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## CRC 5 Minutes

Tuesday, 26 July 2016

Fellows Road Law Lecture Theatre 1

**Appendix A:** CRC5 Agenda, including reports and other reference material

### Item 1: Meeting Opens and Apologies

Meeting opens: 6:14pm

Apologies received from: MacCallum Johnson, Bella Lee, Stephen Yates, Linda Liu, Arebelle Zhang, Arlene Mendoza, Max Messenger, Zachary Rayson, Liam Fitzpatrick, Victor Xu

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### Item 2: Minutes from the Previous Meeting

**Motion:** That the minutes from CRC4 be accepted.

**Moved:** James

**Seconded:** Clodagh

**Status:** Passed

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### Item 3: Executive Reports

#### 3.1 President's report (B. Gill)

- A lot happening over winter break
- New program – Honours Thesis boot camp – Jed approached us to run program similar to PARSA's for thesis students
  - \$15K for 20 students option, OR booking out Kiola and subsidising tickets – provide research assistants and ASLC support at the retreat
- Course rep policy: looking to meet on Thursday with College Reps and free students 1-2pm in ANUSA to discuss program
  - I've drafted paper to ESQC to be tabled in Aug – working group for staff
  - Start process of student and staff engagement
- School of Music – working w Kat and Supriya – lunch for students to meet staff/ reps to engage music students; addressing historical disengagement
- CASS/CAP Governance Program – NOT a merger, not the same as CHL!
  - Read the doc, see website
  - We met w executive offices of CAP and CASS Deans
  - Promoting website to clarify the program to students

- Q (Raqeeb): [Question about university assessment policy – chair missed the question]
  - Clo will speak to this
  - Students had 80%-100% assessments due at end of course, no understanding of how they were going during course
  - Idea to give substantial feedback before census date to let students know how they are tracking
  - Policy wouldn't stop 80% assessments; just intends to give students feedback in time to drop courses
  - Clo: doesn't need to count towards assessment mark – just feedback

**Motion:** that the President's report be accepted.

**Moved:** Maddison

**Seconded:** Kat

**Status:** Passed

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### 3.2 Vice President's report (C. O'Doherty)

- Academic appeals – academics are looking out for students
- Assessment policy – COL and CBE against it but in minority
  - Assessment assigned in first 50% doesn't need to contribute to overall mark, just opportunity for students to get feedback
  - Mark after census date but NOT after final date to drop w/o fail
- I went to COL CEC for Mickey and Stephen (away) – cool things happening in this space
  - Following CBE programs – global immersion programs; first trip to Asia/Pacific region
  - Internship program – controversial among students for fear that better connected students would be better able to secure internship; BUT CBE has done this fine – making contacts and assigning students
  - Students also about to find internship themselves
- Q (Eben): tutors have let on that they know students from ID numbers – I've heard students know exactly the student whose essay they're marking...
  - This would be problematic – please forward these students to me
  - Easy to find student from u-number – tutors do have access; if they wanted to match-up they could, but whole point is blind marking
  - Please let me know of these issues
- Q (Raqeeb): academic appeals – you were encouraged to take down data and report. How is that going?
  - Poorly – but I can do it easily. Happy to collaborate with Dean of Students
  - Thank you for reminding me – I will have data by CRC6

**Motion:** that the Vice President's report be accepted.

**Moved:** Raqeeb

**Seconded:** Daniel

**Status:** Passed

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### 3.3 Education Officer's report (J. Connolly)

- CRC and SRC reports the same – questions at SRC
- Correction: Joint Submission in report – that fell through, but I didn't have time to correct before due date. I put joint submission out on slack and happy to take questions

**Motion:** that the Education Officer's report be accepted.

**Moved:** Supriya

**Seconded:** Eleanor

**Status:** Passed

[The Chair passes to Cameron to allow Sam to give his report. Cameron's nomination was not subject to dissent]

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### 3.4 General Secretary's report (S. Duncan)

- Report taken as read
- [Noted difficulties with organising Day on the Green, congratulated those College Reps who put effort into the event!]

**Motion:** that the General Secretary's report be accepted.

**Moved:**

**Seconded:**

**Status:** Passed

[The Chair passes back Sam]

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## Item 4: College Representative Reports

### 4.1 College of Arts and Social Sciences (S. Benjamin and K. Carrington)

- Report taken as read
- To note: appointment of Dr Malcolm Giles as Interim Head of School of Music – we haven't met with him but we will aim to do so
- See CASS CEC report on submitting assignments through Wattle and issues with online submission of assessment
  - See College's intended solutions and offer us feedback
- Q (Daniel): on submission, is the circling significant?
  - These are Supriya's notes – these are preferred solutions of academics in that meeting
  - Issues with submission times being outside business hours, etc
- Q (Charles): complaint from student who claims she transferred degrees from BIR to BIR/LLB. Found 2 courses not transferred, contacted Deans – issue with being in 2014 program, now disestablished. This is a case of credit not being transferred and not being notified of this. Anything you can do about this?

- Ask your friend to email us at [sa.cass@anu.edu.au](mailto:sa.cass@anu.edu.au) and we can follow up w CASS student administration
- We can refer to Clo
- Q (Raqeeb): Thoughts on the CAP/CASS Governance Program
  - Looks quite good – College is far progressed already; CASS courses now being recognised in CAP – this is good
  - Slow changes but good ones

**Motion:** that the CASS Representatives' report be accepted.

**Moved:** Maddison

**Seconded:** James L

**Status:** Passed

#### 4.2 College of Asia Pacific (H. Roberts and C. Yen)

- Associate Dean (Education) stepped down, currently going through recruitment process (internal selection) – keep you updated
- CAP/CASS meeting this morning: good points moving forward, gave us shape to figure out what next steps will be
  - Seemed keen on student consultation, which is good
  - Really productive meeting this morning
- Met w Prof Marnie Hughes-Warrington and Nick Horton – concern about recruitment process for new Dean (current Dean's term ending)
  - Advertised for position during mid-year break
  - We told Marnie about CAP students' disengagement following CHL – productive discussion about student input into recruitment of new Dean
- Organising meeting with CAP Administrative staff member involved in mobility (Leanne Harrison) to see if there is anything we can do in that space
- Q (Raqeeb): progress on complaints by staff member re: CHL (change management process) – can we know any details?
  - All cuts are on hold to our knowledge; CEC meeting tomorrow so will know more
  - Will this affect fixed-term contract staff?
  - We don't know at this stage – will get back to you.
  - Ben: decisions on hold
- Q (Daniel): more student engagement in Dean recruitment – what are your ideas for implementing this?
  - Main concern = that process started at end of term and ran over the break; CAP has history of doing this – forums in mid-sem break that we couldn't attend as we were away
  - Systemic issue, good to air it – no concrete proposals from today, but good to raise issue
  - Any ideas, let us know!

**Motion:** that the CAP Representatives' report be accepted.

**Moved:** Raqeeb

**Seconded:** James

**Status:** Passed

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#### **4.3 College of Business and Economics (B. Lee and L. Liu)**

- Both representatives absent

**Motion:** that the CBE Representatives' report be accepted.

**Moved:** Clodagh

**Seconded:** Maddison

**Status:** Passed

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#### **4.4 College of Engineering and Computer Science (C. Macleod and A. Mendoza)**

- Apologies again for not submitting a report and for not being present at DOTG
  - Arlene was not involved in DOTG – that's my fault (Caitlin)
  - Recent CEC discussion, inc. why PARSA reps are absent
  
  - Internship programs – discussions around credit
    - Internships are commonplace but need to settle learning outcomes
  
  - Q (Clodagh): can you and Arlene let us know when you can't make CEC so we can sub in?
    - Yes – good idea
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#### **4.5 College of Law (M. Johnson and S. Yates)**

- Both representatives absent

**Motion:** that the COL Representatives' report be accepted.

**Moved:** James

**Seconded:** Amanda

**Status:** Passed

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#### **4.6 Joint Colleges of Science (A. Ling and D. Wang)**

- Report taken as read
- To note: National Science Week – week ending 21 August
- Student Feedback: CEC discussions on SELTs – concerns over sample sizes, using data to disestablish or flag courses (60% satisfaction rating threshold)
  - Concern over these issues, and how well students know to give feedback
  - Qualitative and quantitative – and 3/5 = low rating, not neutral rating as students seem to think
  - Campaign on how and why to fill in SELTS might be something to consider
  
- DOTG – rehash importance of keeping everyone in the loop for events like this – trying to innovate with something new, but important to note how it can reflect on ANUSA

- We had some absences, and there is a negative impact when JCOS had academics who came but other stalls were empty
- Negative observation made by those people – raise that it's important to communicate

**Motion:** that the JCOS Representatives' report be accepted.

**Moved:** Maddison

**Seconded:** James

**Status:** Passed

### Item 5: Discussion Items/Motions on Notice

**Motion:** I seek leave of the CRC to suspend standing orders to discuss the Course Representative Systems as flagged in the President's report.

**Moved:** Ben Gill

**Seconded:** James Connolly

**Status:** Passed unanimously

[Standing orders suspended to allow discussion, as recorded below]

- Ben: feedback from last CRC – we want more discussion, difference structure in CRCs – trying that now
  - Course Representative Systems – most colleges have a system of sorts – every course should have student rep elected at start of year; academic should forward emails to ANUSA who will do 'effective advocate' training
  - Triage process – raise issues (e.g. not recording lecture), teach policy responses to basic problems, course reps empowered to address issues throughout the semester so we expand our reach across uni and don't miss things until end of semester
  - E.g. School of Music – we have no idea what goes on in those schools, but so important to identify issues early, provide training
  - Gives us option to provide feedback through course reps back down to students
  - Do we like the idea? What currently exists? What do we want to get out of system? How will this change ANUSA's role (and VPs particularly)? How will we incorporate this? How will we tie in this program with e.g. SELTS? How do we evaluate effectiveness of system?
- Raqeeb: do you have concerns about how uni responds to this? Will there be barriers – unhealthy attitudes to negative criticism
  - Undoubtedly there will be barriers
  - This year hash out policy, implement next year
  - Many academics interested in feedback but not hearing anything; OR dismissing SELT as 'extremes', those who love/hate course
  - Won't be smooth sailing though
- Daniel: Some schools have course rep systems in place in Chem, Bio, etc. – these schools have information pathways involving course reps, convenors, regular meetings. Is this not the norm?
  - Ben: That's what we're trying to figure out – seems to differ between lecturers and courses

- Clo: really depends on head of centre and how they push this
- Clo: would we want to standardize all colleges together, or rolling?
  - Ben: realistically, all together would be difficult; ideally all at once; JCOS would be easy, others not
  - Ben: could have student-staff consultation committee
- Amanda: separating college and course reps – shouldn't be too difficult because of scope of responsibilities
  - Good to have official course rep system so students can direct concerns to course reps first
  - How do we plan to manage ALL the course reps – communication, meetings, etc.?
  - Ben: MSL – we could create mailing list for course reps; Katherine could mail course reps relevant to you (JCOS)
  - Ben: academics will need to keep us posted about this – otherwise it will be difficult (no mailing list option); we will be able to find which lecturers don't have course reps – won't be 'publically shaming' but could use up-take data to pressure other colleges
  - We're on par with Go8 but could be doing better as No. 1 University
- Raqeeb: role defined as first point of contact/referral for students in courses?
  - Ben: Yes – training, post on Wattle, stretching ANUSA's presence; articulating our presence in a new way
  - Ben: Course reps on Wattle site for most colleges, but is this enough?
  - Ben: Students need to be informed enough to deal with minor issues and understand referral options
  - Clodagh: someone in courses with knowledge of support avenues would make students far more likely to get help during the semester
  - Ben: trying to move to preventative not reactive – we just don't have the means to be preventative at this stage; we can provide better advocacy service to students
- Supriya: links don't work to ANUSA blog
  - Clodagh: issue is when you c/p, dash between "course" and "representatives" doesn't work
  - Ben: all links? I'll sort it out
- Meeting Thursday, 1-2pm in ANUSA Office – see FB event

#### **Item 6: Other Business**

- None

#### **Item 7: Date of Next Meeting and Close**

The next meeting of the College Representative Council is scheduled to be on Tuesday, 23 August 2016 at 6pm in the in the ANUSA Boardroom.

Meeting closes: 7:07pm

## APPENDIX A



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### AGENDA - COLLEGE REPRESENTATIVE COUNCIL (CRC) 5 2016

Tuesday, 26 May 2016

6pm, Fellows Road Law Lecture Theatre 1

#### **Item 1: Meeting Opens and Apologies**

- Acknowledgement of Country
- 1.2 Apologies

#### **Item 2: Minutes from the Previous Meeting**

#### **Item 3: Executive Reports**

- 3.1 President's report (B. Gill) [Reference A]
- 3.2 Vice President's report (C. O'Doherty) [Reference B]
- 3.3 Education Officer's report (J. Connolly) [Reference C]
- 3.5 General Secretary's report (S. Duncan) [Reference D]

#### **Item 4: College Representative Reports**

- 4.1 College of Arts and Social Sciences (K. Carrington and S. Benjamin) [Reference E]
- 4.2 College of Asia and the Pacific (H. Roberts and J. Lawson) [Reference F]
- 4.3 College of Business and Economics (B. Lee and L. Liu) [Reference G]
- 4.4 College of Engineering and Computer Science (C. Macleod and A. Mendoza)
- 4.5 College of Law (M. Johnson and S. Yates) [Reference H]
- 4.6 Joint Colleges of Science (A. Ling and D. Wang) [Reference I]

#### **Item 5: Discussion Items/Motions on Notice** [Reference J]

- 5.1 Motion: That the CRC suspend whatever standing orders as necessary to discuss the Course Representative Systems as flagged in the President's report (B. Gill)

#### **Item 6: Other Business**



**Item 7: Date of Next Meeting and Close**

The next meeting of the College Representative Council is scheduled to be on Tuesday, 23 August 2016 at 6pm in the ANUSA Boardroom.

Expected Close of Meeting: 7pm

Released: 24 July 2016 by Sam Duncan

**PRESIDENT’S REPORT**

Ben Gill

**Executive Summary**

1. Project Updates
2. UEC 4 Update
3. CASS/CAP Governance Project

**Further Information**

**1. Project Updates**

<b>Project</b>	<b>Status</b>	<b>Expected Completion</b>	<b>Comments</b>
EAP Research Project	Ongoing	Oct-16	The ethics application for the staff component has been approved and as such Associate Deans (Education/Students) have been contacted for interviews as advice re how to coordinate focus groups of academic staff in their Colleges. The ethics application for the student component has been submitted and is being tabled at the July 29 meeting of the Human Research Ethics Committee.
Academic Board Working Group	Ongoing	Nov-16	Under the leadership of the new Chair, Academic Board has established a Working Group to revise its terms of reference and look at communication of University Governance. I’ve nominated to be part of this group to ensure a student perspective is included.
Honours Roll	Ongoing	Nov-16	Honours Roll will be continuing in Semester 2. The two workshops being run include: <ul style="list-style-type: none"> <li>• Editing for clarity and cohesion (Wednesday 3 August, 12-2pm)</li> <li>• Style and authorial voice (Wednesday 21 September, 12-2pm)</li> </ul> Event details can be found on the ANUSA FB or website.
Honours Thesis Bootcamp	Ongoing	Oct-16	I’ve been contacted by a student about working with ANUSA to coordinate an Honours Thesis Bootcamp, which is an intensive writing programs for research students. I’ll be meeting with the student during Wk 2 and at this stage am quite excited by the prospect of expanding our programs targeted at honours students.

Course Representative Policy	Ongoing	Oct-16	I've started to refocus on this project as a priority for Semester 2. Thus far I've a) written a blog for the student community outlining the project idea and calling for EOI's (see <a href="http://www.anusa.com.au/course-representatives-at-anu/">http://www.anusa.com.au/course-representatives-at-anu/</a> ) b) begun coordinating a meeting of interested College Reps and other students for the 28 <sup>th</sup> July c) drafted a paper for ESQC to establish a working group to discuss the development of a policy and procedure, with representation from all Academic Colleges and CGRO.
School Outreach Program	Ongoing	Oct-16	ANUSA will be co-hosting a lunch with the Music Students' Association as part of our School Outreach Program on the 11 <sup>th</sup> August 12-2pm in the School of Music to increase our engagement with students in that area. If you are interested in helping out please email me at <a href="mailto:sa.president@anu.edu.au">sa.president@anu.edu.au</a> or Kat/Supriya at <a href="mailto:sa.cass@anu.edu.au">sa.cass@anu.edu.au</a> .

## 2. University Education Committee Update

To note a few of the interesting items which came up at University Education Committee 4 (or UEC for short) which will come into effect next year (pending endorsement from Academic Board). This includes:

- Proposed new clause in the Student Assessment (Coursework) Policy and Procedure that “*Students have the opportunity to undertake at least one formative or summative assessment task and receive feedback on their performance before 50% of a teaching period has elapsed*”
- Minor changes to the Disclosure of Information by Students with Disability or Illness Policy and Procedure and clarification around the use of the Education Access Plan (EAP) in relation to Special Consideration.
- Revisions to the Course outline template are being proposed as a result of the move to 12 week semesters from 2017 and the approval in 2014 of the principles for the use of co-taught courses.

For more information please see blog post below.

<http://www.anusa.com.au/update-from-uec-4/>

## 3. CASS/CAP Governance Project

To note the commencement of the CASS/CAP Governance Project, a project aimed to help CASS and CAP strengthen their education, research and policy engagement strategies in order to and secure the future sustainability and pre-eminence of the HASS disciplines at ANU.

Key activities in 2016-17, include:

- Reviewing course offerings by discipline to identify gaps
- Collaborating on marketing and presentation of courses and programs at Open Day

- Finding ways to deliver planning information and advice to students more quickly and uniformly
- Removing barriers to course choices across programs and Colleges

It is worth noting that Kat, Supriya, James and Harriet along with myself have a meeting on the 26<sup>th</sup> July with CASS/CAP to discuss how we may best engage students with this process. As such, I will provide any further relevant information verbally.

For more information visit <http://capcassgovernance.anu.edu.au/home>

## VICE PRESIDENT'S REPORT

Clodagh O'Doherty

### Executive Summary

1. Academic appeals
2. University Committees – key takeaways

### Further Information

#### 1. Academic Appeals

Unsurprisingly, there were a lot of appeals towards the end of semester. A few things that would be great to have you keep an ear out for:

- *Lecture Recordings*: A change in university policy means that ALL lectures will now be automatically recorded unless the lecturer has received permission from the College Associate Dean of Education (ADE). I.e. the policy has changed from an opt-in to an opt-out system. If you hear of any lectures not being recorded, please let me know so I can follow up and make sure this policy is being adhered to;
- *Academic misconduct/poor practice*: some colleges seem to have become overzealous with pulling students up for poor practice in the last 6 months. This is obviously a very stressful process for students, particularly those studying law or wanting to pursue further university study. Please let me know if you are noticing this in your college so that we can track patterns;
- *Probation and Show cause*: notices for probation and show cause will have gone out over the last fortnight. If you hear of students who have received one of these notices, please encourage them to see myself, one of the Student Assistance Officers or the Dean of Students. The show cause process is particularly formulaic in the way you need to respond, and students often respond incorrectly if guidance isn't sought.

#### 2. University Committees- key takeaways

##### ESQC

*Changes to Undergraduate Assessment Policy*: The committee endorsed a policy change to require ALL courses to provide feedback to students in some way before 50% of the teaching period for that course has lapsed. This will likely be in the form of some small assessment, but it is not required to count towards a student's mark for the course. The item was sent to UEC and passed.

## EDUCATION OFFICER'S REPORT

James Connolly

### Executive Summary

1. Joint ANU-ANUSA submission
2. Politics in the Pub
3. Student Engagement Events
4. Election Debate
5. Leave No Empty Chair
6. Education Conference

### Further Information

#### 1. Joint ANU-ANUSA submission

I have been in discussions with the Executive Officer of the Vice Chancellor to make a joint submission to the Federal Government regarding the components of a higher education funding overhaul proposed in the 'Driving Innovation, Fairness and Excellence in Australian Higher Education' options paper.

#### 2. Politics in the Pub

I have organised two 'Politics in the Pub' events in light of the ACT Election. The first is with Andrew Barr, the ACT Chief Minister and Leader of the ACT Labor Party. The event link can be found here:

<https://www.facebook.com/events/557280081143247/>

I would appreciate support in advertising the event and your attendance.

The second will be August 24<sup>th</sup> also at ANU Bar from 6:30 with Jeremy Hanson, Leader of the ACT Liberal Party and Leader of the ACT Opposition.

#### 3. Student Engagement Events

I have worked with SCAPA to organise the following student engagement events with the Vice-Chancellor on set topics.

1. Tuesday 2nd August - The Future of University Funding/The Deregulation of Flagship Courses  
[https://www.facebook.com/events/1754527421458968/?notification=plan\\_user\\_joined&notification\\_id=1469063126689029](https://www.facebook.com/events/1754527421458968/?notification=plan_user_joined&notification_id=1469063126689029)
2. Wednesday 31st August - Residential accommodation and plans for the future
3. Tuesday 27th September - Safety and wellbeing on campus
4. Monday 24th October - Divestment in fossil fuel. Where are we at, where are we going?

Each is in the Brian Kenyon Student Space from 5-6pm.

#### 4. Election Debate

Owing to electoral redistributions, the ANU is in the ACT electorate of Kurrajong. Under the Hare-Clarke System there are five seats within that electorate. I have organised a debate that the Canberra Liberals, ACT Greens and ACT Labor Party have committed to participating in for September 21<sup>st</sup>. Labor has not provided a specific candidate but the Greens have provided Shane Rattenbury and the Liberal Party have provided Elizabeth Lee.

## **5. Leave No Empty Chair**

The main campaign I will run for Semester 2 is called 'Leave No Empty Chair' which is a campaign on equity funding I have worked with Laura Campbell on. The focus is on two programs: (1) The HEPPP (Higher Education Participation & Partnerships Program) which has already been cut by \$152 million and (2) the ASSD (Additional Support for Students with Disability) which has been reviewed and faces several cuts that would render it largely unusable by Access and Inclusion.

## **6. Education Conference**

I attended Education Conference from July 4-7<sup>th</sup>. Owing to time I have not been able to write a report on the Conference as of yet and will provide that for SRC 6. I will happily take questions however at CRC 5 and SRC 5.

## **GENERAL SECRETARY'S REPORT**

Sam Duncan

### **Executive Summary**

1. Upcoming General Meetings – constitutional change is in the air!
2. Annual Elections – nominations still open
3. Day on the Green project – reflections
4. Inspirational Speaker Series – now a workshop
5. Standing Orders reform group - expressions of interest
6. Chinese Debating Competition – beginning 27 July
7. Survey of SRCs
8. Indigenous Officer

### **Further Information**

#### **1. Upcoming General Meetings**

OGM2: Tuesday, 9 August (Week 4) – time and location TBC.

Motions due: 5pm Tuesday, 2 August; reports due 5pm Thursday, 5 August.

OGM3: Friday, 23 September (Week 8) – time and location TBC.

Motions due: 5pm Friday, 2 September; reports due 5pm Monday, 19 September

OGM3 is intended to as a constitutional reform meeting. I anticipate it will cover changes to standing orders, Ethnocultural Committee, election regulations (if required), the role of undergraduate Council member and GAC. This will also be the final general meeting for the term (unless other issues arise in Term 4), so anybody wishing to pass constitutional changes this year should speak to me as soon as possible to map out an approach.

#### **2. Annual Elections**

Last Monday I called for expressions of interest ahead of the 2016 Annual Elections. Ticket registration closes Wednesday, 27 August at 4pm, and candidate nomination closes at 4pm on Friday 29 August.

Any student interested in running for a position is encouraged to speak with me and refer to the call for nominations on the ANUSA website.

The elections will be held online from Monday morning until 5pm, Thursday of Week 5. I am eager to host an Election Q&A session in the coming weeks, and am in the process of finalising an Election Guide for candidates and voters.

I have met with the Probity Team and Returning Officer Roxanne Missingham, and I have full confidence that this election will set a new standard for conduct and dispute management. Please speak to me for more information.



### **3. Day on the Green project**

The Day on the Green (Grey) project was very well resourced thanks to campus support services like ANU Counselling, Careers, Student Experience, A&I; and academic colleges CASS, CAP, JCOS and COL. However, the event was not well attended by students.

I will be speaking with the Bush Week team to discuss what went wrong and how we can improve next year, if the idea is carried on. I think the concept of the event was very strong, but the uptake was underwhelming, possibly due to marketing and the unwillingness of colleges to promote it themselves.

If you have suggestions for improvement, please be in touch.

### **4. Inspirational Speaker Series**

I have been assisting Ben to coordinate a full-day workshop and expert panel session on the topics of innovation, entrepreneurship and women. Our friends at Fifty-50 are leading the organisation and planning of this event, and I am seriously looking forward to discussing this more.

Tentative date: Thursday, Week 10.

### **5. Standing Orders reform group – expressions of interest**

As discussed at mid-year retreat, there's a lot of room for reforming the ANUSA Standing Orders (SOs). Current SOs are a one-size-fits-all rulebook regulating conduct at General Meetings, SRCs and CRCs. Yet we know these meetings require very different structures for discussion, debate, questioning and interaction. I want to see a new set of SOs tailored to each forum, and I want to present proposed changes to OGM3 in Week 8.

To this end, I am calling for expressions of interest to participate in a Standing Orders reform group. I anticipate this group will meet during the mid-semester break for a one-day workshop session, where we will draft new SOs and a motion for OGM3. I have discussed this issue with many on the SRC and others outside of the Association, and I look forward to working with each of you!

### **6. Chinese Debating Competition**

I have been working with Victor Xu in his capacity as member of the Chinese Debating Club to assist with the planning of this year's International Chinese Debating Competition. The competition begins on 27 July and runs until 31 July, involving domestic Chinese speakers and international teams from China and Hong Kong.

Victor has agreed to co-brand the event, which I believe gives ANUSA a valuable opportunity to reach Chinese students and advertise the support services we provide on campus. I am working with the executive and Harry Feng (ISD President) to discuss an ANUSA funding arrangement to show our ongoing support for the CDC and the great work they do organising this competition.

## **7. Survey of SRCs**

It was brought to my attention that previous General Secretaries have called for feedback on the conduct of SRC meetings. As discussed at SRC4, I would appreciate any constructive criticism of other suggestions for improving the way the Association conducts its meetings and governance.

Unfortunately, the last survey I circulated received no feedback, so I will only circulate a survey after SRC5 if called for by the team.

## **8. Indigenous Officer**

I have been in continued contact with the Tjabal Centre in relation to nominating a replacement Indigenous Officer following Rory's resignation last semester. My last communication with the Centre was 18 July. I was advised the issue was being followed up.

I had hoped to formally endorse a replacement Officer at SRC5, but failing that, I will continue to liaise with the Tjabal Centre and do everything I can to streamline this process.

### CASS REPRESENTATIVE REPORT

Supriya Benjamin & Kat Carrington

#### Executive Summary

1. School Outreach Program
2. School of Music
3. Meetings with Heads of School
4. Honours Working Group
5. CASS CEC 5

#### Further Information

##### 1. School Outreach Program

School of Music lunch set for August 11<sup>th</sup>. Working with Ben & ANUSA Staff for logistics. School of Art program still to be set (likely to be term 4).

##### 2. School of Music

School of Music discussion paper discussion with Andrew Podger on the 29<sup>th</sup> June to address student concerns. Podger was very receptive to the discussion. Ben Gill has been working with the Music Students' Association on this front.

Other issues raised during this meeting, was marking being returned very late to students & a lack of a performance marking rubric. We will be working with the MSA & Associate Dean (Education) during this term to address these issues.

##### 3. Meetings with Heads of School

Supriya and I met with several Heads of School over the winter break (Politics/International Relations, Philosophy, Archaeology/Anthropology, Sociology). Most of these schools have provided us access to minutes of course representative meetings – which were not provided in 2015. We will sit on the School of Art & Philosophy course representative meetings in the coming term.

We discussed A&I, special considerations & appeals, academic misconduct, and Honours students with most schools. We have also met with Clodagh & Tom to raise any issues within any schools that relate to their portfolios.

##### 4. Honours Working Group

Jed Buchanan sat on the Honours Rubric Working Group. They have finalised the marking rubric – with approval of Heads of Schools & Associate Dean (Students). Thanks to Jed for sitting on this group for us (as we were ineligible ☹).

## **5. CASS Education Committee 5**

Meeting on 25<sup>th</sup> June. Will update during CEC if anything major happens.

## COLLEGE OF ASIA PACIFIC REPRESENTATIVES' REPORT

Harriet Roberts and James Lawson

### Executive Summary

- 1) Semester 2
- 2) Day on the Green/Bush Week
- 3) Language Diversity – ANUSA committee formalization
- 4) Course Representative Reports
- 5) Course representative ANU working group  
(University-wide formalized course representative structure)
- 6) CAP/CASS Governance Project
- 7) Recruitment process – Dean of CAP

### Further Information

- 1) We welcome all CAP students and approximately 15-20 new mid-year entry CAP students to the new semester. We addressed the mid-year entry students as a part of the CAP O-Week induction event on Wednesday 13/7/16 - a chance to the new students to familiarize themselves with the college, gather relevant information and ask questions. We are looking forward to connecting with as many new and returning CAP students as possible this semester!
- 2) CAP took part in the inaugural 'Day on the Green' Event last week. A great initiative that although had less of a student turnout than we might have hoped for, will be something to look into expanding upon in years to come. We'd like to thank the language representatives, student ambassadors, academics, administration and marketing team for their help with the event. We would also like to thank Sam and the Bush Week team for making the event happen! All in all, CAP had a great presence in bush week, at Market day in particular!
- 3) We would like to again flag Language Diversity's affiliation with ANUSA as a formalized committee, following the vote at ANUSA's AGM towards the end of last semester. Thank you to everyone who came out and helped make this a possibility.

Stay tuned as we are in talks with Language Diversity as to what the committee will look like and how it is to be established.

- 4) We have received all our course rep reports from last semester, and in consultation, have scheduled a debrief meeting for this week. We're currently in the process of collecting a list of Semester 2 course conveners and hope to meet with our new course representatives in the coming weeks.
- 5) ANUSA is interested in developing a more formalised structure towards course representatives within the University.

A student-working group is being formed in the coming weeks to engage students in the development of the draft policy and organization structures that best facilitate engagement.

If this is your cup of tea, shoot Ben Gill an email at [sa.president@anu.edu.au](mailto:sa.president@anu.edu.au).

Check out the link below for more information!

<http://www.anusa.com.au/course-representatives-at-anu/>

- 6) The CASS/CAP Governance Project was formally launched late last semester. Along with Supriya, Kat, Ben and a PARSA rep, we met with the Deans of CASS and CAP who introduced us to the project. They also indicated their intention to work closely with us in ensuring that students are properly consulted about the project. We're looking forward to another meeting with the CAP and CASS Executive Officers in which we'll discuss the proposal further and design information sessions for students.
- 7) As the term of the CAP Dean Professor Veronica Taylor is coming to a close, the position of Dean has been advertised and applications have now closed. The 2014 ANUSA CAP Representatives Nick Horton and Alice Dawkins have voiced some concerns about the recruitment process, notably about a lack of transparency. We have a meeting scheduled this week with Nick and Professor Marnie Hughes-Warrington to discuss how the university can improve student engagement with the recruitment process.

### COLLEGE OF BUSINESS AND ECONOMICS REPRESENTATIVES' REPORT

Bella Lee and Linda Liu

#### Executive Summary

1. CBE O-week events
2. Day on the Green
3. Education Committee Meeting
4. Funding for GMCC

#### Further Information

##### 1. CBE O-week events

During the O-week, Bella attended Induction for new CBE undergraduates students session and talk about what we do and how new students can get involved. The number of students

##### 2. Day on the Green

Since the Education Committee Meeting in June, CBE has been refusing to join the project. The main reason behind was due to comprehensively organised induction sessions by each CBE division and our unconvincing attitude. We apologize for not joining the project.

##### 3. Education Committee meeting

Bella attended the Education Committee Meeting in June and July. The following items are highlighted changes in CBE.

- The Graduate Diploma Business will replace three existing Graduate Diplomas within the College as an exit pathway for students who do not meet the threshold required to continue in their Masters programs. The Specialisations available in the degree ensure that the discipline of their studies is acknowledged in their qualification.
- Updates on the process of CBE internship programme. In semester two, there will be a total of 17 intern positions available for students.
- Updates on the New Colombo Plan. CBE has received 8 applications so far.
- There were 10-20 misconduct cases reported in final exams. We offer recommendations to ameliorate the situation.

##### 4. Funding for GMCC

The ANU Finance & Banking Society is co-organising a Global Microfinance Case Competition (GMCC) in July and August. It is Melbourne Microfinance Initiative's (MMI) flagship event of the year. GMCC is one of the largest university case competitions in Australia, with participants coming from Melbourne, Sydney and Auckland, and soon to include Canberra and Brisbane. GMCC aims to encourage interest and build experience in microfinance, a social impact channel with proven potential. The competition also offers the opportunity for students from all year levels, with any degree, to apply the skills that they have learned at university. Additionally, students will also learn or develop a plethora of skills, such as problem-solving, teamwork, and case presentation. Students will then gain valuable feedback from the GMCC judging panel, comprised of experienced professionals from top-tier organisations including A.T. Kearney, NAB, Boston Consulting Group and more.

We have been liaising with CBE events staff about the funding for this event. The target to obtain is approximately \$2,000, which comprises of flight tickets, accommodation and

marketing. We will keep updating the process. Please also share the event to your friends since it is open to all students regardless their degree.



## COLLEGE OF LAW REPRESENTATIVES' REPORT

MacCallum Johnson and Stephen Yates

### Executive Summary

1. Joint Project with the ANU Law Students Society
2. Legal Skills and Writing Workshop
3. CEC Update

### Further Information

1. We are planning with the ANU Law Students Society to produce an electives guide for law with information about the different elective law courses offered at ANU and what students opinions of them are. A survey to students has been drafted and will be circulated in the coming weeks. We hope that this guide will provide an informal source of information for students when planing their degrees.
2. Planning for the upcoming legal skills and writing workshop almost confirmed! Justine Poon and Michelle Worthington are the academics who will be running the workshop and they are both very excited to take this opportunity to address some common mistakes made across the board by law students. Workshop to be held later this term with the potential for another in Term 4
3. We were both unable to attend COL CEC meeting this past week. Many thanks to Clodagh who was able to fill in for us!

### JOINT COLLEGES OF SCIENCE REPRESENTATIVES REPORT

Amanda Ling and Daniel Wang

#### Executive Summary

1. National Science Week
2. Student Feedback and SELS

#### Further Information

##### 1. National Science Week

We are holding National Science Week in Week 5 of the semester. The official week runs from the 13<sup>th</sup> to the 21<sup>st</sup> of August. We will be holding a Science Carnival on the Thursday, 18<sup>th</sup> of August. This will include the ULH BBQ, Clubs and Societies stalls and a science show in Union Court. We are also planning a talk on Science Internships and a trip to the Office of the Chief Scientist. Clubs and societies are also getting involved with their own events.

##### 2. Student Feedback and SELS

In the most recent College Education Committee, student feedback was a topical matter. There is uncertainty about how accurately SELS feedback reflects the quality of a course. Sometimes the sample sizes are insubstantial when compared to total number of students. There are also major issues with what students write in some of their qualitative feedback. A future project for ANUSA might be a campaign that highlights the significance of their SELS feedback and more useful ways to evaluate courses.

## Reference J

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**Motion:** That the CRC suspend whatever standing orders as necessary to discuss the Course Representative Systems as flagged in the President's report.

**Moved:** Ben Gill

**Seconded:** Sam Duncan

### **Background:**

As flagged in the Presidents' report, ANUSA is interested in developing a more formalised structure towards course representatives within the University. While some academic areas have systems in place, it is unclear whether this is common practice across the ANU and to what extent they are effective in conveying students' voice.

The ultimate aim of this project is the development of a University-wide policy regarding course representatives, including mechanisms for student-staff consultation throughout each Semester. Additionally, the project will also seek to identify appropriate support mechanisms for course representatives (i.e. training by ANUSA and reference material – see example training handbooks below) to ensure a sustainable and effective representation model.

Examples of Policies can be found here:

- Victoria University of Wellington – <http://www.victoria.ac.nz/documents/policy/academic/class-representative-policy.pdf>
- University of Otago – <https://www.otago.ac.nz/administration/policies/otago003107.html>
- University of St Andrews (Class Rep Policy)- <https://www.st-andrews.ac.uk/media/teaching-and-learning/documents/Final%20student%20academic%20representation%20policy.pdf>
- University of St Andrews (Student Staff Consultative Committee Policy) – <https://www.st-andrews.ac.uk/media/teaching-and-learning/policies/sscc.pdf>.
- University of Edinburgh – [http://www.docs.sasg.ed.ac.uk/AcademicServices/Policies/Student\\_Staff\\_Liaison\\_Committees\\_Principles.pdf](http://www.docs.sasg.ed.ac.uk/AcademicServices/Policies/Student_Staff_Liaison_Committees_Principles.pdf)

Examples of Training Handbooks can be found here:

- Victoria University of Wellingtons Student Association – [http://www.vuwsa.org.nz/\\_f/2009/03/2010-VUWSA-Class-Representative-Handbook.pdf](http://www.vuwsa.org.nz/_f/2009/03/2010-VUWSA-Class-Representative-Handbook.pdf)
- University of St Andrews Students' Association – <https://www.yourunion.net/pageassets/voice/academicreps/classrepresentatives/training/Class-Rep-Handbook-2015-16.pdf>

Potential discussion items related to the system include:

- Whose should manage the course representative system? ANUSA or the ANU?
- How would such a system interact with College Representatives? How could we maximise value and outreach, while minimising double up and confusion?
- How could we sustain such a system? Do we need a staff responsible for training and oversight? Could it be managed by an Executive? Is this system increasing ANUSA's scope beyond what is manageable?

- How would we evaluate such a system? SELTs, Student Satisfaction Surveys, Reporting Rates? What would success look like?