



## AGENDA – College Representative Council (CRC) 2 2019

Tuesday 2 April 2019

ANUSA Boardroom – 6pm

### **Item 1: Meeting Open and Apologies**

- 1.1 Acknowledgement of Country
- 1.2 Apologies

### **Item 2: Executive Reports**

#### **Procedural Motion to suspend standing orders and pass all reports en bloc**

**Moved: Campbell**

**Seconded: Tanika**

Each position summarises their report

- 2.1 President's Report (E. Lim) [Reference A]
- 2.2 Vice President's Report (C. Clapp) [Reference B]

Kai asked for an update of the FYC review and Rep Replacement guidelines. These were taken on notice

- 2.3 Education Officer's Report (T. Sibal) [Reference C]
- 2.4 General Secretary's Report (L. Day) [Reference D]

### **Item 3: College Representative Reports**

- 3.1 College of Arts and Social Sciences [Reference E]
- 3.2 College of Engineering and Computer Science [Reference F]
- 3.3 College of Law [Reference G]
- 3.4 College of Sciences, Health and Medicine [References H]
- 3.5 College of Business and Economics [Reference I]
- 3.6 College of Asia Pacific [Reference J]

### **Item 4: Discussion Items**

#### 4.1 Beyond SELT

Campbell clarified that the privacy of SELT review are changing from anonymous to confidential. Clarified the process for gaining access to a student's information was a very high bar. Everyone seemed happy with this change. If anyone has any questions, please get into contact with the VP via email.

#### 4.2 PhB Review

Campbell flagged that this is currently happening. If any colleges have strong thoughts please contact Campbell ASAP.

#### 4.3 Course Rep Training

This happened. There were concerns/confusion about whether the training was meant to be centralized or college specific. Feedback for next time would be to clarify that it is meant to be for everyone. Suggestion to have next semester's training in Kambri as a "neutral" space so people don't get confused by which college is hosting the training.

**Item: 5: Other Business**

**Item 6: Meeting Close**

**Meeting closed 6:45pm**

**Reference A**

**Please see President's SRC Report**

## Reference B

### Vice President's Report College Representative Council (CRC) 2

#### Executive Summary

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#### 1. Hello and Welcome

Congrats to everyone on making it to CRC 2. Just wanted to flag that you should all ask as many questions as possible and to flag anything with me before CRC if you think I haven't explained it well enough. Also let me know if I'm using any acronyms that you are not aware of. If I say that I'll take a question on notice, please send me an email at [sa.vicepres@anu.edu.au](mailto:sa.vicepres@anu.edu.au)

#### 2. Student Support

I have engaged in a variety of student support ranging from academic issues to accessibility issues around the university. If you become aware of any issues significantly affecting students' learning experience, please send them through to me at [sa.vicepres@au.edu.au](mailto:sa.vicepres@au.edu.au)

#### 3. Committee Meetings

Academic Quality and Assurance Committee (AQAC)	Once Again Discuss Lecture Attendance <ul style="list-style-type: none"><li>- Planning and Performance Management are putting together a proposal for further research into lecture attendance and factors affecting student attendance.</li><li>- I will be on the working group for this proposal.</li><li>- PhB Review is coming through this – flagged as a discussion item</li></ul>
Teaching and Learning Development Committee (TLDC)	No Updates – have not met since the last CRC – Next Meeting on April 4 <sup>th</sup>
Kambri Project Control Group (PCG)	Met on 05/03 <ul style="list-style-type: none"><li>- Discussed the closure of the Bridge which was to occur on Wednesday afternoons. Outlined the importance of advance communication to students and signage outlining the closest accessible path</li><li>- This closure then occurred on Monday 18/03 instead. I am in contact with relevant university staff to ensure that no further closures occur without communicating to students.</li><li>- Almost all vendors that have been finalised should be open within the next two months.</li><li>- Student Services will be moving into the Di Riddell Student Centre by the end of April</li></ul>

## 4. University Projects

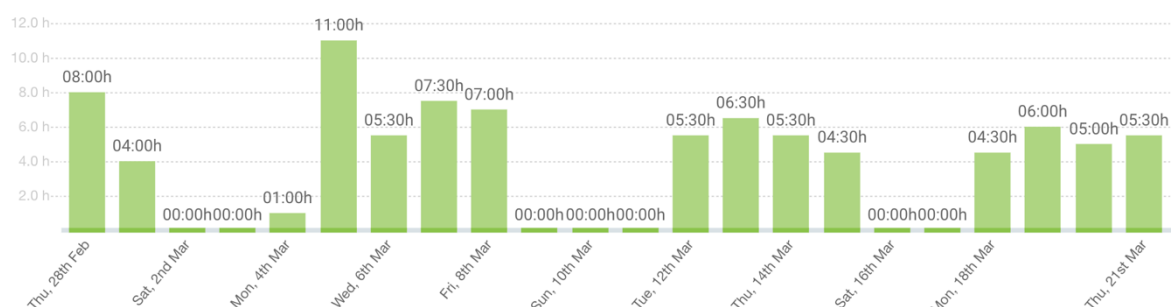
Beyond Student Experience of Learning and Teaching	<ul style="list-style-type: none"> <li>- Summer Pilot ran successfully, and the steering group has decided to extend the pilot to the end of this semester, until policy changes go through.</li> <li>- The main policy change associated with the SELT program is the change of the results of SELT from being anonymous to confidential. This is for the safety of Teaching staff and of students, so the University can take the appropriate action if there are any disclosures. The exact process by which this is decided is still being discussed but it will like be a panel including the Deputy Vice Chancellor (Academic), College Dean and the President of ANUSA or their nominee.</li> </ul>
Parking Review	No Updates
Timetabling Review	No Updated
Kambri	<ul style="list-style-type: none"> <li>- Generally no updates other than to remember to give us feedback that we can take to the university, as feedback on Kambri will inform the next teaching buildings etc.</li> <li>- We are looking into the booking costs and trying to make sure that they are kept at a minimum for students</li> <li>- Barry Drive will continue to be used until at least semester 2020</li> </ul>

## 5. ANUSA Projects

Course Representative Training	<p>We ran 5 course representative training sessions</p> <ul style="list-style-type: none"> <li>- In the process of collating feedback to improve sessions in the future – please send through any feedback you receive</li> </ul>

## 6. Timesheet

I have worked 87 hours since the 28<sup>th</sup> February. A majority of my time has been spent on Meetings, Admin and BKSS, with the remainder of my time split between Student Support and Projects. Sorry, I don't know how to make my time sheets look pretty.



## Reference C

# CRC 2 REPORT - EDUCATION OFFICER

## Summary:

1. Introduction
2. Education Committee
3. Budget Party
4. First Year Beach Trip
5. Students for Fair Work Panel Event
6. Education Committee Logo
7. Climate Strike
8. Number 3 Bus
9. Election Campaign
10. Diploma of Languages
11. Budget
12. Timesheet

### Introduction

This is basically the same as my SRC report except for an addition about the Budget Party and a post-event message about Fair Work Panel!!!

### Education Committee

We're up to our third meeting of the year! In fact, we would have had one just before this SRC as well. So far this year we've had a wonderful turn out, with approximately 15 people turning up to each meeting (hopefully this one before SRC will be just as big!). There are lots of great ideas coming out of the committee, including the idea to share the NSW State Election voting processes on our facebook page - shout out to an Ed Committee member for that idea! I'm currently thinking about creating a Facebook Page for the committee, just so we can have more ease of creating and co-hosting events, and having more of a public presence - this will probably happen after the logo is done.

We've also been working in collaboration with the Environment Collective, PARSA and the Diploma of Languages Working Group which I will highlight further in this report. If anyone is interested to attend, our meetings are fortnightly on Tuesdays at 5pm.

### Budget Party

Budget party 7:15pm 2nd April! Be there after CRC (i.e. after this) :) for food and fun hangs

### First Year Beach Trip

The beach trip was a big success (if I say so myself)! The trip ran very smoothly, with the weather being mostly on our side. The life guards were really nice and let us use their club house when it did rain for a little bit. It was an easy to organise trip and was pretty smooth sailing. I've heard really positive feedback from the first year, with everyone happy for their value for money - the \$5 ticket got them transport to the beach, lunch and a 'first year showbag'. I'll be releasing a feedback form on Friday the 22nd of March, so hopefully by SRC I'll have some more written feedback to provide, if people want to hear it. Special thanks and huge shout out to Matthew for coming along and to Aisha and Madhu jumping on at such last minute - the trip wouldn't have been possible without the three of you.

### Students for Fair Work Panel Event

The Education Committee had been working with Canberra Students for Fair Work to create a panel event on Young Workers' Rights. The panel was held on Thursday the 28th of March from 12-2pm, and students came along and asked any questions. Huge shout out to Rosie Proctor from Students for Fair Work to putting in heaps of effort to organise this! Attendance was low, but discussion was great. We're hoping to organise another one in upcoming weeks.

### **Education Committee Logo**

We have finalised Jessica Benter to design the Education Committee logo! Jessica is a 2nd year student with a passion for art and design. Both Henri and I are super excited to be working with her, keep your eyes peeled for a logo reveal in the next week!

### **Climate Strike**

The Climate Strike on the 15th of March was a huge success. It was an absolute privilege to attend, seeing all of the school students there was so inspiring. The ANU contingent was also huge - so a special shout out to everyone that put hard work into organising that, it looked fantastic.

In the lead up to the strike, the Education Committee held a joint event with the Environment Collective to paint banners for the strike. The event was a success with some wonderful and creative banners being painted. So a huge thank you to Nick for organising that one with us!

### **Number 3 Bus**

On the 15th of March we released a joint petition with PARSA, calling on the ACT Government to:

1. Reinstate the number 3 bus route in the 2019 plan
2. Divert either the 53 or another route to travel through the ANU campus via Daley Road, thus servicing the western portion of the ANU
3. For the ACT Government to work with the ANU to provide funding for a regular and reliable shuttle bus running within the ANU to the city bus interchange.

Our aim for the petition was for it to get 500 signatures by the 10th of May, but we absolutely smashed that and got over 1100 by midnight on the 20th of March. It was presented by Elizabeth Kikkert on the 21st of March and I'll have some updates soon for you all about how that went! It's so exciting to see students jumping on board this petition, and hopefully it means we get to see some real wins for students!

### **Election Campaign**

With the federal election right around the corner, the Education Committee will be rolling out the Get Enrolled, Get Informed, Get Voting campaign really soon. If you want to be more involved, join the Education Committee Facebook Group, email me on [sa.education@anu.edu.au](mailto:sa.education@anu.edu.au) or come along to Education Committee meetings! Our meeting on the 26th, will act as a planning meeting for the campaign.

### **Diploma of Languages**

The Education Committee is keen to continuing working with the Diploma of Languages Working Group. I have been in discussions with Kai and Dom to discuss what the best strategy is moving forward. We will continue supporting them, and working with them in any way they need.

### **Budget**

Our total budget for this year is \$10000.

	Spent	To Spend
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Food for Meeting 1	\$43.85	
Logo Design		\$250
Snacks for Fair Work Panel		\$100
Gifts for Fair Work Panel Speakers		\$50
Food for Meeting 2		\$40

### **Timesheet**

Since the 1st of March 2019 until the 21st of March 2019, I have worked a total of 60 hours and 35 minutes. The majority of this time has been spent on project planning and the Beach Trip. Please email me at [sa.education@anu.edu.au](mailto:sa.education@anu.edu.au) if you would like a full breakdown of these hours.



**Reference D**

**General Secretary's Report**

Please refer to SRC 2 Report

## Reference E



Australian  
National  
University



### CASS REPRESENTATIVES' REPORT

Amelia Holly & Tian Xiao Shi

#### Executive Summary

1. Education Committee – AQAC
2. Calendar initiative
3. Social Media
4. Welcome Event
5. Course Representatives
6. Future Initiatives
7. Expenditure Update

#### Further Information

##### **1. CASS AQAC Education Committee meeting**

- a. Rep attendance – Tian Xiao Shi
- b. Discussed student engagement, capped courses, teaching spaces, Beyond SELT and new Admissions Scheme.
- c. Class summaries and course outlines interchangeable

##### **2. Calendar initiative**

- a. Primary Rep – Amelia Holly
- b. Initiative going well
- c. Upon feedback from societies and different schools, we've adjusted the method of communication from a weekly Google form to a table format, shown below.
  - i. Accepting events not just for the week but any future ones.
  - ii. Has been well-received.
  - iii. Posting on our Facebook page more regularly through promoting these events.

Date and time	Location	Hosts of event (if in conjunction with other groups)	Title of event	Ticket required? Price?	Link to Facebook or Eventbrite page (if any)	Brief description of event, speakers or activities (basically, what you would like us to post on our Facebook page)

- d. After the teaching break:
  - i. We plan on utilising CASS Students @ ANU more as well; would like to try and engage with that space more regularly.
  - ii. Make banners for each week with the events on that week. Could be easier for students if we summarise the week's events.

##### **3. Social Media**

- a. As mentioned above, trying to increase our use of social media.
- b. Managed to finally take photos with Kate – hope to update our Facebook photo soon so people can put a face to us.
- c. Plan to update the general information on our Facebook page over this teaching break.

##### **4. Welcome Event**

- a. Was postponed from Thursday of Week 3 to Week 4 – we decided that we were in too much of a rush to market it.
- b. Tried to work with Society of Arts and Social Sciences – unfortunate that their executive could not make it and only rep showed up. Perhaps better planning and further notice in the future would help.
- c. Low attendance – a few people from between and after tutorials.
  - i. Considerations for next time:
    - 1. Timing of the event – probably not an ideal time on a Thursday afternoon.
    - 2. Miscommunication about the location – Tian Xiao was uncertain about the difference of Copland Courtyard and the Copland BBQ area.
    - 3. Wear our ANUSA shirts
- d. The weather did hold up which was nice! It was supposed to rain but it managed to stay relatively sunny for the duration of the event.
- e. Total expenditure: \$47.51.

#### **5. Course Representatives**

- a. Attended one of the course representative trainings.
- b. Time scheduled for the CASS Associate Dean Student Experience (Susanna Scarparo) to meet with CASS class reps in Week 8 – we plan on attending.

#### **6. Future Initiatives**

- a. Social media – refer to social media section above.
- b. Potential News digest: plan on sending out a weekly news digest of events/news of the past week that might be of interest for students studying CASS degrees.
- c. Potential Consultation/Coffee and chat sessions – maybe once a month for more regular feedback and engagement.

#### **Expenditure Update:**

We spent a total of \$47.51 on food for the Welcome event.

## Reference F



### COLLEGE OF ENGINEERING AND COMPUTER SCIENCE REPRESENTATIVES'S REPORT

[Matilda Dowse and Tyrus Caldeira]

#### Executive Summary

- Announced graduate and internship opportunities for students.
- Issues with ENGN2219 are being looked at.
- We have been trying to make our role as ANUSA CECS Reps more aware to students from first year and second year courses, but also making it aware to all CECS students

#### Academic Issues

Agenda	Further Information	Rep
ENGN2219	<ul style="list-style-type: none"><li>• There have been many issues reported about ENGN2219</li><li>• Issues have been reported by the course reps to the convenors and they are keeping track of this.</li></ul>	Matilda & Tyrus
Academic Appeal	<ul style="list-style-type: none"><li>• There is an engineering team that has an appealed their mark for a group assignment in ENGN3230</li><li>• We've provided some input into how to help them</li><li>• No response since last time</li></ul>	Matilda & Tyrus
Supplementary Exam COMP1100 (Sem 1 2018)	<ul style="list-style-type: none"><li>• Student managed to get into contact with setting up a time for their supplementary exam</li></ul>	Tyrus
College Development / Education Committees	<ul style="list-style-type: none"><li>• Looking into opening a percentage of all tutorials early and progressively opening others later if needed</li></ul>	Matilda & Tyrus

#### Further Information

#### Social Initiatives and other Agendas

Initiative	Further Information	Rep
CECS Societies Wide Calendar	<ul style="list-style-type: none"><li>• Discussed at D&amp;I, clearly useful to be around campus</li><li>• Identified as valuable, need to start a system for updating it frequently</li></ul>	Matilda

CECS Welcome Party	<ul style="list-style-type: none"><li>• Very successful at increasing feeling of community in the college (merchandise, alumni speakers, food)</li><li>• Would suggest to other colleges as a great way of increasing the cohort's togetherness</li></ul>	Matilda & Tyus
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ESA x CSSA x ANUMS Careers Fair	<ul style="list-style-type: none"> <li>Reverse Careers Fair worked out pretty well</li> <li>Gathered names and emails from potential employees that might be interested in the reverse careers fair</li> </ul>	Matilda & Tyrus
Graduate/Internship Notices	<ul style="list-style-type: none"> <li>Gathered information from the joint ESA/CSA/MS careers fair on March 14.</li> <li>Sent out a report of all available graduate/internship opportunities via Facebook Groups</li> </ul>	Matilda & Tyrus
ANUSA Spiel on CECS Forums	<ul style="list-style-type: none"> <li>Put up a post on the Computer Science &amp; Engineering forums so that we are more visible to students</li> </ul>	Matilda & Tyrus

### Academic Initiatives

<b>Initiative</b>	<b>Further Information</b>	<b>Rep</b>
ANUSA Spiel at Course Lectures	<ul style="list-style-type: none"> <li>Created a PowerPoint slide about ANUSA CECS Reps</li> <li>Delivered short spiels to most courses at their first/second lecture</li> <li>Very valuable, have already received significant feedback and emails from students (both to the ANUSA email and personal email)</li> </ul>	Matilda and Tyrus
Wattle Update with ANUSA Information	<ul style="list-style-type: none"> <li>Getting the Wattle pages of all CECS courses to be updated with the ANUSA CECS Reps details</li> <li>Completed as of Week 2</li> </ul>	Matilda
CECS Induction	<ul style="list-style-type: none"> <li>Created a PowerPoint with slides giving information about CECS Reps and ANUSA in general</li> <li>We have delivered separate talks at the Engineers induction and Computer Science Induction</li> </ul>	Matilda & Tyrus
Improvement of Tutorial and Lab Signup Times	<ul style="list-style-type: none"> <li>Multiple complaints from students across various courses about tutorial and lab sign-ups not being released at the time promised</li> <li>e.g. ENGN2217 being released 15 minutes later unexpectedly, ENGN2225 before rather than after a lecture (with no warning) and ENGN1215 significantly after the promised time</li> <li>Students have sent formal requests to my (Matilda) individual email asking for this to be improved at the college due to the impact on student welfare</li> <li>Will be discussed at next CEC as serious issue, would appreciate feedback from other colleges about how this has been handled this semester</li> </ul>	Matilda

### Future Initiatives

Initiative	Further Information	Rep
Consultation Time?	<ul style="list-style-type: none"> <li>• To check how students are going?</li> <li>• Get their viewpoint on CECS and their courses?</li> <li>• See if we can help in any way?</li> <li>• Ideas for events to run, something that could help them academically, socially etc?</li> <li>• Once a semester/term?</li> </ul>	Matilda & Tyrus

## Reference G

# COLLEGE OF LAW REPRESENTATIVES REPORT

Brigid Horneman-Wren and Kunal Vankadara

### Executive Summary

1. Meeting regarding LLB Review
2. Meeting with LSS
3. Course Reps Training

### Meeting regarding LLB Review

Brigid met with Wayne Morgan (Program Director, LLB and Director of Undergraduate Education) and the Law Students' Society President and Vice President (Education) to discuss the current review of the LLB degree. The review will be data-driven and taking place over the next year and is aimed at making the degree fit for the future of legal practice, expecting that the near future will be bringing dramatic changes to the field.

Apart from industry regulations stipulating what courses are required in order to be a legal practitioner, everything is on the table and able to be reviewed. The review will be looking at the following in particular:

- The compulsory course/elective structure
- Work integrated learning (internships, clinical programs etc.)
- The embedded Honours structure (introduced in 2015)
- Emphasis on legal tech

The review will be consulting with students, industry professionals, employers, and alumni. Wayne met with the LSS and ANUSA representatives (and will be meeting with the PARSA representative in Week 5) to discuss ways students might be involved in the review. The aim is to see what students would come up with if they crafted their "dream" law degree.

Focus groups will be the main way through which student feedback is sought. Wayne is hoping to get 9 groups of 10 students, hopefully 3 x each of the following cohorts:

- 1st years
- Mid-way students (calculated through number of courses completed)
- Final year students (envisaged as having the best grasp of how the degree functions)

The student reps raised the need to get diversity of respondents. While Wayne will mainly be utilising the LSS to gather participants, there may be some scope for advertising through the ANUSA departments. We also suggested having holding focus groups at several times, so that students with other commitments can engage.



Other options include:

- A survey
- In-class questions

- A forum
- A general email address

### **Meeting with the LSS**

Brigid and Kunal met with the LSS President (Rocky) and VP Education (Bri) on Wednesday (27th of March) to discuss collaboration and priorities over the next year between the LSS and Col Reps. Key minutes include:

- The Col Reps defined and discussed how advocacy will work between VP Education and the Col Reps to prevent two different positions being taken.
- Reiterated that both parties were open to helping each other in any issues that may come up.
- Discussed the upcoming LLB Review and Marking scheme review.
- Key Points of concern which were shared between the LSS and Col Included:
  - The lack of access to course guides prior to the start of the semester due to CMS being down.
  - The timetabling of classes in unusually late time slots, eg IP Law from 6-9pm on Thursday.
  - The trend of heavy weighted assessments being earlier in the semester than usual (Assessments in week 5).
  - Short timeframe for feedback for the LLB review.

### **Course Reps Training**

Kunal attended the course reps training last Monday and spoke to the course reps who attended, emphasising that the Col reps are there to assist in any course related or student advocacy matter. Kunal also emphasised the Col reps contact details during the presentation.

**Reference H**

[No report received for Science Reps at time of agenda publication]

## Reference I

CRC Report – CBE reps

Sorry for the lengthy report – this is a bit of a catch up over the last couple weeks and there's a lot going on around CBE

### **Point 1: Data Collection on Online Forum & Engagement**

As per a discussion Jordan had with Director of Students and Learning and the Dean of CBE, a framework for collecting data and opinions was agreed upon. In response to historical dealings, the group agreed that:

- When posting on public forums gathering information about courses or a breach of teaching standards, the request for feedback can't be focused on collecting one certain opinion. The request for feedback has to be unbiased.
- Feedback should be encouraged to be specific and constructive, and in no way personal as this can be seen as bullying of the university staff.
  - If a social media campaign is as bullying and to incite negative SELTS, all impacted data has to be removed from consideration
- As student college reps of ANUSA to the University, we still represent the university and thus all online engagements must be done in a respectful manner
- This in no way is an indication that we as college reps should not collect feedback and try get an idea of what is actually occurring in classes, but rather clarifies expectations in how we do so.

We look forward to working with Jenni in the future.

Takeaway: collecting data regarding an incident in a way that only encourages one type of an opinion is definitely something to avoid

### **Point 2: Course Reps**

This year, CBE decided to remove course reps and replace it with a new system. It is clear that the old system was ineffective:

- Bronwen, the Dean, had taken responsibility for engaging with the course reps and established tri-semesterly meetings with the 50 or so course reps elected CBE-wide. In the first meeting, about 30 showed up, in the second meeting, about 6 and in the last meeting, no course reps showed up.
- Unfortunately, CBE academics often don't engage with student reps – this seemed to be a culture within CBE. Though this is detrimental and should change, regardless it meant that course reps were not being used effectively
- Course reps were also occasionally acting as an intermediary for requests for special considerations, which was in no way part of their role. Again, this is due to poor training in regards to maintaining boundaries of the role.

Given the lack of success with the old system, we are fortunate enough that CBE themselves took the initiative to change the system themselves.

As a direct substitute, CBE established an online form for course-related feedback and complaints. The form was meant to be released this week, but as it stands we have not heard anything back from either Bronwen or Jenni. The form has the following features:

- The criteria for submissions on the form is identical, if not clearer, compared to issues that course reps should have previously had to deal with, i.e. the lecturer hasn't uploaded slides, or the echo recording isn't working.
- Jenni Bettman, the director for students and learning will be responsible for responding to this form.
- The form will be located on the side bar of all CBE courses i.e. underneath the details for the lecturer on the right-hand side.
- The form will not be anonymous but will be confidential. This is to discourage abusive submissions and spam, but will still protect the identity of the student submitting the feedback. From discussions with Campbell and Bronwen, anonymous forms in the past have been ineffective due to the aforementioned inability to screen spam.

We have the following thoughts regarding this new system.

Jenni is lovely and is very passionate about student experience and maintain quality standards across the institution and is not afraid and seems like she will be effective in engage with university staff when required. She also works closely with the dean of CBE, Bronwen, so she seems to have leverage in these interactions. This is particularly important in CBE, as from our handover from the course reps last year (Victor and Simone), we heard that college reps have had great difficulty dealing with particular research schools in the past. In some cases, issues remained unresolved for large proportions of the semester while waiting to set up a meeting with Bronwen, the dean, who is always extremely busy, and then waiting for her to meet with the head of the research school etc The establishment of Jenni's role late last year was to alleviate the workload off Bronwen for dealing with these issues. Thus, we will hope to see quicker and stronger resolutions to student issues with this new system.

An obvious risk to the outsourcing of the advocacy of the college rep role is the situation that Jenni (who is amazing) is promoted and is replaced by someone who is less competent or passionate about student issues. Though we trust in the professionalism of CBE and the self-selection of a person into this role, this is an issue that might need to be resolved in future. Similarly, it is also important that we as college reps hold Jenni accountable to these student issues, and continue to remain visible as a point of contact for students to manage the progress of these issues.

Takeaway: do you see any other risks? Is there any opinions or feedback that anyone has?

### **Point 3: Gendered Tutes in ECON**

CBE introduced gender segregated tutorials for micro economics 1. This was done as a trial and was completely opt-in. It was advertised over email, wattle and in-tutorials that this was system of tute allocation was opt-in only, and it is opt out at any time. To opt in, students signed a page explicitly stating that they give permission to be put in a gendered tutorial. There was some social media backlash on ANU confessions regarding this. Since every student was given a choice whether they wanted to participate in this and it was adequately communicated that this was an opt-in choice, Jordan and Campbell came to the conclusion that this currently did not pose any issues. We are following this up with the Woman's department.

Take-away: anyone have an opinion?

### **Point 4: Printing Solution for CBE**

Thanks to an effort that began last year by Victor, one of our predecessors, CBE will be getting printers in the level one mezzanine. Obviously, CBE is located a fairly large

distance away from the

library's and many courses still require hard-copy submissions, so for many off-campus residents printing facilities are inaccessible.

A ticket was logged for this job last year, and contact was made to any extremely helpful person at ANU IT. Initially, a small "bandaid" solution of one printer was suggested, which is different to the original goal of providing a library-esque printing solution. This was rejected in favour of a better solution.

More recently this year, ANU IT has proposed the placement of three printers in the same space.

This solution will hopefully be installed by the end of the semester. Jenni has now taken responsibility for booking the installation date and we'll be following her up for an update soon.

Takeaway: CBE is the best

### **Point 5: Feedback session**

On Monday 24/03, Jenni and the CBE events director invited undergraduates and post-graduates to a short event to directly and confidentially communicate any feedback or concerns. This was advertised multiple times through emails, and was also incentivised with pizza and the chance to win a \$100 voucher, all provided by CBE. Unfortunately, engagement was extremely poor and approximately only 25 undergraduates registered. Croft also posted on Schmidtposting, in the context of CBE being one of the larger colleges, this attendance is quite small.

We are yet to hear Jenni's feedback from that session.

Take-away: is there anything similar in your colleges and how is it incentivised

### **Point 6: Education Committee Meeting**

Several important points were raised in our education committee meeting.

#### 1. Marking deferrals and supplementary exams

The marking of deferred and supplementary exams has been very slow. This has caused issues with late enrolments, as students who have failed supplementary exams may either be removed from follow-on courses and won't be allowed to change enrolments either back into the failed course or any other course, as it is past the due date. There is an compromise between

i) providing support for special considerations (i.e. allowing for deferrals on deferred exams or deferrals on supplementary exams) which delay the marking and calculation of the outcome of courses and

ii) how early outcomes for pre-requisite courses are determined to allow students to re-enrol in failed courses (if required) or change enrollments into other courses

The solutions provided were

- Communicate to the student body what to do in this case: audit the courses that a student might have to enrol into, and how to ask the lecturer for permission to audit courses given the student's circumstances
- Hold deferred exams in O-week. Because most residential O-weeks have been extended from 1.5 weeks to 2.5 week, this solution is more viable than it has been in the past.

#### 2. Course summaries

This seems to be a problem across all academic colleges, but just in case it isn't, CBE had greater difficulty integrating the CMS system into the current programs and courses system.

### 3. CBE Careers office

CBE careers office has been established with about 7 employees. This is only available to CBE students. CBE students now can choose between the CBE careers and ANU careers office.

### 4. Deadline for changes to programs and courses

Given the new enrolments system with students receiving offers in August and September, program and course offerings for the next year will have an earlier deadline to be confirmed. CBE is setting the submissions deadline on the 25<sup>th</sup> of May and an internal approval deadline for the 24<sup>th</sup> of June.

Take-ways: It may be good to raise this issue with your own academic colleges if they haven't considered this yet and if anyone is planning on advocating for changes in degrees, there is an earlier deadline

### 5. Kambri lecture space is terrible

The delivery of the lecture theatre spaces has not officially taken place and lendlease are terrible at constructing lecture halls.



## Reference J

### ANUSA College of Asia and the Pacific Reps Kai Clark & Dominic Harvey-Taylor CRC 2 Report

#### Summary

1. Education Planning Day
2. Diploma of Languages
3. Course Representatives
4. Program Reviews
5. Clubs and Societies
  - a. CAPSS Event
  - b. ADSS Meeting
6. Social Media
7. Future Projects
8. Meetings
  - a. CRC 1.
  - b. SRC 2
  - c. ANUSA Education Committee 3.
  - d. ANUSA OGM 1.
  - e. CAPEC 3.
  - f. CAP Admin.
  - g. Associate Dean (Development & Impact)
9. Expenditure

#### **1. Education Planning Day**

Kai attended the CAP Education Planning Day organised by the CAP Associate Dean of Education. The Education Planning Day focused on load-capping within the college, the new budget model and work-integrated learning. While much of the content was not strictly applicable to the student body, it was still informative to know of the initiatives going on around the college and university.

#### **2. Diploma of Languages**

We had initially planned to make a timeline for our campaign to raise awareness and reinstate funding for the Diploma of Languages during Week 4. However, we have recently become aware of information and developments surrounding the Dip Lang, which has put our plans on hold for the moment. At CAPEC 3 we were informed that the University is currently in negotiation with the government over the Diploma of Languages. While it was our understanding, and also the belief of some other senior administrative people within the College, that the Diploma of Languages programme had been discontinued at ANU, we were informed that in actuality the program still exists on the books but is 'not accepting students at the moment'. Practically speaking this does not change anything for students who want to study the Dip. Lang, it's still not available. However, it does affect the way that we continue our campaign. It is our understanding based on the conversation that we have had, that the government has walked back on some of its cuts at other universities, since the cuts to Diploma programmes were announced two years ago. We will update on any further developments.

#### **3. Course Reps**

Dominic attended the Course Rep Training Day for CAP. Kai was briefly in attendance. The [CAP Course Rep Facebook Group](#) we have set up now has 46 members (at the time of writing this report.) We would like to thank the Associate Dean (Student Experience) Carol Hayes, and the College administrative staff for their strong support of course rep system.

#### **4. Program Reviews**

We're currently in negotiation with CAP Education Governance over the role of student representation for the Security and Asian Studies review. We had invited additional students to sit on the panel, especially in Security Studies where neither Dom or Kai have any exposure to the degree. We were originally under the impression we could invite two additional students, meaning room for four students. However, we have just been informed CAP will only permit two students to sit in the panel, including the ANUSA representatives. We have yet to hear back from the Education Governance team as of writing this report.

We have also received the results of the Security Studies survey released earlier this semester. The results look promising and confirm what the previous CAP Reps had long suspected. We plan on meeting Dr Joanne Wallis sometime in the next weeks to discuss the best way to move forward.

Kai has been following up with the PhB review speaking to several college administration staff and the ANUSA Vice-President. He is also trying to find more details on the nature of the CAP-CASS PhB degree replacement for future intake.

#### **5. Clubs and Societies**

##### *a. CAP Student Society (CAPSS) Event: Three Things I Wish I knew in First Year.*

We both attended this event run by the CAP Student Society. \* This was a very successful panel event featuring several later year students and recent alumni of CAP, as well as the Dean of the College Michael Wesley. Each of the panellists gave fantastic advice on how to navigate through your studies while in CAP and how to make the most of your degree. It was great to see lots of first year students take a strong interest in getting involved in the CAP student community.

\*Dom attended this event in his capacity as the President of CAPSS.

##### *b. Meeting with Association for Defence and Security Students (ADSS)*

We had a meeting with the president of ADSS on how we can help security students feel more engaged and potential partnerships down the line.

#### **6. Social Media**

We have been very active lately on our page and on [CAP Students @ ANU](#), sharing most events and information passed along to us by CAP or things we have noticed and shared. We have shared our CRC report as submitted.

#### **7. Future projects**

We intend to run consultation hours starting Term 2 to put ourselves out there physically and be more present to the student community.

We plan on getting in touch with the SDSC Reps, which the Security Studies convener appoints, to better work with the security community in representation.

Kai is currently working with the ANUSA Social Officer to create a consistent hiring policy for external photographers during social events. He encourages other artists to reach out to better inform this policy. (Note: this is not related to any work with CAP, this is a personal passion project).

#### **8. Meetings**

##### **a. College Representative Council CRC 1.**

We both attended CRC 1 and spoke to most of the items in our CRC 1 report. We asked other College Representatives if they had any information regarding the PhB (Bachelor of Philosophy) Review.

**b. Student Representative Council SRC 2.**

We both attended SRC 2, asked questions of the ANUSA exec about their reports.

**c. ANUSA Education Committee 3.**

Dom attended the Education Committee Meeting 3. There was relatively low attendance.

**d. ANUSA Ordinary General Meeting 1**

Kai attended OGM 1, unfortunately we did not meet quorum and the meeting did not happen.

**e. CAP Education Committee Meeting 3.**

We submitted a shorter version of our CRC 1 report to the CAPEC, and plan on continuing to submit similar reports to this committee. Our intention is to inform the rest of the committee of the sort of work that student representatives do.

The Associate Dean of Education responded very positively to our report, and responded to a couple of issues, most specifically the Diploma of Languages. (see above.)

There were a number of other topics discussed at the meeting mostly of administrative nature.

**Meeting With CAP Associate Dean (Student Experience) and CAP administrative team.**

We raised the issue of a club having some difficulty booking a CAP space for an event and asked for some clarification about booking spaces. We also passed on some concerns from students experiencing difficulty with some of the CAP Student Centre's services.

We discussed the implementation of Course Reps within CAP courses, and how we as ANUSA reps and the College can help to maximise the success of this initiative

**f. Meeting with the CAP Associate Dean (Development & Impact)**

On Wednesday we met with the CAP Associate Dean (Development & Impact) Nicholas Farrelly. During this discussion we brought up our views of Kambri, discussed the PhB review and our viable options for achieving change, further project ideas for us to continue with We intend to meet with Nich once again later in the semester and more times throughout the year.

**9. Expenditure**

We have not spent any more money since our last report.