

EXECUTIVE MEETING

Date: 17/07/23

Time Opened: 4:02

Attending:

Apologies: Bea

Minutes:

Time Closed:

AGENDA ITEMS

1. Acknowledgement of country
2. Administration
 - a. Accepting the previous meeting's minutes
 - b. Declaration of conflicts of interest
 - c. Executive decisions since the last executive meeting
 - d. Declaration of confidential agenda items
3. Portfolio reports
4. ANU Committees
5. WHS/EAP reminder
6. Matters for discussion
7. Matters for decision

MINUTES

Acknowledgement of country

Ben gave an acknowledgement of country

Administration

Accepting the previous meeting's minutes

No dissent

Declaration of conflicts of interest

Executive decisions since the last executive meeting

Declaration of confidential agenda items

Portfolio reports

Ben

PG Rep recruitment – thanks for help with poster run

PG welcome event

BY: PG rep recruitment has been quite busy

Night Cafe

SSC – coming up next week, thanks Kat for working on the reporting.

First SEEF grant was distributed!

Logo tender – logo process is rolling on, thanks everyone for your feedback

SSAF underspend – should be getting the details on Wednesday of what we're receiving.

August 1st stuff with Phoebe.

Late Withdrawals – working on

Had a meeting with Chair of Mental health strategy review task force

KH: what's the timeline for new PG reps

BY: elected on 2 august – for payment, from 3 august

Grace

Been on sick leave

Fixing BKSS policies, task completion, getting ready for reopening etc.

ULH handover

Back on Thurs

GK: spent a lot of time on the BKSS because it got crazy last semester. Did a big review of policies, procedures and task completion.

ULH handover – taking a bit of time, will get to Patrick tonight. Thinking of handing over equipment. Remind Dept officers that equip hire is due by Wednesday!

Will be back in Canberra on Thursday

Kat

On leave

Department mid-year financial review

SSAF Report

Financial policies review – by the end of the term

KH: still following department mid-year financial reviews up, hopefully done by this week

Prepared SSAF reports

Financial policies review will be starting this week after meeting with Ben and Phoebe – goal is to finish by the end of my term

Phi

- Postgraduate stuff
 - Have done a poster run for PG positions & emailed around HDR/PG departments at the university asking them to advertise (turns out finding out these emails is much more difficult than you would think lol). I've already gotten a couple responses that they've put up advertising for students, so hopefully that keeps happening!
- Meetings
 - There's going to be a meeting this Wednesday about SRC meetings going forward. This definitely won't be the last discussion on the matter but I want to get a start on it before semester
 - Having a conversation with Michael and Charlotte tomorrow about codes of conduct – will bring that back here
 - Talked to DSA about future of meeting spaces

- I've been doing some testing of Marie Reay 2.02 and it's looking pretty promising for use with the in-built equipment. I'm contacting people about feeding the mics through the computer speakers rather than the room speakers so that zoom is more compatible – if you know anything about this let me know!!
 - Also reaching out to ANU departments about OWL microphones to see if we can test them and see if they're worth investing in
- Special SRC – looking at recommending that everyone submits 'See upcoming SRC5 report' as their report as it's an additional SRC anyways and there's a lot to get through. Let me know if you have any objections
- Governance reform
 - Been helping Ben with updating regulations so that they include PG students
- AQAC
 - Had a meeting with Catherine Ye, who will be our PG rep on AQAC for the meeting on the 20th to run through the agenda with her
- Went to clubs committee

Bea

Luke

LM: get back to canberra on thursday of this week! Got a message from an organisation that does advocacy for drug decriminalisation in the ACT, and wants to get students on board. Will get an email soon and bring to next exec meeting.

HAC – need to figure out a time for HAC next semester, will just pick a time and check if it works for people

Charlotte

Bush Week Bush Week

- Calendars being sent out today for postcards
- Put out volunteer sign up sheet
- 9 Volunteer Coordinators
- Market Day

Clubs Committee last week

- Discussions around equity ticketing

I love Patrick Stephenson.

NTEU poster run and strike

CC: BW – doing LOTS, been very busy. Calendars being sent out today for postcards. Haven't felt like I've been able to make BW more political but upon looking at the calendar, it's a lot better than previous years

Yay volunteers!!

Market Day has been busy

Clubs committee is a discussion item – there was a lot of discussion about equity ticketing

Patrick is Amazing.

Did an NTEU poster run – on the strike, we'll be doing a hot breakfast in the morning before the strike and DIY bracelet making in the board room or foyer as a 2 in 1 event. If you could all be there, that would be fantastic. Spoken to Chris from NTEU about running a BBQ during strike – will not be possible with our staff on strike and cost.

ANU Committees

SSW Steering Group – got the evaluation for the RRR in the consent matters program, can through in detail if people are interested

SEEF

AQAC

WHS/EAP reminder

BY: Will send this around as an email – reminder to be careful to avoid dumping things in the office during BW! We have a lot of storage. Don't put things on the floor. We have a lot of trolleys, use those and use proper lifting technique.

Matters for discussion

Bush Week

CC: expectations around BW: i don't anticipate that many of you will have to do 'an event' given the 9 coordinators and sparse calendar compared to O-Week. Think it would be a good idea for there to be an exec member on duty for BW to have a day that a different person is in the office so that coordinators can ask you to do things. A bit more difficult with class but I will put out something in a thread with what days you can do that.

Expectations around market day – it's 9-3. Set up is from 6am, packdown is 3-4. Expectation is that you'll be there from 6am and won't leave for the day until packdown is done.

BY: the 12-2 shift will be outside Moose not inside

BY: on the exec member on duty thing, I like that – I would like the expectation that when you're on duty you're in the office or helping with something, maybe 2-3 shifts a day of 8-6 as the timeframe?

CC: also to note can't do Welcome to Country because there were no available Elders. 9-6 shift works. Might be some after hours events I ask you to do but we can discuss that separately. Also you have

AQAC

Exec meeting time semester 2

PO: any opposition to Tuesday 4.30?

BY: we just need to pause exec and go to the PG meeting then continue.

Clubs Committee summary

CC: had clubs committee – was interesting.

Matters for decision

MSL subscription invoice

Approved unanimously.