GRADUATION CEREMONY ASSISTANCE PROGRAM APPLICATION
Please read the following information before lodging your application

Purpose of the program
The Graduation Ceremony Assistance Program (GCAP) assists to support students who are experiencing financial hardship that would prevent them attending their graduation ceremony. The Graduation Ceremony Assistance Program covers the cost of academic regalia hire for the approved applicants.

Financial hardship is where a student, by hiring graduation attire, would be left unable to provide for themselves or their dependents in regards to food, accommodation, essential clothing, medical treatment, education or other basic necessities.

Eligibility Criteria
1. Be enrolled as an ANU student including undergraduate, postgraduate and research; &
2. Be eligible to graduate at the December ceremonies including conditional approval; &
3. Able to demonstrate financial hardship; &
4. Be an Australian or New Zealand citizen, Australian Permanent resident or holder of an Australian humanitarian visa; or
5. Be an international student who can demonstrate an unexpected change in financial circumstances since the commencement of their enrollment.

Applications must be received within the application round dates as per the ANUSA and PARSA websites in order to be considered. Applications received within the application round will be assessed by the GCAP committee. Decisions are made at the discretion of the committee.

The committee can request additional information for an application prior to making their decision. Successful applicants are only considered entitled to the program if they are eligible to graduate at the upcoming round of graduation ceremonies. If their graduation is delayed they must re-apply in the appropriate application round.

How to apply
1. Complete this application form. Clearly answer all questions and provide as much details as possible;
2. Attach any evidence or proof of your situation to the application;
3. Provide bank statements for the last 30 days. Statements are required for all accounts both in Australian and overseas in order for applications to be considered;
4. Send your application to: ANUSA, 17 Union Court, ANU, Acton, ACT, 2601; or sa.assistance@anu.edu.au

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APPLICANT INFORMATION			
Name:		Student ID:	
Date of birth:	Phone:	Email:	
Program of study: *(e.g. Bachelor of Science)*			
Expected graduation: *(E.g. December 2016)*		◉ Domestic Student	○ International student

INCOME		EXPENSES	
Please provide details of all your current income streams.		*Please provide details of all current expenses that are paid by you.*	
Amount (per fortnight)	**Source** (e.g. Centrelink)	**Amount (per fortnight)**	**Purpose**
			Food
			Rent
			Phone, internet
			Electricity, gas, water
			Transport
			Memberships, insurances
			Debt repayments
			Other:

REASONS FOR APPLICATION

Please explain your situation and your reasons for needing assistance in order to afford academic regalia including the steps that you have taken to resolve your current financial situation.
If you are an international student please include an explanation regarding your unexpected change in financial circumstances since the commencement of your enrollment. A statement can be attached if additional space is required.

SIGNATURES

I give permission for my academic record and other documents to be held by ANUSA, PARSA and the University to be assessed for Graduation Ceremony Assistance. I give permission for my details to be passed onto the University should my application be successful and for the University to confirm to ANUSA and PARSA my eligibility to graduate. Any information supplied will be treated in confidence and will be used by ANUSA, PARSA and the University to determine eligibility for this program only. I declare that the information provided on this form is true and complete.

Signature of applicant:	Date:

OFFICE USE ONLY

Application received by:	Date received:
Additional information requested?	
Decision on application:	Date of decision: