

EXECUTIVE MEETING MINUTES

Date: 22/11/21

Meeting opened: 5:07pm

Attendees: Christian, Jin, Meg, Sophie

Apologies: Madhu, Maddie

Meeting Closed: 5.25pm

1. Acknowledgement of Country
2. Apologies and administration
3. Changing over bank details

Motion that the following actions be completed with respect to the ANUSA bank accounts:

1. **That all three accounts below are to be transferred to Chido Nyakuengama (Vice President), Jaya Ryan (Treasurer) and Christian Flynn (President) will be remaining on the account from the 1st of December 2021 to the 30th of November 2022.**

Operating Account	12198269	
Term Deposit	12198270	Dormant Account
Debit Card Account	12198274	

2. **That the committee members Chido Nyakuengama (Vice President), Jaya Ryan (Treasurer) and Christian Flynn (President) are to be the entitled authorisers (trustees) for the following accounts from the period 1st of December 2021 to the 30th November 2022.**

Account Name	Account Number	Account Type	Authorizers required
Operating	290310482752	Society Cheque Account	Two to sign
SSAF Surplus	290310482963	Business Online Saver	Two to sign
Debit Card	290310808628	Society Cheque Account	One to sign

Mover: Jin

Seconder: Christian

Outcome: Passes

3. Approving the handover pay for the incoming Executive

Motion that the Executive approve the payment of 2 weeks Handover pay to the incoming Executive (excluding Christian) to recognise their work over the past weeks.

Noting that timesheets of those Executive members during their handover period may be requested.

Mover: Meg

Seconder: Sophie

Outcome: Passes