



Minutes - College Representative Council

**Tuesday 25th February
6PM, ANUSA Boardroom**

Attendance List:

Executive

Cam Wilson– President of the Association
Annika Humphreys– Vice-President of the Association
Gowrie Varma - General Secretary of the Association
Laura Wey – Education Officer of the Association

General Representatives

Gabby Andrews
Charlotte Barclay
Bianca Hennessy
Em Roberts
Ella Masri
Evan Packard
Dan Wall
Tom Lonsdale
John Casey
Ali John

Faculty Representatives

Nick Horton (CAP)
Alice Dawkins (CAP)
Tess Klouckow (CASS)
Jock Webb (Law)
Peta Leigh (Law)
Alan Babei (Eng and IT)
Richard Kong (Sci)
Emma Wisdom (Sci)
Shane Paderanga (CBE)

Item 1: Meeting Opens and Apologies

Meeting opens at 06:09 PM

1.1 Acknowledgement of country

To begin, I would like to acknowledge the traditional custodians of this land, of elders past and present, on which this event takes place.

1.2 Apologies

Apologies were received from Nick Barry, Karan Dhamija and Clem Pickwick.

Item 2: Minutes from the Previous Meeting including Matters Arising

Motion: That the minutes from CRC 8 2013 be accepted.

Moved: Annika Humphreys

Seconded: Cameron Wilson

Motion: Passed

Item 3: Reports and Matters Arising

3.1 Reports will be taken as read in the minutes and the references attached; you all have a hard copy. Those of you giving a report please speak to it and if you need to amend anything please make that known.

Motion: That the College of Business and Economics Report be heard first.

Moved: Cameron Wilson

Seconded: Tess Klouckow

Motion: Passed

3.2.3 College of Business and Economics

Taken as read

- Camp is going well
- Annika is the new emergency vehicle driver
- We produced first year guides that were well received - 120 left out of 700
- CBE induction – Shane spoke to introduce the role of the CBE faculty reps and advertised camp and guides
 - Good turnout – all of MCC1
- Some confusion surrounding the event – perhaps next year’s college reps could have a role organizing the induction session? – We should incorporate the induction into the O-week structure
- Negotiated with the Department Dean and the student manager – they agreed to contribute \$10000 to ANUSA projects related to CBE including camp etc. the funds used to print guides

Annika Humphreys – what is happening with the other CBE rep?

- Paddy Clark resigned as CBE college rep

Cam Wilson – congratulations on getting that funding

Laura Wey – congratulations on all your work with camps advertising etc.

Motion: That the College of Business and Economics Report be accepted

Moved: Laura Wey

Seconded: Emma Wisdom

Motion: Passed

3.1 Executive Reports

3.1.1 President's Report

Taken as read

- For CRC, in each report I will present one hot topic – and then cover the other big issues that are relevant
- Re strategic goals for the university – the university feels we have arrived at the half way mark of where we want to go
 - Cam can send through the full plan if required
- ANU council
 - Retreat – discussion about future of ANU – student offers up 7.6 per cent, wanted 5% increase
 - International students – next year fees will be increased by 10 per cent, 10 again for the following year
 - We are currently below market rate
 - Need to be considering those people at Uni now who will be affected by the 20 per cent increase
 - Planning on increasing number of students even more – up to 25 per cent without any radical changes
 - Increase post grad numbers – undergrads need to be aware – effects endowments and the student experience

Laura Wey - What are your recent issues?

- There was an incident at first year camps – it was dealt with well and sorted out quickly – thank you to all the mentors. However it showed that we are not necessarily well prepared with documented emergency policies.
- Written policies should be sorted by this weekend – e.g. no alcohol policy

Nick Horton – What is happening with the scholarships review?

- All scholarships have been reviewed
- Re the issue of pastoral care - Marnie said that you can split scholarships into two divisions.
 - Academics plus everything else with application processes – increasing pastoral support
 - High ATAR – grant scholarships have no pastoral care
 - Nick and Cam to chat further

Motion: That the President's report be accepted.

Moved: Dan Wall

Seconded: Nick Horton

Motion: Passed

3.1.2 Vice President's Report

Taken as read

- Card access to the ANUSA offices - Eleanor and Annika chatting to security - 170 people have access – 50 to student space- this is obviously not ideal
- Annika Humphreys is going through the list to rectify the issue, a follow up meeting has been scheduled for tomorrow (Wed 26th Feb)
- First Mental Health Committee meeting attended by 10 or 15 people – we are organising an event next term around week 10 – let me know if you'd like to be added to the mailing list and get involved
- Student services are moving to a central banner
 - Reduction of staff – Annika has written submission – central services is positive – all services available in one spot except careers
 - Individual work should still be recognized
 - Calling for anecdotal evidence about services that we want improved
- Student appeals
 - Mostly covered
 - Complaints about lecturers or grades – dean of students can be contacted
 - Congrats to the faculty reps who have been working incredibly hard

Motion: that the Vice President's report be accepted

Moved: Gabby Andrews

Seconded: Jock Webb

Motion: Passed

3.1.3 Education Officer's Report

Taken as read

- Education committee
 - First education meeting is next wed 4:30pm in the student space
 - Orgsync group has been created
 - Facebook group already created
 - Thursday of Week 5 – education committee will be running universal lunch hour
 - Working group for people who want to help out for the national day of action is being established
- First year camps
 - Science and CECS camp went fantastically – really positive feedback –apparently heaps of good word of mouth
 - Photos have been posted online – everyone please like and share
 - After collating the survey information – 1 in 5 engineering students is female – about 50 per cent on camp were female

- Law and CBE – sold out – CBE send off at the student space – everyone welcome – 11am Friday
- Bachelor of expansion
 - Feedback sent to college level
 - Send Laura Wey feedback
- New promotions package – staff can have promotions for teaching not just research
 - SELT scores are weighted heavily as evidence of positive teaching ability
 - Positive SELT score is incredibly useful
 - If a course gets less than 50 per cent as a score the lecturer is required to write to the dean
 - SELT has power!
- Education fellowship scheme
 - Higher education academy – recognizes teaching staff for success
 - Peer mentor, tutor, sign buddies – apply for entry level into the fellowship scheme – associate fellow is available

Cameron Wilson – Regarding professional promotions – the university is not really making it that much more education focused? Three categories exist in each contract for lecturers– education, research and service – they can choose how they’re weighted – the new minimum weighting is 10%, which is not that much.

- Discuss and clarify further later

Nick Horton – is there a standard template?

- The template is in Google drive

Richard Kong – Regarding the Phb, to who should the reports be submitted?

- Send them to me and I will collate the feedback and be sent to ANUSA on march4 – arts 3rd – in time for college education committee

Motion: that the Education Officer’s report be accepted.

Moved: Alice Dawkins

Seconded: Peta Leigh

Motion: Passed

3.2 College Representative Reports

3.2.1 College of Arts and Social Science Report

Taken as read

1st year camps

- 35 tickets have been sold since the report was submitted
- Tutorials – not going anywhere!
 - On 19 December – one course was planning to change from a lecture to a long seminar
 - The proposal was structured in a good way
 - Tutorials will be decided on an ad hoc basis

- If you are concerned or confused please direct questions to CASS reps so as to not spread untruths
- Turnitin
 - There are some tech changes happening – to rectify some of the issues present

Peta Leigh – when will programs and courses be implemented?

- Now changing at CASS – all compulsories will have to run every year, and electives will have to run at least once every three years
- 19 December meeting – mostly postgrad coursework discussed

Bianca Hennessey – could you please clarify the details with regard to turnitin – so a student cannot publish before the time period on turnitin lapses? If so student academic journals are in trouble!

- Tess Kloukow – turnitin has a license to all work on the program – ANU can retract work whenever they want but they say they won't do that every day – work will be taken down once a year as per the trial happening now
 - Staff members can check a box that says it will not be retained for long periods but it should be mandatory to choose that option – the issue is noted
- Sam Duncan – it is a database – program should be able to notice similarities between year groups as well

Motion: That the College of Arts and Social Sciences report be accepted.

Moved: Em Roberts

Seconded: Jock Webb

Motion: Passed

3.2.2 College of Asia and the Pacific

Taken as read

- First year guide
 - Minor issue with marketing – not a huge reference to ANUSA in the guide
- Course representative system
 - Good endorsement to expand the program- all languages and contextual majors
 - Formalizing through guide book for course reps – printing on Friday

Cameron Wilson – what else is going on?

- Big snaps to Eric Chan who designed the course rep guide on InDesign
- Andrew McIntyre resigned
- Colombo project – internal applications have closed – Indonesia, Japan, Singapore, Hong Kong
- Mentoring scheme – James from CAPP student center – buddy system – student forum to be organized

Cameron Wilson – what is being done re the branding issue?

- Alice Dawkins - The guide was totally CAPP branded whereas ANUSA wrote the whole thing – having said that, they paid for it

Motion: That the College of Asia and the Pacific report be accepted.

Moved: Sam Duncan

Seconded: Gabby Andrews

Motion: Passed

3.2.4 College of Engineering and Computer Science

Taken as read

- First year guides – printed, got everything we wanted in it
- Posters done etc.
- Camp
 - Sales were good, feedback was good – the only issues:
 - Trivia night was too long, perhaps not enough food
 - Societies got good exposure, not too much repetition
 - People seemed to make lots of new friends within their college!
 - Awesome activities - trampoline, laser tag and raft building
 - Special thanks to Emma and Richard who dealt with drama

Tess Kloukow – how long was the trivia night?

- 30 questions

Laura Wey – how do you feel about giving Alan a round of applause re selling tickets etc.?

- Triple sales from last year

Motion: That the College of Engineering and Computer Science report be accepted.

Moved: Cameron Wilson

Seconded: Em Roberts

Motion: Passed

3.2.5 College of Law

Taken as read

- No LLB Committee meetings as yet – the first one is next week
- Arranged to meet with Judy Jones the director of LLB – she is the first year program course convener and has taken an interest in first year camp – two exec members from the LSS will be there as well
- Met with Alex Bell-Rowe who is the education officer – we present the same ideas as representatives of the students so we intend to start building a relationship
- Major issues
 - There is a reform to LLB with honours to be implemented in 2015 – Australian qualifications framework is changing so we are looking into how this affects LLB students
- Camp sold out!
- 8 mentors attending
- Annika Humphreys is going along

- One LSS member and one ILS member will be giving presentations – great that they are so cooperative
- LSS first year guide is great and is packed with all the info required so we didn't do one

Motion: That the College of Law report be accepted

Moved: Em Roberts

Seconded: Alan Babei

Motion: Passed

3.2.6 College of Science

Taken as read

- In the first week of semester we chatted to the first years – after the first chemistry lecture people bought tickets to camp!
- 0 week advisory – Dec 19 and open day as well – important to get the ball rolling for first year camps early
- First year guide and show bag – we over did it with 500 but there are only 50/60 left and we can continue to give them out
 - Note – encourage clubs and societies to put cooler things in there as opposed to just flyers
- Agreement in the meeting – the programs and courses website is difficult to use –
 - Students are complaining as well as staff
- First year camp debrief
 - Food was average – offer more if you want it

Cameron Wilson – Can you elaborate?

- In future we should buy more food and snacks,
- Alcohol was an issue – mentors have a strictly NO alcohol rule. It is important to meet up with them in advance to brief them. They are in a leadership role but the ethos that was going around was more about chilling out and having a blast. They need to make sure they're on guard and keep cliquish-ness to a minimum.

Annika Humphreys – Could you send your feedback about programs and courses to me?

Motion: That the college of science report be accepted

Moved: Dan Wall

Seconded: Sam Duncan

Motion: Passed

Item 4: Other Business

4.1 Casual Vacancy – College of Business and Economics

Cameron Wilson – Patrick Clark has resigned so if you have anyone in mind contact me. There will be an application and interview process in the next few weeks.

Item 5: Date of next meeting and Close

The next meeting of the College Representative Council will be held on Tuesday 18th March at 6pm in the ANUSA Boardroom.

Closed 7:21pm