

EXECUTIVE MEETING

Date: 7/10/22

Time Opened:

Attending: Ben, Grace, Charlotte, Kai, Kat, Phi

Apologies:

Minutes: Phi (yay!)

Time Closed:

AGENDA ITEMS

1. Acknowledgement of country
2. Expectation setting/How exec meetings work
3. Administration
4. Accepting the previous meeting's minutes
5. Declaration of conflicts of interest
6. Executive decisions since the last executive meeting
7. Declaration of confidential agenda items
8. Portfolio reports
9. ANU Committees
10. WHS/EAP reminder
11. Matters for discussion
12. Matters for decision
13. Feedback on facilitation

MINUTES

Acknowledgement of country

Kai gave the Acknowledgement of Country.

Expectation setting/how exec meetings work

BY: Will be discussing feedback at the end of meetings about what worked/what didn't at meetings. Figuring out what dynamics are in the space. Ben will likely facilitate.

PO: those of us who are exec will make assumptions/will act on second nature and will try not to but tell us if something doesn't make sense

BT: don't want to fall into trap of acronyms and people we know

BY: this should be a space where we can challenge things/each other, can only happen if you share when you don't know things/when you don't like things

BT: likes the reflection thing.

Administration

Accepting the previous meeting's minutes

Declaration of conflicts of interest

BY: high threshold to be a problem, low threshold to declare

Executive decisions since the last executive meeting

Declaration of confidential agenda items

BY: highlight confidential things yellow. Difference between the matter being public and the details being confidential vs entirely confidential issues.

Portfolio reports

Ben

- jumped straight into handover
- Been shadowing Christian to a lot of things
- First Council today
- Council induction
- Starting recruitment for staff next year
- Started the CAP rep vacancy process
- Dealing with a few NUS things
 - Think about if you want to have anything to do with NUS stuff
- A lot happening on the PARSA front
- Discussing committees
- Once department officers are elected, I intend to meet with each of them with Grace. This is mainly about individual support. You are all welcome to meet with department officers as needed. Please avoid meeting for the sake of meeting. Will probably organise a joint exec-departments meeting for after exams
- I intend to meet one on one with all reps.
- Please think about what you need in terms of regular support from me. After Dec 1, I would like at least weekly one on one meetings with each of you but if that sounds oppressive let me know. Please let me know what is workable before Dec 1 (weekly? fortnightly?).
- Please keep outlook calendars up to date
- Going to put a standing agenda item for feedback on how I have facilitated meetings. Will have to grow and evolve how we facilitate this space

BY: State branch president for NUS - Bea, Skye and I want to do an open EOI to find it. Will have a Dept Officers-Exec meeting soon. Think about what you want in terms of 1on1 support during handover.

Kai, Ben and Grace will do the department initial meetings.

Grace

General

- I'm back lol
- Who would like to meet with me and how often?
- I will be interstate from the 10th-21st of November due to my dog needing to be fed. I will be completely contactable and working from home. It is during exams anyway.

Handover

- Preparing handover with Kai
- Should start handover with Chido around week 10 or around week 12
- Will also seek out handover with Christian as past VP
- I will endeavor to meet with all department officers ASAP post-election, and will meet with current department officers pending their availability for handover and consultation

BKSS staff hiring

Training

- After the department officers have been elected, I'll send out a form to determine who needs what training. All executive members will need valid first aid, CPR and mental health training
- I am planning to offer all executive members who haven't received it (Kai, Charlotte and Kat? Phi to get back to Grace), plus Observer and Woroni board members, the AICD NFP training in January. Phi and Kat to do a summary one
- Proposed changes to training offerings
- Planning for the BKSS staff + me to be additionally trained in allergy management
- I will also be undertaking several of my own trainings over the summer as needed to run the BKSS

Induction

- Induction is going to have to be the 27th of November. Understand it is not perfect for everyone, but it is the only viable date
- Everyone to look at the induction plan I have created and give feedback

Retreat

- Retreat is looking to be in January so Kat can attend
- It will either be Friday-Sunday or Saturday-Monday.
- I would like to have everyone's availability for this by the end of Week 12. It's looking to be either the 14-15 weekend or the 21-22 weekend

ACTION: Everyone send availability for January weekends to Grace ASAP

KH: Anti-racism training?

BY: high cost - are there other orgs?

GK: still figuring it out - looking into it

CC: do we do ally training?

GK: no

Kat

- Ethical Sponsorship Committee nominations open
 - Current applicants: Skye, Brandon
- ESC policy review
- Weekly Handover with Jaya

Phi

- Handover yay
- SRCO - 5 or 6 December?
- I am sick, please contact me via messenger to get me to do things because it's a bit chronic, hoping to be better soon!

Bea

- Kai and I have touched base and we are going to hang out in the next few weeks to chat everything wahoo
- Handover: the 2022 Ed Officer is difficult to work with, a bit of a perfectionist and wowie they overcommitted at the beginning and pushed their own boundaries too much when they started. Lucky I'm nothing like that lol
- Been checking in with Rex regularly (2023 Enviro Officer) regarding supporting him through the handover period. We've talked about: finding a regular meeting time to bounce activist ideas, resources, skills, shadowing etc.
- Been reflecting on the Ed selection process
- Been reading/researching organising, currently reading conflictual aesthetics about artistic activism and the public sphere. & reading about May 68' and the student protests.

Kai

- Met with Ben
- Canberra Housing Coalition and Greater Canberra reached out - two community groups advocating for public housing in the ACT
- Been thinking about a policy/submission committee
- There is a draft housing reform bill before the ACT Legislative Assembly and they'll be taking submissions over the next few months
- Talk with Phi about changing the meeting format - conference mics!!

KDB: Policy committee? To get students who are interested

BY: The Chancelry has a good room w mics

KDB: should we invest in conference mics

ACTION: Kai and Phi to come back w more info on meetings (mic prices, etc) and bring as a discussion item to future exec

BT: AUWU - submits things on housing too. Co-canberra talks about co-housing in Canberra

Charlotte

- Why am I last???? JK
- Busy week, done nothing :))
- Phi and I are organising a time for next week
- Have created my lengthy to do list
 - Plan to start Market Day specifically next week
- Ppl have talked to me about O-week coordinator already also
- Am organising a time w/ Sophie as well

ANU Committees

WHS/EAP reminder

Matters for discussion

Committees

[Committee Allocations](#)

BY:

- Academic board: subcommittee of council technically, top of academic hierarchy, 40 people, mostly elected members (about half)/half management types. Typically the President sits, high time commitment. Typically ISD prez sits, hoping to get them back on even as observers. Is the rubber stamps
- AQAC: Academic Quality Assurance Committee - deals with everything policy related - the 'workhorse' of committees. Long agendas, policy changes, program establishments/disestablishments!
- Teaching and Learning Development Committee (TLDC) - More imaginative/less direct here and now/much more ambitious. Shorter agendas. Long term commitment
- University Research Committee
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PARSA/funding

Media comment procedure

BY: Quick points on this:

- Pres is only person who can speak on behalf of ANUSA, you can still give comment in your own capacity.
- During the handover period none of us can speak on behalf of ANUSA at all.
- General practice: Ben would like a heads up on media comment requests, so we can know if there's.
- Please prioritise responding to media! It's a great way to get word out about ANUSA stuff!

PO: planning to have a meeting w woroni exec and hopefully observer

BT: need help with media comments

BY: put it in exec chat - could be for everyone

KDB: i might have to ask for that kind of help as well

BY: we should all send it to each other for feedback

How SSAF works

Matters for decision

Feedback on facilitation

How was meeting facilitation today? What worked well? What didn't work?