



Australian  
National  
University

---

## AGENDA – ANUSA ORDINARY GENERAL MEETING (OGM) 2 2022

Wednesday, 10 August 2022  
6:15pm, Zoom (with in-person option in the Granee Room)

*Join Zoom Meeting*

<https://anu.zoom.us/j/89960621848?pwd=eEhRUeS1TWZJeXoyc2lwblM2QU5XZz09>

*Meeting ID: 899 6062 1848*

*Password: 445422*

### **Item 1: Meeting Opens and Apologies**

1.1 Acknowledgement of Country

1.2 Apologies

1.3 Chair outlines standing orders for the meeting (please also see the following:

<https://anusa.com.au/pageassets/about/meetings/ANUSA-Standing-Orders-Guide.pdf>)

1.4 Declaration of conflicts of interest

### **Item 2: Passing the previous meetings minutes**

2.1 Passing OGM 1, 2022 minutes  MINUTES OGM 1 2022.docx (1).pdf

---

### **Item 3: Reports**

3.1 Treasurer's report (J. Ryan) [Reference A]

---

### **Item 4: Motions on notice**

#### **Motion 4.1: ANUSA Budget**

ANUSA approves the 2022 Budget [Reference B].

Mover: Jaya Ryan

Seconder:

---

## **Motion 4.2: Clubs Regulations Omnibus Corrections and Changes**

### Part A

Preamble: This was already the policy before, and I didn't include it when editing the policy. I think this is very important for keeping ANUSA clubs accessible to students, particularly as we fund clubs with grants anyways. There are lots of funding streams for clubs that aren't membership, so we should keep financial accessibility as a priority. I've also added an equity membership requirement, which is mostly in line with the previously approved equity ticketing.

Motion: Add a new subpoint to 17.6 Membership, stating:

17.6.2. No club may charge any ANU student more than 20 dollars for membership. Clubs that charge for membership should also have equity membership options in line with the equity ticketing policy in this regulation.

### Part B

Preamble: We already provide resources for clubs to put 'Funded by SSAF' stickers on event graphics, but this would be enshrining it into the Funding requirements. Obviously, we would have to allow for leeway with this as we fund most grants retrospectively and not all clubs are sure if they will be applying for grants or not - however, in most cases where the executive are budgeting well, they should know if they will be applying for a grant or not. Most groups that supply money require some kind of logo inclusion on advertising - this is in line with SEEF here at the ANU and other student unions' expectations of their clubs across Australia.

I think that this is particularly important as my main goal in adding this isn't to advertise ANUSA. The main goal is to increase awareness amongst students of where their Student Services and Amenities Fee (SSAF) money is going. There are a lot of misconceptions - many students don't realise that clubs are funded by ANUSA and not the ANU, for example. Many more students don't realise that ANUSA doesn't get (anywhere close to) 100% of the SSAF pool. By making students aware of the fact that their clubs' funding is from their student union, and from student money, the goal is to make students think more about where their money is going and where they want it to go. This is very important for making sure that SSAF is spent in a transparent and student-focused way.

Motion: Add a new subpoint to 21.4. Event eligibility, stating:

21.4.11 All advertising for any event where using a grant is intended may be required to include a logo from ANUSA, as provided by the Clubs Officer.

Moved: Phoenix O'Neill

Seconded:

---

## **Item 5: Other Business**

### **Motion 5.1 Corrections to spelling and numbering**

1. The meeting authorises the General Secretary to make non-substantive corrections to errors in numbering and spelling in the regulations of the Association.
2. the General Secretary must provide tracked versions of corrections made to regulations to any member of the Association upon request.

Moved: Christian Flynn  
Seconded:

### **Motion 5.2 Education Officer to advocate for open meetings**

This is a motion that was unanimously passed at the Education Committee Meeting today. This motion ensures that the Education Officer of ANUSA has a mandate to demand the university engage in open and transparent discussions with all students not just elected officials.

Motion:

1. The General Meeting compels the Education Officer to advocate for open, transparent meetings with students whenever the Education Officer meets with management.
2. It is ANUSA's position that only meeting with elected representatives is a political strategy to contain student discontent about the cuts.

Mover: Luke Harrison  
Seconded:

---

### **Item 6: Meeting Close**

Expected Close of Meeting: 7:30pm

Released: 8 August 2022 by Ben Yates

The next general meeting of ANUSA is the Ordinary General Meeting (OGM) 3 on 5 October at 6.15pm, on Zoom and in the Graneek Room, Chifley Library.

---

## **Treasurer Report OGM 2**

**Jaya Ryan**

### **Executive Summary**

- 1. Introduction**
- 2. Expenditure Report**
- 3. Revised Budget**

#### **1. Introduction**

Hi everyone, I'm going to keep this report relatively short as I'd like to dedicate my reports at general meetings from now on to just discussing our expenditure and the budget (if you would like an update on my personal projects and other work as Treasurer, look to the report I presented at SRC 5 last week). As always, if you have any questions or concerns about ANUSA's finances you can contact me at [sa.treasurer@anu.edu.au](mailto:sa.treasurer@anu.edu.au).

#### **2. Expenditure Report**

As most of you are aware by now, ANUSA is currently projected to run a deficit this year. This is due to significant overspends in a few line items due to a growth in student demand; namely, Student Assistance Grants (where we have spent \$197,000 from a projected annual spend of \$80,000) and BKSS consumables (where we have spent \$36,000 from a projected annual spend of \$24,500). I originally raised the budget for both line items at earlier general meetings to accommodate this spending. However even those increases are now unlikely to be enough for our grants, which is why I am increasing the budget for this and other line items again at this meeting (see Section 3 for more details).

At the AGM I estimated that based off our allocated SSAF funding and our projected spending there was a ~\$508,000 gap in our budget, which if not made up for would come out of our reserves at the end of the year. Since then, our Semester 1 bid for the SSAF reserve fund was successful (\$162,000), and we have also made some income from Bush Week (amount pending). Taking into account the increased spending in our budget at this OGM (\$56,290.40) puts our end of year deficit to ~\$402,000. We have two points this year where we will generate more income, chiefly once the Semester 2 SSAF reserve fund is released at the end of the year, as well as ticket sales from Friday Night Party. However, even taking that into account, we are still likely to end the year with some form of low six figure budget deficit.

While this caused me a lot of concern earlier in the year, I am now content with it as the SSAF situation is likely to change significantly going forward into next year (caused by the defunding of PARSA). If the SSAF situation was the same next year I would be much more concerned, as though our reserves are significant, we cannot indefinitely run a \$100,000 plus budget deficit every year. I don't know what our SSAF allocation will look like next year or how much of an

increase in student demand we will see to our services once PARSA stops receiving SSAF funding, but I am hopeful that this turmoil will create an opportunity for us to close this gap in our budget. If, after next year, we continue to run a significant deficit then we should be very concerned. If that happens, we will need to either focus our campaign efforts on getting more of the SSAF pool to recover this deficit, or we will need to make tough decisions about how our funding is allocated. We cannot factor in a deficit into our budget every year and burn through our reserves, though it may benefit students in the short term that will only harm future ANU students who will have to make do with a smaller reserve fund in times of crisis.

For the profit and loss report below instead of just presenting our year to date spending for this year, I've done so for the previous three years as well, just to illustrate how we are spending in comparison to other years. Also note for the analysis above I haven't factored in the ~\$269,000 set aside for Night Café capital expenditure, however as this is a one time expense I didn't think it was helpful for a discussion about increased costs that ANUSA would have to bear every year.

**Profit & Loss**  
**The Australian National University Students' Association Incorporated**  
**1 December 2021 to 31 August 2022**

	31 Aug 22	31 Aug 21	31 Aug 20	31 Aug 19
<b>Income</b>				
Additional ANUSA Funding from ANU	\$0.00	\$125,000.00	\$0.00	\$0.00
SSAF Allocation	\$1,232,000.00	\$1,642,550.00	\$1,961,622.00	\$1,302,376.09
Unspent SSAF	\$0.00	\$269,433.70	\$0.00	\$0.00
<b>Total Income</b>	<b>\$1,232,000.00</b>	<b>\$2,036,983.70</b>	<b>\$1,961,622.00</b>	<b>\$1,302,376.09</b>
<b>Gross Profit</b>	<b>\$1,232,000.00</b>	<b>\$2,036,983.70</b>	<b>\$1,961,622.00</b>	<b>\$1,302,376.09</b>
<b>Less Operating Expenses</b>				
Accounting/Bookkeeping - Xero	\$994.26	\$773.87	\$767.07	\$24,208.69
Auditing	\$11,327.27	\$10,627.27	\$13,477.27	\$19,460.00
Bus expenses	\$5,669.78	\$45,828.06	\$5,457.05	\$6,947.25
Cleaning	\$276.82	-\$4,600.00	-\$426.36	\$616.47
College Representatives	\$0.00	\$0.00	\$604.62	\$260.33
Departments & Collectives	\$81,227.30	\$67,478.51	\$70,000.00	\$75,842.21
Education Committee	\$431.43	\$370.50	\$0.00	\$1,853.55
Elections	\$0.00	\$0.00	\$0.00	\$106.68
Fees & Subscriptions	\$34,275.87	\$1,542.42	\$1,663.26	\$2,441.85
Friday Night Party Expenses	\$40,000.00	\$0.00	\$0.00	\$0.00
General Representatives	\$0.00	\$148.58	\$70.00	\$1,464.14
Health & Wellbeing Co-ordinator - ANUSA Contribution	\$0.00	\$0.00	\$0.00	\$120,477.00

IT Support & Equipment	\$174.54	\$5,780.40	\$5,118.25	\$348.48
Leadership and Professional Development	\$19,638.38	\$24,254.16	\$20,964.71	\$23,470.34
Meeting Expenses	\$1,332.64	\$772.86	\$101.32	\$1,986.72
Membership Solutions Limited	\$0.00	\$12,569.37	\$0.00	\$0.00
NAIDOC Week	\$0.00	\$0.00	\$0.00	\$16,943.15
NUS	\$0.00	\$10,000.00	\$4,652.15	\$4,087.74
Printer	\$1,027.47	\$800.39	\$1,337.90	\$4,048.96
Skill Up	\$0.00	\$0.00	\$0.00	\$4,140.90
Sponsorship - Canberra RCC	\$0.00	\$0.00	\$29,492.04	\$43,058.37
Stationery/General Supplies/Postage	\$711.70	\$1,520.50	\$526.65	\$2,225.71
Student Engagement	\$6,521.14	\$17,723.96	\$241.45	\$8,741.04
Telephone	\$0.00	\$0.00	\$0.00	\$220.61
Training	\$0.00	\$0.00	\$827.27	\$125.45
Universal Lunch Hour	\$0.00	\$0.00	\$0.00	\$2,374.54
Utilities	\$1,308.25	\$2,896.73	\$1,733.13	\$1,569.35
Workers Compensation Insurance	\$16,682.45	\$24,089.83	\$21,037.31	\$8,963.94

**ANUSA  
Committee  
Projects**

Committee projects - General	\$94.95	\$259.09	\$0.00	\$1,495.01
<b>Total ANUSA Committee Projects</b>	<b>\$94.95</b>	<b>\$259.09</b>	<b>\$0.00</b>	<b>\$1,495.01</b>

**Bank Fees**

Bank Fees with GST	\$226.07	\$424.54	\$309.95	\$496.99
Bank Fees without GST	\$489.62	\$532.99	\$767.22	\$588.59
<b>Total Bank Fees</b>	<b>\$715.69</b>	<b>\$957.53</b>	<b>\$1,077.17</b>	<b>\$1,085.58</b>

**BKSS**

BKSS - Asset purchases	\$499.09	\$0.00	\$0.00	\$0.00
BKSS Food/Consumables	\$36,225.64	\$5,329.35	\$8,271.30	\$19,602.14
BKSS Non-food	\$12,883.21	\$8,196.85	\$2,296.49	\$5,892.43
<b>Total BKSS</b>	<b>\$49,607.94</b>	<b>\$13,526.20</b>	<b>\$10,567.79</b>	<b>\$25,494.57</b>

**Bush Week**

Bush Week - Events	\$9,250.11	\$24,528.58	\$6,907.14	\$25,445.67
Bush Week Food purchases	\$0.00	\$0.00	\$0.00	\$2,150.88
Bush Week General expenses	\$0.00	\$0.00	\$0.00	\$334.36
Bush Week Merchandise	\$0.00	\$0.00	\$0.00	\$4,595.80
<b>Total Bush Week</b>	<b>\$9,250.11</b>	<b>\$24,528.58</b>	<b>\$6,907.14</b>	<b>\$32,526.71</b>

**C&S Training & Events**

C&S Events	\$0.00	\$0.00	\$0.00	\$472.28
C&S Training and events	\$0.00	\$190.91	\$0.00	\$0.00
<b>Total C&amp;S Training &amp; Events</b>	<b>\$0.00</b>	<b>\$190.91</b>	<b>\$0.00</b>	<b>\$472.28</b>

---

<b>Clubs Council and Clubs Grants</b>				
Club Funding	\$49,692.87	\$43,450.96	\$16,293.75	\$0.00
Clubs Council Grants Committee	\$0.00	\$0.00	\$0.00	\$106,574.35
<b>Total Clubs Council and Clubs Grants</b>	<b>\$49,692.87</b>	<b>\$43,450.96</b>	<b>\$16,293.75</b>	<b>\$106,574.35</b>

---

<b>College Camps</b>				
First Year Camps	\$0.00	\$0.00	\$0.00	\$5,553.18
<b>Total College Camps</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,553.18</b>

---

<b>Consultancy</b>				
Consultancy	\$0.00	\$2,655.00	\$8,900.00	\$42,832.92
Legal Expenses	\$10,213.25	\$6,592.89	\$4,537.49	\$6,760.67
<b>Total Consultancy</b>	<b>\$10,213.25</b>	<b>\$9,247.89</b>	<b>\$13,437.49</b>	<b>\$49,593.59</b>

---

<b>Equipment</b>				
Equipment Expense	\$3,594.39	\$99.09	\$1,143.57	-\$751.60
<b>Total Equipment</b>	<b>\$3,594.39</b>	<b>\$99.09</b>	<b>\$1,143.57</b>	<b>-\$751.60</b>

---

<b>Marketing &amp; Communications</b>				
Marketing & Communications - Advertising	\$982.48	\$43.41	\$1,498.37	\$2,234.05
Marketing & Communications - Diary	\$90.00	\$0.00	\$6,126.40	\$7,024.20
Marketing & Communications - Merchandise	\$0.00	\$0.00	\$0.00	\$620.26
Marketing & Communications - Printing	\$4,613.57	\$8,254.23	\$15,727.06	\$3,343.44
Marketing & Communications - Software Subs	\$18,612.73	\$172.24	\$2,094.04	\$2,329.18
<b>Total Marketing &amp; Communications</b>	<b>\$24,298.78</b>	<b>\$8,469.88</b>	<b>\$25,445.87</b>	<b>\$15,551.13</b>

---

<b>Other Employee Expenses</b>				
Other Employee Expense	\$5,095.17	\$6,981.76	\$3,075.81	\$7,538.06
Staff Amenities	\$112.07	\$654.92	\$73.52	\$129.52
<b>Total Other Employee Expenses</b>	<b>\$5,207.24</b>	<b>\$7,636.68</b>	<b>\$3,149.33</b>	<b>\$7,667.58</b>

---

<b>O-Week</b>				
O-Week Events	\$41,608.75	\$55,108.30	\$251,521.31	\$206,155.17
O-Week Food purchases	\$479.63	\$0.00	\$405.66	\$3,480.07
O-Week General expenses	\$1,169.43	\$297.00	\$0.00	\$2,609.56

O-Week Merchandise	\$8,640.00	\$0.00	\$8,705.00	\$9,280.50
<b>Total O-Week</b>	<b>\$51,897.81</b>	<b>\$55,405.30</b>	<b>\$260,631.97</b>	<b>\$221,525.30</b>

<b>Salary and Wages</b>				
Department - Honoraria	\$0.00	\$0.00	\$0.00	\$3,871.19
Department - Stipends	\$52,082.54	\$54,710.43	\$49,561.25	\$48,896.00
Department - Superannuation	\$6,850.80	\$5,172.39	\$4,684.54	\$2,115.72
Honoraria	\$3,480.00	\$2,000.00	\$1,285.00	-\$5,999.99
Salaries and Wages	\$578,767.18	\$508,254.79	\$475,409.25	\$646,348.56
Salaries and Wages - ANUSA Exec	\$117,772.35	\$117,573.48	\$116,361.70	\$0.00
Salaries and Wages - BKSS	\$39,347.45	\$37,833.88	\$32,166.22	\$0.00
Salaries and Wages - Event Coordinators	\$21,084.60	\$19,762.56	\$24,658.41	\$0.00
Superannuation Expense	\$99,977.71	\$82,579.98	\$77,670.29	\$87,873.82
Superannuation Expense - ANUSA Exec	\$7,696.18	\$11,288.54	\$11,054.02	\$0.00
Superannuation Expense - BKSS	\$2,281.69	\$3,789.83	\$2,960.44	\$0.00
Superannuation Expense - Event Coordinators	\$1,510.04	\$1,926.45	\$2,240.82	\$0.00
<b>Total Salary and Wages</b>	<b>\$930,850.54</b>	<b>\$844,892.33</b>	<b>\$798,051.94</b>	<b>\$783,105.30</b>

<b>Student Assistance Team Grants</b>				
Student Assistance Team Grants	\$197,430.37	\$66,325.01	\$10,044.13	\$14,815.43
<b>Total Student Assistance Team Grants</b>	<b>\$197,430.37</b>	<b>\$66,325.01</b>	<b>\$10,044.13</b>	<b>\$14,815.43</b>

<b>Student Assistance Team Purchases</b>				
SAT Purchases - Grocery Vouchers	\$19,000.00	\$9,759.38	\$6,298.30	\$10,302.50
SAT Purchases - Pantry/Other	\$0.00	\$0.00	\$0.00	\$6,621.27
SAT Purchases - Student Meals	\$0.00	\$0.00	\$0.00	\$919.18
SAT Purchases - Student Meals & Others	\$12,174.91	\$2,712.66	\$2,144.79	\$0.00
<b>Total Student Assistance Team Purchases</b>	<b>\$31,174.91</b>	<b>\$12,472.04</b>	<b>\$8,443.09</b>	<b>\$17,842.95</b>

<b>Total Operating Expenses</b>	<b>\$1,585,628.15</b>	<b>\$1,310,038.90</b>	<b>\$1,332,838.33</b>	<b>\$1,658,534.83</b>
---------------------------------	-----------------------	-----------------------	-----------------------	-----------------------

<b>Operating Profit</b>	<b>-\$353,628.15</b>	<b>\$726,944.80</b>	<b>\$628,783.67</b>	<b>-\$356,158.74</b>
-------------------------	----------------------	---------------------	---------------------	----------------------

<b>Non-operating Income</b>				
Bus hire revenue	\$454.55	\$0.00	\$0.00	\$0.00



Bush-Week Income	\$7,318.18	\$2,750.00	\$0.00	\$0.00
Interest Income	\$4,660.75	\$1,355.14	\$14,949.81	\$40,491.82
Miscellaneous (Sundry) Income	\$10,371.74	\$12,133.20	\$62,500.00	\$921.15
Other Grant Funding	\$20,715.76	\$93,606.16	\$650,000.00	\$0.00
O-Week Income	\$17,455.14	\$17,825.90	\$0.00	\$0.00
Sales - BKSS	\$0.01	\$199.34	\$578.12	\$3,301.54
Sponsorship - External	\$0.00	\$0.00	\$5,250.00	\$79,956.51
Sponsorship - O-Week	\$0.00	\$0.00	\$15,727.27	\$0.00
Ticket/Event Sales - Bush Week	\$2,120.02	\$1,077.04	\$0.00	\$4,200.62
Ticket/Event Sales - First Year Camps (FYC)	\$0.00	\$0.00	\$0.00	\$186.36
Ticket/Event Sales - O Week	\$5,347.00	\$1,260.83	\$127,067.75	\$121,622.91
Ticket/Event Sales - Others	\$0.00	\$5.45	\$5,870.51	\$0.00
<b>Total Non-operating Income</b>	<b>\$68,443.15</b>	<b>\$130,213.06</b>	<b>\$881,943.46</b>	<b>\$250,680.91</b>

#### Non-operating Expenses

##### Non SSAF

Bad debts expense	\$0.00	\$0.00	\$0.00	\$1,136.36
Depreciation	\$0.00	\$0.00	\$0.00	\$22,849.05
Events Non-SSAF	\$0.00	\$0.00	\$1,089.89	\$8,639.08
Loss on Sale of Assets	\$0.00	-\$15,272.73	\$0.00	\$0.00
Parental Leave payable	\$0.00	\$0.00	-\$4,523.40	\$0.00
Provison for Leave	\$0.00	\$0.00	\$0.00	\$275.52

##### Emergency Student Bursaries

Salaries and Wages - Non SSAF	\$0.00	\$2,955.42	\$11,340.58	\$0.00
SAT Purchases - Grocery Vouchers	\$0.00	\$16,750.00	\$47,500.00	\$0.00
COVID-19 Student Assistance Team Grants - COVID-19	\$1,620.00	\$73,619.98	\$476,280.50	\$0.00
Superannuation - Non SSAF	\$0.00	\$0.00	\$1,077.35	\$0.00
<b>Total Emergency Student Bursaries</b>	<b>\$1,620.00</b>	<b>\$93,325.40</b>	<b>\$536,198.43</b>	<b>\$0.00</b>

<b>Total Non SSAF</b>	<b>\$1,620.00</b>	<b>\$78,052.67</b>	<b>\$532,764.92</b>	<b>\$32,900.01</b>
-----------------------	-------------------	--------------------	---------------------	--------------------

<b>Total Non-operating Expenses</b>	<b>\$1,620.00</b>	<b>\$78,052.67</b>	<b>\$532,764.92</b>	<b>\$32,900.01</b>
-------------------------------------	-------------------	--------------------	---------------------	--------------------

<b>Net Profit</b>	<b>-\$286,805.00</b>	<b>\$779,105.19</b>	<b>\$977,962.21</b>	<b>-\$138,377.84</b>
-------------------	----------------------	---------------------	---------------------	----------------------

### 3. Revised Budget

There are only a few increases to our budget at this OGM, which will ultimately raise our overall spending for the year to \$2,514,606.59. These are an increase of \$50,000 to Student Assistance Grants, \$2,500 to BKSS non-consumables, \$1,000 to bus expenses, and \$2,790.40 for O-Week. The increase to O-Week was from us discovering an invoice from the beginning of this year we had yet to pay (though even with the increase O-Week will be below budget from our initial projected spending), the rest of the increases are caused by a combination of increased student demand and inflation. See Reference B in the agenda for this meeting for the full revised budget.

Reference B

**ANUSA Budget**

<b>Operating Expenses</b>	
Accounting and Bookkeeping	\$1,500.00
ANUSA Committee Projects	\$500.00
Auditing	\$10,000.00
Bank Fees	\$2,000.00
BKSS Consumables	\$56,000.00
BKSS Non-Consumables	\$13,500.00
Bus Expenses	\$6,000.00
Bush Week	\$23,000.00
Cleaning	\$13,000.00
Clubs Funding & Council	\$155,000.00
Clubs Training & Events	\$20,000.00
College Representatives	\$3,000.00
Consultancy & Legal Expenses	\$30,000.00
Departments & Collectives	\$110,000.00
Education Committee	\$6,000.00
Elections	\$200.00
Equipment	\$5,500.00
Fees & Subscriptions	\$35,000.00
General Representative Projects	\$4,000.00
IT Support & Equipment	\$7,500.00
Leadership & Professional Development	\$25,000.00
Marketing & Communications	\$5,000.00
Meeting Expenses	\$1,000.00
NUS	\$10,000.00
O-Week	\$29,095.67
Friday Night Party	\$80,000.00
Other Employee Expenses	\$12,000.00

Printer	\$5,500.00
Replacement & Maintenance	\$3,000.00
Salaries and Wages/Workers' Compensation Insurance	\$1,449,910.92
Skill Up	\$10,000.00
Stationery/General Supplies/Postage	\$4,000.00
Student Assistance Grants	\$300,000.00
Student Assistance Purchases	\$40,000.00
Student Engagement	\$25,000.00
Telephone	\$400.00
Utilities	\$13,000.00
ANUSA Business Expenses (Night Cafe)	\$268,720.00

Total Operating Expenses	\$2,783,326.59
Total Operating Expenses Without Night Cafe	\$2,514,606.59