I have previously mentioned, please send me feedback if there are any further breakdowns that the SRC would find useful.

Reference B

Vice President's Report Student Representative Council (CRC) 8

Executive Summary

1. Hello and Welcome
2. Student Support
3. University Committee Meetings
4. University Projects
5. Timesheet

1. Hello and Welcome

Welcome and congrats to everyone on making it through the last fortnight and to CRC 8! Just wanted to flag, as usual, that you should all ask as many questions as possible and to flag anything with me before CRC if you think I haven't explained it well enough. Also let me know if I'm using any acronyms that you are not aware of. If I say that I'll take a question on notice, please send me an email at sa.vicepres@anu.edu.au

This report is (again) fairly short because it hasn't been long since the last CRC.

2. Student Support

I have engaged in a variety of student support ranging from academic issues to accessibility issues around the university. If you become aware of any issues significantly affecting students' learning experience, please send them through to me at sa.vicepres@au.edu.au.

3. University Committee Meetings

Academic Quality and Assurance Committee (AQAC)	Met on 26 th September <ul style="list-style-type: none">- Discussed changes to the Academic Progress rule and the data of the incoming cohort through the Accommodation Scholarships and Admissions scheme.-
Teaching and Learning Development Committee (TLDC)	Met on 3 rd October <ul style="list-style-type: none">- Discussed Kambri Learning spaces and a survey that was sent out to teaching staff and university said they will do one for students next year- Also discussed the feedback that has been collated from students (including the Joint TLDC) and academic colleges. Plan is to stay with a 12 week semester at least for now, despite some desire from both staff and students to revert to 13 week semester.
Healthy University Strategy Working Group	<ul style="list-style-type: none">- Have not met since last CRC
iLEAP Steering Committee	<ul style="list-style-type: none">- Have not met since last CRC

4. University Projects

Beyond Student Experience of Learning and Teaching	- Meeting on Wednesday 16 th October
Timetabling Review	- Met on Wednesday 9 th October - Project facing some funding issues – there have already been updates to the staffing process and central administration process. The next phase is to lead to students having their own centralised timetables well in advance of the teaching period (if desired)
Respectful Relationships	- No updates

5. ANUSA Projects

Wellbeing Committee	○ Wellbeing Week was this week. Huge thanks to Joc and Issy for all of their work planning the events. We had a range of low to high impact events that collaborated with various university stake holders. Would love any feedback so it can be passed on to next year's team.
Skill Up!	- Had over 60 people take part in this years program with more than 200 applications. Booking in dates for early next year so it can get off the ground a bit more quickly.
Sex and Consent Series	- Happened in Week 9 – had several events. Will be passing on some rooms for improvement to next year's team.
Honours Roll	- Honours Writing retreat is this weekend. Will give a verbal update on how it went

6. Timesheet

I have worked 35 hours since last SRC. Most of my time has been spent on administration and representative support.

Reference C

CRC 8 REPORT - EDUCATION OFFICER

Summary:

1. Introduction
2. Workers Rights Campaign
3. Terms of Reference
4. Anti-Poverty Week
5. Education Series
6. Low-SES/Low-Income Students
7. ISD Elections
8. Budget
9. Timesheet

Introduction

Hi all, hope everyone's having a good semester! Almost at the end!! ANUSA meetings can be a tough time and I'd just like to take this opportunity to say that I'm always here if anyone needs a chat or debrief after (or if you'd just like to hang out)!

Workers Rights Campaign

This is still going! We hosted universal lunch hour in week 10! Unfortunately we didn't have as many volunteers as we hoped, but it was a great opportunity to connect with students. In addition to this, we're working with the Student Assistance Team to provide fact sheets to all of the students that take part in the Skill Up Program.

I also now sit on the 'Young Workers Council' which is currently comprised of representatives from various unions around ACT. This council aims to be a steering group of organising around Young Workers rights. The structure is currently evolving and will be updating soon I think. The plan is for Skanda (next year's officer) for also to sit on the council next year.

We had a meeting at UnionsACT regarding wage theft on campus. More to come in this space.

Terms of Reference

After the Education Committee meeting on the 23rd of September, a couple of edits were made to the terms of reference compiled by Harry Needham last year. These have been posted on the Education Committee facebook group for feedback and I will be putting them forward as a motion for SRC 8.

Education Series

This is currently happening - yay! We currently have three speakers locked in - Raewyn Connell (3rd October), Katrina Marson (14th October) and Margaret Thornton (9 October). Raewyn and Margaret's events were both a success and we had some fantastic discussions. Looking forward to Katrina's talk as well :) Please share it amongst your friends!

Low-SES/Low-Income Students

Yasmin and I are in the final stages of developing the survey, this and the facebook group will be up soon.

ISD Elections

Dash and I were the returning officers for the ISD election this year. I would like to thank all of those involved and congratulate every single candidate who ran. Congratulations to Lew Ching

Yip for becoming next year's ISD Officer!

Budget

*This budget is the same as the one in my previous SRC report, this is because we are still calculating what the final costs for Education Series was. You'll find a most up to date budget in my SRC 8 report.

	Budgeted	Spent	To Spend
Food for Meeting 1	\$40	\$43.85	
Logo Design	\$250	\$250	
Snacks for Fair Work Panel & Gifts for Speakers	\$100	\$60	
Food for Meeting 2	\$40	\$38.40	
Food for Meeting 3	\$40	\$41	
Budget Party	\$250	\$213.85	
Materials for Kambri Stall	\$100	\$15	
Federal Election Debate	\$350	\$310	
Bush Week Trivia	\$1500	\$1390	
Education Conference Travel Expenses	\$300	\$240	
Education Conference Registration	\$1925	\$1925	
Education Conference Accommodation	\$800	\$838.16	
Food for Meeting 4	\$40	\$40	
Food for Meeting 5	\$40	\$29.82	
Food for Meeting 6	\$40	\$0	
Food for Meeting 7	\$40	\$18	
Res Hall Campaign	\$500		
Food for Meeting 8	\$40	\$25	
Printing Expenses	\$50	\$50	
Totals	\$5,905	\$5,503.08	

Timesheet

Since the 25th of September until the 10th of October I have worked 49 hours. Please email me at sa.education@anu.edu.au if you would like a full breakdown of these hours.

Reference D

General Secretary's Report

- Welcome
- SGM/Standing Order Changes
- Upcoming Meetings
- Working Groups
- Handover
- Clubs Council Elections

Welcome

Hello everyone and welcome to the final CRC! A will save a more summative sentiment for my SRC report but I would like to thank all the members of the CRC on being active in the academic advocacy space. It often goes on behind closed doors but know that the work you do is important and valued

SGM/Standing Order Changes

Last week there was an SGM for ANUSA to consider changes to the standing orders. The amendments that were successfully voted in have been updated in the online constitution. Thank you to everyone who helped to work on the changes and contributed in the meeting.

Upcoming meetings

The final SRC will be held on Tuesday Week 12 and General Meeting on Thursday. There was a delay with the Facebook events for these meetings however they should be up by the time of this meeting. Agenda items are due on the Thursday and Friday respectfully.

Working Groups

There are three working groups currently in existence, the Media Policy WG, Electoral Regulations WG and a Standing Orders WG. Due to a lack of time between the SGM/SRC 7 and SRC 8, these could only be held in Week 11. While I hope that each of these groups can have substantive and constructive amendments to suggest, some of these groups may have to push their recommendations to next year.

Handover

I have continued my weekly handover sessions with Taylor.

Clubs Council Elections

I delegated my responsibility as given to me in the Clubs Regulations to Taylor Heslington, the incoming General Secretary. She did a splendid job! Congratulations to Ebe Ganon and the other incoming Clubs Council Executive members!

Reference E



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CASS REPRESENTATIVES' REPORT

Amelia Holly & Tian Xiao Shi

Executive Summary

1. CASS Education Committee meetings
2. Calendar and newsletter initiatives
3. CASS Rep Coffee chat
4. Expenditure Update

Further Information

1. CASS Education Committee meetings

- a. No CASS Education Committee meetings since the last CRC report, though there will be one on Monday 14th, so will have an update by meeting time!

2. Calendar and newsletter initiatives

- a. We're continuing to send out a weekly email requesting events that different schools/centres, societies and individuals wish for us to publicise through our social media channels. Participation has picked back up again and we look forward to seeing how next year's reps engage with this initiative next year
- b. We're also asking for any projects and research that people would like us to share in the form of a newsletter. This has continued to have lower engagement, but we would encourage next year's CASS Reps to work on this in future as it could provide a great connection between the College and its students.
- c. Feel free to message us directly on Facebook or email us if you do have an event that you want to collaborate on or would like us to post about!

3. CASS Rep Coffee chat

- a. We returned to the café in the Music School this week to ensure that we are covering different locations that are close and convenient for students in different schools in CASS. Keep your eyes peeled for our location on Wednesdays for the last two weeks of semester if you wish to chat with us in person, otherwise just shoot us an email sa.cass@anu.edu.au if you have any questions/concerns.

4. Expenditure Update

- a. Total expenditure since our last report: \$0.00.

Reference F



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COLLEGE OF ENGINEERING AND COMPUTER SCIENCE REPRESENTATIVES'S REPORT #8

[Matilda Dowse and Tyrus Caldeira]

Executive Summary

- College Education Committee meeting on September 26th.
- Diversity and Inclusion/Student Experience meeting on September 24th.
- Uploaded CECS CRC Reports to our Facebook Group

Academic Issues

Agenda	Further Information	Rep
ENGN2219	<ul style="list-style-type: none"> • Amelia messaged us about academic misconduct issues with the 2219 exam, but we've heard nothing. • We've had a few academic misconduct emails from students, but not regarding that course • Spoke to Uwe and ENGN2229 convenor (follow on course) at CEC, Uwe will look into improving the course but it is not going back to previous content. ENGN2229 Convenor confirmed students are finding content easier with new ENGN2219 structure. Students told they will be kept abreast of changes to course/feedback 	Matilda & Tyrus
Academic Appeal - ENGN3230	<ul style="list-style-type: none"> • No response since last time 	Matilda & Tyrus
ENGN4528	<ul style="list-style-type: none"> • Completed - please view CRC Agenda #3 for further information 	Matilda
Course Rep Certification	<ul style="list-style-type: none"> • Completed- Director of Education is now taking care of this (Adrian Lowe) 	Tyrus
Supplementary Exam COMP1100 (Sem 1 2018)	<ul style="list-style-type: none"> • No response since last time, I believe this is completed - please view CRC Agenda #2 for further information 	Tyrus
College Development / Education Committees	<ul style="list-style-type: none"> • Upcoming meetings - CECS CEC Meeting 26/09/2019 • Diversity & Inclusion / Student Experience Meeting - 24/09/2019 	Matilda & Tyrus
ENGN3230 Course Outcomes Complaints	<ul style="list-style-type: none"> • Complaints from students (in email and in person) regarding ENGN3230 not meeting course outcomes and limited success in tutorials • Emailed convenor for full response, received and sent through to student (no reply yet) 	Matilda

ENGN 4511 Course Complaint	<ul style="list-style-type: none"> A student noted that they had issues with a course in which assignments were weighed heavily and the course finishes in Week 9 Raised issue at CRC, has been followed up by Parastoo, no word back yet 	Matilda
ENGN3230 Presentation time Difficulties	<ul style="list-style-type: none"> Student emailed us regarding a presentation time being pushed back to the Friday before the public holiday Issue was sorted on their own with Steve Lee 	Both

Further Information

Social Initiatives and other Agendas

Initiative	Further Information	Rep
CECS Societies Wide Calendar	<ul style="list-style-type: none"> Discussed at D&I, clearly useful to be around campus Identified as valuable, need to start a system for updating it frequently 	Matilda
CECS Welcome Party	<ul style="list-style-type: none"> Completed - please view CRC Agenda #2 for further information 	Matilda & Tyrus
ESA x CSSA x ANUMS Careers Fair	<ul style="list-style-type: none"> Completed - please view CRC Agenda #2 for further information 	Matilda & Tyrus
Graduate/Internship Notices	<ul style="list-style-type: none"> Completed Trying to keep this updated over time as to when new positions open and close 	Matilda & Tyrus
ANUSA Spiel on CECS Forums	<ul style="list-style-type: none"> Completed - please view CRC Agenda #3 for further information 	Matilda & Tyrus
Uploading CRC Reports to our Facebook Page	<ul style="list-style-type: none"> Completed - Uploaded to Facebook - CRC Reports #1-#7 	Matilda & Tyrus
ANU New Media Association	<ul style="list-style-type: none"> Completed - please view CRC Agenda #6 for further information 	Tyrus
PhD Student Project	<ul style="list-style-type: none"> ESA replied 	Matilda & Tyrus
Woroni Request	<ul style="list-style-type: none"> Completed - Please view CRC Agenda #6 for more information 	Matilda & Tyrus

Academic Initiatives

Initiative	Further Information	Rep
ANUSA Spiel at Course Lectures	<ul style="list-style-type: none"> Completed - please view CRC Agenda #2 for further information 	Matilda and Tyrus
Wattle Update with ANUSA Information	<ul style="list-style-type: none"> Completed - please view CRC Agenda #2 for further information 	Matilda
CECS Induction	<ul style="list-style-type: none"> Completed - please view CRC Agenda #2 for further information 	Matilda & Tyrus
Improvement of Tutorial and Lab Signup Times	<ul style="list-style-type: none"> Multiple complaints from students across various courses about tutorial and lab sign-ups not being released at the time promised e.g. ENGN2217 being released 15 minutes later unexpectedly, ENGN2225 before rather than after a lecture (with no warning) 	Matilda

	<p>and ENGN1215 significantly after the promised time</p> <ul style="list-style-type: none"> • Students have sent formal requests to my (Matilda) individual email asking for this to be improved at the college due to the impact on student welfare • Will be discussed at next CEC as serious issue, would appreciate feedback from other colleges about how this has been handled this semester 	
CECS First Year guide	<ul style="list-style-type: none"> • Suggested at student experience meeting, draft started • Potentially explore it as posters/guides/flyers, as well as link on reps page 	Matilda

Future Initiatives

Initiative	Further Information	Rep
Consultation Time?	<ul style="list-style-type: none"> • To check how students are going? • Get their viewpoint on CECS and their courses? • See if we can help in any way? • Ideas for events to run, something that could help them academically, socially etc? • Once a semester/term? 	Matilda & Tyrus

Reference G

College of Law Representatives' Report Brigid Horneman-Wren and Kunal Vankadara

Summary

- Meeting with Head of School regarding summer and winter courses
- Meeting with CEIST regarding course representatives
- Meeting regarding LLB review

Meeting with Head of School

- Kunal met with Head of School Tony Connolly to discuss the ongoing issues regarding summer and winter courses.
- Tony was very responsive, and agreed to release courses for Summer 2020-2021 by at least March-April of next year. He also agreed to release dates for those courses at the same time.
- However, this has been something that has been promised for a while, so it will likely be something for the incoming reps to monitor next year.
- Tony said that he was looking into a better way to gather feedback regarding the variety of electives offered at the ANU. Kunal offered to help, but was told that we would be contacted if our help was needed.

Meeting with CEIST

- Brigid met with the College Education & Innovation Support Team (CEIST) to discuss the law school's use of course representatives.
- CEIST is going to centralise information relating to course reps, as well as the application process.
- Key questions raised were:
 - Whether there should be a ratio for course reps to students i.e. whether a larger course should have a greater number of representatives. They were particularly interested in what the practice in other Colleges was for this.
 - What the best timeframe for appointing reps is. They noted that if training consistently occurs in Week 3, then advertising for course reps essentially has to be done on the first day of semester to ensure there is enough time to nominate and vote on reps. This is difficult for courses where the first teaching day may not be until the end of Week 1.
 - How the role can be clarified - both for reps and for students who may wish to contact them. It was noted that the handbook is very bulky and not something people are likely to read, so a short description on each Wattle page could be very helpful.

Meeting regarding LLB review

- We are meeting on Friday 11/10 to discuss the LLB review.
- We will be able to provide an update at the CRC.

Reference H

[No report received for Science Reps at time of agenda publication]

Reference I

CRC Report 8

Finance 1001 - a transcription of each lecture recording is being taken.

CBE info market – we had a stall at the CBE info market. Croft and David Harvey (incoming CBE rep) manned the stall, Jordan liaised the set it up.

Reference J

ANUSA College of Asia and the Pacific Reps

Kai Clark & Dominic Harvey-Taylor

CRC 8 Report

Executive Summary:

- 1. Student Grievances**
- 2. Clubs Using CAP Spaces**
- 3. Meetings**
 - a. CAPEC 9**
 - b. CAP Curriculum 10**
- 4. Standing Orders Reform/SGM**
- 5. Continuing Work**
- 6. Concluding Thoughts**

1. Student Grievances

We have spent a lot of time in recent weeks dealing with individual student grievances. These are confidential, so will not be elaborating much more at this stage. One of the issues has been in relation to EAPs, and so we have been working closely with the Associate Dean (Student Experience) in resolving both the individual complaint, but also promoting a greater discourse in the College around privacy concerns with regards to students' personal circumstances.

2. Clubs using CAP Spaces

Dom has recently been working with the CAP Student Centre to figure out ways for CAP related Clubs and Societies to more easily book CAP spaces with functions on campus approval.

While it initially looked like we would be able to make things much easier for Clubs, we have recently suffered a setback, as it was brought to our attention that there have been a number of recent incidents where clubs have misused CAP spaces, resulting in significant damages and financial costs.

This is frustrating as it is hard for us to advocate effectively for more relaxed booking systems for clubs wanting to book CAP facilities, when there are some clubs which have failed to use these spaces responsibly. We will continue to work on this issue.

3. Meetings:

a) CAP Education Committee Meeting 9

As usual a lot of the items discussed were more around administrative issues and topics which are not of direct interest to students. (E.g. the process around Delegations, Tutor Training etc).

We also discussed possible approaches to dealing with applications for extensions. For example whether CAP should have a set of recommended guidelines around extensions, or whether to move to an online system where students can attach supporting documentation when applying for extension.

Generally there was consensus that courses are too varied, and that convenors would prefer to resolve extensions personally rather than a centralised system. There was support for creating a set of guidelines.

b) CAP Curriculum Meeting 10.

Largely focused on course approvals and disestablishment of post-graduate courses, we brought up concerns with some course approval forms including the following wording for course approval forms:

“Approximately 5,000-6,000 words, or equivalent, of oral or written assessment, comprising tasks such as essays, presentations, reports, quizzes, tests or examinations as outlined for each semester in the Class Summary.

Weighting: 100%”

This makes it impossible for a student viewing a course through programs and course to have a clear understanding of the assessment items, before enrolling. While arguments were raised noting that courses tend to change what’s listed on the Indicative Assessment tab in Program & Courses, it is better to have some reference rather than none, which the current wording effectively means.

4. Standing Order Reform/Special General Meeting.

While this issue is not of direct relevance to the CAP student community. It is something that has unfortunately taken a significant amount of attention from both of us.

Both of us, but particularly Kai were involved in pushing for reforms to the current standing orders around how ANUSA meetings are conducted. As indicated in our previous reports, there have been significant issues with SRC meetings being derailed by students trying to undermine meetings through outrageous conduct directed at other students. This has made meetings unsafe, and has prevented a number of motions to go forward.

Bullying, harassment and intimidation of students is something we take extremely seriously.

It was disappointing to see amendments to improve the safety of meetings not pass at the Special General Meeting, however this will not deter us from calling out bullying behaviour in the future.

We are also disappointed to some degree in the fact that any sort of institutional reform to address this issue, or indeed other systemic problems within this organisation, have had to be led and pushed strongly from outside the ANUSA executive. It shouldn't have to fall on College Reps (or other representatives and students), who primarily should be concerned with issues related to the respective College and receive no form of remuneration for their work, to recognise the clear and present issues internally within our student association and have to push so hard for change.

That burden should fall much more squarely with the ANUSA executive, who need to show more leadership when it comes to this issue.

5. Continuing work

Unfortunately this is our last report, but we still have six more weeks of duties to fulfill. During this time we will be completing our final handover/handbook for the incoming and future reps to enjoy. We are still finishing our email audit which unfortunately has fallen to the wayside as our attention has been focused on other pressing issues. We will also be organising the CAP Wattle award and judging other teaching award nominations. And as usual, we will maintain our social media and further advocacy work behind the scenes.

6. Concluding Thoughts:

Both of us came into this role because we are extremely passionate about the CAP Student Community and the College of Asia Pacific more broadly, and wanted to contribute primarily in improving the lives of CAP students, whether that be building up a sense of social community, advocating on behalf of individual students or simply being a student point of contact that can redirect concerned students to the appropriate services.

As the year has progressed, we both became aware of several serious issues that engulf the Student Association both internally and how it presents itself externally. It's extremely difficult for both of us to not take a stand when things are going wrong, and consequently we've done a lot in roles outside of what would normally be considered within our remit as College reps.

We're conscious of the fact that a select few people read our reports (certainly not the Woroni news team), but we would like to sincerely thank all of the people who have supported us in our roles this year, we would also like to thank all of the CAP students who have put their faith in us in raising issues of concern with us over the past year, and we hope that on some level we have been able to have a positive impact, if not through large scale institutional reform, then on smaller personal scale.

Finally, we would like to wish the incoming ANUSA CAP representatives Millie and Spencer all the best! We are excited to see what they bring to the role, and to CAP more broadly.