



MINUTES

ORDINARY GENERAL MEETING 3 2012

Wednesday 17th October 2012

12pm, Union Court Amphitheatre

Executive

Dallas Proctor- President of the Association
Alice McAvoy- Vice-President of the Association
Tara Mulholland- General Secretary of the Association
Rashid Kazak- Treasurer of the Association
Phoebe Malcolm- Social Officer of the Association
Tom Barrington-Smith - Education Officer of the Association

Department Officers

Cheryl Cheam- International Students' Officer of the Association
Renee Jones- Women's Officer of the Association

Faculty Representatives

Ali French
Maea Buhre
Justin Steele
Tom Brazier
Vaibhav Sagar

General Representatives

Ben McMullin
Matilda Gillis
AJ Neilson
Alex Clark
Lillian Ward

Ordinary Members

Rebecca Randall

Leila Pachett

Cam Wilson

Alex Sallabank

Tara Peramatukorn

Christopher Law

Dan Tuevanion

Susanna Su

Christine Jeog

Aidan Deaney

Brad Isaac

Char Parsons

Aleks Sladojevic

Anirudh Devanathan

Tasman Vaughan

Olivia Clark

Sophia Stanley

Nana Owusu-Tiaiw

Savita Dhouchak

Siti Suhedo Shub

Daniel Priest

Jennifer Taylor

Jess Bolton

Annika Humphreys

Michael Harrison

Megan Barker

Galvin Chia

Will Mudford

Winkei Lee

Tom Westland

Item 1: Meeting Opens and Apologies

Meeting Opened at 12:09pm

1. 1 Acknowledgement of Country

I would like to show my respect and acknowledge the traditional custodians of this land, of elders past and present, on which this event takes place.

1. 2 Apologies

I have received no apologies.

1. 3 Explanation of Standing Orders

All motions and amendments (except for procedural motions) must be handed to me in writing and they require a mover and a seconder

- All movers and seconders have speaking rights
- You may only speak once to a motion unless you are the mover exercising your right of reply.
- Amendments must be relevant to the motion and cannot negate the substance of a motion,
- Movers of amendments have no right of reply.
- Speakers delivering reports may speak for 5 minutes, movers of motions for 3, all other speakers 2 minutes.
- You may at any time move points of order about any irregularity in the proceedings or ask for a point of clarification at the end of a speech.
- If you feel misrepresented you may (without interrupting) make a point of explanation
- Movers of and speakers to procedural motions have one minute.
- The ANUSA Standing orders can be found in the link to our constitution.

Item 2: Minutes from the Previous Meeting including Matters Arising

No Questions

MOTION: That the Minutes from OGM2 be accepted

Moved: Tara Mulholland

Seconded: Phoebe Malcolm

Motion passed

Item 3: Reports and Matters Arising

3.1 Student Representative Council (SRC) Report (D. Proctor) [Reference A]

- I'd just like to thank every member of ANUSA for their work
- We're doing handover with ANUSA 2013
- Also been focusing on finishing off projects, we bought the bus.

Questions

- **Galvin Chia:** Can we have an overview of how you entered the housing discussions, how will ANUSA deal with tariff increases?
 - **Dallas Proctor:** Paul Compston, who used to work in Engineering but now is working in Chancelry is really passionate about accommodation, he doesn't know what's going on. It's good to have a senior level manager with new ideas it gives us an opportunity to lobby. In regards to tariffs, he understands that it is unsustainable, in real terms tariffs have increased by 50% over the past few years, the university acknowledge that this can't keep going. We're not as concerned as we were at the beginning of the year something to keep tabs on.
- **Galvin Chia:** What is the ANUSA position on tariff increase?
 - **Dallas Proctor:** Our official position is no tariff increase over CPI.

MOTION: That the Student Representative Council Report be accepted.

Moved: Dallas Proctor

Seconded: Vaibhav Sagar

Motion passed

3.2 College Representative Council(CRC) Report (A. McAvoy) [Reference B]

- Marnie wants to implement a global GPA. This is problematic as students who come from colleges where the marking is harder (law) are considered the same as students from other colleges. This will effect students who are applying for exchange, Marnie's argument is that it makes us more accountable.
- We're concerned about turn it in, copyright software. Teachers need to be properly trained in reading results, everyone is doing the same text.
- We've been doing handover on first year camps
- CAP college reps are running an event in the student space tonight,
- College of engineering review session soon.

Questions

- **William Mudford:** What do you think about alternative forms of grading for the ANU? Wouldn't it be better for employers to know about the

competencies of students rather than perpetuating numerical forms of grading?

- **Alice McAvoy:** It is true that numerical grades don't give the whole picture but they are valuable to employers. Dallas has said that this disadvantages ANU students when their grades are compared to other universities.
- **Galvin Chia:** What are the implications of the changes in Chancelry for the School of Music and School of Art?
 - **Alice McAvoy:** Marnie spoke to us about that and she knows that instituting KPIs an research targets won't apply to the same extent in the School of Music and Art.
- **Galvin Chia:** Can we have an update with what's going on with the School of Music?
 - **Alice McAvoy:** Yasmin Masri and Jack Hobbs have done an amazing job this year. Course content for next year has been approved, it is very important in the coming years that voices in the school of music are heard.

MOTION: That the College Representative Council Report be accepted.

Moved: Alice McAvoy

Seconded: Vaibhav Sagar

Motion passed

Procedural Motion: That items 5.1, 5.4 and 5.5 be moved to directly after SRC and CRC report.

Moved: Rashid Kazak

Seconded: Amanda Joyce-Neilson

Motion passed.

Item 5: Items for Resolution

5. 1 Presentation of the Provisional 2013 Budget (R. Kazak) [Reference C]

- Provisional budget for 2013
- Still negotiating for SSAF funds so it's not set in stone
- ANUSA 2012 and 2013 executive have been working on it together

Questions

- **Galvin Chia:** What are your outlooks for collective funding?
 - **Rashid Kazak:** 10,000 from non SSAF funds so that they are free to use funding that isn't scrutinised by next year's executive. The original draft has a mistake and has been rectified.
- **William Mudford:** How have you determined the budget for the departments increase for CPI?
 - **Rashid Kazak:** This year we increased funding to 10,000 we don't do any of our funding based on CPI.
- **William Mudford:** How do you determine the budget is 10,000?

- **Rashid Kazak:** That's determined by president and vice president
- **Benjamin McMullin:** Is there anything that we know about accounting that it's going to be increased to 80,000?
 - **Rashid Kazak:** Funding for a finance person, or for a finance group.
- **Galvin Chia:** Talk of more permanent full time staff. What sort of proportion would that take?
 - **Rashid Kazak:** Including the executive staffing would be roughly 33% of ANUSAs funding.
- **William Gort:** if your increasing staff members, why would long service leave change.
 - **Shan Verne-Liew:** It hasn't been changed, have not determined final costing. Technically some of our staff are hired under the enterprise agreement, some are not.

MOTION: That the 2012 Provisional budget be accepted.

Moved: Rashid Kazak

Seconded: Shan Verne Liew

Motion Passed

5. 4 Insertion to the Constitution, 'Election Regulations', Section Two: Annual Elections

2.1.13 A member is only to stand for the position of Treasurer if they have achieved a P or PS grade in BUSN1001 Business Reporting and Analysis, and BUSN1002 Accounting Processes and Systems *or equivalent courses*.

Proposed: Rashid Kazak

Seconded: Shan Verne Liew

- **Rashid Kazak:** Part of us changing constitutional requirements for treasurer. Ensures that they will be more capable of
- **Rashid Kazak:** There have been some years where the budgets haven't added up, it does make a big difference. There are other student organisations that have these checks in place.

Questions

- **Aleks Sladojevic:** What if they've worked in a business environment, whether their skill or qualifications met the courses.
 - **Rashid Kazak:** I've added the friendly amendment 'or equivalent' on the end of the insertion which may have scope to include work training depending on what they have covered.
- **William Mudford:** Have you considered training? Why do you want it in the constitution?
 - **Rashid Kazak:** If we want that it to be upheld it has to be in the constitution it has to be in the constitution. It is essential for ANUSA to keep good records.

- **Tasman Vaughan:** Isn't this issue going to be resolved by the accounts being done by the union accounting services
 - **Rashid Kazak:** They will have accounts given to them by the ANUSA treasurer so it is important they are accurate.

Speakers Against

- **Tasman Vaughan:** I think that everyone should be able to go for positions and that this amendment is restrictive.
- **William Mudford:** Think about whether it needs to be in the constitution

Right of Reply

- **Rashid Kazak:** I understand Tasman's view but the role does come with a lot of responsibility and candidates should meet a certain competency level.

Motion (*insertion*)

2.1.13 A member is only to stand for the position of Treasurer if they have achieved a P or PS grade in BUSN1001 Business Reporting and Analysis, and BUSN1002 Accounting Processes and Systems *or equivalent*.

Proposed: Rashid Kazak

Seconded: Shan Verne Liew

Motion Passed (Favour: 38, Against: 12)

Abstentions: Aleks Sladojevic, Tom Westland, Galvin Chia

5. 5 Insertion to the Constitution, s 17 'Finance'

...

~~(2) The Australian National University shall hold the right to instruct an audit at any time to review the financial activities of the ANUSA, including, without limitation, in relation to assessing whether University grants have been used for the purposes for which it was given.~~

...

- (12) The Association must not enter into any bank liabilities, guarantees or indemnities incurring contingent liabilities other than in the normal course of business.
- (13) The Association must maintain adequate insurance cover, as may reasonably be appropriate, on items not covered by policies undertaken through the University;
- (14) ~~The Association must submit six monthly management accounts to the University;~~

- (15) The Association must include as an unaudited appendix to its annual accounts a list of external organisations to which the ANUSA has paid a subscription or fee or donation during the period covered by the annual accounts with details of the payments made.
- (a) The list will include and will indicate those organisations which are currently affiliated to ANUSA, whether or not a subscription or fee or donation is paid to those organisations.

Proposed: Rashid Kazak

Seconded: Shan Verne Liew

Friendly amendment to remove section 17(2) and s17(14)

- Rashid Kazak: The more controversial change is the unaudited appendix. That is something that the university can ask us to do anyway, this change will just make it an annual thing.

Motion: That the constitutional changes to s17 be accepted.

Proposed: Rashid Kazak

Seconded: Shan Verne Liew

Abstentions: Cam Wilson and William Mudford

Motion Passed

Item 4: Elections

4. 1 Nomination of Returning Officer

Tom Westland is Returning Officer, Cameron Wilson is Deputy Returning Officer

4. 2 O-Week Directors

I have received five nominations for five positions:

- Annika Humphreys
- Ivy Keane
- Natt Nikolic
- Tara Peramatukorn
- Alexander Sallabank

Congratulations- you have all been automatically elected.

4. 3 Undergraduate Representative on the Grants and Affiliations Committee

I have received three nominations for one position:

- Anirudh Devanathan- 5th year law student, been on LSS, have a lot of ideas for GAC
- Tara Peramatukorn- limited experience, seen issues with GAC, people not reading the handbook, not filling out the form, having a more interactive grant application, drop down list.
- Alexander Sallabank- limited experience with GAC, interested in making GAC more accessible.

Anirudh Devanathan was elected as the undergraduate representative on GAC for 2013.

Item 5: Items for Resolution

5.2 ANUSA Elections Returning Officer's Report (D.Proctor)

[See website]

- 124 candidates
- Congratulations to everyone who participated

MOTION: That the General Meeting accept the Returning Officers Report

Moved: Dallas Proctor

Seconded: Justin Steele

Motion passed

5.3 Fair Trade Motion [Reference D]

Jennifer Taylor:

- Offers producers minimum price for their goods
- Why is this relevant – big role to play in ethical consumerism
- Awareness raising- ANU to be a fair trade university, the first step is for ANUSA to pass this motion

Questions

- **Aleks Sladojevic:** Would you be able to address some of the criticisms of Fair Trade, there is a bit of ambiguity amongst students about what this involves.
 - **Jennifer Taylor:** Melbourne, Monash and Macquarie Universities have all moved to become Fair Trade Universities. The price is transparently listed on the fair trade commodity website. This includes the premium that the farmer receives and the date when that's up for review. There might be a mark up on the products but that is insignificant.
- **Tom Westland:** What is the effect of fair trade on producers that aren't in the fair trade motion.

- **Jennifer Taylor:** It is true that it costs money for farmers to be certified as Fair Trade but it does provide them with good benefits.
- **Phoebe Malcolm:** You are a club, why do you need this approval?
 - **Jennifer Taylor:** We want to grow and have a presence in the university, we want a platform to build off.

MOTION: That ANUSA supports the campaign for the ANU to become a Fair Trade University.

Moved: Jennifer Taylor
Seconded: Amelia Frantz
Motion Passed

5. 6 Insertion to the Constitution, s14 ‘The Executive’

(11) EDUCATION OFFICER

...

- (g) petition the university administration and government on higher education issues.

Proposed: Thomas Barrington-Smith
Seconded: Amy MacKinnon

Thomas Barrington Smith:

- This isn’t a substantive amendment. The Education Officer role is quite undefined so this will help to define the role.

Questions

- **Galvin Chia:** As a constitutional amendment do you think that it will improve the functioning of ANUSA?
 - **Thomas Barrington-Smith:** This is the minimum requirement but it does strengthen the position
- **William Mudford:** Do you have any problem with the fact that this is a passive word.
 - **Thomas Barrington-Smith:** I don’t see ‘petition’ as a passive word, essentially the amendment is to safeguard the proactive nature of the role.

Motion: That the constitutional changes to s11(g) be accepted.

Proposed: Thomas Barrington-Smith
Seconded: Amy MacKinnon
Motion Passed
Abstentions: Galvin Chia

5. 7 Insertion to the Constitution, s27 ‘Education Committee’

(3) The Education Officer must:

...

(c) convene a meeting of the Education Committee at least ~~once~~ twice in every teaching period

...

(e) provide notice for convening of the Education Committee of no less than 3 teaching days. Notice should be posted in ANUSA's public spaces such as the offices, Student Space, the website and anywhere else the Education Officer deems necessary.

Proposed: Thomas Barrington-Smith

Seconded: Amy MacKinnon

Thomas Barrington Smith:

- Some people found the notice and frequency of Education Committee meetings to be confusing this year. This amendment increases the frequency that meetings must be held.

Motion: That the constitutional changes to s27 be accepted.

Proposed: Thomas Barrington-Smith

Seconded: Amy MacKinnon

Motion Passed

Item 6: Other Business

6.1 NUS (Galvin Chia)

- **Galvin Chia:** Can we have a statement from the executive about how effective NUS has been to ANUSA this year?
 - **Dallas Proctor:** It's good to have a national body to turn to, we have used some of the resources. The president's summit was fantastic for Fleur, presidents. The 2012 executive have been great but we didn't have much interaction with the ACT branch.

6.2 Proposed Cuts (William Mudford)

- **William Mudford:** Do we know if there are any further cuts planned?
 - **Alice McAvoy:** We learnt a lot from what happened at the Music School. College of Business and Economics is the next school to be examined. The faculty reps are lobbying in the individual colleges.

6.3 Student Engagement (Galvin Chia)

- **Galvin Chia:** I'd like the executive to comment on how the association is trying to resolve the deficit in student engagement?
 - **Dallas Proctor:** This is a question that ANUSA is constantly grappling with. We're hoping to have a clubs and societies officer, to help with clubs, a communications officer as a staff position, which is a full time job. ANUSA is not just a student union we are also a service provider. We need to reach out to students in as many ways as possible.

6.4 Thanks to ANUSA 2012

Motion: To thank the ANUSA 2012 Executive, Department Officers and all other representatives for their hard work this year.

Moved: Aleks Sladojevic

Seconded: Tasman Vaughan

Motion passed

- Aleks Sladojevic: Well done to ANUSA 2012, we'd like to thank you for all the work you have put in. We hope to continue improving next year
- Tasman Vaughan: ANUSA 2012 have encouraged active participation and we really encourage people to come forward and give us their ideas.

Item 7: Date of Next Meeting and Close

The next Ordinary General Meeting will be held in Term 1, 2013 at a time to be determined by the 2013 General Secretary.

Meeting Closed: 1:38pm.

Reference A

SRC Report

Introduction

2012 has been an incredibly tumultuous yet rewarding year for ANUSA. We have achieved an incredible amount, despite facing some extreme challenges that were the source of much stress and anxiety for many ANUSA representatives. Please refer to the Annual Report for a full reflection what has been an extremely successful and fulfilling year.

Diary

The 2013 ANUSA/PARSA diary has been ordered, for delivery before Christmas.

Elections

ANUSA held its annual elections from 20th-23rd July. The names and positions of all successful candidates are available on our website.

The 2012 and 2013 executives have been working closely together in preparation for official handover on December 1st.

The ANUSA International Students' Department elections were held from 9th-11th October.

Sponsorship

Several new companies have offered us deals or sponsorship. These include Zanui Furniture and Just Cuts Canberra Centre.

Communications

A new "Notices" section has been added to the website, featuring jobs, internships, competitions and student deals.

A banner has been ordered to advertise the Student Space, and the large outdoor sign has arrived and is in use. Quotes have been sought for updated office signage.

Melbourne Trip

ANUSA President Dallas Proctor visited 3 Melbourne university campuses as part of an ANU Union trip. Some valuable ideas and lessons came out of the trip, including:

- The comparative understaffing of ANUSA, which has prompted an application for 3 new staff members (C&S, Student Assistant [Research] and Communications Officer).
- Universal Lunch Hour is also run at Melbourne, but with free burgers and beer for 500 students and famous bands such as Snackadactal. Serious expansion of this event should be considered.

- A Clubs and Societies Resource Room would be fantastic, fitted out with badge-maker, T-shirt press, etc.

Finances

Negotiations for 2013 SSAF funding are underway. Negotiations this year will be ideas-focused, meaning that additional funding needs links to new initiatives. Discussions have included the amalgamation of PARSAs/ANUSA welfare services, free breakfast, increased staffing, and increased resources to clubs and societies.

We conducted a financial accountability meeting several weeks ago to discuss ANUSA's internal financial reporting/procedure/processes. An accounting manual will be developed in the medium term.

Discussions between ANUSA, PARSAs and ANU Union are currently underway, regarding the possibility of establishing a joint finance department for all three organisations. Peter Shipp from ANU Finance is assisting.

The investigation into the alleged theft of funds is still in progress.

Services

ANUSA has purchased a 12 seat Toyota Hiace Commuter, along with: comprehensive insurance; NRMA membership and roadside assistance; E-Tag; and GPS-equipped phone and car kit. Quotes are being sought for signage. Usage policies and initiatives such as a late night shuttle will be developed over the coming weeks.

Use of the ANUSA Online Shop has increased, with NUTS and Arts Revue selling tickets to their productions.

The Student Space has begun serving free breakfast (fruit and baked goods) between 9-11am every day.

Capital purchases

ANUSA has purchased/plans to purchase the following large items:

- 2nd fridge for Brian's
- Sound system for Brian's
- Vacuum cleaner
- Projector screen
- Additional speakers/stands for our professional-grade sound system, in response to huge unanticipated demand for the equipment. The goal is to be able to offer 2 completely self-contained systems.

Division of Information Discussions

Library hours have increased after lobbying by ANUSA and promotion of the Library Survey. Microsoft has approached the University about installing student lounges, which we are excited about.

ANUSA's internal IT issues have been resolved, with DOI agreeing to waive the \$9,000 invoice after lengthy negotiations. All reps email accounts have been upgraded to the latest version of Outlook Server, a new wireless AP has been installed in the office, and we now have ANU TV in our foyer.

Office Renovation

ANUSA faces a serious image problem when students/sponsors/university staff members enter our office. Whilst we have made significant improvements in cleanliness, there is still no proper reception area and some furnishings are extremely out-dated.

We have ordered new blinds to replace aging venetians in the ANUSA Board Room and front-facing offices, and are planning to build a reception area where the glass partition is currently. To minimise costs, we hope to purchase all items off-the-shelf rather than getting them custom-made.

Facilities and Services

A meeting was held on Monday 15th October to discuss a huge range of issues relating to F&S, including BBQs, card access, event planning and the ANU Arts Centre. As of the time of writing (October 12th), the outcome of the meeting is unknown.

Following the recent Student Associations' Committee meeting, it was found that many areas of the University had planned student common rooms. Following consultation with students, ANUSA developed a digital map with all existing common rooms noted in order to frame future discussions of this issue.

Staff Restructure

4 high level staff members have left the ANU. An Acting Pro Vice-Chancellor (Student Experience) has been appointed.

Mental Health

ANUSA representatives have met with the new Mental Health Consultant. 2 projects relate to this:

- Mental Health Web Resource, which includes testimonials from ANU students and staff
- Mental Health Week Brunch, which was held on 12th October, in coordination with Gessima and the Mental Health Committee

Alumni Event

On Thursday 18th October, ANUSA will welcome back a number of alumni for a cocktail reception. We hope to use this opportunity to learn about the history of student representation, and to develop our own advocacy and leadership skills.

Accommodation

Housing tariffs will rise approximately 6% in 2013.

The ANUSA President met with ANU Hall Presidents and the Vice-Chancellor to discuss the long term strategy for rent pricing. It was agreed that yearly increases were not sustainable, and that alternative funding models require development.

Fenner Hall will next year pilot a virtual annex program for students residing off-campus. Ex-residents will be preferenced last in the application process.

External Education

The ANUSA Education Officer has almost completed a scorecard to compare the contenders in the 2012 ACT Election. ANUSA ran a Politics in the Pub event featuring 5 local politicians, a bar tab and free pizza.

We have been following with interest discussions arising from the recent Grattan report on the price of tertiary education. We have significant concerns about the possibility of increases in fees.

Union reform

The ANUSA General Secretary has been working on a constitutional reform package for ANU Union, which was successfully passed by the Union OGM last Thursday 11th October.

Safety on Campus

The ANUSA Vice President has been meeting with the university to re-establish the UniSafe Committee, which hasn't met for 3 years. The ANU conducted a lighting audit, and ANUSA reps put in submissions.

Talks regarding the handling of crisis situations have taken place, with the resolution leaning towards greater support for teams of trained professionals in the broader Canberra community.

Annual Report

The ANUSA General Secretary has been preparing the 2012 Annual Report.

Alternative Course Guides

Discussions regarding the development of Alternative Course Guides have been occurring, with one student submitting a proposal that was voted against by SRC.

Nevertheless, the 2013 executive has affirmed their support for this proposal and will seek to begin work soon on the project.

Social

ANUSA's End of Term party was very successful, with many compliments received about the quality of the drinks. The bar turned a substantial profit on the night, and after considering the price of equipment hire for the outdoor area, the event roughly broke even.

ANUSA is currently planning its End of Year Party, for Thursday 1st November.

The inaugural Clubs and Societies Awards Night, "Cheers!" will be held on Friday 19th October at University House. 150 club and society leaders will be there.

The 2012 audit documents have been sent to all clubs and societies for completion, as a condition of receiving 2013 funding.

ANUSA has been working closely with PARSA to present several joint events, including Bush Dance and Australian Country Adventure.



Reference B

CRC Report

Double Degree Flexibility

The university has established a committee to re-evaluate how double degrees work. The usual politics still seems to exist with CAP being for increased double degree flexibility, and CASS against it. A lot of the politics seems to come down the money going to another college (as that is one less subject in their college that is done) as well as some logistical difficulties. We will be sending through a submission and will be liaising with Richard Baker on this project. There will also be another meeting in a fortnight. At present, we are arguing that students should be able to do 4 subjects from any of the colleges within the current structure.

Turn It In – Plagiarism Software

The university is looking in to introducing Turn It In to all courses – it will be fully integrated into Wattle. We have been doing research around this topic. We met with Donherra Walmsley (President of National Union of Students) and discussed it with her.

The issues which have arisen so far include:

- Intellectual copyright issues (Seems to be mainly a problem for the US)
- Students from China being concerned that their work could be searched for by external authorities.
- Students who write things for subjects like English, where a lot of the quotes will be coming up extremely frequently

Some suggestions that are going to be made include:

- Ensuring teachers are properly trained in reading the results of Turn It In
- Clarity of policy around the software, and a clear appeals policy
- Ensuring students are able to submit drafts (which appears to be what the university is proposing – with first years getting particular guidance).

Code of Learning and Teaching

This is an informal practice document.

This is currently under review as at present it is not particularly efficient and needs a bit of an overhaul. We will be monitoring this closely as several valuable policies were included in there (e.g. lecture recordings).

Handover + First Year Camps

Thanks to the 2013 reps for a very productive and thorough handover. They have already commenced approaching colleges for funding for the 2013 camps.

Global GPA

Marnie Hughes-Warrington (Deputy Vice Chancellor-Academic) is currently proposing a global Grade Point Average throughout the university, to bring it in to line with international and national standards. We have raised significant concerns about possible disadvantages given the sizable disparities between average grades in colleges.

Longer Library opening hours

The ANU Libraries have conducted a survey and are trialling late night opening hours during October. We will lobbying also for longer hours on weekends.

College of Arts and Social Sciences

- Arts Night/End of Term 3 Party: Displayed works from the School of Art. School of Music students also played. Was a hit.
- Have been working on getting Class reps across CASS
- School of Art Appeals Process
- School of Music Feedback.
- Review of Arabic and Islamic department:
This is set planned to happen over the last part of the year.
- School of Cultural Inquiry Restructures:
 - o To amalgamate the Literature and Classics & Ancient History programs of the School of Cultural Inquiry with the School of Language Studies to create a new School of Languages and Literature;
 - o To combine the Art History and Curatorship programs from the School of Cultural Inquiry with Art Theory in the School of Art to create a Program of Art History and Art Theory within the School of Art;
 - o To consider a re-structure of the School of Art, including the craft-based workshops with one Head of Craft and the consolidation of other areas;
 - o To create cross-College units in Film & Digital Media and Museum & Collections, along the same lines as Gender, Sexuality & Culture;
 - o To develop the Australian Language Institute as a hub for languages and linguistics across the University;
 - o To develop an undergraduate program in Heritage studies in the School of Archaeology and Anthropology, as a fifth program of

undergraduate study along with Archaeology, Anthropology, Bioanthropology and Development Studies;

- To ensure that the resources of IHuG are better integrated within the educational and research programs of the other schools.
- To develop an RSHA or CASS Graduate School

College of Asia and the Pacific

- Working on a Year in Asia review
- Year in Asia Networking Event tonight (Student Space -Wednesday Oct 17th)
- ANUSA Rep details now on Wattle
- Improving language courses and establishing class representative systems:

Starting with Chinese, we have been suggesting improvements to language courses, in particular implementing effective class representative systems. The Department of Chinese Studies has just organised a comprehensive class representative system across their courses, with the first meeting between all teachers and class representatives occurring at the end of Week 5. We hope that these meetings will occur regularly and will continue to push for this. From what we understand, other languages already have good class rep systems in place, but we are continuing to look at where improvements can be made.

College of Business and Economics

CBE Education Committee Report

- CBE has reformed the structure of the Actuarial studies and Statistics programs by making it more clear which subjects are designed for each degree respectively.
- Several new courses have been introduced in the School of Economics, Management and Marketing.
- There was some discussion about double degrees and the new university policy allowing any degrees to be combined. The main issue was the potential combination of a finance and commerce degree which could be made to be essentially identical.
- There was also discussions about the mid-semester exam timetables and a potential proposal to put exams during holiday times. This was strongly opposed by us.
- The proposed changes to semester dates that was met with a great deal of criticism by ANUSA and many colleges was discussed. ANUCBE was generally ambivalent but felt that more time was needed for marking.
- There was some allusion to potential cuts to courses in the future,

however no details are forthcoming yet.

ANU Economics Student Society

- Several students have begun the formation of a new student society for economics students. The society will work with the school of economics to provide services to students dissimilar to what FinSoc, AFEC or the LSS do (for example). It's still early days at the moment but we are supporting the organisation.

Foyer area of the ANUCBE building

- We are still working on a proposal to give to F&S and the CBE about refurbishing the foyer of the CBE building to make it a nicer communal place for students. We will be meeting with stakeholders soon.

College of Engineering and Computer Science

- Wattle Portal Update
- Organising the first ever CECS First Year Camp as they missed out last year.
- Care packages booth will be set up for CECS student in Ian Ross Building during Week 12 manned by reps to provide healthy study snacks to students, to obtain feedback and let students meet new CECS ANUSA student representatives (subject to approval by Sanjay and Caroline).
- They set up a CECS rep site: <http://juntan.wix.com/anusacecs>
- **[Backlog] Constraints: Office and workshop space is very limited in Engineering (from SRC 060912).** Ask administration for an account of possible facilities and equipment available in the engineering department for self-initiated student projects as well as if there are guidelines and forms to apply for non-coursework usage of equipment. End goal for this is to eventually have a student space with some basic equipment for prototyping or a period of supervised lab time for students to come in to work on personal projects, though with waivers to be signed etc.

StudyAT ANU Replacement Project (14/09/12)

- StudyAT ANU website is being replaced by Open Day 2013 (Mr Paul Melloy) and focus groups were organised with different faculties to identify needs
- Junyan attended a focus group for CECS students on 14/09/12 at Marcus Clarke ANU Exchange Level 6. Popular suggestions for improvements are: make search on StudyAT work more effectively, give easier to understand structure for browsing courses, course builder for degrees.

College of Law

- New Class Rep system
- Graduation dates have been discussed with Wayne Morgan to reduce pressure on exams
- Have also been lobbying against lecturers putting their exams back to back in each year group (e.g. putting Admin/Corps close together, Foundies/Torts, etc)

College of Science

- Attended Science Planning Day
- Trying to increase SELT responses.
- Program reviews are being conducted in the college and each convenor must review the program and submit a report (not for individual courses but for programs, eg Bachelor of Genetics) to demonstrate complicity with the university's and with the Colleges of Science's strategic objectives, including contribution to research-led education. They must also demonstrate academic merit.
- Current 3-unit third year chem courses to be combined in lab-theory couplets to form 6-unit courses. 3 unit courses will continue to run until 2014 to allow current students to fill units as required.
- Looking at a new Science minor "Philosophy of Science". There already exists a "Philosophy and Science" minor under CASS, look into accepting the arts minor for Science degrees.

Reference C

Provisional Budget

		2013		2012
Column1	Column2	Column3	Column4	Column5
ORDINARY EXPENSES				
ACCOUNTING				
Accounting Fees	G01	107,843	C	25,000
Bookkeeping Fees		0		0
Auditing Fees	G01	6,000	B	6,000
TOTAL		113,843		31,000
GENERAL ADMIN				
Advertising		5,000	A	2,500
ATO Penalty		0	A	0
Bank Fees		1,500	A	1,000
Cleaning		10,800	A	10,800
Elections		20,000	B	20,000
Electricity		8,000	A	8,000
Fees & Subscriptions		2,000	A	2,000
Gas		1,100	A	1,100
General Printing	G02	3,800	A	3,800
IT Support & Website		1,000	D	15,000
Miscellaneous Expenses		1,000	A	1,000
Office - Admin Supplies	G02	4,000	B	4,000
Photocopier Expense	G02	2,100	B	2,100
Postage	G02	500	B	500
Printers R & M	G02	500	B	500
Repairs & Maintenance		1,500	A	1,500
Security		1,800	A	1,800
Telephone		1,200	A	1,200
Incorporation Fee		0		0
Total		65,800		76,800
EXECUTIVE				
Conferences & Travel		5,000	A	2,500
SRC - Stud Rep Council	G03	3,000	D	1,000
JRC - Joint Rep Council		0		N/A

CRC - College Rep Council	G03	2,000	D	1,000
SA Promo, Fun Days, Oth Social		0		0
General Mtg Expenses		0	A	500
Alumni Event		3,000	A	2,000
Total		13,000		7,000

O-WEEK/BUSH-WEEK/FACULTY CAMPS/OTHER

O Week Expenses	F01	200,000	G	150,000
Bush Week Exp	F02	10,000	G	5,000
O Week- Bush Week Honorariums	F03	4,000	G	3,000
Commencement	F04	5,000	G	1,000
Faculty Camps	F05	12,000	G	5,000
Breakfast	F06	20,000	G	-
Union Court Yoga	F07	5,000	G	-
Universal Lunch Hour (move to Social Events)	F08	10,000	G	-
Clubs and Societies Night	F09	5,000	G	-
ANU Neighbourhood Day	F10	15,000	G	-
Total		286,000		164,000

STUDENT DIARY

Student Diary		0	D	6,000
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WORONI

Woroni Editors Honorarium		0		0
Woroni Expenses		0		0
Woroni Printing		0		0
Total Woroni		0		0

STAFFING - HONORARIA

Executive Honoraria	S01	66,207	C	66,207
Welfare Officer	S02	61,810	C	61,810
Communications Officer	S02	-	C	-
Administration	S02	56,238	C	56,238
Student Space Manager	S03	50,000	C	38,000
Publications Officer		0	D	1,000
Communication Officer	S02	53,540	C	-

Student Assistant (Welfare Officer #2)	S02	59,443	C	-
Clubs and Societies Officer	S02	47,956	C	-

STAFFING - PROVISIONS

Long Service Leave Provision	S04	18,022	C	18,022
Annual Leave Provision		0		0
Insurance - Workers Comp	S04	7,158	C	7,158
Staff Superannuation	S04	21,473	C	21,473
Other Employee Expenses		300	A	300
Training		2,000	A	2,000
Total (Staffing)		444,147		272,208

Legal Officer

Legal Officer Fees	S02	135,000	C	135,000
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Total General Expenditure* 1,057,790 692,008

OTHER EXPENDITURE

CLUBS AND DEPTS

Events/Capital Grants		0	E	120,000
Travel Grants		0	A	30,000
Special Purpose Grants		0	A	30,000
Student Productions Grants		0	E	20,000
Grants	F11	400,000	E	
C&S Training	F12	5,000	E	5,000
C&S Capital (Resource Room, etc)	F13	70,000	E	55,000
Department Grants	O1	60,000	F	60,000
Total		535,000		320,000

DEPARTMENTS

Education Committee	O8	5,000	F	5,000
Social Committee	F14	30,000	G	30,000

Faculty Reps	O2	10,000	D	6,000
Total		45,000		41,000

AFFILIATIONS

NUS Affiliation		5,000	A	5,000
NUS Delegation		5,000	A	5,000
Total		10,000		10,000

WELFARE

Welfare fund	O3	100,000	H	40,000
Misc welfare		0	H	4,000
Publications		0	H	2,000
Total		100,000		46,000

ADVOCACY & ENGAGEMENT

Student Forums	O4	2,000	D	-
Workshops	O5	10,000	D	
Publications (incl Student Diary)	O6	25,000	D	
Research	O7	10,000	D	
Campaigns		15,000	A	0
Merchandise		5,000	A	0
SPARQS Conference		10,000	A	0
Total		77,000		

Capital

Signage	C1	5,000	B	5,000
Coffee Station	C2	5,000	B	5,000
Office (Furniture for new staff, etc)	C3	35,000	B	7,500
Bus Maintenance		5,000	A	0
Smartphone App		10,000	A	0
Total		60,000		17,500

Total General Expenditure*	827,000	434,500
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Total Expenditure	1,884,790	1,126,508
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Non-SSAF	103,000	A	112,000
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General Admin (including audits and capital)	78,100	B	50,600
Staffing (incl. bookkeeper and legal officer)	684,690	C	428,908
Engagement	63,000	D	30,000
Clubs and Societies	475,000	E	200,000
Departments	65,000	F	65,000
Social	316,000	G	194,000
Welfare fund	100,000	H	46,000
Total	1,884,790		1,126,508
Total SSAF-only	1,781,790		925,108
Total due to SSAF Reclassification	125,900		89,400

201,400

2013	2012
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Column1	Column2	Column3	Column4	Column5
ORDINARY EXPENSES				
ACCOUNTING				

Accounting Fees	G01	107,843	C	25,000
Bookkeeping Fees		0		0
Auditing Fees	G01	6,000	B	6,000
TOTAL		113,843		31,000

GENERAL ADMIN				
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Advertising		5,000	A	2,500
ATO Penalty		0	A	0
Bank Fees		1,500	A	1,000
Cleaning		10,800	A	10,800
Elections		20,000	B	20,000
Electricity		8,000	A	8,000
Fees & Subscriptions		2,000	A	2,000
Gas		1,100	A	1,100
General Printing	G02	3,800	A	3,800
IT Support & Website		1,000	D	15,000
Miscellaneous Expenses		1,000	A	1,000
Office - Admin Supplies	G02	4,000	B	4,000
Photocopier Expense	G02	2,100	B	2,100
Postage	G02	500	B	500
Printers R & M	G02	500	B	500
Repairs & Maintenance		1,500	A	1,500
Security		1,800	A	1,800
Telephone		1,200	A	1,200
Incorporation Fee		0		0
Total		65,800		76,800

EXECUTIVE				
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Conferences & Travel		5,000	A	2,500
SRC - Stud Rep Council	G03	3,000	D	1,000
JRC - Joint Rep Council		0		N/A
CRC - College Rep Council	G03	2,000	D	1,000
SA Promo, Fun Days, Oth Social		0		0
General Mtg Expenses		0	A	500
Alumni Event		3,000	A	2,000
Total		13,000		7,000

O-WEEK/BUSH-WEEK/FACULTY CAMPS/OTHER				
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O Week Expenses	F01	200,000	G	150,000
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O Week- Bush Week Honorariums	F03	4,000	G	3,000
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Faculty Camps	F05	12,000	G	5,000
Breakfast	F06	20,000	G	-
Union Court Yoga	F07	5,000	G	-
Universal Lunch Hour (move to Social Events)	F08	10,000	G	-
Clubs and Societies Night	F09	5,000	G	-
ANU Neighbourhood Day	F10	15,000	G	-
Total		286,000		164,000

STUDENT DIARY

Student Diary		0	D	6,000
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WORONI

Woroni Editors Honorarium		0		0
Woroni Expenses		0		0
Woroni Printing		0		0
Total Woroni		0		0

STAFFING - HONORARIA

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Communications Officer Administration	S02	-	C	-
	S02	56,238	C	56,238
Student Space Manager	S03	50,000	C	38,000
Publications Officer		0	D	1,000
Communication Officer	S02	53,540	C	-
Student Assistant (Welfare Officer #2)	S02	59,443	C	-
Clubs and Societies Officer	S02	47,956	C	-

STAFFING - PROVISIONS

Long Service Leave Provision	S04	18,022	C	18,022
Annual Leave Provision		0		0
Insurance - Workers Comp	S04	7,158	C	7,158
Staff Superannuation	S04	21,473	C	21,473
Other Employee Expenses		300	A	300
Training		2,000	A	2,000
Total (Staffing)		444,147		272,208

Legal Officer

Legal Officer Fees	S02	135,000	C	135,000
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Total General Expenditure*

1,057,790

692,008

OTHER EXPENDITURE

CLUBS AND DEPTS

Events/Capital Grants		0	E	120,000
Travel Grants		0	A	30,000
Special Purpose Grants		0	A	30,000
Student Productions Grants		0	E	20,000

Grants	F11	400,000	E	
C&S Training	F12	5,000	E	5,000
C&S Capital (Resource Room, etc)	F13	70,000	E	55,000
Department Grants	O1	30,000	F	60,000
Total		505,000		320,000

DEPARTMENTS

Education Committee	O8	5,000	F	5,000
Social Committee	F14	30,000	G	30,000
Faculty Reps	O2	10,000	D	6,000
Total		45,000		41,000

AFFILIATIONS

NUS Affiliation		5,000	A	5,000
NUS Delegation		5,000	A	5,000
Total		10,000		10,000

WELFARE

Welfare fund	O3	100,000	H	40,000
Misc welfare		0	H	4,000
Publications		0	H	2,000
Total		100,000		46,000

ADVOCACY & ENGAGEMENT

Student Forums	O4	2,000	D	-
Workshops	O5	10,000	D	
Publications (incl Student Diary)	O6	25,000	D	
Research	O7	10,000	D	
Campaigns		15,000	A	0
Merchandise		5,000	A	0
SPARQS Conference		10,000	A	0
Total		77,000		

Capital

Signage	C1	5,000	B	5,000
Coffee Station	C2	5,000	B	5,000
Office (Furniture for new staff, etc)	C3	35,000	B	7,500
Bus Maintenance		5,000	A	0
Smartphone App		10,000	A	0
Total		60,000		17,500

Total General Expenditure*		797,000		434,500
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Total Expenditure	1,854,790	1,126,508
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Non-SSAF	103,000	A	112,000
General Admin (including audits and capital)	78,100	B	50,600
Staffing (incl. bookkeeper and legal officer)	684,690	C	428,908
Engagement	63,000	D	30,000
Clubs and Societies	475,000	E	200,000
Departments	35,000	F	65,000
Social	316,000	G	194,000
Welfare fund	100,000	H	46,000

Total	1,854,790	1,126,508
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Total SSAF-only	1,751,790	925,108
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Total due to SSAF Reclassification	125,900	89,400
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201,400

Reference D

Fair Trade Motion Resolution

MOTION

That ANUSA supports the campaign for the ANU to become a Fair Trade University.

To effect this policy, ANUSA will:

- appoint one or more delegates to a Fair Trade Steering Committee
- contribute to the development of a Fair Trade policy to facilitate meeting the remaining minimum requirements and progress goals in conjunction with the Steering Committee
- make Fairtrade products the default option in ANUSA tea rooms and meeting rooms including the Brian Kenyon Student Space
- where appropriate, use Fairtrade products in its activities and events
- support the promotion of Fair Trade within the university

Background

WHAT IS FAIR TRADE?

"Fair Trade is about better prices, decent working conditions, local sustainability, and fair terms of trade for farmers and workers in the developing world. By requiring companies to pay sustainable prices, Fairtrade addresses the injustices of conventional trade, which traditionally discriminates against the poorest, weakest producers. It enables them to improve their position and have more control over their lives."

The primary Fairtrade products in Australia are coffee, tea, cocoa, cotton and sportsballs. Fairtrade-labelled products guarantee producers in developing countries receive a minimum price covering production costs, an additional premium for community infrastructure products, access to low-cost credit and technical assistance, and adherence to improved environmental and labour practices including the prohibition of child and bonded labour.

WHAT IS A FAIR TRADE UNIVERSITY?

A Fair Trade University demonstrates its commitment to raising awareness of the Fair Trade principle and increasing the availability of Fairtrade products on campus by meeting a number of criteria set through the FTAANZ Fair Trade Communities program: <http://www.fta.org.au/get-involved/university> The minimum requirements to become accredited as a Fair Trade university are as follows:

- The Student Union (SU) and University Council (UC) - or other governing body as appropriate - pass a resolution in support of fair trade.
- A Fair Trade Steering Group is established. This group should meet at least once a semester to reflect on progress made and to decide how best to achieve further minimum requirements and/or progress goals.
- Fairtrade Certified products are made readily available at reasonable prices

- in as many on-campus retail outlets as possible.
- Fairtrade Certified coffee and tea are the default option at all UC and SU meetings and in some university / SU offices and departments. Usually a 50% minimum of department kitchenettes is required.
- Fair Trade is promoted in the university.

WHY SHOULD THE ANU BECOME A FAIR TRADE UNIVERSITY?

Supported by the Fairly Educated network, the Fair Trade universities campaign is one of the fastest growing tertiary movements in Australia and New Zealand, with numerous universities now Fair Trade accredited including University of Melbourne, Monash, RMIT, Latrobe, and Macquarie. There are Fair Trade movements in over 25 other universities in Australia including the ANU. More information is available here: <http://fairlyeducated.com/>

The Fair Trade University is congruent with University procurement policies and sustainability objectives, including:

- ANU Green objectives of:
 - a) *"Developing innovative solutions to reduce the environmental impact of the University's research, teaching and operations"*² through the sourcing of Fairtrade products which encompass improved environmental standards such as no prohibited pesticide use, safe handling of waste, protection of sensitive natural areas and investment in carbon footprint reduction.
 - b) *"Providing leadership in the pursuit of sustainability through community engagement and outreach"* through awareness-raising of Fair Trade and ethical consumerism on campus.
- ANU Environment Collective activities of:
 - *"Working to improve the environmental credentials of the ANU community"* by demonstrating its support for ethical consumerism on campus.
 - *"Engaging in environmental activism and awareness-raising"* through raising the profile of the social and environmental aspects of Fair Trade and its impact.
 - *"Liaising with other environmental groups to be a part of activism on a national and international scale"* through the ANU Fair Trade Collective's engagement with the Fairly Educated network.
 - *"Organising public forums and lectures on environmental issues"*³ through Fair Trade- related activities and events.
- The ANU Procurement Handbook, which emphasises ethical behaviour and *"an over- arching obligation to treat all participating potential suppliers as fairly and equitably as possible,"* with the Fairtrade system ensuring transparency and respect through the product's entire supply chain.

The Fair Trade University Movement is being embraced by other Group of Eight Universities such as Monash University, University of Melbourne and the University of Adelaide which are all Fair Trade Accredited Universities. The ANU

is falling behind these partners in its commitment to ethical consumerism by its lack of engagement in this issue.

Moreover, the support for university sustainability rankings is growing with the introduction of programs such as the UI Greenmetric World University Ranking, and Fair Trade activity could assist the ANU in establishing its position as a leading institution in this area. The media has noted that *"In Australia, higher education institutions are redefining what it means to be "good" universities. Never mind prestige or high rankings – having a campus with a conscience is what universities seem to be aspiring to."*

The ANU Fair Trade campaign influences a wide number of stakeholders of the university. There are a number of student clubs and societies that have indicated their support for Fair Trade, with the ANU Fair Trade Collective introducing a 'Network Member' category in coming months to formalize this relationship. We are also liaising with retail outlets, recruiting staff champions, and developing a project plan for the provision for Fairtrade products and information to faculty tea rooms in early 2013.

HOW IS ANUSA IMPORTANT TO THE FAIR TRADE UNIVERSITY CAMPAIGN?

ANUSA support is integral to becoming a Fair Trade University for the following reasons:

- To meet the minimum requirement 1.1 to pass resolutions through the student representative bodies (ANUSA and the Union) and the University Council supporting the principles of Fair Trade and developing a relevant policy.
- For the role that ANUSA plays in student advocacy as a *"representative to lobby our interest with the bigwigs on campus"*⁶ by advancing the Fair Trade campaign at a strategic level, and its broader outreach for awareness raising.
- For the momentum generated by ANUSA's support of this motion in lobbying for the commitment of other stakeholders including the Student Union and the University Council, providing the movement with further strength and credibility.
- For the funding and resources available to the campaign (lead by the ANU Fair Trade Collective) through the GAC and special purpose grants.

CONTACT

For further information, contact the ANU Fair Trade Collective at anufairtradecollective@gmail.com.