



AGENDA – College Representative Council (CRC) 2 2022

Wednesday, 16 March 2022

Zoom (or in person in Graneek Room) – 6:15pm

Join Zoom Meeting

<https://anu.zoom.us/j/84410551327?pwd=NE82VVFVGT3JtMHBXM3V5Njg3ZE42UT09>

Meeting ID: 844 1055 1327

Password: 587172

Item 1: Meeting Open and Apologies

1.1 Acknowledgement of Country

1.2 Apologies

1.3 Passing of previous meetings minutes (CRC 1 2022)

Moved: Isha,

Seconded: Phillip;

Passes

Suspension of standing order moved by Phillip

Passed

Reports considered read on block, moved by Isha

Passed

Item 2: Executive Reports

2.1 President's Report (C. Flynn) [Reference A]

- Trying to work on ANU's overall approach to online learning, people should have the right to choose online or in person in active pandemic
 - Went to academic board about it, mostly confidential

2.2 Vice President's Report (C. Nyakuengama) [Reference B]

- ANU is aware of their technology problem and online learning is revealing this further, failure to commit to online learning is symptomatic of this problem
- Change in timetabling should take place in semester 2

2.3 General Secretary's Report (B. Yates) [Reference C]

- Getting admin to send outlook events to make coordination easier
- Working with Charlotte on a policy to cover Acknowledgement of Country, Pronoun Usage, and Content Warnings in class
 - Looking for nuances that occur in different areas of the university i.e.

discussion of avoidable things in criminal law or confronting images in biology

2.4 Education Officer's Report (B. Tucker) [Reference D]

- Thinking about how to link activism and advocacy things to college rep roles
- Seeks to implement a streamline process that prioritizes students

Item 3: College Representative Reports

3.1 College of Engineering and Computer Science [Reference E]

- Nothing much to report on since SRC1

3.2 College of Arts and Social Sciences [Reference F]

- CEC meeting was mostly bureaucracy
- Extension form process is being
- Course complaints abound!
- Wait lists
 - CASS doesn't offer waitlists
 - No functionality for it right now but hopes that it will be resolved by new timetabling system

Chido: CASS being delayed on a degree transfer for them? Were advised to enrol in old degree courses? Just an anecdotal experience but I've heard of this.

Charlotte: Could you get them to reach out to us?

Phillip: My experience was that CASS is really slow.

Katie: They do say when you transfer that it won't come through until this time of year.

Isha: in CBE, no issues.

Charlotte: really strict about course cut offs in CASS.

Phillip: If your transfer fails and you end up enrolled in incompatible courses, that may be 'extraordinary circumstances' to transfer.

3.3 College of Law [Reference G]

- CoL has made a calendar for assessments to prevent clashes
- Want feedback on whether or not course reps should exist - don't want to be on the fence, some or none

Chido: that's bad that they're trying to get rid of course reps

Christian: the mastermind behind the course rep policy "The saddest statement of all time"; there needs to be a mechanism for autonomous feedback, some course reps do a good job, there needs to be space for them regardless.

Charlotte: in the best case scenario, they just get positive feedback. In the worst case scenario, students get good representation and escalation channels.

Ben Y: CoL doesn't use course reps, we need examples of best practice to make course reps more useful

Isha: even in CoS they ask students how they like the assessments and how they're faring

Christian: most of this is in the policy for course reps, convenor has to advertise them, place emails on the wattle page, meet with them, etc. Gently reminding people of the job they've been told to do is necessary.

- Going to start doing office hours on Tuesdays in the law common room! Also the foosball table in the common room works

Phillip: will there be chocolate?

Beatrice: there will be foosball...

3.4 Colleges of Sciences, Health and Medicine [Reference H]

- Outreach with clubs
 - Badger event - huge success! Thanks to Jaz and Emma!
 - Received a lot of positive feedback about the event
- National Science Week just dropped their funding application scheme, if any science clubs are keen, reach out to reps via email.
- Have had concerning emails and drop-bys about lecturers going on and on or not recording information central to the course

3.5 College of Business and Economics [Reference I]

- Don't have course reps, working hard to advertise the college reps!
 - Have started receiving emails, featured in newsletter, large engagement
- If complaints are sent through, encouraged to go to DSL and not through convenor
- Late enrolment will be a later agenda item, many complaints
- Looking to run a CBE student catch-up soon
- Lecture transcription issue is divulged and linked in the full report
- EdComm, CBE has so far been accommodating of those affected by COVID
- If any CBE club is reading this and hasn't been contacted by reps please reach out!

3.6 College of Asia Pacific [Reference J]

- Little to report, working on long term projects
 - Trying to get CAP a common room, looking to be up and running by the end of semester
 - Simplifying tutorial enrolment times for courses
 - Organising CAP round tables to strengthen relationship with broader CAP community
- AAA connection, more national visibility
- Started consultation hours, trying to gain more visibility
 - Isha: have any of you had any people come to contact hours?
Unanimous no
 - Chido: But you're all getting emails which is good!
 - Phillip: implication of new Allocate+ software, ensuring tutorial sign ups open 2 weeks before semester starts so should hopefully be resolved next semester

Move that all reports are moved en bloc by Isha, seconded by Olly.

Item 4: Discussion Items

4.1 Late Enrolment (Proposed by I. Singhal).

- Last date to add courses is monday week 2 but you can apply for late enrolment until monday week 3 where an application is assessed; a lot of people are getting denied for reasons unclear.

Phillip: In CASS late enrolments are at discretion of course convenors

Beatrice: has this come up in the EdComm meeting?

Isha: no but it will be raised at next one

Shriya: this happened to me but it was for a research course, applications are processed at their own process and often after the deadline, it's not efficient nor easy to access.

Katie: CoL has same process as CASS it seems. I transferred courses in week 6 and they were chill.

Beatrice: what's the circumstance for people swapping or dropping courses and waitlists?

Isha: people want to try different courses and are denied. Also how flexible are pre-reqs in CASS?

Neha and Katie: not that flexible, you fall behind

Oli: it's up to convenor, their discretion as to whether or not they'd be okay in the course without pre-reqs

Item: 5: Other Business

Chido: come volunteer at ULH tomorrow! This is a great opportunity to get word out about your office hours!

Item 6: Meeting Close

Meeting close 7:07pm

Expected close of meeting 7:30 pm

Reference A

See the President's SRC 1 Report

Reference B

See the Vice President's SRC 1 Report

Reference C

See the General Secretary's SRC 1 Report

Reference D

See the Education Officer's SRC 1 Report

Reference E

CECS Rep Report CRC 2

1. CEC/CDCs
 - We continue to attend Curriculum Development Committee meetings, and the next College Education Committee meeting is coming up soon. There is nothing notable to report from these meetings.
2. Education Matters
 - Kayla attended an Education Matters session with Natalie Lloyd (ADE)
3. CECS Clubs
 - We are working on meeting with CECS club leaders so that we can be a part of collaborative projects and events with them in future
4. Facebook
 - Almost up and running! Watch this space.

Reference F

CASS Representative Report CRC 2

Phillip Kim and Charlotte Carnes

Executive Summary

1. Introduction
 2. Acknowledgements
 3. CASS College Education Committee Meeting 1 (28/02/2022)
 4. Issues with Courses
 5. ANUSA Meetings
 6. Office Hours
-

1. Introduction

Hello everyone! The semester is starting to ramp up, and we hope that everyone is coping, doing well, and keeping up with their work/assignments. It's been a relatively short yet eventful period since the last CRC for us.

2. Acknowledgements

We would like to thank everyone that came forward and brought up any concerns and issues that they were having with their courses. If you were experiencing any issues with your courses, it's quite likely that were others were also experiencing the same kind of issues. Thank you everyone for helping us improve student experience within the College of Arts and Social Sciences.

3. CASS College Education Committee Meeting 1 (28/02/2022)

- The CASS CEC1 was held on the 28/02/2022 and was attended by Phillip.
 - Mostly routine bureaucracy
 - New CASS Assessment Extension Form
 - Streamlined process
 - More teaching staff will be given permission to approve
 - Online app/portal
 - Ready and delivered, instructions and link should be on your wattle pages, on the right side
 - App be found [here](#) and instructions [here](#)
 - CASS admissions relatively consistent despite fee hikes
 - Asked that all formal complaints be in writing

4. Issues with Courses

- **PHIL1004:**
 - Student complaint regarding the lack of content/trigger warnings for readings on

sensitive topics, such as suicide.

- Course convener initially sent a course-wide email informing students that the course may discuss some sensitive topics
- Course convener contacted.
- Disappointingly, course convener reluctant to add additional content warnings, didn't feel like he needed to add them, but ultimately agreed to add content warnings.

- **ANTH2017 and HIST2022:**
- Brought to our attention by the Indigenous Department
- Sensitive complaint.
- Being handled carefully.

5. ANUSA Meetings

- Phillip attended OGM1.

6. Office Hours

- We have office hours on Tuesday from 1:00pm to 2:00pm. It is held at Otto's and online, through Zoom at <https://anu.zoom.us/j/83195083382?pwd=TEthVHdWdFdIRHV0dnNGeXd00EtDZz09.>
- [Please attend <3 we don't bite – we would love to see you there!](#)

Reference G

College of Law Representatives' Report

Katie Byrnes & Neha Kalele

CRC 2 16/03/2022

Overview

- 2 First CSES meeting
- 3 Plans for the year
- 4 CoL Rep inbox

5 CSES Meeting

We met with Elaine, Nicolas & Callie from CoL, and Kevin from the LSS last week. We discussed:

- Feedback from O-Week: putting events in M and N week to space them out from hall events & giving people more of a chance to settle in
- Online resources: the new MyTimetable system (detailed in last meeting's report); CoL's system for notifying students of careers opportunities; new rules around submission times to make them consistent (due 5pm, grade releases 9am); Wattle review & how it will work with MyTimetable/ integration with ISIS
- Review of internship application process, particularly those interstate: making the application more student-focused
- Mapping out assessments so they're spaced out: CoL has made a big calendar of key assessments and exams to make sure there aren't major clashes, particularly for compulsory courses
- Course reps: CoL wants feedback on whether students still want these - trying to make it consistent so either (a) all courses must have reps or (b) they don't have reps at all

6 Plans for the year

We've made a list of all the points we were elected on, as well as other things we would like to see happen, and we'll be meeting this week to build on that and figure out how exactly we want to put those things into action! We also want to coordinate more with the Law Students' Society, especially in terms of figuring out who should have jurisdiction over what and whether there are ideas we can collaborate on to benefit students the most

7 CoL Rep inbox

So far we haven't had many students reaching out - we're assuming that will probably change as assignments get underway etc., but we'll be trying to bump the Facebook page a bit more in coming weeks. As always, if anyone you know needs help with anything law related, remind them to get in touch and we'll be happy to do whatever we can to sort things out!

Reference H

Joint Colleges of Science Representatives' Report Shriyutha Vaka & Oliver Hervir CRC 1- 16/03/2022

Summary

1. **Introduction**
2. **Social Media**
 1. **Post on roles of JCOS representatives**
3. **Social Events**
 1. **Badger & Co. Event**
 2. **JCOS Drop-In Hours**
 3. **JCOS Executives Dinner**
4. **Staff meetings and collaborations**
 1. **Teach for Australia**
 2. **Meeting with Managing, Marketing and Communications Director**
5. **TELRG report**
6. **Upcoming Projects**
 1. **Google Feedback Form**
 2. **Other Initiatives**
 3. **National Science Week Grants**
 4. **Collaborating with college staff**

Introduction

The three weeks between last CRC and now have been extremely busy for me. From having the first JCOS social event of the year to attending and supporting external events, it has been a busy start to the year. Having attended a few society-based STEM events, it was extremely exciting and enjoyable for me to meet new STEM students, and learn about their experiences in studying STEM at ANU at the grassroots levels. This has highlighted to me the importance and absolute honour of being a JCOS rep, in the individual differences that I can make by just being a shoulder to lean on, or just someone to chat or vent to.

The highlight of the semester so far, for me, has been the social media engagement and the immense enthusiasm and turnout at all STEM-based events. Given this hugely promising start, I can't wait to see what the rest of the year has in store!

Social Media

Having developed and posted lots of content onto the ANUSA Science Reps Facebook page myself, the social media engagement and interactions with the posted content has been incredible. This has provided valuable insight into the reach that Facebook content has, and has motivated me to utilise this better to promote lesser known opportunities and events. As a big goal of this year is to improve engagement with JCOS Reps, and break down the barriers that students feel there are to accessing our services, this huge social media engagement is already evidence of increased engagement.

An upcoming post to be released in the next couple of weeks is the one on the role of the JCOS reps. I'm hoping that other societies can share this to their page so we may spread the word on the services that JCOS reps provide.

Social Events

JCOS x Science Society Mixer

The Badger & Co. event that myself and Sci Soc organised was a huge success as all of the 80 listed tickets were sold (shoutout to Jaz Chua from Science Society for co-organising, and Emma Stephens from Science Society for her incredible photography skills). To fund this event, we received \$200 from the College Reps Fund, with Science Society covering the rest of the invoice.

I'd like to sincerely thank the Science Society for making this collaboration so smooth and enjoyable. I'd also like to thank all of the representatives from the various societies that attended. While they were unable to present their introductory speeches, their consistent efforts to mingle with the crowd, and talk about their society were extremely appreciated.

JCOS Drop-In Hours

The first JCOS Drop-in hours for the year were held in-person at Coffee Lab. The turnout was good, and I enjoyed meeting and chatting to various people on what they were studying and how they were finding the semester so far. Although I attended this event alone, I do strongly believe that it contributed towards increased visibility of the role of JCOS reps, as I encouraged students to follow us on Facebook and this in-person introductory session allowed students to "put a face to the name".

Since then, the zoom Drop-In Hours on my end have not had a huge turnout. Despite this, the importance of having these drop-in hours cannot be understated, as if and when students do choose to access this service, it is readily available and easily accessible.

JCOS Executives Dinner

As another big aim for this year is to increase visibility of all STEM-based societies and increase cross-societal collaborations, having this dinner at CBD Dumpling House for all of the societies' executives was really important to me. At the event on Saturday, there was a relatively good turnout, with two representatives from Science Society, two representatives from Biology Society, four Representatives from Psychology Society, two representatives from Fifty50, and myself representing JCOS. It was really fun and relaxed event, where like-minded individuals were able to bond over the projects that they had planned for this year. All in all, a very fun and productive event!

(At the time of writing this report, I was eating the leftover Pad Thai from dinner - nom nom)

Teach for Australia

A week ago, we met with Teach for Australia in regards to an August event that we will be collaborating with them for. I have since reached out to societies to gauge interest for collaboration, as this event will be spearheaded by JCOS and STEM-based societies together. We are still in the very early stages of this event, and as such, I will have more

details on the specifics of the event to report on by next CRC.

Meeting with the CHM Managing, Marketing and Communications Director - Ilario

We met with Ilario at Coffee Lab to introduce ourselves as JCOS reps, and to discuss our roles and the ways in which we can support the various outreach programs that CHM has. The outcome of this productive discussion was the utilisation of the ANUSA Science Reps facebook page to promote Science events at the ANU. The first of these promotions was the advertising for the Women in STEM panel event, run by the colleges of science.

TELRG report

The last few weeks also contained another TELRG (Technology Enhanced Learning Reference Group Meeting), which I attended. Other than a few reports on pilot projects, namely potential technological tools and ways to streamline the aesthetic of Wattle, the main takeaway from the meeting was a brainstorm about what a robust hybrid learning environment looks like. We also discussed in brief the EY Future of Higher Education report, and will be discussing it in more detail at the next meeting.

Upcoming Projects

Google Feedback Form

As one of my personal projects, I am hoping to create and release a Google Feedback Form to all students within the Joint Colleges of Science, in the latter half of the semester. This is so we may gauge issues that students may not be reporting in their SELT or directly to our mailbox. I appreciate that the SELT system is not without its flaws, hence, the creation and circulation of this form to all students is extremely important to me, so I may properly advocate for students and highlight the issues that they are having at the grassroots level.

Other Initiatives

Some other initiatives that I am both engaged in and am supporting are Fifty50, the upcoming Women* in STEM leadership conference and the Youth Leading in STEM camp. As another personal project for me is to improve the learning experience of disadvantaged and underrepresented groups with STEM, my direct and personal involvement with these initiatives, and furthermore their advertising, is extremely important to me.

National Science Week Grants

Grants for National Science Week (held August 13 – 21) are now open. We will be collaborating with different clubs/ societies to apply for grants that will help us run events at ANU.

Collaborating with College Staff

Following a meeting with A/Prof Cowan (ADE JCOS), we are looking to collaborate with staff at the college of science to help compile and publicise a registry of internships/ opportunities that science students can undertake.

Reference I

CBE Rep Report

13 March 2022

Prepared for CRC 2 and SRC 2 of 2022.

Isha Singhal

Contact: sa.cbe@anu.edu.au u7104540@anu.edu.au

Hours Worked: 80 as of the above date.

Wattle Blocks - Isha

I'm very happy to share that we now have ANUSA CBE Rep info blocks on all major first year, and relevant second-year courses. Huge shoutout to Bronwen who helped us mail convenors and seek their approval. The full list of courses is as follows:

ECON1101
STAT1003
STAT1008
FINM1001
ECON1102
ECON2101
INFS1001
BUSN1001

The other courses, EMET1001 and MGMT1003 have made relevant wattle posts. Dana, the ECON1101 convenor also let me go and lecture bash the Micro 1 lecture (which had approximately 800-900 students) and talk about ANUSA (go ANUSA!).

DSL - Director of Student and Learning - Isha

For those of you who don't know, they're a very important contact in CBE, especially for liaising between students and convenors. Jayden and Riley had a lot of praises for Jenni, the previous DSL, who has since taken on a new role as Deputy Dean of Students.

I met Marvin, the new DSL. He was amazing and offered his support for any new projects that we may want to run. We've now scheduled a monthly catch up time too. I think it would be great to look at parallels and differences between what we are approached for. It would probably help us understand how we can make some structural processes more efficient.

Late Enrolment - Isha & Rania

This has been a major issue across the college. I'm curious to hear what it has been like in

other colleges. So I've asked Ben (Gen Sec) to add it as an agenda item for this CRC.

It seems that the college has been denying a fair few of these, even if the last date hasn't passed (bear in mind this is the last date for late enrolment, not the last date to add courses).

In one instance, a student said they had been auditing the course prior to applying for late enrolment. Their application was still denied, along with their appeal, just because they applied "too late."

Deans Meeting - Isha

I'm meeting the Dean of CBE Steven Roberts and Bronwen this Thursday. I'm very excited and hope I get the chance to raise different issues.

Promotion of Reps - Isha

Check it out! We're in this week's newsletter. Thanks to Kara and Michelle from the CBE Events and Comms teams for their help. We should also be on the website soon!

CBE Students Catch Up - Isha & Rania

One of my policies was building more opportunities for CBE Students to interact with each other, and this is coming to life. We will be organising CBE Student Catch Up Events, where hopefully people can meet others and talk. We want to run these both in-person and online.

We will be looking to take a cheeky \$300 from the shared pool at some stage (hopefully in the next 2 weeks) for this.

Thinking of locking in Friday of W4 as of now. It's a little tricky cause Rania is overseas, so I need to structure everything a bit more around my own availability.

Rania is also looking at running an online one, in collaboration with ANUSA Gen Rep Hebe and ISD.

CBE Ball - Isha & Rania

This is an item that should be under wraps, as it's definitely in a very early stage, but I've been in touch with a few societies and it looks like we'll be able to run one this year! Stay tuned for more info xx

Rania Teguh

Contact: u7079559@anu.edu.au

CBE Education Committee - Rania

Due to Isha and I having different commitments and as stated in the previous report, one of my responsibilities is to attend the CBE Education Committee meetings which occur every month. I have attended one Education Committee meeting on the 21st of February.

Key takeaway from the meeting:

- 8 A lot of lecturers are still adjusting to the idea of returning “back to campus”.
- 9 Decentralized reporting when it comes to Covid-19 positive cases thus conveners/lecturers have to manually input into the database students who are positive.
- 10 Hybrid teaching mode will continue throughout the semester with online examinations.
- 11 Some international students are still not able to come back due to visa as well as having non TGA approved vaccinations.
- 12 There is a Graduate Outcomes Survey, key information:
 - Work placements are only able to give positive effect on domestic undergraduate full-time outcomes
 - Some graduates do not feel their ANU degree prepared them for their job
 - 89% of 2021 graduates who intend to return to study would return to ANU
- 13 The Bachelor of Actuarial Studies (with Year in Industry; BACTI) and Bachelor of Commerce (with Year in Industry; BCOMI) programs were approved by ANU for implementation from 2022. Some information for those who are interested:
 - An elite scholarship-based program supported by industry sponsors (\$80,000 scholarships over the duration of the program).
 - Designed to provide outstanding students with a kick-start to their career that includes a series of industry placements and career development sessions, which are undertaken as part of their degree.
 - Available to Australian students.
 - Cohort 1 (2022-2025): via degree transfers by first-year students, who commence their studies at ANU in 2022, into the Year in Industry programs. This means the selected students will be in their second year of the Year in Industry programs in 2023. These students will undertake their first placements in 2023.
- 14 Not really related to the undergraduate students, but CBE is preparing a Master of Digital Transformation & Entrepreneurship (sounds exciting and very pertinent to today’s society).

Upskilling Events - Rania

One of my policies coming into this role was to introduce events which are related to the betterment of student’s academic skills. For the past month, I have been in contact with the Academic Skills from both CBE and University. Since the start the team has been really supportive with the idea of events such as Word 101, Excel 101, R Studio 101.

However, both the Academic Skills Team and myself have encountered some obstacles namely on the budget. Currently, there are only three zoom webinars catered to the “Word for Academic Writing.” The first is open for all audiences but the other two cater more for long documents or thesis production.

There are no longer Excel webinars on offer due to university funding cuts. Thus, the team refer the ANU Community to a recording from 2020 and a mix of online resources to support studies at ANU.

I am now waiting to hear from the team about the pricing as some of the Academic Skills staff are available for private employment. However, I would have to see if this is possible to do so as our College Reps pool of funding is also limited.

CBE Clubs Network - Isha & Rania

In line with the introduction of CBE Students Catch Up as well as the CBE Ball, we are now

in contact with relevant club executives. We are thinking of having a roundtable discussion with the executives and discuss matters pertaining to funding, organization or other matters related to CBE.

If any CBE Club is reading this and we aren't in touch by the end of the week, please reach out to us! We have no one consolidated list of clubs so it's been a bit hard knowing which clubs are interested.

Lecture Transcription - Isha & Rania

Thanks to a student query and then contact with Access and Inclusion, we've been made aware of a really handy resource which we thought we would share with all of you.

A&I also encouraged students to use a chrome extension that creates captions separate to the echo360 ones.

The first link downloads the extension and the second explains how to use it.

1. <https://support.google.com/chrome/answer/10538231?hl=en>
2. <https://www.youtube.com/watch?v=KDP8a5s8yaU>

Course Feedback - Isha & Rania

Once again, if any student has any feedback on any courses and do not feel comfortable approaching their convenor or course representatives, feel free to approach us. We have processed a few points of student feedback and just want to reiterate that we are always happy to relay feedback anonymously. Reach out to us via email at sa.cbe@anu.edu.au!

Particular note if there are any incidents which students feel have detracted from their learning experience within courses that anybody would like raised anonymously with course convenors/ the school, we are more than happy to step in to advocate on behalf of the student.

Reference J

ANUSA CAP Report (CRC 2, 2022)

Representatives: Nikhil Clementi, Nathanael Kwon

No major updates since CRC 1. We are currently working on the following long-term projects:

- CAP Common Room
- Simplifying tutorial enrolment times for CAP courses
- CAP Roundtables