

MINUTES – COLLEGE REPRESENTATIVE COUNCIL 2 2013

Wednesday 20th March 2013

6pm, ANUSA Boardroom

Attendance List:

Executive

Aleks Sladojevic- President

Tasman Vaughan– Vice-President

Sophia Stanley– General Secretary

Shan Verne Liew– Treasurer

Amy MacKinnon– Education Officer

College Representatives

Kelly Kristofferson- COL

Charlie Carroll- CBE

Jen Darmody - CBE

Zaiga Thomman- Science

Laura Wey - Science

Caroline Skinner- CECS

Sanjay Govindan- CECS

Rouhan Zhao - CASS

Ashleigh Ralph - CAP

Nick Horton - CAP

General Representatives

Eric Chan

Vincci Lee

Jess Bolton

Mark Jehne

Item 1: Meeting Officially Opens and Apologies

Meeting opens at 6:10pm

Apologies received from Monique Langley-Freeman and Stacey little

1.1 Acknowledgement of Country

I would like to show my respect and acknowledge the traditional custodians of this land, of elders past and present, on which this event takes place.

Item 2: Minutes from the Previous Meeting including Matters Arising

MOTION: That the minutes from CRC 1 2012 be accepted.

Moved: Jennifer Darmody

Seconded: Charlie Carroll

Motion: Passed

Item 3: Reports and Matters Arising

3.1 Executive Reports

3.2.1 President [Reference A]

- Thank you for all of your hard work, we may not say it as often as we should but we really do appreciate everything that you have done.
- If you have new ideas, things you want to talk about or just want to vent, please do.
- For those who were not at the Strategic Planning day on Sunday we are going to have a 'What is ANUSA?' Campaign.
- Please put your name down on jobs on the Project List on Dropbox.

MOTION: That the Presidents Report be accepted.

Moved: Tasman Vaughan

Seconded: Charlie Carroll

Motion: Passed

3.2.1 Vice - President [Reference B]

- Budget from first year camps

MOTION: That the Vice-Presidents Report be accepted.

Moved: Charlie Carroll

Seconded: Mark Jehne

Motion: Passed

3.2.1 Education Officer [Reference C]

- Mental Health Committee: Wednesday next week 4pm
- Education Committee: Tomorrow 5pm, meet and great in ANUSA boardroom
- **Aleks Sladojevic:** what is National Day of Action? (NDA)
 - **Amy MacKinnon:** National Day of Action is run by National Union of Students. It is a day to highlight issues in higher education. It is on Wednesday 27th March (day before term finishes) there will be a BBQ and art instillation.

MOTION: That the Education Officers Report be accepted.

Moved: Charlie Carroll

Seconded: Kelly Kristofferson

Motion: Passed

3.2 College Representative Reports

3.2.1 College of Arts and Social Science [Reference D]

- Advertisement for the CASS College Representative is on the ANUSA website and Facebook. Please do what you can to publicise it.

MOTION: That the College of Arts and Social Science Report be accepted.

Moved: Vincci Lee

Seconded: Caroline Skinner

Motion: Passed

3.2.2 College of Asia and the Pacific [Reference E]

- CAP held a Student forum to help them review CAP studies. Lots of students showed up and contributed, as all comments were taken as confidential.

MOTION: That the College of Asia and the Pacific Report be accepted.

Moved: Sanjay Govindan

Seconded: Ruohan Zhao

Motion: Passed

3.2.3 College of Business and Economics

What has been happened since the last meeting?

Clubs and Societies

- We have met with more clubs and societies that are relevant to the college and intend to follow a similar route of the Science Reps and have a package that can be handed to students by the next market day in Bush Week.
- We have also been invited to attend meetings of the clubs and societies to gain a better understanding of how each one operates and understand the needs of each one.
- Finally, we do fully intend to have an informal gathering with the Presidents of these societies and intend to meet them at some point next week or early next term.

Camp Follow-Up Drinks

- We had drinks at ANU Bar with those who we went on our camp with. We intend to have regular contact with these people throughout the year and will be having another event with them and others in the coming term. We believe this a crucial group of people to begin promoting the various clubs and societies to and to invite to our future events.

Education Meeting

- We attended a meeting for the College Education Board, which provided us with some insight as to how the college operates. We did make some slight contributions at this meeting but thought it would be best to gain an understanding of the dynamics of the meeting and how difficult or easy it may be for us in the future to introduce certain changes.

Goals we have discussed and that will be addressed in the coming term

Approaching the Education Committee

- Our largest reform this year will be an attempt to enhance the quality of tutors within the College of Business and Economics. We believe that we can only present this to the board, if we have relevant and current statistics. We will propose in the next meeting that we present a survey next term to students about how satisfied they are with their tutors and lecturers. We believe that doing it with college permission will make the process much simpler.

Future Events

- We will intend to hold a BBQ outside the CBE in the coming term and attempt to arrange a guest speaker to come and talk to students.

MOTION: That the College of Business and Economics Report be accepted.

Moved: Nick Horton

Seconded: Mark Jehne

Motion: Passed

3.1.4 College of Engineering and Computer Science [Reference F]

- Found out today that a course that people need to do to graduate is not running as the College cannot find a lecturer.
- Aleks and Tas will help press the College on what they are going to do about this.

MOTION: That the College of Engineering and Computer Science Report be accepted.

Moved: Kelly Kristofferson

Seconded: Jess Bolton

Motion: Passed

3.2.5 College of Law [Reference G]

LLB Committee Meeting

- On 6 March 2013, the first LLB Committee meeting for 2013 was held. Given that the Committee is almost entirely composed of new members, the meeting was largely devoted to procedural matters and reviewing the history of current issues. Unfortunately, as the chair received no handover regarding AQF and Honours reform, there was little discussion of this matter. The prospect of instigating a class representative system was raised once again and ANUSA reps were asked to provide an updated version of the report compiled by last year's ANUSA faculty representatives for the next meeting.

MOTION: That the College of Law Report be accepted.

Moved: Charlie Carroll

Seconded: Ruohan Zhao

Motion: Passed

3.2.6 College of Science Report [Reference H]

MOTION: That the College of Arts and Social Science Report be accepted.

Moved: Michael Harrison

Seconded: Tasman Vaughan

Motion: Passed

3.3 College Representative Reports

3.3.1 Vincci Lee [Reference I]

MOTION: That Vincci Lee's be accepted.

Moved: Kelly Kristofferson

Seconded: Charlie Charroll

Motion: Passed

Item 4: Items for Discussion

4.1 Opening up course materials

- Making course material available online so people can have a wide array of course material available to them before they enrol.
- The general public would be able to access it, this raises Intellectual Property problems

4.2 Combined Camps

- This would allow next years College Representatives to work together as a group, meaning there will be more support and more people organising one camp, rather than six.
- Many students do not know that course they want to do; this gives them an opportunity to get information on other courses as well.
- Bigger camps are more intimidating for students who are shy.
- Could also look into just combinig two camps, eg COL and CASS

4.3 Office Hours

- Science already has them.

- All College Representatives need to assign a time and start promoting them.
- Google Hang is another forum that can be used.

Item 5: Date of next meeting and close

The next meeting of the College Representative Council will be held on Wednesday 24nd April 6pm.

Meeting closed: 7:47pm

PRESIDENT'S REPORT

Aleks Sladojevic

Committee Reports

ANUSA officially sits on 16 University Committees. The main committees are Academic Board, Education, Campus Planning and Development, Access and Equity, Student Experience, Engagement and Outreach, and Information Strategy.

University Education Committee and Academic Board

The Academic Board meeting is scheduled for 8 March. I will report on the meeting at SRC.

Course Admissions and Awards Committee

The first 2013 CAAC meeting is scheduled for 7 March. I will report on the meeting at SRC.

Student Experience Committee

The first Student Experience Committee meeting was held on 28 February. It was attended by the Vice-President (Tas) as I was away at the Universities Australia Higher Education Conference (see below). An interesting proposal put forward at the meeting was the Undergraduate Academic Advising Charter.

The proposed Charter is said to stem from a 2002 UNESCO document which outlines "strategies to enhance the quality and experiences of students in higher education institutions". It is widely acknowledged that "academic advice" is crucial aspect of the student experience.

The Charter outline responsibilities for both students and their academic advisors.

For students, the responsibilities are to:

- Know your degree requirements, relevant policies and deadlines as well as requirements for graduation
- Be open to developing and clarifying your educational goals
- Utilise the University resources to enhance your academic experience and develop personal and professional goals
- Keep contact information up to date and read all official correspondence sent to your ANU email account
- Take primary responsibility for your educational goals and achievements and be willing to accept responsibility for your decisions and actions
- Remain open to recommendations from your advisors, lecturers and mentors
- Meet with an academic advisor at least once a year during your studies and more frequently if you encounter problems or need clarification of your program

For academic advisors, the responsibilities are to:

- Be fully aware of degree requirements, University policies and deadlines
- Provide accurate information at all times
- Uphold the value of [the student's] degree by maintaining the standards and policies of the ANU
- Liaise with administrative staff to facilitate problem solving
- Listen to [the student's] questions, concerns and problems
- Help [the student] with [their] academic interests and goals by assisting in developing [their] decision-making skills

- Provide referrals as required to specialised ANU services such as the Tjabal Indigenous Higher Education Centre, Health Service, Counselling Centre, Academic Skills and Learning Centre, Disabilities Services Centre, ANUSA Student Welfare Advisors, Dean of Students
- Say “no” if necessary and provide alternative solutions
- Maintain confidentiality where appropriate
- Only send notices to and respond to correspondence through your ANU email account

I encourage you to provide written feedback on the draft Undergraduate Charter by 2 April so that it may be compiled and presented at the next University Education Committee meeting. The Charter will also be made available on the ANUSA website for student’s to provide feedback.

Engagement and Outreach

The Engagement and Outreach meeting is scheduled for 12 March. I will report on the meeting at SRC.

Staffing

Legal Officer

At the time of writing, there were 7 applications submitted for the position of Legal Officer. PARSA and ANUSA have shortlisted three candidates and we will be conducting interviews on Thursday 14 March.

Bookkeeper

Our bookkeeper (shared between ANUSA, PARSA and Woroni) commenced today (12 March). The new position is intended to improve internal financial processes and to also provide Eleanor (ANUSA’s Administrator) with more time to undertake the duties that fall within her administrative role.

Student Assistance Unit

On 5 March, Tas, Shan and I had a meeting with all our staff to discuss how the new Student Assistance Unit will be conceptualised, and how we see it evolving and operating over the coming year.

Our new Student Assistance Officer, Laurin, will be undertaking a Mental Health First Aid Training course and a “Money Minded” workshop so as to increase our capacity to provide mental health and financial advice to students.

Higher Education Conference

I attended the Universities Australia 2013 Higher Education Conference from 27 February to 1 March. There was considerable discussion about new non-linear learning models, online learning, the changing role of academics, and the student experience.

Professor Ian Chubb (former ANU Vice-Chancellor) gave an interesting presentation on Australia’s research rankings within the world with the essential message being that we can do a lot better.

Dr Diane Oblinger (CEO of Educause) gave an insightful presentation on how tertiary learning models are undergoing notable change, particularly in the US. Dr Oblinger talked about how education is now much more than merely delivering information to students, particularly when content is so freely available nowadays; instead, education is “about allowing [students] to be apart of the experience, creators themselves”.

Dr Oblinger also presented various high calibre Course Management Systems such as Arizona University’s e-Advisor which not only provides students with information and materials for their courses, however, it also provides academic advice and feedback for students so that they may regulate their learning. [Note: Course

Management Systems are software applications used to administer and manage courses; Wattle is the ANU's Course Management System].

Following this Conference, it will be interesting to see how ANU engages with the new models and developments that are currently being trialled and tested by other tertiary institutions, particularly overseas.

Corporate Governance and Anti-Fraud Training

The ANUSA Executive and all staff including Student Space managers undertook Corporate Governance and Anti-Fraud Training on 26 February 2012. The training was undertaken by Guy Underwood (CEO of RISQ which specialises in fraud and security risk management). PARSA and ANUSM representatives also undertook a training session.

ACT Community Resilience Strategy

On 4 March I met with PARSA and two representatives from the ACT Community Resilience Strategy (CRS) team (part of the Department of Justice and Community Safety). The ACT CRS falls under the umbrella of the National Disaster Resilience Strategy. One of the overarching goals of the CRS is to empower community members with the skills, resources, and capacity to recover from various types of disasters, if and when they occur. The Department is seeking various forms of student engagement with the strategy (e.g. competitions, forums, and workshops). If anyone is interested in participating, or has any ideas about novel forms of student engagement, please raise them. While this is not an ANUSA initiative, it nevertheless recognises the roles students can play in their broader communities.

Project – Improving Academic Advice

The provision of quality, timely and transparent academic advice has become a topic of discussion in various forums. As mentioned above, a draft Academic Advice Charter was put forward in the Student Experience Committee. The Charters have been sponsored by the Dean of Students (Penny Oakes), whom Tas and I met with on 5 March. The Dean of Students frequently deals with students who have encountered program difficulties as a result of poor or untimely academic advice. It has been highlighted that CASS faces particular challenges in providing quality, timely and transparent academic advice.

The Vice President (Tas), CAP Representative (Ashleigh) and myself attended a meeting on 4 March with representatives from the College of Asia Pacific studies (CAP) to discuss the CAP "Student Centre" development, which aims to provide undergraduate student administration (including academic advice) at the College level, as opposed to the School level. The Student Centre would also assume oversight and coordination of student mobility programs (such as the Year in Asia program). It is planned that the Student Centre will be located at the front of Coombs. The College has also set aside office space for ANSUA and PARSA CAP representatives.

The improvement of academic advice is an ongoing project.

Project – Academic Probation

I met with ANU Statistical Services on 6 March to discuss how the division operates in terms of its research and data publication, and how we can potentially benefit from the services they provide. We discussed the idea of holding ANUSA-oriented student focus groups as a way of providing "inter-generational" feedback on the Association's performance and things that can be done better. One idea was to hold student focus groups twice a year, with the final focus group providing reflection for the current Executive's work as well as insights for the incoming Executive.

I will be meeting with a member of Statistical Services in the next week to get assistance in drafting a survey of the experience of students' on academic probation. Following the survey, we hope to highlight some areas where support for students on academic probation can be improved.

Student Space – Roster for Executive Members

From Monday to Friday, an Executive member will be spending 1 to 2 hours at Student Space over the lunch period so as to increase face-to-face interaction with students, as well as providing an opportunity for Student Space managers to undertake tasks around Student Space without the concern of the desk being left unattended.

Applied Suicide Intervention Skills Training (ASIST)

I sent out an email with information on the Applied Suicide Intervention Skills Training. The only regular training workshops are conducted in Perth, however, it is possible to convene a training in Canberra if we have a viable number of participants. Costs vary according to the trainers and the number of participants. There is more information available at: [http://www.livingworks.net/page/Applied Suicide Intervention Skills Training \(ASIST\)](http://www.livingworks.net/page/Applied%20Suicide%20Intervention%20Skills%20Training%20(ASIST))

Please consider whether this is something you would be interested in doing, and whether you know of other students who might benefit from the training. With 20-25 students, we would be looking at a cost of around \$3,500 to \$4000. If there is enough interest, I will look into organising a training (which spans 2 full days) for students at the ANU.

Strategic Planning Day

Date has been set for 17 March at ANUSA. We're starting with a barbecue in Union Court at 12pm and then launching into some strategic planning sessions. I am currently working on the program, and I will send it out to the ANUSA reps for feedback within the next week.

Acronyms

ANUSA	ANU Students' Association
ANUSM	ANU Student Media
CAAC	Course Admissions and Awards Committee
CAP	College of Asia Pacific
CASS	College of Arts and Social Sciences
CRS	Community Resilience Strategy
PARSA	Postgraduate and Research Students' Association
UEC	University Education Committee

Reference B

Staffing update

First Year Camp expenditure

To be presented at SRC following the completion of all camps which had not occurred at time of writing.

Double Degree Planning Group

The new double degree structure to be implemented in 2014 has been transmitted to University Education Committee for approval. Work now begins on the implementation phase. I will be working to ensure that appropriate measures are taken to ensure that high quality academic advice is provided to students from the start of this new program.

Study@ replacement

Despite various setbacks, Study@ is still slated to be replaced by Open Day 2013 (August). Study@ is the online and printed course guide. Study@ will be completely replaced, not updated or reconfigured. Joan Angel, Assistant Manager, Student Business Systems attended CRC 1 to conduct an informal and initial consultation to begin to establish student requirements and visions for the new guide. Ms Angel will continue to consult ANUSA representatives as the process unfolds. Ms Angel also indicated that the CRC consultation was very helpful.

Reference C

EDUCATION OFFICERS REPORT

AMY MACKINNON

National Day of Action

- National day of action preparations are moving along well
- I am looking for a team to help me with everything on the day, tasks will include:
 - cooking a barbeque
 - supervising the installation
 - helping people enrol to vote
- I would also like to invite members of ANUSA to put forward ideas for interactive activities for students that could take place on the day, please approach me after the meeting or email me on sa.education@anu.edu.au with any ideas you might have.

Mental Health Committee

- Initial internal expressions of interest have been accepted and a public call out will be going out next week.
- At Alek's request Jackson has installed a Mental Health Section in the ANUSA website.
- The mental health guide is still awaiting the first meeting of the mental health committee, in the mean time I am carrying out my own alterations.
- We are looking for someone who has experience in producing publications to help us produce the final booklet - if anyone knows of anyone who would be suitable please forward their names to me.

Education Committee

- Education Committee had its first meeting last week and it was highly productive
- This year I am looking to change the way the Education Committee functions and I am currently revising its existing structure and role

We will be discussing the future of Education Committee at a lanning meeting which will be held at 6pm on the 13/3/13 (Tomorrow) in the ANUSA boardroom, I would encourage you any interested members of ANUSA to attend.

Reference D

COLLEGE OF ARTS AND SOCIAL SCIENCE REPORT

Ruohan Zhao

First Year Arts Camp

- Took place from the 1st-3rd of March. We had about 30 students and 9 mentors go on camp from the Arts side.
- Overall it went really well and it was a fun and worthwhile experience, however there were many improvements which could be made, including a more structured program.
- Expenditure has not been completely finalised at the time of writing this report, but CASS has pledged \$5,000 and we will be presenting a report to them after an invoice has been issued. Budget looks tight but we probably will not go out of pocket.

Changes to Old Degrees

- Under the new degree structure, new courses will not count as contributing towards that major, e.g. a new politics course which was established in 2012 cannot count towards a pre-2012 degree.
- This was not a very effective way of transitioning; many old students were angry that new courses could not count as majors courses, even though they were substantively compatible with the major.
- On the 1st Coursework Committee Meeting on the 4th of March, the schools of sociology and history had a proposal passed which allowed students enrolled on the old history/sociology degree to take new courses and count them as contributing towards their major. Philosophy is forwarding a proposal in the next meeting.
- I think this is a great idea and I will attempt to talk to the head of the politics and international relations school to do the same, as their school still retains a high number of students enrolled in the old bachelor's degree.

School of Cultural Inquiry Merge

- This merge had been on the table since 2012 and was confirmed recently with the head of the School resigning from her post.
- Main changes will be Art History moving under the Art School and English moving under the School of Languages.
- Changes are meant to be more administrative than substantive.
- ANUSA and the Fac Reps should try and gauge student feedback: possible courses include via social media, student consultations, or asking the class representatives from affected schools to bring their concerns to the first class representatives meeting.
- Will set up a meeting with the Dean/Dean of Education.

Micro-Levy

- Discussed last report, all courses with less than 2 enrolled students are facing review. There is a review criteria which, if not met, will likely lead to these courses being disestablished.
- Courses with less than 5 students enrolled are highly encouraged to undergo review.
- CASS has the highest number of courses with 2 or less students enrolled.
- We will monitor how this is being implemented and the ANUSA President/Vice President will be observers at the education meetings.

I will also be reporting on the progress from Education Committee 2 and Coursework Committee 2 at the next CRC.

Update on vacant Fac Rep position: we will advertise it and hopefully elect someone at the next CRC.

Reference E

College of Asia and the Pacific Report
Nick Horton and Ashleigh Ralph

First Year Camp:

- Afternoon tea/orientation went smoothly → Joanne Wallace, Peter Hendriks, Ku Jeongyoon, Wang Yanyan, Andrew Walker and other staff participated and presented welcome speeches: students

received welcome packs including a schedule of the camp (including mentor Bios, map of the campsite, welcome information, etc), sweets/Chinese snacks, academic skills and learning centre information, other academic services information

- Cancellations before the camp → approximately 8 students cancelled before the bus departed; non-refundable; instead of 25 students, only had 17 at the maximum time (some people came and left on the Friday and Saturday), but on average had a 1:1 mentor:student ratio
- Bus was late by 20 minutes, but did not disrupt the schedule too much; on arrival briefed all mentors and students about expectations and code of conduct expected; introductory games successful, followed by a very engaging trivia night hosted by 2 mentors (Sam Wall and Ross Tan), alcohol provided but in controlled amounts and everybody drank responsibly; by first night people were beginning to bond and no one felt threatened or uncomfortable
- Saturday morning commenced with small language seminars about planning degrees, structuring, useful resources, scholarships, internships and opportunities, etc. → owing to the demographics of students, only presented on Chinese, Japanese, Korean and Indonesian. Mentors organised and delivered these presentations expertly, including pamphlets about exchanges in Taiwan and Korea, etc → mentors were able to share personal experience on exchange and language tips in a one-on-one pedagogical environment.
- Language presentations followed by contextual major sessions (Security Studies; Peace, War and Conflict; North-east Asian Studies; Asia-Pacific Politics; Pacific Studies; Japanese Studies; Chinese Studies; South Asia Studies; etc) → presentations to whole group so that all students were aware of opportunities available. Equally successful as language presentations, although some students did complain about consistency of the quality of presentations.
- Archery and obstacle course activities followed in the afternoon, allowing team building and greater mentee-mentee and mentor-mentee bonding. Evening activities included a campfire (marshmallows, karaoke, ghost stories from Asia-Pacific, etc) → managed safely and no injuries reported
- Sunday morning → highly successful year in Asia session presented by 5th year Asia-Pacific Studies/Law students Sam Wall and Ross Tan, very well received by all first years. Returned to Canberra on time at 3.30pm
- Surveys about the camp collected and being collated

Things to Improve:

- Advertising
- Standardisation of presentations
- Gathering mentors earlier to create a “First Year Camp Committee” to balance the work-load of those involved in organizing
- Time management and adherence to schedules
- External opportunities and CAP exchange programs information
- Representation of majors offered under the College
- Host an alternative “orientation session” for first year students who cannot necessarily participate in the camp

Reference F

College of Engineering and Computer Science Report
Caroline Skinner and Sanjay Govindan

For the first four weeks of semester we have been working to establish our presence in the College of Engineering and Computer Science (CECS) and develop a plan for what we would like to achieve. We have also finished the post-first year camp activities that needed to be completed, including discussing the outcome of the camp with the CECS student service department and confirming that they will retain the security deposit for their

own use. This means that ANUSA will not have to cover this cost, and as such will not be at a loss for the CECS camp.

After the first year camp wrap up, we focussed on introducing ourselves to various CECS staff members and are working on increasing our presence in the College. This was done by:

- A meeting with the Educational Developer
 - o The ANUSA contact details were added to the wattle template page. They will appear in the same place as other essential details such as lecturer contact details.
 - o For the current Semester One wattle pages, the ANUSA details need to be individually added. This process has begun. We received an email from Marina, the Educational Developer on the 15/03 notifying us of this.
- A meeting with Blazenka Klarick, the CECS Administrator
 - o We have now been invited to the SRC meetings held by the CECS. We will be giving a report at this meeting – any suggestions are welcome.
 - o The first of these meetings is on Friday 20th of March.
- We have requested an invitation to attend the Educational Committee meetings. The ANUSA representatives have never attended the CECS Educational Committee. We are currently working with student services to ensure that this will be a regular occurrence from here on in.

We also attended the Engineering Students Association Careers Fair held on Thursday 14/03. At the Careers Fair we introduced ourselves to the Careers Centre staff and established contact with them, in the hope of working closely with them to improve the compulsory work experience¹ aspect of an Engineering degree.

Now that our initial contacts have been established, we are focussing on what it is that we would like to achieve this year, the appropriate forums to achieve our goals and how we will achieve them. Our main aim, as promised in our policy is to improve the use of software resources in CECS. This goal is outlined below:

Goal: To increase or redistribute the number of software licenses for CECS students and to ensure that freeware (software that is free) is not used on those computers installed with CECS specific software in the Engineering labs.

Process: To achieve this goal will take several steps. These are outlined below:

- Obtain information on licensing agreements
- Obtain information on class sizes of compulsory courses (in particular ENGN2217 and ENGN2218) that use software only available in the CECS computer labs or that use freeware in the CECS computer labs.
- Determine potential alternative licensing strategies.
- Meet with the CECS administrators to discuss possible courses of action.

Evaluation Strategies: To determine if we have been successful in achieving this goal, we would like to see some or all of the following things happen:

- Compulsory computer labs for different compulsory courses are not scheduled at the same time.
- Introduce periods around assessments where licensing is temporarily increased.
- If a course (such as ENGN2218) uses freeware, the compulsory labs are run in Information Commons rooms, as opposed to the Engineering Computer Labs.
- CECS software licenses are extended to Information Commons computers and computers in halls and colleges.

Other goals that we would like to focus on this year include:

- Increasing awareness of the ANUSA CECS representatives and the role they play. We would particularly like to highlight the new Facebook page. This will be done through:
 - o Discussions with ESA and CSSA to promote the page on their own Facebook pages.
 - o Posters in BKSS and around the CECS buildings
 - o Increasing student engagement through surveys, Facebook questions and hopefully an ANUSA/CECS run event.
 - o We would particularly like to focus on increasing engagement with computer science students, as we are less aware of issue in the Computer Science Faculty.
- Increasing the CECS lecturers' ability to use wattle and lecture recordings.

¹ As part of the Engineers Australia requirements, all undergraduate students must complete 420 hours or 12 weeks full time work before they can graduate with a Bachelor of Engineering.

- We would like to see a compulsory course or seminar introduced that lecturers take once a year.
- A lot of time is wasted with lecturers not being able to properly use lecture recording equipment or course information/assessments being incorrectly entered into wattle.
- This is something that could potentially be considered ANU wide.
- The potential for some compulsory engineering courses to be run outside of standard session time.
 - There are currently no compulsory engineering and computer science courses run outside of standard session time.
 - We would like to gauge student interest in some compulsory courses being run over a summer or winter session.

Reference G

COLLEGE OF LAW REPORT

Kelly Kristofferson and Antonija Kurbalija

First Year Law Camp

Introduction

First Year Law Camp took place on 1-3 March at Greenhills, roughly 30 minutes from Canberra. Following the precedent set by other faculty camps this year, the First Year Law Camp was merged with First Year Arts Camp, with a total of 88 places being split relatively evenly between Law and Arts students and mentors. The two faculties shared

buses and made equal use of food and camp facilities, including cabins, the grounds, the dining room and function rooms.

The decision to combine the function spaces and some social aspects of the camp was deliberate and based on issues from last year, when Arts/Law students were conflicted about which camp they wanted to participate in. By allowing students with friends in both Arts and Law courses to spend time together, some of the anxiety of starting university was alleviated and the camp experience was much more social.

Aims

First Year Law Camp was designed to be an opportunity for first year Law students to develop friendships, learn from mentors about the academic and social experience of being at law school and cultivate academic, learning and stress-management skills.

These aims were primarily addressed by splitting camp activities into social (both faculties) and faculty-specific events. Within faculty-specific events, the Law Camp activities were further divided into social games and team building/getting-to-know-you exercises, information sessions and workshops. Information sessions included seminars on services ANUSA and the LSS (part sponsors of Law Camp) could provide. Workshops included topics such as how to deal with stress, how to study effectively, how to manage time and potential careers options.

Mentors also made themselves available to answer students' questions about the law school experience throughout the camp, and were deliberately chosen for their range of experiences with different electives, jobs and extra-curricular activities.

Itinerary

Law Camp began on Friday afternoon with a de-briefing session for mentors and a welcome barbecue for the first-years. Following this, campers were escorted to the buses in Union Court. The buses arrived at Greenhills on Friday evening, and a quick introduction to camp and to ANUSA was given before campers were allowed to choose cabin groups and attend dinner. The focus of the first night was social, with a trivia event being held for both faculty groups.

On Saturday, the faculties split their agendas and the focus was more on faculty-specific workshops and activities, with a theme party (When I Grow Up) being held in the evening. On Sunday, there was a bushwalk followed by more workshop, an appearance from the ANUSA President, and the return home on Sunday afternoon.

Overview

Overall, Law Camp was relatively successful. Students reported that the camp was fun and informative, but for more effective camps in future, a more conscientious effort could be made to stick to the schedule and run events on time (with particular planning given to mornings after predicted big nights). One of the aspects of the camp the first-years seemed to enjoy was the relaxed atmosphere, but workshops still would have been more effective if run on a stricter schedule. This would also allow campers to get more out of the academic experience of the mentors in relation to subject-specific (Torts, Foundations of Australian Law, Contracts and Lawyers Justice Ethics) knowledge.

This year, in reflection on last year's camp, a deliberate effort was made to involve mentors in the planning process. However, this still could have been done earlier, with mentors being encouraged to take greater ownership over promotion of the camp as well as the planning of activities. This would hopefully lead to earlier ticket sales in future.

Reference H

COLLEGE OF SCIENCE REPORT

Zaiga Thomman and Laura Wey

What We've Done

Since our last meeting most of our efforts have gone into promoting the presence and role of the Science Representatives. This has been achieved in a number of ways:

- We have ensured that the wattle pages have been updated with our contact details and our office hours
- We have established regular office hours (12:30 – 1:30 on Wednesday in the Student Space)
- We have attended the Chemistry Society BBQ to chat to students
- We have also established a facebook page and worked hard to keep it updated and relevant

In addition to this Laura has attended an Education Committee meeting and used the opportunity to work out how it works and where student input is needed and required. Furthermore, we have ensured that future meetings will be held at a time when at least one Science Representative can attend. We have also attended various Science Class Rep meetings to see how they are functioning and what could be done to improve the role of the class rep in the Colleges of Science.

A Few Plans

We have a few small plans for the time being with one of them being to meet up and work out our bigger plans (probably at the Strategic Planning Day on Sunday). A few things in the pipeline are:

- Create a stronger online Science Rep presence and use the Science Rep page to build a science community
 - One idea has been to hand over control of the page to a new person each week. The week judged to be the best (in terms of engaging, fun, scientific content, will win a prize). A little unsure of how to do this/how it would work.
- Continue to publicise our office hours and our role
- Develop ways to strengthen the Science Class Representative network and to make the role of the class rep clearer and their responsibilities more clearly defined

Reference I

GENERAL REPRESENTATIVE

Vincci Lee

- First Year Arts/Law Camp
 - A very relaxing camp
 - Everyone had a great time there
 - Room for improvements
 - The choice of camp sites – sports and recreation
 - The types of events
 - The interaction with first-years
 - Room allocation