



**AGENDA - ANU CLUBS COUNCIL MEETING 3 2019
(CCM 3/2019)**



*Lecture Theatre, Australian Centre on China in the World Building 188
August 23rd Friday 10:00am*



Item 1: Meeting Opens and Apologies

Meeting Opened: at 10:09am

1.1 Acknowledgement of Country

Delivered by James

1.2 Apologies

See 'Apologies Received'.

Item 2: Acceptance of Previous Meeting's Minutes and Matters Arising

Previous Meeting's Minutes can be found here:

<https://docs.google.com/document/d/1IIFgvX7ADH5fqK4Mh8IOYziY65oM8qEWxGAzXwAuYsY/edit?usp=sharing>

Motion to accept Previous Meeting's Minutes.

Moved: Jason

Seconded: Eli Madar

Passed.

Item 3: Executive Reports

Chair passed to Jason. I invite the chair to deliver his report.

3.1 Chair's Report (J. Howarth) [Reference A]

Taking it mostly as read. I'm thinking of running for the Chair position, so if you'd like to contact me, you'll need to do so before elections. We've had three Branch Officers resign since last CCM, and have had two positions filled by Henry and Shanawaz.



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No questions.

Move to accept the report

Mover: MATHS Society

Secunder: Ben Rowley

Motion passed.

3.2 Secretary's Report (J. Pover) [Reference B]

Chair moved to the Chair. Jason gives GenSec report. Take it as read, but making a shoutout to Sam, who has been an amazing help to ANUSA and Clubs Council, great loss to the team.

Mover: Ebe

Secunder MATHS Society

Motion passed.

3.3 Funding Officer's Report (J. Howland) [Reference C]

Take report mostly as read. Would also like to thank Sam, he has helped bring my workload to a fairly ridiculous amount. Don't know how funding queries will be handled when Sam leaves, so the responses will be slower and in less details. But I am but a single man. Total amount approved/paid: \$112,500, not great. As a result, motions in Other Business now exist. Apologies for late responses on emails. Tax email has been sent out/it is also in my report.

Mover: Debating Society

Secunder: Ji

Motion passed.



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3.4 Community Officer's Report (E. Ganon) [Reference D]

Take report as read. There is a beautiful survey report as an appendix, implementing changes from it.

Mover: St Vincent de Paul

Secunder: Ji

Motion passed.

3.5 Affiliations Officer's Report (C. Di Donato) [Reference E]

Mover: Eli

Secunder: Ben

Motion passed.

3.6 Communications Officer's Report (J.W. Ahn) [Reference F]

Thank you all for coming and emailing me with proxies and delegates. Please let me know if there have been any unresponded emails. If you don't know the private emails of Exec Members, feel free to

Mover: MATHS

Secunder: Jason

Motion Passed.

Procedural to move en bloc

Moved: Eli

Carried

3.7 Branch Officers' Reports (C. Harris, E. Madar, S. Mirza, S. Panditharatne, B. Rowley, H. Strong) [Reference G]



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Eli: Elections are coming up, meaningful for the nominees to be from the club. Branch officer is a great role, learnt a lot about governance and student admin. Great group of friends.

Skanda: Branch officer reform working group, we want to learn how to have more collabs. We want all clubs to be represented, so will be seeking consultation with clubs. The way Special interest works may change in the future.

Ben: Take it mostly as read. If you want to get involved, talk to us.

Question from Jason: Two wings to fly joke?

Henry: Not present

Mover: Ji

Secunder: Ben

Motion passed.

Procedural to accept reports in mass.

Moved: Eli

Carried

3.8 General Officers' Reports (S. Dimos, N. Foxcroft, Z. Wang) [Reference H]

Stavros: Take report as read.

Niam: Not present.

Andrea: Not present.

Mover: Skanda

Secunder: Ben

Motion passed.

Item 4: Discussion Items/Motions on Notice



4.1 Motion to Amend the Executive Policy

See Reference I

Explanatory Memorandum read. Motion read.

Moved: MATHS Society

Seconded: -

This seems sensible.

Ebe speaks against: This was dropped into the Agenda without any consultation.

Jason speaks against: Strong convention not to move policies at CCM without consulting with CCE. It's not an imminent issue, not really an issue. Haven't gotten legal advice or consulted with ANUSA. Similar motion was rejected at a CCE meeting.

Chair passed to Jason.

James speaks for: Yes, no consultation. Don't think there's any problems, because issues raised at the last CCE meeting have been amended.

Chair passed to James.

Mover has rescinded support. MATHS Society has moved it. No Seconder. So motion has been dissolved.

4.2 Motion to Repeal the Affiliation Policy 2017 and Replace with the Affiliation Policy 2019

Jason: Apologies for no Explanatory Memorandum, Cahill and I with some other Execs have taken a lot of time and work to draft this. Unfortunately, Cahill can't be here, but he was the main driver. Who enjoyed/thought affiliations was easy? No-one. We're fixing



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that. Only Section 2 is relevant to you specifically/requires work from you. Eligibility for approval. 2.2.3, pretty similar. 2.2.4 and 2.2.5. Same. 2.2.6 is new: current issue because Clubs ghost when they have no Executive elected. This helps us to revitalise/wind up clubs that don't exist. Gives another chance to elect a new Executive. 2.2.7: new, makes it a requirement to alert you to Constitutional changes.

PROCEDURAL: to give Jason another 5 minutes.

Moved by Ebe

2.2.9: disaffiliation clause, slightly different. Old one allowed people to distribute their assets amongst members, no longer allowed.

This is simplified the process.

Question from Literature Soc: If you fail to elect an Executive do you appoint them?
Not really. We appoint them for the only purpose to hold a meeting to Elect actual Executives, otherwise they help wind up.

Question from ANU International Law Soc: What about Casual Vacancies?
Only applies where a majority of positions are vacant.

Question from ANU ShakeSoc: Clause 2.2.5A.

Can change their Constitution in the intervening period. Old system is that all your assets return to ANUSA because they paid for them. But some organisations have other sources of funding.

Follow up: concern that assets could be claimed even when the Club has disaffiliated but isn't winding up.

Basically exists so people don't

ESports: When do we have to have an AGM.

You have until the end of the year.

Malaysia: do we have to compare the old and new policies?

There are differences, but I don't think it's necessary.



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Ebe: I hate policy, but this is good policy. The actual form will also become simpler! Yay!
Please vote to make your lives better.

See Reference J

Moved: Jason Pover

Seconded: Ebe

Motion passed.

Item 5: Ratification of Approved Affiliations and Motions to Affiliate

5.1 Ratification of Provisional Affiliations

None.

5.2 Ratification of Affiliations, approved by the Clubs Council Executive

5.3 Motions to Affiliate, approved by the Affiliations Officer

Procedural: to move all affiliations en bloc by Jason. Motion Carried.

Need to ensure each club has a delegate present.

5.3.1 180 Degrees Consulting ANU

Sophia: we've been at ANU for 6 years with 40 consulting projects completed. ANU Branch of world's largest student-based consulting company. Mostly for not-for-profit organisations. Connect student volunteers with corporate mentors, and provide skills training and professional development.

5.3.2 ANU Earth and Marine Sciences Society



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Claire: Been around since 2012. Non-exclusive social events for Earth and Marine Sciences Society, and connect students with industry.

5.3.3 ANU Astronomy Society

Claudia present. Waived right to speak.

5.3.4 ANU Cooking Club

Leonard: Vision - to equip students with essential life skills. Cooking is one of these. People come to university without the understanding to cook anything except eggs and Mi Goreng. We want to upskill students. We want people of diverse backgrounds to come together and bond over food. Holding a cooking session every week. Joint events with Spanish Club for paella. Shade thrown at Fenner. If you're bored at this meeting, go on Facebook and join this group.

5.3.5 ANU Soup Society

Lillian: Student support for free food. All vegan.

Ebe: Why is it different from DinSoc?

Completely free and Vegan.

Jason: Used to be part of DinSoc?

Yes, this allows more funding and we can run all year.

Moved: MATHS

Second: Ben

Motion passed.

5.4 Motions to Affiliate, non-compliant with the Affiliations Policy

None.

Item 6: Other Business



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6.1 Motion to Amend the Funding Policy and Adopt the Transitional Measures Policy

Amendments can be found here:

https://docs.google.com/document/d/1fCJn6hLinMjQ7eoTxqw5kWm_CWNT9qZ31Fyst37mt3A/edit?usp=sharing

Transitional Measures Policy can be found here:

https://docs.google.com/document/d/1aXPYDibS9EJmXjv4dI_sM_oN_jIcBEjbzpIagyBHmos/edit?usp=sharing

Moved: Jacob Howland

Seconded:

We're a little further through in our budget than we would like to be, not surprising because of SSAF cuts, outside of the control of anyone in this room. Also because Clubs Council is pretty new, funding system is getting better and better, which means people are more able to apply for funding and run events = good. But also means we will need to argue for an increased funding pool. Unfortunately, have to deal with current situation. By my estimates, we will be close to spending the whole budget by the end of this term. So trimming needs to take place. Second purpose of this is to allow Clubs Council Executive to work within broader ranges, so we don't have to debate this every CCM. There are at least three safeguards in place, so Clubs will also have notice and be aware of what the rate is.

Regarding Transitional Measures, it allows for the amount to be changed from \$8 to \$6.

PROCEDURAL: to give Jacob to get five more minutes. Moved by Jason.

The intent of the policy from \$8 to \$6 happens in a systematic manner, two weeks until that date. I understand Clubs may have concerns about this. This means we may run out of money before the end of the year, I think this is bad if it means Clubs can't host events for the last 4-5 weeks of Semester. Happy to answer questions!



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Question from Debating Soc: Nothing stopping people from filling out forms for every event right now, and still accessing \$8 for all of them?

Yes, mostly because I didn't have the chance to give Clubs the notice I wanted them to. The operation of all CC instruments is subject to interpretation by GenSec, so it could be interpreted differently. If Clubs are concerned about this, I encourage amendments.

Question from MATHS: Can you speak what oversight went into drafting it? Under the previous policy, you say you get two week notice, how do you intend to give it, and how it will affect which schools of grants?

Consultation - discussion regarding possibility of amendments being necessary.

This was discussed amongst CCE. Notice - the section provides that notice needs to be distributed by email and social media, we will do that. Policy will be enacted two weeks from that time. Likely it will work that if you submit an application before this, you can have access to the full amount.

Eli: without changes, when would money run out?

Jacob: Hard to know, many variables involved, number of clubs, new clubs, balls; I am confident we will not run out of money at the end of the term. We may be somewhat close. We may be in the 130,000s.

Eli: If Clubs want end of year events, It is necessary to pass this? It is also necessary to apply early?

Jacob: You may need to manage your expenditure; most grants are notably under.

Jordyn: Clubs Executives are self-interested. Would it be possible to amend the policy to say that the higher rate only applies for the next two weeks, and all events held after that time to have the new lower rate? So amount calculated by the date of the event held, not by the time of application.



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Jason and Jacob: back and forth about phrasing.

Brendan question: why we weren't able to just change the budget deficit policy rather than amending through this?

Firstly, Budget Deficit powers would solve this particular situation, would not rectify the situation that the earlier Funding Policy has unfortunately set up, in that it didn't allow for variations. Secondly, allowing variations by a dollar at the start of the year, is the difference between having to invoke Budget Deification powers without notice, or making smaller gradual changes. As a Clubs Exec, I would prefer the latter.

Brendan: why was this the best forum?

It was necessary. If we'd done this earlier, than big cuts wouldn't have been necessary.

Chair: We need to move on. Brendan, feel free to speak/vote against the amendment.

Biology Society Question: Mostly in favour of the policy and the friendly amendment. Just clarifying, does this apply to Special Event Grants?

They need to be in by the end of Sem. I think it's unlikely we'll vary the rate down for Special Events. This will not apply to Special Events.

ShakeSoc: Concern about ordinary events occurring beyond that time. Because it inhibits the planning capacity of societies, because they don't know if they will be provided with the funding they require/anticipated.

Either way, a balance needs to be struck between not screwing Clubs who have planned events, and not screwing those who haven't. I'm inclined to favour the system that allows Clubs to access funding late in the semester. But that's not up to me alone.

ANU ESport: If the amendment passes, is it possible to change it to apply during the teaching break if it is set for the beginning of the second term (because more clear).



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What I see happening is passing an out of council motion to vary the amount to \$6, and we can provide clubs with notice of that variation sometime before monday. Coming into effect two weeks from that day, so between 7-9th of Sept.

ESport follow-up: When we're planning events for next year, I will be good to know that the funding rates are confirmed, rather than changing in week four?

Oh! To restrict to only applying before a teaching period. I think this is complicated for the same reasons I said above. I think the current system gives enough notice in most cases.

Debating Soc: If you submitted an event app the week ago, it would still get old funding, because decided under the old policy?

This is hard. But this would depend on what is in the Transitional Measures policy.

PROCEDURAL: Allow three more questions, moved by Ebe. Passed.

Ebe: I think we need to give clubs predictability on rate. Would you consider an amendment to the teaching period thing on that basis?

I still think that amendment would reduce the usefulness for this policy. This would necessitate the removal of the two week things, bc every term there's a flood of funding request just before the application deadline. We wouldn't be in a position to know if variations are needed until the breaks. Giving people less notice seems worse than knowing that there is a variation of the funding you may receive and being able to CONFIRM receiving the lowest amount.

Zakabuki: Another possible amendment. I think we should amend the lower amount to \$6. Would it be better to lower the overall CAP for Clubs? Because Clubs that have fewer events should be allowed to access the full amount.

In defence of the \$4, it's hope is to prevent having a discussion like this at every CCM ever, especially because funding regarding SSAF is unknown. In response to lowering the



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Cap, there are some societies that engage with several hundred people regularly, and I think those societies should continue to be able to do that, they need the funding Cap.

ShakeSoc: Clarification what is the issues with Week 12 events?

Basically, if we run out of money, even if your application has been approved, it may not be paid.

Follow up: Is there discretion for individual grants?

No. Look at the Budget Deficit Powers section.

Jason: I have a few ideas about how to deal with this. I agree with Jacob.

MOVE TO AMEND POLICY: to create subsection G: that Clubs Council Executive may not vary the rate by more than \$2 at one time.

Point of Clarification by Ebe: Clubs can apply for funding prospectively? Which rate would it fall under?

It would be based on the time they apply. This is how it would operate anyway probably.

POC by Ebe: if this works both ways and they do apply prospectively, you are only entitled to the rate at the time you applied?

Yes, this stops that.

Chair: reads out the proposed friendly amendment.

MATHS Clarification: did it say reduce or vary?

Amendment is friendly, saying “reduce” for both 4.1.1. And 4.2.1.

ESports: Can the budget policy be reset every year?



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The last possible funding apps are at end of Sem 2 Exam period, new CCE starts their term. First grant applications that can be approved are O-Week. SO CCE has 2.5 months to deal with this.

Chair: reads out friendly amendment.

Moved: Jason

Seconded by Debating Society

DebSec for: I think this is good, and important to remember we are a collective so we can all run events throughout the entire year.

Board Games against: This doesn't affect us, but actually just what I think we should do. I'm unsure why none of us were consulted/this wasn't done earlier. We've had to amend this because I don't think it has been particularly well thought-out. This allows the CCE to change the funding without consultation, this allows them to vary Ordinary and Special Event grants without consultation. The Budget Deficit Powers allow for CCE to decrease funding, we would only need to amend that to say 50% instead of 75% in regards to the powers to reduce funding.

PROCEDURAL: Brendan has another minute.

I don't feel like I can rely on the CC to make decisions for all of us, when they're doing this without us.

Jason for: I always appreciate your comments Brendan, even when I disagree. Brendan noted a lack of confidence in us varying the rate. CCE is elected by you, and we serve at your discretion. So trust us, or if you don't, just tell us what to do. Don't assume we'll act in bad faith. On amending the Emergency Budgetary Powers, they create a great deal of uncertainty, and needs to wait until emergency situations. This amendment allows

PROCEDURAL: JASON HAS ANOTHER MINUTE

Three aims of policy is certainty, equity and not overspending budget - these changes are the best way of balancing these three goals.



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MOVE TO A VOTE.

Moved: Jason

Seconded by Debating Society

Motion passed.

Item 7: Meeting Close

MEETING CLOSED AT 12pm

The next meeting of the Clubs Council (CCM4) is expected to be held in Term 4 of 2019 on Friday 11th of October. Elections will occur during this meeting; more information about elections will be disclosed at a later date.

Expected Close of Meeting: 12:00pm



Apologies Received

CCE Apologies Received from:

Ebe Ganon

Cahill Di Donato

Niam Foxcroft

Claudia Harris

Late CCE Apologies Received from:

None.

Waivered Apologies:

Henry Strong



Reference A: Clubs Council Chair's Report

James Howarth

sa.clubschair@anu.edu.au

15/08/2019

Executive Summary

Clubs Council has continued to work hard on improving student life on campus in ANU's clubs and societies since CCM2. A number of working groups have been working on a variety of changes for Clubs Council – namely, on Executive Compensation, Clubs Visibility, and Affiliations Reform. There is also a working group on more Postgrad Representation/Independence, headed by Secretary Jason Pover, but there has been little movement on that so far. Two new Branch Officers were appointed to fill resignations - Henry Strong and Shahnawaz Mirza, taking the places of Abigail Manning and Harry Vinter respectively. Culture and Language Branch Officer Esha Patil also resigned, however the Executive voted not to fill this vacancy.

1 The Team

Since CCM2, three Branch Officers resigned from CCE. We filled two of the vacancies, however the third vacancy occurred on the night we filled the other two, and the Executive voted not to fill the third vacancy. Also, a number of working groups were formed to investigate various governance and administrative changes to the Clubs Council. We held interviews for the Branch Officer vacancies in our last meeting, but decided to extend nominations. Finally, I attended a meeting regarding affiliated clubs on campus and sponsorship with a number of ANU administrative staff present.

2 Affiliations

130 clubs and societies have been successfully affiliated with the Clubs Council. CCM3 will see a number of new affiliations coming through, including a Cooking Club! Affiliations Officer Cahill has been working hard



on Affiliations Reform with the working group, and will likely move the changes at CCM3.

3 Communications

The Clubs Council Facebook page has just short of 220 likes. Communications Officer Ji has been contacting Clubs to notify them of their delegates' required attendance at CCM3, as well as notifying clubs within the respective Branches of the Branch Officer vacancies. Ji has also been working on administrative documents within CCE, such as improving our sign-in sheet for CCMs.

4 Community

The final Balls and Events training has been hosted, and just in time for Balls season as Clubs begin planning and hosting their big events. The Clubs Networking and Social Night was well-attended, with various members from our on-campus clubs and societies enjoying the free drinks and food while listening to some very-2000s music – a nostalgia trip for all involved I'm sure! Community Officer Ebe has also been working with ANUSA Social Officer Matthew on the Clubs Ball, including exciting new Awards for clubs to nominate.

5 Funding

Currently expenditure of the Clubs Council grants budget is at \$96,943.54 of \$150,000.00 according to our internal Clubs Funding Payment Run (Funding Officer's figures in his report are likely to be more accurate!). Our largest spender is the Board Games Society, who have been granted approximately 7.8% of total expenditure. Currently the total expenditure is high given that Balls season is beginning; grant requests from clubs will likely substantially increase, and as such the Council may be forced to reduce funding rates in the near future.



6 Conclusion

It's been a reasonably relaxed two period for the Clubs Council since CCM2 in terms of funding, however this is likely the calm before the storm of grant requests to come. I'd like to thank the Executive for doing such a great job this year, and welcome our new Branch Officers to the team!

Also big shoutout and thanks to Sam Guthrie, who will be leaving us at the end of this month. He has done a fantastic job as ANUSA Community Life Officer, and I think I can safely speak for the whole Executive when I say CCE will miss his presence and Aussie humour.

7 [Special Item] Elections!

CCM4, our next Clubs Council Meeting, will be host to the elections for the new Executive. Currently (as of writing), I intend to run for Chair for a second term. However, I do not wish to discourage others from running and encourage anyone interested in any role on the Clubs Council Executive to contact me and/or the respective Officer in the current role to discuss what the position/s you are interested in running for entails. You may also approach me with any questions or concerns you have about running in the election, however I encourage you to do so earlier rather than later as I will have a conflict of interest in giving advice once nominations have opened. If you are interested in clubs and student life, or just want to make the world (ANU) a better place, I strongly encourage you to consider running in the election!

Full Report

1 The Team

We have had three Branch Officers resign since CCM2, and filled two of the resulting vacancies. The third vacancy occurred on the night the other two were



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filled, and in the same meeting the Executive voted not to fill this third vacancy as it may do so at its discretion. A number of working groups were formed to investigate various governance and administrative changes to the Clubs Council - I have been pleased to see results from most (if not all) of our working groups. Performance overall has been good, despite the increased pressure of returning to coursework as the Semester starts up again.

Branch Officer interviews were held in our CCE meeting on Monday 29/07. While the candidates generally performed well, the CCE decided to extend nominations until Friday 9/08 at 11:59pm. We have had further nominations, including one from Darth Vader. The CCE approved the nomination of Henry Strong as Humanitarian, Social Justice and Advocacy Branch Officer, and Shahnawaz Mirza as Discipline Officer. Finally, I attended a meeting with Secretary Jason, where a number of 'high-level' ANU staff were present from various administrative divisions within the University. The discussions were mainly regarding clubs on campus, their functions, and the presence of non-affiliated clubs.

2 Affiliations

The Clubs Council consists of 130 different clubs and societies. The list of affiliated clubs and societies, as well as their Branches, can be found here:

https://docs.google.com/spreadsheets/d/1Pgv3Wt8mIL4PpoV_7HpU8-Vi5SBaxLLwEdstW_AxIfU/edit?usp=sharing

There will be a number of new affiliations being moved at CCM3, so the number above may increase. Cahill has been working hard on Affiliations Reforms, specifically on changes to the Clubs Council Affiliations Policy, which has needed work for sometime. I'd like to thank Cahill for the huge effort he has put into the reforms, and I look forward to seeing those changes implemented at CCM3.

3 Communications



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The Clubs Council Facebook Page now has 219 likes. Notice was posted to the page of the upcoming CCM3, as well as e-mailed to all clubs delegates by Ji. Ji also sent out notice of the extended Branch Officer nominations, this time taking the initiative to directly contact clubs who reside within the respective Branches, as one of our main issues with the candidates that had been interviewed so far was their lack of experience within clubs on campus (and especially clubs within the Branches of the Branch Officer roles they were applying for). Besides this important work, Ji has been also working hard on improving our internal administrative forms and procedures, including our sign-in sheet for CCMs (which has been disorganised in past years, but significantly improved this year thanks to both Ji and General Officer Niam).

4 Community

The final trainings for Balls and Events occurred. This training is mandatory for Clubs and Societies seeking to host balls or large events. Attendance was good, although unfortunately I was unable to make it due to other commitments. ANUSA has been particularly helpful in co-hosting these trainings, as well as other trainings, for clubs. The Clubs Networking and Social Night was on last Thursday night, and although unfortunately situated at the same time as Law Ball, it had a fair attendance. Clubs members who attended enjoyed free food and drinks in exchange for 'poker chips', while listening to some very-2000s music. A nostalgia hit for all I'm sure! As well as the hard work Ebe put into this night, Ebe has also been working on Clubs Ball with Matthew. I'm personally looking forward to what should be an exciting night of safe-drinking and measured-eating.

5 Funding

According to our internal Clubs Funding Payment Run, the Clubs Council has so far spent \$96,943.54 of our \$150,000.00 budget (Funding Officer's figures in his report are likely to be more accurate!). Our largest spender is the Board Games Society, spending approx 7.8% of all total money granted so far. As mentioned in the summary, this amount of money is a lot to have spent at this point in the year,



and with Balls season coming up (where clubs spend large amounts on large events) the Clubs Council may need to reduce its funding rates for certain grants. Besides this incoming storm of grants, funding requests have been relatively balanced, with a number being approved and some being rejected. Often rejections were due to clubs applying for the wrong grants respective to their costs, or could receive more money through other campus services.

6 Conclusion

It's been a reasonably relaxed period for the Clubs Council since CCM2 in terms of funding, however this is likely the calm before the storm of grant requests to come. I'd like to thank the Executive for doing such a great job this year, and welcome our new Branch Officers Henry Strong and Shahnawaz Mirza to the team!

Finally, a big shoutout and thanks to Sam Guthrie, who will be leaving us at the end of this month. He has done a fantastic job as ANUSA Community Life Officer, and I think I can safely speak for the whole Executive when I say CCE will miss his presence and Aussie humour. I wish him good luck in his future endeavours!

7 [Special Item] Elections!

CCM4, our next Clubs Council Meeting, will be host to the elections for the new Executive. Currently (as of writing), I intend to run for Chair for a second term. However, I do not wish to discourage others from running and encourage anyone interested in any role on the Clubs Council Executive to contact me and/or the respective Officer in the current role to discuss what the position/s you are interested in running for entails. You may also approach me with any questions or concerns you have about running in the election, however I encourage you to do so earlier rather than later as I will have a conflict of interest in giving advice once nominations have opened. If you are interested in clubs and student life, or just want to make the world (ANU) a better place, I strongly encourage you to consider running in the election!



Reference B: Secretary's Report

Jason Pover

09/08/2019

Hi everyone, hope y'all had a nice winter break. This is a reasonably short report, so enjoy.

Regulations

Hopefully the final changes this year to the Clubs Regulations were moved at AGM last term. It had two tranches.

Tranche 1: It defined clearly the distinction between non-discretionary and discretionary grants. Elements of ANUSA have in the past operated under the belief that all grants are in some way discretionary. This is a positive development for clubs, discretionary grants mean more uncertainty on your end. It also made absolutely clear to every person and their dog that CCE has the power to make administrative rules.

Tranche 2: This just related to the roles of various members of the executive under the regulations. Thanks to Jacob for spearheading this.

Policy Reform

Cahill and I have been working hard on Affiliations Policy Reform. At time of writing this report, 9/08/2019, we are in the process of writing the final draft which we hope to move at CCM 3. The new policy is intended to simplify the process of reaffiliations. For instance, you will not have to provide a new copy of your constitution at each reaffiliation.

Thank you to everyone who attended our working group last term, we will hopefully have another now we are close to a final draft.

Rules

CCE have developed rules for the exercise of our discretion over funding requests as is required in the Regs as of now. You can find them at Clubs rule 4 on the clubs register.
<https://docs.google.com/document/d/1Lr5kN-gh73sBU5CanQfGnSq6rOsYMjJazBFyuNLSIpQ/edit?usp=sharing>

Interpretations



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I have made a number of interpretations since last meeting covering a number of issues, including the funding policy, the affiliations policy and the regulations. One related to ultra vires action by the ANUSA trustees, Interpretation 7/2019. Besides that there were no significant decisions except maybe Interpretation 10 which made clear again that Clubs must provide sufficient proof of attendance at their events.

Independence/Postgraduate Representation

This is a continued work in progress. There are divergences about how/whether to proceed on this issue. I have established that the issue would functionally most easily be resolved by the creation of a Clubs Council constitution under the ANUSA constitution. Total independence from ANUSA would most likely deprive CC of a great deal of support. It's a complicated situation and I will report back again at CCM 4 after we do more work on this.

The Team

There has been some conflict within CCE and we are working to resolve it. The conflict has at times made it difficult to perform my own duties. The executive has initiated measures to resolve the issue which are currently in train.

Elections

CCM4, the next CCM, will include elections. I encourage anyone intending to run for Clubs Secretary to contact me. Its a great role if you like governance and administration.



Reference C: Funding Officer's Report

Jacob Howland

11/08/2019

Hi all, welcome back to CCM! As always, if you have any questions at all about my report please feel very free to ask them either at CCM or via email before or after the meeting. I would like to flag that the data and graphs found in this report were produced by or with the assistance of Stavros Dimos, Sam Guthrie, and the ANUSA admin assistants, and thank them a lot for that. I would also like to use this opportunity to thank Sam more broadly for the help he has given me in my role over my term and wish him the very best with his masters. With that said, this report will contain the following

1. Budget Reporting
2. Tax
3. SSAF Bid
4. Email Responses and Office Hours
5. The Team
6. Elections
7. Timesheet

1. Budget Reporting

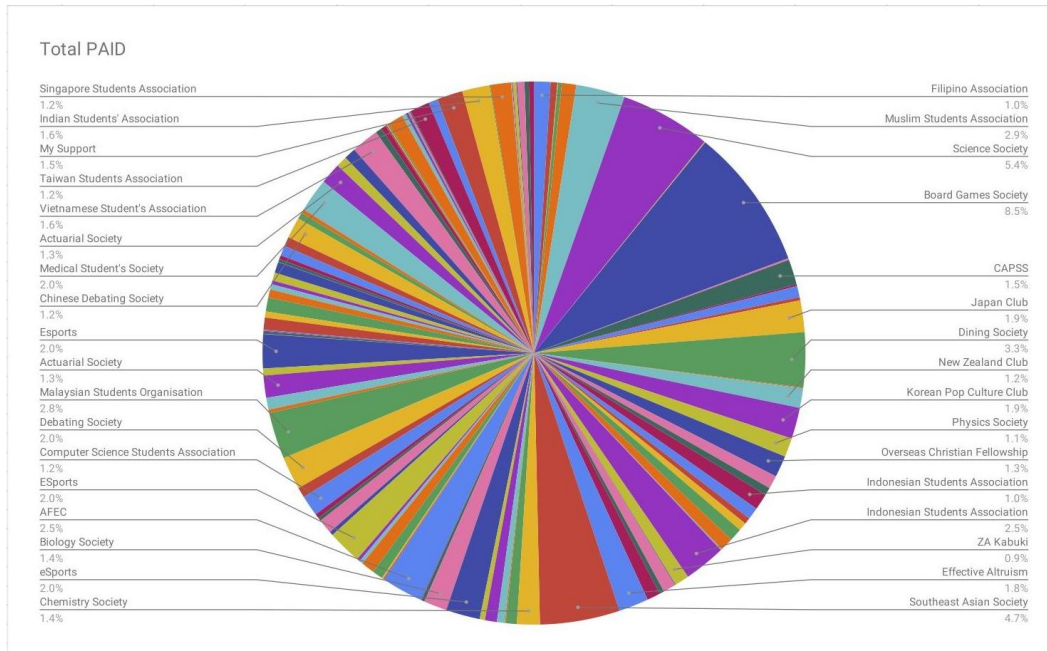
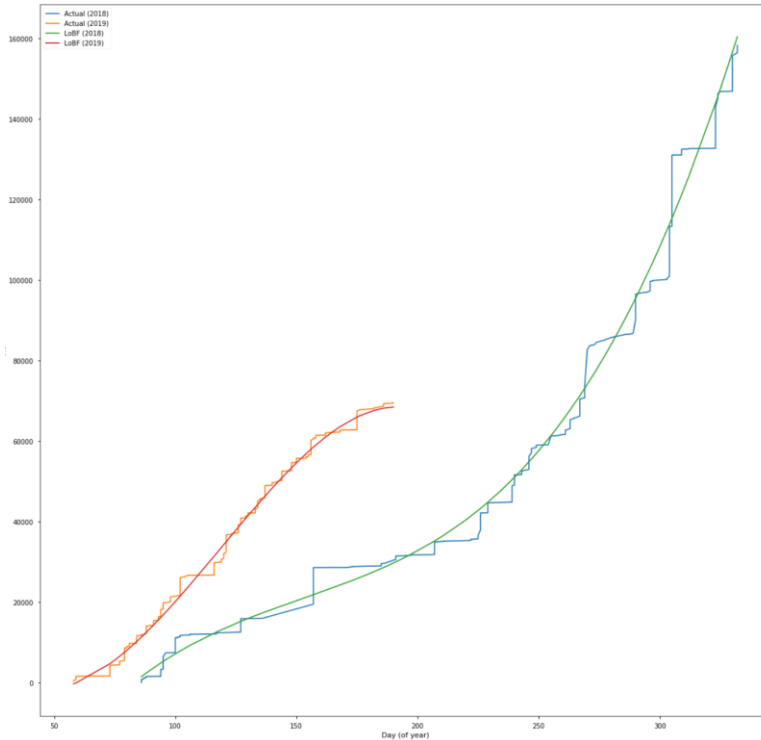
As of Monday the 19th of August approximately \$96,460 has either been paid out or is to be sent for payment. Notably, this includes only one ball, and it is on the smaller side. A total of approximately \$107,190 has been approved pending acquittal. This includes one additional ball. This is a sub ideal situation, but not necessarily disastrous, pending the quantity of funding applications we receive at the end of this term. At the time of writing this report (11/8), the main action we have taken in response is a more strict application of the rules in the funding policy, though I would not estimate that this has not actually saved much, if any, of the budget. Currently, further actions, including amendment to the funding policy at this CCM, are being considered. Through a mix of internal and public discussions, we will work towards a solution to be presented at this CCM.

To flesh this out a bit more, please see the below graphs. The first is a comparison of the payment runs this and last year, as of late July. As anyone who was involved in a club last year will know, this comparison is far from perfect, given the delays in getting the MSL system up at the start of the year and the absence of application deadlines before the end of the year. The second shows the distribution of paid grants between clubs. Please note that this is made directly from the payment run, which in a limited number



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of cases includes grants in amounts unlikely to actually be paid for workflow reasons (in this case, it has inflated the totals most notably for MySupport and Indian Students' Association).



2. Tax

We understand that a number of clubs (in the region of 20-30) have received letters from the ATO (Australian Taxation Office). Our understanding is that these letters



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advise clubs that they may be required to file a tax return. We, as a group of students, are not in a position to provide tax advice, but urge clubs to ensure they are aware of and fulfilling any tax obligations they may have. The [non-profit section](#) of the ATO website may be a useful place to start if you're unsure of what these obligations may be. If you think you need legal advice, please remember that you can contact sa.admin@anu.edu.au to book an appointment with the ANUSA lawyer. If you have other concerns, please contact us and we will do the best we can to help.

3. SSAF Bid

The budgetary position discussed above highlights the need to seek an increased clubs funding budget for next year. By the time of this meeting, ANUSA will have a 2020 executive, I hope that they will make the clubs funding budget a priority in their SSAF bid. Even if they do, given my understanding of changes to the SSAF bid process this year and the chancellor's sometimes seemingly anti-student agenda, I have some concern that clubs funding will be the same (or lower) in next year's SSAF allocation. This is not a problem that we can explicitly face until it happens, but is a reason why anyone who cares about clubs should encourage ANUSA to work on alternative sources of revenue. I would also encourage clubs to seek alternative revenue however possible, noting that most clubs in a position to do so already are.

4. Email Responses and Office Hours

As some of you may know, I was one of the ANUSA Bush Week Coordinators. As a result, my response time to emails slipped during the few weeks surrounding the week, which I would like to apologise to you all for. I believe that I caught up with all the questions we got during that time, but if you think I've missed anything please don't hesitate to remind me of it. As to office hours, at the time of writing this report I have not yet scheduled hours to spend in the ANUSA office this semester, as I believe I met with 2 or 3 people during the scheduled hours I spent there last semester. If there is a general appetite for me to spend a fixed time there, I would be more than happy to, otherwise, and as always, feel free to contact me to arrange a time to meet in person if you would like to go through anything at all.

5. The Team

As noted in some other reports, there has been some conflict within CCE, particularly among the named officers. Progress has been made towards resolving it, and my hope is that it will soon be resolved. This is worth noting as time spent resolving conflict, often and unfortunately, comes at the expense of other Clubs Council business. Hopefully



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resolution of contention over management structure and style will be helpful to future executives help Clubs Council to mature as an organisation.

6. Elections

As I imagine you're all aware, the next CCE will be elected at CCM 4 next term, if anyone is interested in running for Funding Officer (or anything else), I encourage you to approach me for a chat about the role and/or being on CCE generally.

7. Timesheet

As a volunteer, I do not devote time to keeping detailed accounts of the time I spend on this role. However, I would estimate that since the last CCM I have spent at least 10-20 hours per week on this role, with the exception of bush week and the week before (during which I still spent around 5 hours/week).



Reference D: Community Officer's Report

Ebe Ganon

08/08/2019

Community Officer Report

Prepared by Ebe Ganon on 8th August 2019

Contents

1. Introduction & Hours
 2. Final Ball & Events Training
 3. Semester 1 Survey Results
 4. Clubs Networking & Social Evening
 5. Clubs Ball & Awards
 6. Clubs Visibility Working Group
 7. Semester 2 plans (affiliations workshop, facilitated handovers)
 8. Elections & Conclusions
-

(1) Introduction

Hello everyone! My apologies for not being present at this week's CCM - a change in my employment situation has meant that I will no longer be able to attend meetings during business hours for the most part. This means that if you would like to meet with me regarding your ball or special event, or any other matter you think I might be able to help out with, please keep in mind that this will need to be after 5:00pm, or within my lunch hour. Please get in contact if you have any concerns about this.



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Much of my time over the break and so far this semester has been taken up with working group meetings and discussions (including the Clubs Visibility Working Group and the Executive Compensation Working Group - thank yous are in order to James, Jason, Jacob, Cahill, Skanda, Ji and Niam for having made an active contribution so far to the work of these groups), planning and executing the logistics of the Club Social & Networking Evening (thank you to Suranga, the General Manager of the ANU Union, for your support), Clubs Ball and Awards organisation with Matthew (ANUSA Social Officer - thank you for your time so far), collating the responses from the Semester 1 Survey, and carrying out the final Ball & Events Training with Sam (ANUSA Community Life Officer, thank you for your assistance and awesome work with this). More on each of these items will follow in my report.

Team wise, it has been another challenging few weeks for the Clubs Council Executive, particularly for the named officer contingent. I am hoping that this conflict is resolved soon.

If you have any questions to my report, please feel free to ask them at the meeting and I will take them on notice and contact you with the answer, or alternatively send an email straight to sa.club@anu.edu.au and I will answer your queries as best as I can.

For the month of July, during which I was on exchange overseas, and for the beginning of August (total of 6 weeks), I have contributed 85 hours to my role on the Clubs Council Executive. A further, more detailed break-down of these hours can be provided on request.

(2) Final Ball & Events Training

After four Ball & Events Training sessions and two Finance Training sessions, the main block of training for 2019 is complete! Thank you to Sam for his assistance in delivering these sessions and ensuring that they were a success. Across the two Finance Training sessions, we delivered training and guidance to ____ students. Across the four Ball & Events Training sessions, we delivered training and guidance to ____ students. I am really proud of the breadth of material we were able to cover, as well as the extent of the reach of the training sessions, both of which were a massive improvement on last year. I



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am looking forward to completing my handover document and ensuring that there is adequate documentation for future executives to be able to replicate and improve on what I believe to be a very successful program.

Thank you to all of those who attended the training sessions - I hope that you found them useful. If you have any feedback, please contact sa.clubs@anu.edu.au. A feedback form will be issued later in the semester to capture a few more elements of the clubs program.

(3) Semester 1 Survey Results

This is the part of the year I have been looking forward to - the part where I get to produce and analyse some nice graphs! Please find the full report in Appendix A below the rest of my report - it's a cracker of a read and I highly recommend that you get around it.

As a primer - we had a total of 41 responses, so I am hardly going to interpret the results as entirely representative of our entire sample of club executive members, however there are some interesting insights into how many hours clubs spend on average working on their clubs, some of the demographic composition of executives, what some of the other things that are that you all do alongside your club responsibilities, as well as your perceptions of our current affiliations, training, funding and marketing processes. Teased yet? Make sure to read the report!

(4) Clubs Networking & Social Evening

Wow, what a fun night! Thank you to everyone how came and introduced themselves, and enjoyed the hospitality of the ANU Union. We had a total of around 60 registered attendees, with I think about an additional 20 guests who came in and out throughout the night.

This evening was a great chance for all club executives in attendance to view the services and facilities that the ANU Union has to offer student groups and organisations. Please ensure to take advantage of the free venue hire and affordable catering offerings put on



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by the Union at your future events, and consider heading over to the Union for your meetings if you're looking for a bit of a change of scenery!

We all enjoyed a series of beverages, canapes, and addresses from both the Clubs Council and Union Chairs, as well as myself, the Community Officer. We also launched the Clubs Awards 2019 (more on that later). I would judge the event to be a success, and would hope to have even more people in attendance at future events of this nature. I would encourage the next Community Officer to continue to build this tradition of providing clubs with social opportunities such as this one, which are a great chance for clubs to organise and consider collaborations with other clubs and come and meet the officers of the Clubs Council!

(5) Clubs Ball & Awards

The organisation of clubs ball, as under Matthew's portfolio (ANUSA Social Officer) and supported by myself, is ticking along nicely and we are looking forward to being able to announce the location as soon as all of our budgetary information is locked and loaded.

With respect to the announcement of Clubs Awards, you can find more information at the nomination form here: <https://forms.gle/hJGHi2rh7WSYVKoy8>. There are a few new awards available this year, so make sure that you take a look and don't miss out on nominating for those. Thank you again to Brandon Tan (ANUSA Gen Rep) for his help with suggesting and developing some of these award ideas.

(6) Clubs Visibility Working Group

Communications Officer Ji, Affiliations Officer Cahill, and myself, have been working on the marketing and communications strategies for the Clubs Council. More specifically, we have been drafting ideas about how to improve both our internal communications with clubs and their executives, and also looking at ways that we can increase the visibility of clubs to new and existing students looking to join and get involved in clubs as a member or as an executive or volunteer.

Some of the recommendations I have made to this working group including updates and changes to the ANUSA website and the Clubs section within it, changes to our



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Facebook content management, and more. Keep your eyes peeled for these developments as they pan out!

(7) Semester 2 Plans

In terms of what I am going to be working on moving forward, much of my time is going to be consumed by Clubs Ball, the remaining working group meetings, and developing my handover. However, what I would like to work on for the remainder of the semester is a training session addressing the changes to the Affiliations Policy which will be coming soon, so that clubs are aware of what the changes have been and we deliver them in a transparent way. Further, I am investigating the possibility of booking some rooms to do some facilitated handover sessions, to encourage good handover practice for club executives, as this has been noted as an area where lots of clubs struggle in the transition from year to year. Please send me an email if you have any thoughts of either of these two sessions/ideas, or if there is something additional you would like to see coming from me before I finish my term with the Clubs Council Executive.

(8) Conclusions & Elections

As we all know, Clubs Council Executive elections will be taking place at CCM4. I would love to chat to potential Community Officer candidates prior to nominations so that you can learn what the role is like and what to expect from Clubs Council as a whole. Please feel free to peruse my previous CCM reports to see the kinds of things which I have been up to for the duration of the year, or contact me via email to ask specific questions or organise a time to catch up.

Otherwise, I hope you've enjoyed reading my report, and don't forget to read the report on the Semester 1 Clubs Council Survey - it's a thriller!

Thanks,

Ebe.

**Semester 1 Clubs Council Survey Report
Prepared by Ebe Ganon on 8th August 2019**



Contents

1. Introductions
 2. Demographics & Sample
 3. Affiliation/Re-Affiliation Process
 4. Funding Process
 5. Training
 6. Clubs Council Meetings
 7. Communications
 8. Opinion Polls
 9. Conclusions
-

(1) Introduction

This report is being prepared with reference to the responses to the Semester 1 Clubs Council Survey, which was publicised via email, the Clubs Council Facebook page and group, and via word of mouth. This report aims to highlight the main insights gleaned from the survey, whilst keeping in mind that the sample size of the survey cannot be considered entirely representative of the whole of all clubs executives.

Further, some of the limitations of this survey include that the kind of club executive members who are invested and engaged enough in Clubs Council matters to complete this survey are likely to have a greater understanding of operations and processes, which may or may not be captured in responses below. They are also possibly more likely to have strong opinions on operations and matters referred to in this survey.

The report is also aims to highlight the main pieces of feedback that the Clubs Council Executive has taken from the survey and will be implementing within a reasonable period of time from the publishing of this report.

(2) Demographics & Sample



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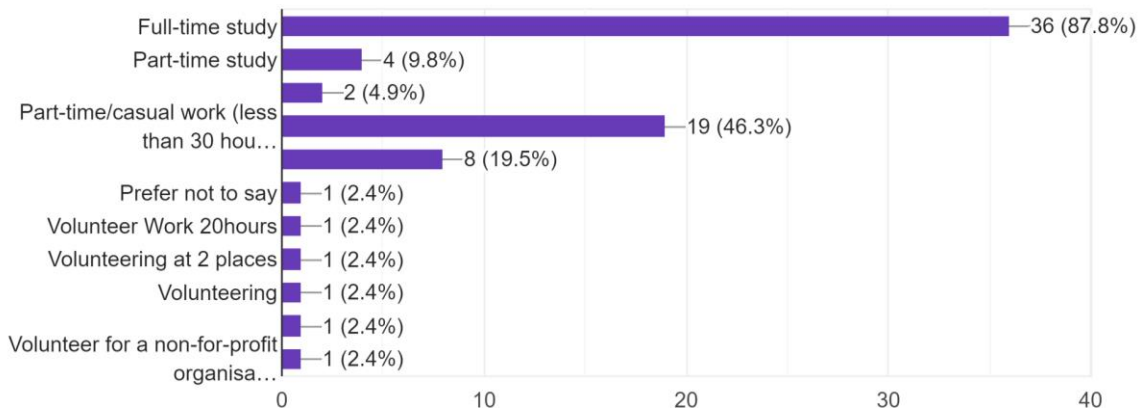
Firstly, a bit of a run down on who completed the survey.

Overall, we had **41 responses**. 49% of those responses came from respondents holding the position of president within their club, and with a variety of other roles comprising the remaining 51%.

88% of respondents said that their club had re-affiliated in 2019, with the remainder being new clubs in 2019, and with 1 respondent not being sure.

78% of respondents were undergraduate students, with the majority of the remainder being postgraduate, with one alum responding to the survey.

The following chart details some of the other activities which respondents undertake alongside their duties to their clubs:



Here, we can see that significantly, **the majority of respondents study full time**, and **nearly half of respondents undertake at least casual/part time work**. A number of respondents declared that they commit a portion of their week to volunteering for organisations other than their club. 20% of respondents undertake family/caring duties weekly.

On average, respondents spent 8.3 hours working on club-related matters per week, with the majority of respondents spending 6-12 hours per week.

Conclusions: Club executives spend a significant portion of time per week working on club-related matters, alongside a healthy variety of other commitments. We have a



variety of undergraduate and postgraduate groups represented in our club executive base. Catering for working and caring students ought to remain a priority for the clubs program.

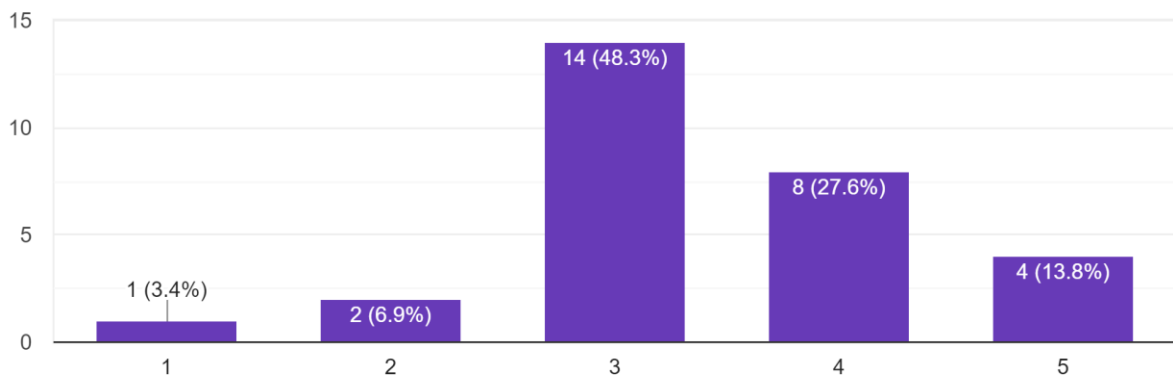
(3) Affiliation/Re-Affiliation Process

Of the 41 respondents, only **29 were involved in the affiliation/re-affiliation process** for their club - these responses only pertain to the 29 people who completed this section.

The following satisfaction levels were indicated regarding the simplicity of the affiliations process:

How easy was the affiliation/re-affiliation process to understand?

29 responses



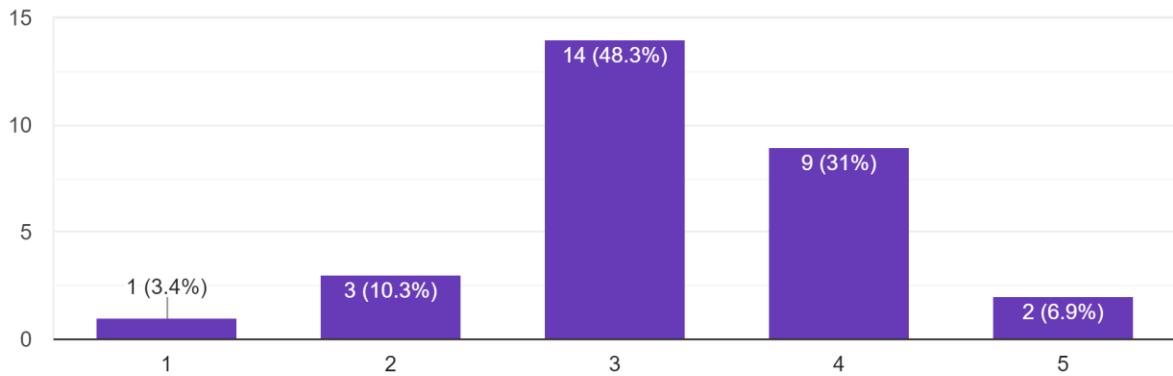
Having no data from previous years against which to benchmark this, we must take this as face value for what it means regarding the relative simplicity of the process.

Similar responses were given when asked about how easy to process was to complete, with little deviation:



How easy was the affiliation/re-affiliation process to complete?

29 responses

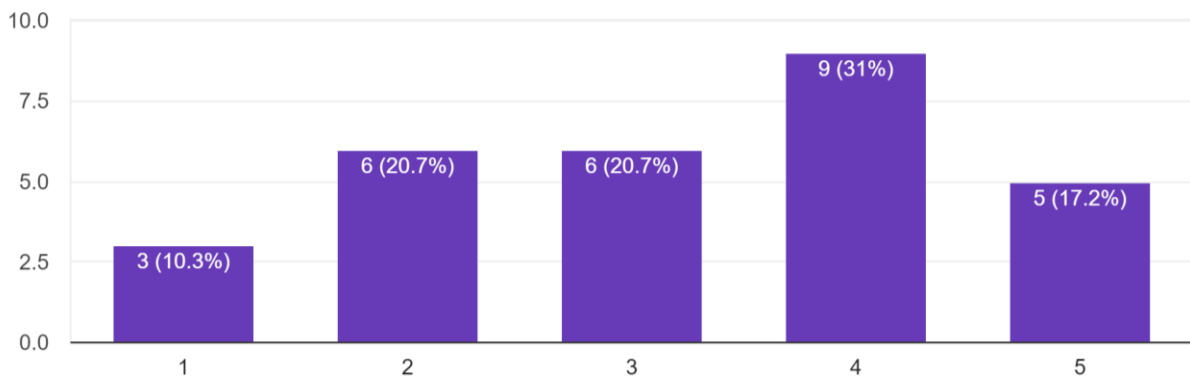


A slightly more negative skew suggests that **whilst people mostly understood what was required of them (as per the previous question), that the information was either difficult to find, or that the form was difficult to complete.**

In terms of processing time, we had a broad range of satisfaction levels:

How satisfied were you with the time it took to affiliate/re-affiliate your club?

29 responses



The diversity in response to this question may be to do with the time of year when the respondent's club applied for affiliation, as we do experience a glut of requests at the beginning of the year.

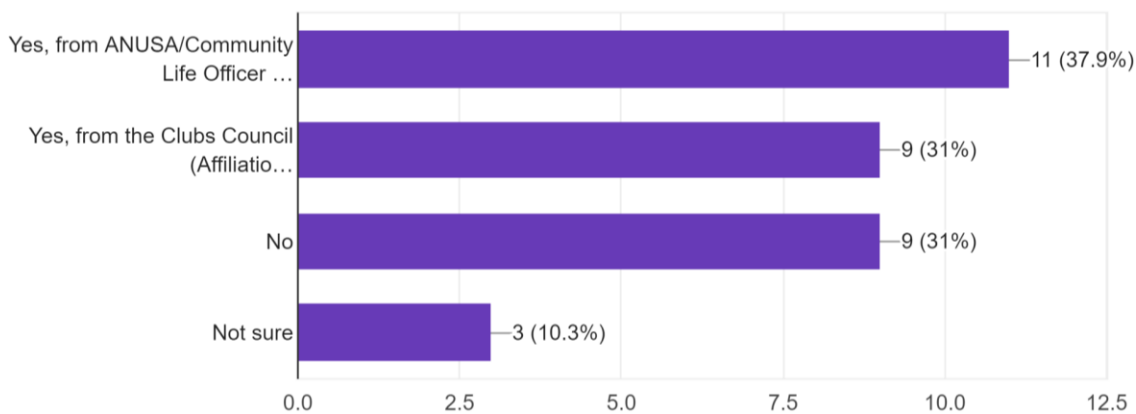


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Of the 29 respondents to this section, **20 indicated that they requested assistance** for this process. The assistance sources are detailed below:

Did you seek support from ANUSA or the Clubs Council executive during the affiliation/re-affiliation process?

29 responses



In terms of qualitative feedback received in this section, some of the commonly expressed sentiments were:

- Due to proper handover, clubs were unfamiliar with the process;
- Some of the supporting/demonstrative documentation is out of date;
- A training session/briefing session would be useful to understand what is required of clubs.

Conclusions: The Community Officer will be running an affiliations workshop at the end of the semester in order to answer questions and step clubs through the new Affiliations process. The Affiliations Officer will be updating the forms and supporting documentation associated with this process. We will look at ways of streamlining the timeline and process of this procedure further.

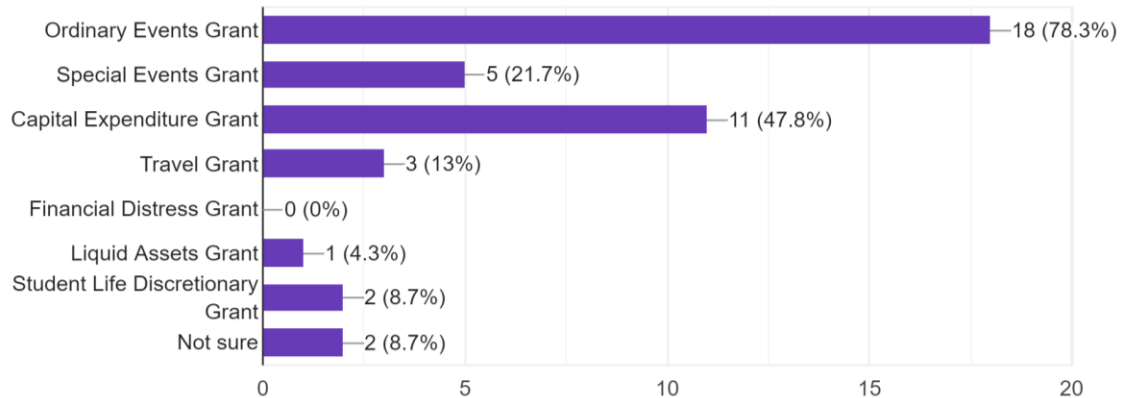
(4) Funding Process

Of the 41 respondents, **23 participants have been directly involved with funding applications** for their club. At the time of this survey, the following grants had been applied for by the clubs which the respondents were representing:



Has your club applied for any funding this year? If so, which grants has your club applied for, to your knowledge?

23 responses

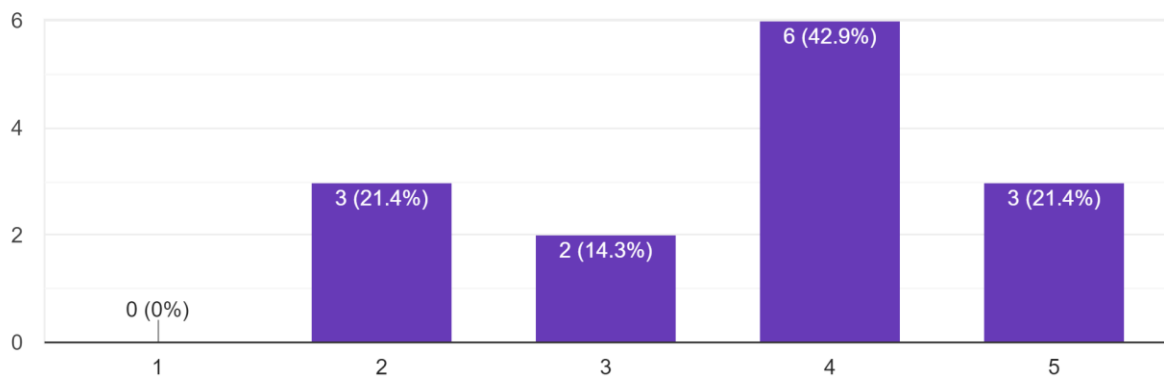


The following questions pertained directly to the application form, which **14 of the 23 involved in the funding process for their club had personally completed themselves.**

When asked how easy the form was to complete, the following responses were collected (1 = Extremely difficult, required support from ANUSA/ Clubs Council, did not understand what was required, 5 = Very easy to understand, no problems):

Did you find the form easy to complete?

14 responses



The majority of form completers were **able to complete the form with relative ease.**



When asked how the Clubs Council Executive could improve the form and funding process, the following themes appeared:

- A **supplementary document/walkthrough/examples** would be really helpful;
- **Explanation of each grant would assist** in the correct selection;
- Some **language on the forms is too technical** for students to understand who do not have a finance background.

Conclusions: A review of the funding application form ought to be carried out and the language simplified to plain English. The Community Officer will (finally, lmao) complete the Funding Policy Explainer which has been in the works for a while to address the other concerns.

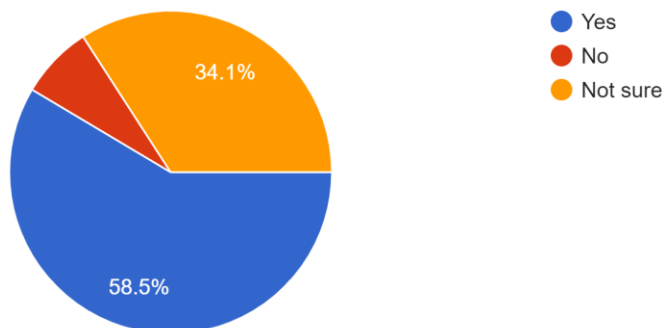
(5) Training

Largely, feedback and consultation regarding training sessions has been captured and implemented already through past surveys. The new insights from this survey in particular however, are detailed below.

With reference to scheduling and timetabling of the training sessions, the following feedback was provided by the 21 respondents:

Were the training sessions suitably scheduled to ensure that your club was able to send a delegate?

41 responses





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We can see above that we have largely succeeded, according to those who completed the survey, to provide training session options to cater for most club executives.

Very positive qualitative feedback was given in this section regarding the quality and scope of the training sessions.

(6) Clubs Council Meetings

50% of the 41 respondents stated that finding a delegate to attend CCMs was not a problem. 27% noted that it was a problem, with the remainder unsure.

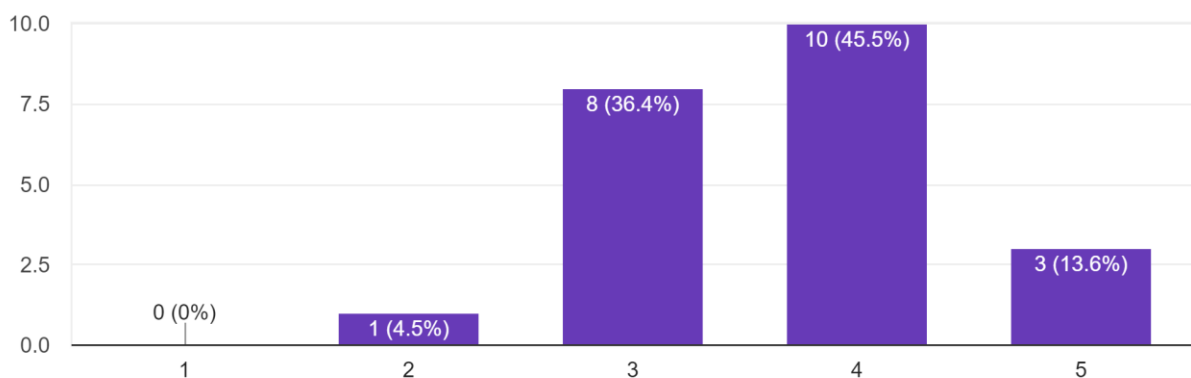
Qualitative responses given as reasons for the above referred to frequent rescheduling or changes of locations, and that timing was not suitable for the executive members.

22 of the 41 participants said that they had personally attended a CCM for their club. The rest of the questions in this section pertain only to thi sub-sample.

Most people who completed this section **had a relatively good understanding of how the meetings work:**

Did you feel that you had a good understanding of the meeting's processes (for example, how the standing orders ...ose or speak for or against a motion)?

22 responses

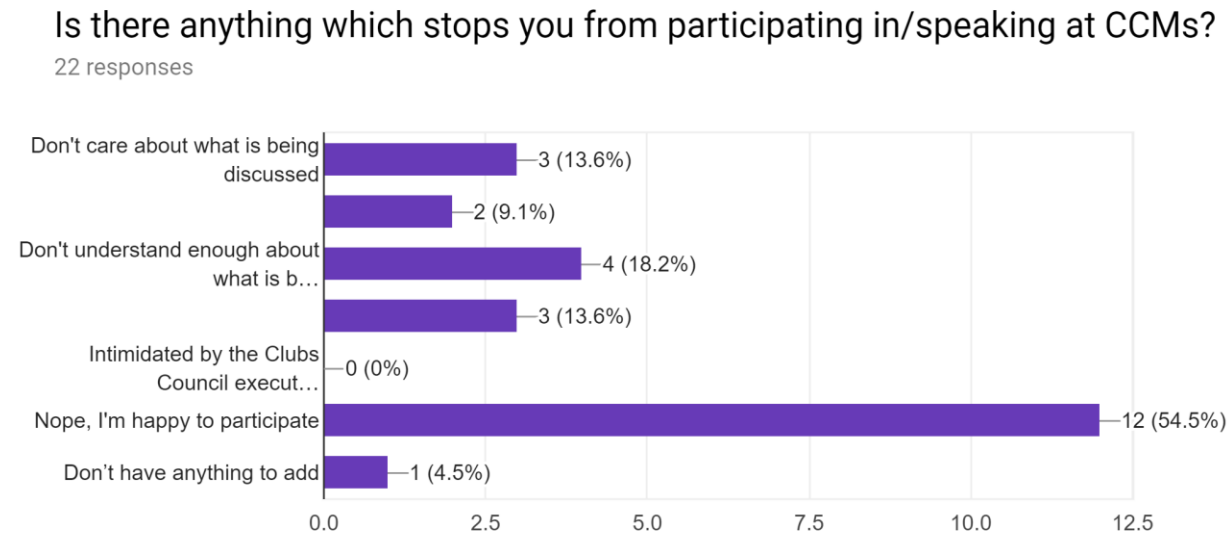


This sample is likely to be skewed because those who are engaged enough to fill out this survey are likely also those how regularly participate or at least engage in some way with the formalities of CCMs.



A few responses suggested that the reports section of the meeting takes too long.

The following is what was said about barriers to participation in meetings:



Thankfully, this graph largely indicates that the majority of people are happy to participate provided that they care enough about what is being discussed. However, some responses (subtitles are unfortunately cut off in this graph) indicated that **some participants were intimidated by fellow meeting attendees, or did not understand how to participate.**

Conclusions: Meetings are challenging to schedule and to find locations before, however we are striving to give as much notice as possible with the resources we have. The Clubs Council Executive ought to explore the possibility of explaining the standing orders in plain English at the start of each meeting, and also actively chair potentially intimidating participants in order to reduce barriers to participation. Some qualitative responses indicated a desire for the use of an online voting tool, or some kind of anonymous way to ask questions. Whilst the use of online voting is not possible, and the standing orders of meetings are quite restrictive, these options will be proposed to the Clubs Council Executive.

(7) Communications

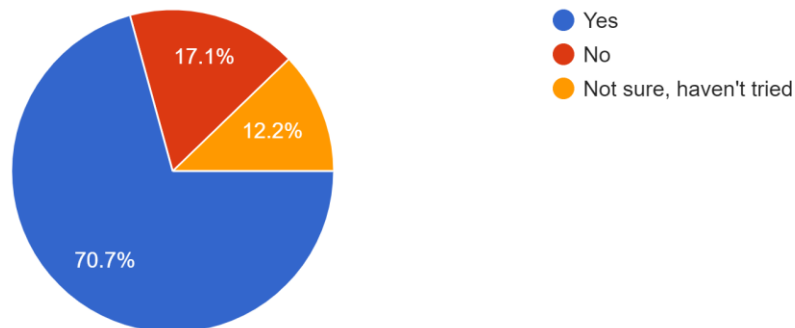


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All 41 participants indicated how easy they felt it was to get in contact with the Clubs Council Executive:

Do you feel like it is easy to get in contact with the Clubs Council?

41 responses



30% of respondents claimed that they had missed notice about a deadline, meeting, training session, or something else time sensitive. Obviously there is only so far communications strategies can go where executives are not engaging with platforms, however we will look into this.

90% of the 41 respondents have access to their club's primary email (this may be skewed as at least half of respondents were the society's president). The majority of those with access to their club's emails think that Clubs Council sends an optimal number of emails, with the rest of the results skewed to the 'not enough' side of the scale.

40 of the 41 respondents have a Facebook account, with 85% being members of the ANU Clubs & Societies group, and 70% following the page.

The majority of participants believe that the Clubs Council has an **optimal presence/level of activity** on Facebook, and half of respondents believe that Facebook is a sufficient communication tool to get all the information they need.

Conclusions: A small amount of additional work needs to go into making sure that notice is not missed by club executives, however executives are encouraged to engage



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with the various Clubs Council platforms regularly in order to play their role. Further, whilst there is no baseline data from last year, we can assume that the increased frequency of emailing out information to clubs this year as compared to last year has been an appreciated and successful transition.

(8) Opinion Polls

Due to concerns regarding anonymity, not all responses given in the opinion section of the survey will be released here. However, themes will be listed under each section.

Should Clubs Council be more or less independent from ANUSA? Explain your reasons.

- Generally a good understanding of the fact that ANUSA pays for the Community Life Officer, who is a big support to the clubs program.
- Concerns for the level that postgraduate students are able to participate with the current level of affiliation with ANUSA.
- Concerns for SSAF - need for better representation from ANUSA in the process, and concerns for loss/unavailability of SSAF without being affiliated with ANUSA.

Has your club been impacted by the Kambri Booking Fee policy? If yes, please explain how.

- General sentiments that Kambri is expensive and a barrier to clubs (noting that this survey was circulated before the more recent copy of the booking policy was released).

Did you receive an effective handover from the previous executive of your club?

- Lots of clubs did not receive good handovers, or not for all roles.
- For some reason, Events Officers tend to be the most neglected in handover processes!

Do you feel like all clubs are equally heard at CCM?



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- General sentiment that not all clubs are heard equally, but varying degrees of dissatisfaction with this because there is a general understanding that some clubs have different stakes in what is being discussed.
- Concerns that there are some voting members who are not all official delegates.

(9) Conclusions

A huge thank you to all of those who participated in this survey - it has and will continue to form the basis for changes within the clubs program and the Clubs Council Executive. I hope that this survey becomes tradition each year, now that we have baseline data, to ensure that the administration of the Clubs Council remains efficient and continues to improve.

In response to some of the feedback as mentioned above, the Clubs Council Executive is currently undergoing Affiliations Policy reform. There will be an associated workshop to help deploy these reforms. There are also a variety of explainer and supporting guides in the works for various club obligations in the works.

Should you continue to have further feedback, do not hesitate to contact sa.clubs@anu.edu.au.



Reference E: Affiliations Officer's Report

Cahill Di Donato

10/08/2019

Hey everyone!

Whilst the affiliations aspect of Clubs Council has been relatively quiet in the past few months, it's given us the perfect opportunity to put our heads together and work on improving ourselves internally as well as our communication and presence on campus.

To begin, I want to give a huge shout out to Mandy Ho for her time as Affiliations Officer at the beginning of the year. She taught me everything I know about the affiliation's procedure and I am grateful for her guidance and mentorship. She's left large shoes to fill, but I'll give it my best.

Club Visibility Working Group

Ji Ahn (Communications), Ebe Ganon (Community) and I established a working group looking at possible ways to increase both the presence of the Clubs Council on campus and online but also the accessibility of information for current and prospective Clubs. We are in talks with Kate from ANUSA Communications to deduce the validity and possibility of implementing these recommendations. These include having our own Clubs Council tab on the ANUSA website as opposed to under "campus life", purchasing our own banner for o-week and bush week presence and creating a combined clubs handbook with all the information regarding affiliation and reaffiliation procedures in the same place. We will be keeping the public up to date with our progress on achieving these proposals via email and the Facebook pages.

Affiliation Reform Working Group

Massive thanks to all those who came to the working group late last semester. The information and experiences we received provided us with the backbone on how to reform the current affiliations policy. At any stage throughout the year you have feedback or suggestions, please don't hesitate to email them to sa.clubs@anu.edu.au!

Affiliation Policy Reform



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Over the past few months, Jason (secretary) and I have been updating the Affiliations Policy (2017). The necessary changes made have been implemented to increase the convenience on both our side internally and for Club executives for affiliation and during the reaffiliation period.

Most notable changes have been:

1. 2.2.2 (b.i): Asks Clubs with parent organisations to establish which funds and assets have been provided by the Clubs Council and those of the parent organisation. This is so in the case of dissolution, the excess assets, property, funds or money remaining after all debts and liabilities have been paid, originally provided by ANUSA can go back to ANUSA. The parent organisation has responsibility of those that they have provided.
2. 2.2.6: If a Club executive fails to be elected for the incoming year at a general meeting, the Clubs Council may appoint the remaining position on an interim basis. In this interim period, a general meeting will be held as soon as is practicable to fill the positions by election or failing that, dissolve the club. This is to reduce the number of dead and vacant clubs by attempting to keep them alive during the crossover period.
3. 2.2.7: Clubs' constitutional changes must be documented to the Clubs Council five (5) days prior to moving these amendments to ensure the proposed amendments are compliant with the affiliations policy. This interpretation will be made by the Clubs Council Secretary. Once changes have been made, an updated constitution must be sent to the Clubs Council. This clause also removes the needs for reaffiliating clubs to provide us with their constitution at the beginning of the year as we will have it on retainer.
4. 2.4.3: Changes in club trustees over the year must be documented to the Clubs Council
5. 2.6. Decency Clauses: Included Clubs' compliance with the ANU Strategic Pillars (http://www.anu.edu.au/files/resource/Vision%20for%20Excellence%20in%20Teaching%20and%20Learning%20at%20ANU_August2018.pdf). Also ensures affiliated clubs do not act contrary to Australian Law and ANUSA.
6. 4.2.2: Clubs may not go two consecutive Council Meetings without a Delegate in attendance. The current policy states a delegate can't miss 3 consecutives in a row which we believe to be too lenient for attendance.



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7. Section 1 (Overview) has also been updated to more clearly outline the procedures for new affiliation and reaffiliation.

Affiliations

Following the new affiliations from CCM2, ANU now has 130 clubs. As of 10/8/19, 4 clubs have been approved for affiliation so far:

1. 180 Degrees Consulting ANU
2. ANU Earth and Marine Sciences Society
3. ANU Astronomy Society
4. ANU Cooking Club

For a list of all current clubs and their branches please see here:

https://docs.google.com/spreadsheets/d/1Pgv3Wt8mIL4Pp0V_7HpU8-Vi5SBaxLLwEdstW_AxIfU/edit#gid=0



Reference F: Communications Officer's Report

Ji Woo Ahn

08/08/2019

Executive Summary:

- 1. Introduction**
- 2. Follow up from the last report**
- 3. Communications**

1. Introduction

I want to start off by thanking most of the clubs and societies in signing off the emails correctly as stated from the last CCM.

Clubs Council Facebook page has been running steady and the sa.clubs@anu.edu inboxes are looking neat and organised. All the previous CCE meeting minutes are all up to date and available for anyone to view. I am currently in the process of keeping ANUSA's Clubs list page up to date and working towards the improved visibility for clubs as well as the internal and external communication of the Clubs Council.

2. Follow up from the last report

As stated from the last report, at the end of every month all the emails have been reviewed and have been moved to subfolders, relevant to their received months. There are many other potential ways to further improve our inbox system, but so far with the change that has been made, I have seen improvement of coherence and decrease of un-responded emails. This inbox system will continue like so throughout the year and I will further implement some changes that are seen as a way to improve our email communication.

The Clubs Council logo and our new Facebook page have been active for a while:

<https://www.facebook.com/clubsCouncil/> and the flow of information and the content that's been shared and posted has been very steady and in my opinion, quite effective in notifying club executives on Facebook. So far, although the Facebook page is functioning



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as its purpose, there are many areas to improve our visibility and on ways to effectively utilize the page for engagement with clubs, societies and broader ANU Community. The logo, as my last report stated, is currently and will be continuingly used on our public minutes and in any activities to promote the Clubs Council. All the CCE minutes are posted on the ANUSA website, they are all up to date and as soon as the CCM3 is concluded, the following minute will be published online on the ANUSA website. All the successfully affiliated clubs/societies should have a page dedicated on the ANUSA Clubs list website, if not please email sa.club@anu.edu.au and I will assist with that update. Additionally, I would like to remind the clubs that the three trustees that has been named during the re/affiliation process should have authority to apply grant and also edit their clubs page: <https://anusa.com.au/life/clublist/>. It has been evident many people are unaware of this feature regardless of my emails. Therefore in my report, I wanted to re-remind all clubs and societies to update and personalize the page with logos and basic information about the club/society.

As we have two main platform in informing and directing club executives, for those who are not on Facebook, all of posted information on Facebook will be emailed out again to the main email address of the clubs/societies. If your club/society is not receiving these emails, please let us know as it is vital that the club/society is aware of the programs and schedules we have upcoming. For those who do not have a main email address, the email will be sent to the clubs Presidents personal ANU email so please be aware of this fact and possibly consider making an inbox for the club/society. If you would prefer a different email than what is set currently, please let me know and I will update that for you ASAP.

3. Communications

Communications has been looking great, with all the emails being delegated to relevant officers, most of the emails that we have received has been responded or helped. Please be patience with our responses as we are all voluntary working people and sometimes an email with multiple questions and a need for interpretation, we want to be clear and give you the correct information and hence it takes time. The inox system as mentioned is very steady, we are at August and only have the August emails in our inbox.

Late June, Affiliation Officer, member of Gen Rep from ANUSA and myself along with



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the Community Life Officer tried to put together a updated version of the Clubs Handbook that is available on the ANUSA website. Additional to that, I have sent an email out to clubs, societies informing them that, we in hopes to further promote the clubs and societies on Bush Week Market day, we will be distributing compilation booklet of all the clubs and societies affiliated with us and requested if the clubs and the society would like to update their bio. Unfortunately, as the Clubs Council did not have a stall in the market day and also with the feedback on whether this would be an effective exposure for clubs, this project has been put in halt after a long discussion at our CCE meeting.

From this dissolution, the Clubs Council Executives and also with the help of the general officers have formed a working group to further look into how to improve visibility of the clubs/societies as clearly there are rooms for improvements. I will be working on this project along with the relevant members of CCE and will further update in the next CCM report.

According to our Communications Policy, Section 6 states that all club and society executives in their communications with us must now identify the name of the e-mail sender and their position within the club. Majority of the clubs and societies has been keeping this very well but when the email becomes chained on, I was able to see that many did not make the required sign offs or just simply answer with a response., I will continue to remind you all but please be aware that we as the Clubs Council have the rights to disregard your email if it is not in such format.

It was nice meeting many of you from the Networking night, I personally really enjoyed actually meeting the people that I email back through screen. I received a feedback from couple of the newer clubs of their concerns in not knowing some logistical component in running the club. This, I wish to pursue as a project and improve the 'how-to' guides that are currently on the ANUSA website. With that project on-going, I will be working with the visibility group to find ways to further improve exposure for clubs and societies that have affiliated with us. Additional to that, as I will be authorized to edit the ANUSA Clubs list, I will be inserting logos and basic bios that have been provided to us by the clubs/societies and inserting the relevant information on their clubs page. This will allow the Clubs list page to look at least a little more active and personalized. Again, the



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three trustees who have been signed up will have access to this feature and can change anything of their relevant club/society's page.

For any questions, concerns or feedback in how communications could improve, please do not hesitate to email us talk to me in person.



Reference G: Branch Officers Reports

*Claudia Harris, Eli Madar, Shahnawaz Mirza,
Ben Rowley, Skanda Panditharatne, Harry Strong*

Summary

1. Arts and Performance (Claudia Harris)
2. Discipline (Shahnawaz Mirza)
3. Faith and Religion (Eli Madar)
4. Humanitarian, Social Justice & Advocacy (Henry Strong)
5. Political (Ben Rowley)
6. Culture and Language (*Vacant*)
7. Special Interest (Skanda Panditharatne)

1. Arts & Performance

Claudia Harris

I have continued to meet with some of the theatre executive to discuss the issues surrounding the Kambri Drama Theatre. The theatre executive have been very involved in trying to find solutions to the problems which have occurred in the theatre and have all been communicating with each other as to how to best deal with any issues that have arisen. This semester there is a show nearly every week in the theatre so I am most interested to see what others have to say about the theatre after their experiences. The theatre awards are well underway with preparation.

2. Discipline

Shahnawaz Mirza

No report submitted. ***Chair's Note: Shahnawaz was appointed to the role after reports were requested to be submitted.***



3. Faith and Religion

Elisheva Madar

Over the second half of last Semester and the first part of this one, I have had a few further meetings with the Executive of Clubs and Societies within my branch, reaching 7 of the 11 affiliated Societies. While early discussion of an interfaith Week was promising, unfortunately, personal circumstances meant I was unable to do the amount of predatory work over the holidays I had intended. Moreover, I am still waiting to hear back from ANUSA Staff as to the viability of Weeks 9/10 to hold the event. As such, it seems unreasonable to expect all Faith/Religion Clubs to organise individual events by then, so the focus will be on encouraging engagement with and attendance at the two main events that were designed in discussion with the Clubs' Executives; a Feminist Faces of Faith Panel, discussion the intersection between wom*n, gender and religiosity, and a Living Library, a get-to-know-your-clubs event where each club will hopefully volunteer a member to spend two hours in Kambri in a pop-up speed-dating style event, where students will be encouraged to come and ask questions of the various Faith and Religion Clubs on campus. I have been in discussion with the ANU Chaplaincy regarding their involvement with this event and how we can create stronger, more beneficial ties between Faith Societies and the Interfaith Chaplaincy. My goals for the remainder of the year will be organising and advertising Interfaith Week, helping provide direction for handover within Clubs and for the future Faith and Religions Branch Officer, and solidifying a strong working relationship with the ANU Chaplaincy.

4. Humanitarian, Social Justice & Advocacy

Henry Strong

No report submitted. ***Chair's Note: Henry was appointed to the role after reports were requested to be submitted.***



5. Political

Ben Rowley

Political clubs have had a great start to semester 2 with reports from market day being positive. It is great to see so many members of political clubs attending the NUS education conference as well as getting involved with Uni elections. I'd like to congratulate all candidates, both successful and otherwise, remember it takes two wings to fly a plane. I have put my hand up for the Executive Compensation working group looking at how best CCE members can be compensated for their work over their term, I hope to see a positive outcome for those putting in the long hours. I've also volunteered to assist Skanda with the Branch Reform Working Group with the aim of investigating ways in which branches can become more relevant to their clubs and the broader CCE.

6. Culture and Languages

Vacant

No report submitted [vacancy].

7. Special Interest

Skanda Panditharatne

Hi Special Interest Clubs! Given the issues with Branch engagement we have discussed earlier in the year, we have been reviewing the current Branch system. It is possible that the branches need to be reformed and some branches no longer make sense, with particular regard to the efficacy of the Special Interests Branch. I have convened a Branch Reform Working Group, and will be inviting general submissions on branch reform soon - please let me know if you are passionate about participating. I have also been participating in the Executive Compensation Working Group.



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Reference H: General Officers' Reports

Stavros Dimos, Niam Foxcroft, Zeyi Wang

Summary

1. Stavros Dimos
2. Niam Foxcroft
3. Zeyi Wang

1. Stavros Dimos

I'm a new addition to the clubs council. For the most part I've been embracing the role of deputy funding officer.

Given Jacob (Funding Officer) is absolutely on the ball, I've been able to devote my time to a couple side projects:

- **Clubs (funding) Data:** So far this has been a lot of information formatting and pretty graphs. Hopefully, with the help of some statistics, I can get some insight into club spending trends. At the very least I aim to set up a framework for the day we do have enough data for analysis.
- **Independence/Postgrad Representation:** I'm in the working group responsible for exploring possible actions. Options are being narrowed down but unfortunately recent circumstances have delayed progress.

2. Niam Foxcroft

Since the last time we met it's been a bit of a scattered time for me. Here's an update:

- **Deputy Secretary Duties:** Minuting is fun!
- **Reforming the Disciplinary Policy:** I had initially hoped to have this ready for CCM3, but plans change and I wasn't able to do this. A draft of the policy is written up and sitting in my Google Drive waiting for some collaborative group work to make it a polished final product. If you're interested in helping with this process please contact me and let me know!



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- **Clubs Visibility Project:** I've jumped on board to help out with the Clubs Visibility work that Cahill, Ebe and Ji have been working on. They've come up with some really awesome ways to get Clubs and the Clubs Council Executive the visibility we all need!
- **Clubs Networking Night:** Shoutout to Ebe for organising a fun night! Thankyou to everyone who attended! It was great to meet you all and get to know the faces behind the emails!

3. Zeyi Wang

It is great to see new blood joined the Clubs since last CCM. Before the winter break, we set up the Club's Council Facebook page. I am happy to see it works really officially recently and I'm willing to help to run the page whenever needs me. I was overseas and participated in the summer school program during the winter break. So I apologized that I did not contribute for the bush week or any orientation issues. I hope to fully utilize my academic and social skills and contribute more efforts to Clubs in the new semester.



Reference I: Executive Policy Amendment

Decision Motion CCM3/2019 (No 1)

Explanatory Memorandum

This amendment puts practice into Policy. Since our first meeting in December 2018, the Executive has had the Chair of the Clubs Council chair its meeting for the purposes of the Standing Orders, or the Secretary where they have been Acting Chair. This amendment addresses any ambiguity about the practice, which has been the convention since CCE's first meeting. It does not impose or create, or seek to impose or create, any irregularity from the Standing Orders or the normal functioning of Clubs Council Executive meetings. Precautionary amendments have also been added in the event of the Chair's absence from a Meeting of the Executive.

Text

Add section 4.5.:

“For the purposes of the Standing Orders, the Chair of the Council Executive is the Chair of Meetings of the Executive.”

Add section 4.5.1.:

“Where the Chair of the Council Executive is not present at a Meeting of the Executive, the Secretary is the Chair for the purposes of the Standing Orders.

Add section 4.5.2.:

“Where both the Chair and the Secretary are not present at a Meeting of the Executive, the Chair of the Council Executive must appoint a nominee. For the purposes of the Standing Orders, the nominee is the Chair of the respective meeting.

Add section 4.5.2.(a):

“The nominee must be a voting-member of the Council Executive.”

Add section 4.5.2.(b):

“The nominee must indicate that they can and will attend the meeting.”

Add section 4.5.2.(c):

“The nominee must be appointed no later than thirty minutes prior to the commencement of the meeting.”



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Reference J: Affiliation Policy Amendment

Decision Motion CCM3/2019 (No 2)

https://docs.google.com/document/d/1vrvVX2UP3t-wJ1oYowooY9nNkuPko3uSAhFo_gJ8BUQ/edit?usp=sharing

Moved: Jason Pover