

EXECUTIVE MEETING

Date: 26-03-21

Time Opened: 12.21pm

Attendees: Meg, Jin, Sophie, Christian

Apologies: Madhu, Maddie

Minutes Taker: Meg

Time Closed: 1:30pm

AGENDA ITEMS

1. Acknowledgement of country
2. Declaration of confidential agenda items
3. Apologies and administration
 - a. Confirming last week's minutes
 - a. Executive and staff leave
4. Portfolio Reports
5. University Committees
6. Archival project (Meg)
7. Procurement Policy (Jin and Meg)
8. Exec Social (Sophie)
9. Ethical Sponsorships (Jin)
10. Merchandise (Jin and Sophie)
11. WHS & EAP
12. Close of Meeting

MINUTES

1. **Acknowledgement of Country**
2. **Declaration of confidential agenda items**
3. **Administration**

Motion to confirm last week's minutes.

Mover: Sophie

Secunder: Jin

Outcome: Passes

4. **Portfolio Reports**

Madhu:

- Away – some of what she has been up to will be covered by Christian’s report
- Still working with Christian re RRU and the Survey

Christian:

- Course rep training
 - Completed two Mondays ago
 - Went very well
 - Have updated course rep handbook and sent out
- Retreat
 - Apologies for delays and difficulties
 - Looks like all options are self-catered
 - 9-11 April, Birrigai
 - Car pooling will be transport
 - CCE Exec has been invited but Department Deputies may not be invited
 - Looking at Zoom options for particular sessions if people who are not in Canberra/Australia would like to join
- RRUWG
 - Proposing several structural changes to the WG
 - NSSS
- Wellbeing Committee Deputy Interviews
 - Decision likely to be made today
- Academic Freedom and AQAC
- Course problems starting to arise
 - Have been in touch with Grady about this
- Eccles Institute cuts
 - Working with the JCOS reps on this issue and looking at fighting these cuts given the really amazing things being done by the Institute
- Paralegal interviews with Madhu earlier in the week
 - Decision to be made soon

Jin:

- Ethical Sponsorships Terms of Reference drafting
 - Potential redrafting of the policy itself
- Bus
 - Making changes to the procurement policy due to effects from disputes decision
 - Bus is currently on hold for us with a \$1000 holding fee at the dealership
 - Looking like we can only purchase it after SRC 2
- ANUSA Business
 - Have commissioned TAG for a review of the ANUSA business

- He's just come down this week so will provide updates + a report soon
- Looking into establishing a separate corporate entity for the business
- Negotiating also with the University on spaces and rent reductions
- Organising Department Finance Training part 2
- Tying up some ends with sponsors and looking to semester sponsorships
- Submitting the term deposit soon
- Looking to start selling merch on the ANUSA website

Sophie:

- Wellbeing Committee Deputy Interviews
- Helping BKSS with COVID safe stuff
- CCE
- Clubs Training x 2
- PD
- Caught up with Josh Yeend and Vincent re: Market Day and Queer* Ball respectively
- Wrapped up Final O-Week financials
- Working on Volunteer Thank you event
- Started planning timelines for Less Stresstival, Bush Week and FNP
 - Date of FNP is September 3 (Friday Week 6, Semester 2)
 - Trying to get in before Fresh Produce

Maddie:

Meg:

- Final Constitutional changes submitted to Council
- Working on updating the regs
- Finalising governance training for Departments
- Working on meeting wrap ups
- First Governance Reform Working Group meeting has happened
- Organising Term 2 meetings
- Redrafting Procurement Policy with Jin
- Finalising minutes from Term 1 meetings

5. University Committees

- Meg went to Class Allocation Committee and there is a Steering Committee next week
- Christian went to AQAUC and Academic Freedom Working Group
 - Some minor changes to student code of conduct but nothing major

6. Archival Project

- Old Ed Com pictures box in the Office
- Jin suggested budget things could go in the archive
- History box – in the store room
- History of student activism board
- Old FNP posters
- Kate might have old posters and graphics from events
- Eleanor might know where some old files are too

Action Items: Meg to reach out to relevant stakeholders and go through the history box to start forming a list of things we could archive

7. Procurement Policy

- Options for amendment of the policy:
 - o Exec makes decision for the major expenditure and reports to the SRC
 - o Exec makes a provisional decision but the SRC remains the final body
 - Would need to include an FNP exemption clause which could be risky given that we don't know what other big expenditure things might come up
- Lots of complicated issues here in balancing accountability v efficiency in making purchases/not inconveniencing the SRC

Action Item: Jin to raise this issue at Retreat.

8. Exec Social

- Sunday evening provisionally, 6-8pm

9. Ethical Sponsorships Policy

Action Items: Jin to do an ethical sponsorships session at Retreat.

10. Merchandise

- Debating selling merch on the website - \$20 RRP and then flash sales/intermittent sales of \$15 per unit
- Jumpers and beanies – decisions hasn't been made about whether we want Bush Week jumpers and beanies
 - o Probably go with ANUSA Jumper and a Bush Week beanie
 - o Jumpers could then be sold after

