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## AGENDA – ANUSA STUDENT REPRESENTATIVE COUNCIL (SRC) 5 2021

Wednesday, 25 August 2021 6:15pm, Zoom

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### **Item 1: Meeting Opens and Apologies**

- 1.1 Acknowledgement of Country
- 1.2 Apologies

### **Item 2: Passing the previous meetings minutes**

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### **Item 3: Executive Reports**

- 3.1 President's report (M. Janagaraja) [Reference A]
  - 3.2 Vice President's report (C. Flynn) [Reference B]
  - 3.3 Education Officer's report (M. Chia) [Reference C]
  - 3.4 General Secretary's report (M. Malone) [Reference D]
  - 3.5 Treasurer's report (S.J. Law) [Reference E]
  - 3.6 Social Officer's report (S. Jaggar) [Reference F]
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### **Item 4: Department Officer Reports**

- 4.1 Indigenous Department (K. Russell) [Reference G]
- 4.2 Women's Department (A. Daruwalla) [Reference H]
- 4.3 Queer\* Department (V. Lee) [Reference I]

4.4 International Students' Department (B. Chin) [Reference J]

4.5 Disabilities Department (S.Winn) [Reference K]

4.6 Environment Department (L. Corby) [Reference L]

4.7 Bla(c)k, Indigenous and People of Colour Department (Ethnocultural Department) (C. Nyakuengama) [Reference M]

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#### **Item 5: Clubs Council Chair Report**

5.1 Report by Joshua Yeend [Reference N]

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#### **Item 6: Discussion Items/Motions on Notice**

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#### **Item 7: Other Business**

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#### **Item 8: Meeting Close**

The next meeting of the Student Representative Council is scheduled to be on Wednesday 22 September 2021 at 6.15pm via Zoom (though potentially multimodal).

Expected Close of Meeting: 7.00pm

Released: 23 August 2021 by Meghan Malone

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Reference A

[PRESIDENT]

Reference B

[VICE-PRESIDENT]

Reference C

## SRC 5 Report – Education Officer Madeleine Chia (she/her)

### Summary

1. Introduction
2. Education Committee
3. Timesheet

#### 1. Introduction

Hi all, thanks for coming to SRC! I know this is an extremely scary time with COVID so your attendance is much appreciated! Just wanted to reiterate that I'm here if you have any questions, or just want to have a chat or chill out after this meeting (doesn't have to be immediately after, can be any time!). Please don't hesitate to get in touch :)

#### 2. Education Committee

Education Committee met on the 23<sup>rd</sup> August.

#### 3. Timesheet

Since the 12<sup>th</sup> August I have worked 20 hours. I also took time emergency leave for 2 days last week. Please email me at [sa.education@anu.edu.au](mailto:sa.education@anu.edu.au) if you would like a full breakdown of these hours.

Reference D

## **GENERAL SECRETARY REPORT SRC 5**

### **Summary**

- 1. Meetings**
- 2. Committees**
- 3. Elections**
- 4. Projects**
- 5. Timesheet**

### **Meetings**

There are lots of them in the next few weeks so will appreciate everyone's patience.

Thanks to everyone who signed the SGM petition – this was the quickest way of us calling a General Meeting so your assistance is very helpful.

Reminder also that reports are a very important accountability mechanism so if you have capacity to write them, even if a few small points are really wonderful.

Thanks to my wonderful minuters at the meetings – your services are greatly appreciated.

### **Committees**

Governance Review is back up and running again which is great – thanks to Ben, Jaya and Kevin for your hard work as always. We should have some exciting stuff on the cards for OGM 3.

I've also been sitting on the Class Allocation project and have helped them build a focus group for the new timetabling software testing. Thanks to all those who recommended first year students to sit on the group.

### **Elections**

Election season is well and truly here. Please reach out to me if you have any election administration questions and direct your Probity concerns to their email address.

Importantly, the Ticket and Candidate info session will be running Monday 23 August at 6pm via Zoom. The final list of nominations should also be released by this time. The order of candidates on the ballot is to be determined on Thursday at 12.30pm.

### **Projects**

Most of my projects have grinded to a halt with elections ongoing however, the Gen Rep Project register is currently being updated to reflect midyear progress. Hopefully Isha's motions from last SRC will also aid me in achieving my policy aims with this project.

### **Timesheet**

I have now worked 528 hours and taken 7 hours' time in lieu as well as 21 hours of leave.

Reference E

## [Treasurer SRC 5 Report

Siang Jin Law

As at 20<sup>th</sup> August 2021

### Executive Summary

1. Expenditure Report
2. Completed projects
  - a. COVID-19 Budget Reshuffle
3. Ongoing Projects
  - a. ANUSA Business
  - b. ANUSA Essentials Drive
  - c. \$140K rollover
  - d. QPay Union
  - e. Elections
4. Committees
5. Timesheet

### Further Information

1. **Expenditure Report**

Please find attached the expenditure report from 1<sup>st</sup> December 2020 till 31<sup>st</sup> August 2021. If you have any questions about it please ask me during the meeting or send me an email at [sa.treasurer@anu.edu.au](mailto:sa.treasurer@anu.edu.au).

## **Profit & Loss**

**The Australian National University Students' Association Incorporated**

**1 December 2020 to 31 August 2021**

**31 Aug 21**

### **Income**

SSAF Allocation	\$2,036,983.70
<b>Total Income</b>	<b>\$2,036,983.70</b>

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### **Gross Profit**

**\$2,036,983.70**

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### **Less Operating Expenses**

Accounting/Bookkeeping - Xero	\$773.87
Auditing	\$10,627.27
BKSS Food/Consumables	\$5,050.84
Bus expenses	\$43,905.27
Departments & Collectives	\$66,569.42
Education Committee	\$370.50
Fees & Subscriptions	\$554.87

General Representatives Reserve	\$148.58
IT Support & Equipment	\$5,354.00
Leadership and Professional Development	\$24,076.44
Meeting Expenses	\$772.86
Membership Solutions Limited	\$9,435.40
Other Insurance	\$382.77
Printer	\$741.74
Stationery/General Supplies/Postage	\$1,260.50
Student Engagement	\$4,724.87
Universal Lunch Hour	\$2.45
Utilities	\$3,127.46
Workers Compensation Insurance	\$14,738.51

#### **ANUSA Committee Projects**

Committee projects - General	\$259.09
<b>Total ANUSA Committee Projects</b>	<b>\$259.09</b>

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#### **Bank Fees**

Bank Fees with GST	\$424.54
Bank Fees without GST	\$532.37
<b>Total Bank Fees</b>	<b>\$956.91</b>

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#### **BKSS Non-Food**

BKSS Non-food	\$5,760.53
<b>Total BKSS Non-Food</b>	<b>\$5,760.53</b>

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#### **Bush Week**

Bush Week - Events	\$22,725.90
Bush Week General expenses	\$84.50
<b>Total Bush Week</b>	<b>\$22,810.40</b>

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#### **C&S Training & Events**

C&S Training and events	\$190.91
<b>Total C&amp;S Training &amp; Events</b>	<b>\$190.91</b>

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#### **Clubs Council and Clubs Grants**

Club Funding	\$41,979.02
<b>Total Clubs Council and Clubs Grants</b>	<b>\$41,979.02</b>

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#### **Consultancy**

Consultancy	\$1,000.00
Legal Expenses	\$5,999.83
<b>Total Consultancy</b>	<b>\$6,999.83</b>

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#### **Equipment**

Equipment Expense	\$99.09
<b>Total Equipment</b>	<b>\$99.09</b>

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#### **Marketing & Communications**

Marketing & Communications - Advertising	\$43.41
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Marketing & Communications - Printing	\$1,324.23
<b>Total Marketing &amp; Communications</b>	<b>\$1,367.64</b>
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<b>Other Employee Expenses</b>	
Other Employee Expense	\$7,042.50
Staff Amenities	\$374.17
<b>Total Other Employee Expenses</b>	<b>\$7,416.67</b>
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<b>O-Week</b>	
O-Week Events	\$55,108.30
O-Week General expenses	\$297.00
<b>Total O-Week</b>	<b>\$55,405.30</b>
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<b>Salary and Wages</b>	
Department - Stipends	\$57,147.35
Department - Superannuation	\$5,173.18
Honoraria	\$2,000.00
Salaries and Wages	\$517,375.96
Salaries and Wages - ANUSA Exec	\$117,573.48
Salaries and Wages - BKSS	\$38,210.83
Salaries and Wages - Event Coordinators	\$19,368.89
Superannuation Expense	\$83,964.60
Superannuation Expense - ANUSA Exec	\$11,288.54
Superannuation Expense - BKSS	\$3,665.31
Superannuation Expense - Event Coordinators	\$1,926.45
<b>Total Salary and Wages</b>	<b>\$857,694.59</b>
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<b>Student Assistance Team Grants</b>	
Student Assistance Team Grants	\$47,234.25
<b>Total Student Assistance Team Grants</b>	<b>\$47,234.25</b>
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<b>Student Assistance Team Purchases</b>	
SAT Purchases - Grocery Vouchers	\$4,587.90
SAT Purchases - Student Meals & Others	\$7,007.66
<b>Total Student Assistance Team Purchases</b>	<b>\$11,595.56</b>
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<b>Total Operating Expenses</b>	<b>\$1,252,387.41</b>
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<b>Operating Profit</b>	<b>\$784,596.29</b>
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<b>Non-operating Income</b>	
Interest Income	\$1,355.14
Miscellaneous (Sundry) Income	\$11,744.66
Other Grant Funding	\$93,606.16
Sales - BKSS	\$199.34
Sponsorship - Bush-Week	\$2,750.00
Sponsorship - External	\$925.00
Sponsorship - O-Week	\$17,825.90
Ticket/Event Sales - Bush Week	\$1,077.04
Ticket/Event Sales - O Week	\$1,260.83

Ticket/Event Sales - Others	\$5.45
<b>Total Non-operating Income</b>	<b>\$130,749.52</b>

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### Non-operating Expenses

#### Non SSAF

Loss on Sale of Assets	-\$15,272.73
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#### Emergency Student Bursaries

Salaries and Wages - Non SSAF	\$2,955.42
SAT Purchases - Grocery Vouchers COVID-19	\$14,250.00
Student Assistance Team Grants - COVID-19	\$76,400.74
<b>Total Emergency Student Bursaries</b>	<b>\$93,606.16</b>

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<b>Total Non SSAF</b>	<b>\$78,333.43</b>
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<b>Total Non-operating Expenses</b>	<b>\$78,333.43</b>
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<b>Net Profit</b>	<b>\$837,012.38</b>
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## 2. Completed Projects

### a. COVID-19 Budget Reshuffle

Due to the lockdown in the ACT, there has been a sharp increase in demand for ANUSA's emergency grant. We've had to redistribute the budget as the amount left in the emergency grant line would not last longer than a week at the rate we were processing grants. I ran a petition to call an SGM as per the clause in the Constitution and received the required 80 signatures. As such, by the time of this SRC we will have had an SGM that passed a new budget that allocates an extra \$150,000 to student grants which will hopefully last us till the end of the year.

## 3. Ongoing Projects

### a. ANUSA Business

I'm currently working on negotiations for a space for the business with Christian and Madhu, as well as setting up a separate legal entity for the business to operate as separate from ANUSA. I've also been meeting with student clubs and societies on ways to incorporate students into the starting up of the business. This looks like running hackathon style events with consulting students and potentially also running events with STEM students on ways to make the business environmentally friendly.

### b. ANUSA Essentials Drive

As part of the lockdown response, ANUSA has started an essentials drive where we supply off-campus students with food and essentials. I've been involved with the logistics of the run – mainly managing the form, and figuring out the logistics of delivering all across Canberra. We sourced enough food and essentials for 92 people and will be delivering it on the weekend of the 21<sup>st</sup>- 22<sup>nd</sup> of August. A huge thank you to Christian, Eleanor, Susan and Jacqui for their tireless work in buying, packing, and delivering these packs to students. I hope it will be helpful for those unable to leave their house.

c. **\$140K rollover**

I'm happy to announce that the University has allowed us to keep the \$140k in rollover we've been requesting for. This money has gone towards student grants, an expansion of ANUSA's legal service, and QPay Union, a resource that will support Clubs Council to manage clubs affairs in a more efficient way.

d. **QPay Union**

I've secured funding for QPay Union which will help Clubs Council manage clubs through their Club Hub feature. This will include easier management for club event calendars, grants, affiliations, and other features. I will be reaching out to facilitate the onboarding of this resource in the next few weeks, and exploring the option of QPay Union replacing MSL.

e. **Elections**

I have been meeting with a number of candidates to consult on their policies for the upcoming election. If you are thinking of running for treasurer or have policies related to treasurer portfolios please send me an email as [sa.treasurer@anu.edu.au](mailto:sa.treasurer@anu.edu.au) and I'd be happy to chat.

4. **University Committees**

I've attended the Childcare Liaisons committee meeting that I'm a part of. I've advertised ANUSA's parenting room as a resource for parents on campus.

5. **Timesheet**

Since the 1<sup>st</sup> of December 2020, I've worked 521.7 hours. I've taken 4.5 days of leave and 14 hours time in lieu.

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Reference F

## **SRC 5 Social Officer Report**

Sophie Jaggar

Things I've done in the past 3 weeks:

- Meetings:
  - o A lot of time was spent on meetings – various ANUSA ones, SEEF and election consultations.
- General Exec things
- Clubs Ball
  - o Have chosen a venue – I am holding off on any contracts etc. until lockdown is over or the risk can be assessed.
- Bush Week
  - o Bush Week wrapped up with Anna finishing up. Had positive feedback from all of our external stakeholders and have incorporated student feedback into the handover for next year.
- Lockdown: my job is kind of on hold at the moment as I assess what the v i b e s are on what events people are looking for. Happy to take feedback/suggestions at my email, but keep an eye out, as the Wellbeing Committee will also be doing some work on this front.

**Timesheet:** Over the last 3 weeks I have worked 38.5 hours and taken 1 hour of time in lieu and 4 hours of leave. I will also be taken ½ a week of leave next week. Please email me at [sa.social@anu.edu.au](mailto:sa.social@anu.edu.au) for any questions about how I spend my time.

Reference G

[INDIGENOUS OFFICER]

Reference H

## **WOMEN'S OFFICER REPORT 5**

*Avan Daruwalla*

As at 21st August 2021

*Content warning: this report will mention sexual assault and harassment, institutional betrayal and August 1st*

### **Executive Summary**

4. Women's Department COVID-19 Update
5. NSSS
6. Respectful Relationships Advocacy
7. Income and Expenditure
8. Girlboss of the Month

### **Further Updates**

#### **9. Women's Department COVID-19 Update**

**My love and support is with all ANU community members; those who are working day and night to make sure everyone gets what they need, those advocating for safety and improved outcomes, and those trying to survive an incredibly difficult time.**

The WD is in the process of planning our Semester 2 events and campaign in light of the lockdown. Particularly moving our collective meetings online to zoom, cancelling or rescheduling in person events and organising online focused events and projects to support department members.

Congratulations and thank you to those (particularly Madhu and Christian), who have been working tirelessly to ensure that students are being supported and have appropriate mechanisms for their academics. I sincerely hope you all get a well deserved and much needed break to rest and take care of yourselves!

#### **10. NSSS**

Plans for the NSSS are well underway particularly with regard to comms and building support services capacity. We are currently looking into the plausibility of adjusting timelines and I will be advocating to the university and UA on behalf of students in the ACT who are joining many other students across Australia in an incredibly exhausting and distressing lockdown situation.

#### **11. Respectful Relationships Advocacy**

The August 1st Broken Promises report has been set as an agenda item for the upcoming Respectful Relationships Working Group where it will be discussed and action items considered. The working group will also be considering options for the publication of de-identified reporting data as per commitments made by the VC.

## **12. Income and Expenditure**

**N/A - No income or expenditure since the SRC 6**

## **13. Girlboss of the Month**

This SRC (unfortunately still August so the whole Girlboss of the Month thing doesn't quite work - but we can just pretend) our girlboss is of course Andrew Barr. Andy I don't envy you, it seems like a pretty difficult job and sometimes people are a bit intense in the ABC comments. Hope you've been getting enough sleep and making good decisions. Proud of you and the rest of Canberra for doing a speedy lockdown!! Keep on keeping on girlboss king <3

Reference I

[QUEER OFFICER]



Reference J

[INTERNATIONAL OFFICER]

Reference K

[DISABILITIES OFFICER]

Reference L

[ENVIRONMENT OFFICER]

Reference M



**BIPOC (ETHNOCULTURAL) DEPARTMENT OFFICER REPORT**  
*CHIDOCHOMOYO NYAKUENGAMA*  
As at Saturday the 21st of August

*Content Warning: Racism*

**PROJECTS COMPLETED**

**RACE1001 X LAW**

With the ANU College of Law and the Law Reform and Social Justice Research and Policy Group we co-hosted RACE1001 X LAW: In conversation with Jody Armour. At this event, Jody Armour discussed his book *N\*gga Theory: Race, Language, Unequal Justice and the Law* and discussed with the Sub Dean of Australian Indigenous studies Mary Spiers Williams. This was a very insightful webinar and I would like to thank our Deputy Officer for Advocacy Bella Vacaflares for her unbelievable job organising.

**RACISM REPORT 2021**

Due to the lockdown period, we have decided to postpone the release of the racism Report. This is because we strongly believe we can best support the community through the release if we can provide a physical safe space for them to read it. We also do not wish to place any further stress on our community in this tough time for mental health. We are still collecting incidents since releasing the report. As Officer, I am taking reports directly from my email as well at [sa.bipoc@anu.edu.au](mailto:sa.bipoc@anu.edu.au). The link to the survey is here: <https://forms.gle/A5hB9hCXEV7NwtAT6>

**GAMES NIGHT**

Our Treasurer Oshini Welwita hosted a zoom games night last week. This was a lovely way to engage our community and have a break from lockdown stress. We intend to host further games nights in person or on zoom throughout the semester.

**BIPOC BOPS**

We have started a collaborative playlist for Department members to share their favourite tunes by BIPOC artists. You can have a listen here:

<https://open.spotify.com/playlist/0kOr5mm8Mg3l2ftPx7yPNy?si=b950d25100b24857>

## PROJECTS UNDERWAY

### CHAI + CHATS

We hope to continue this event throughout term time in Semester 2. If we are unable to return in person, we will either be purchasing take away beverages for members or holding zoom in at home events. Our next chai and chats will be a zoom in at home version on Friday Week 5 at 11:30 am.

## INCOME AND EXPENDITURE

Since the last SRC, 1 AUG 2021 - 20 AUG, the department finances are as follows:

<b>Expenses</b>		
<b>Purpose</b>	<b>Item Description</b>	<b>Amount</b>
<b>Ball</b>  <b>\$ 1014.95</b>	Additional Ball Food	-\$ 175.45
	Sound Equipment Help/Hire	-\$ 100.00
	Film Lab	-\$ 68.50
	Film Reimbursement	-\$ 56.00
	Performer 1	-\$ 80.00
	Performer 2	-\$ 35.00
	Performer 3	-\$ 100.00
	Performer 4	-\$ 100.00
	Performer 5	-\$ 75.00
	Performer 6	-\$ 50.00
	Photography	-\$ 175.00
<b>Ball Décor</b>  <b>\$ 695.00</b>	Florist	-\$ 400.00
	Lighting System	-\$ 215.00
	Set Up Gear	-\$ 13.00
	Spotlight: Frames & Command Hooks	-\$ 67.00
	<b>TOTAL</b>	<b>-\$ 1799.95</b>

<b>Income</b>	<b>Amount</b>
<b>CHROMA: Ball Ticket sales</b>	<b>\$ 2607.00</b>

## TIMESHEET

I have worked 31 hours in August so far. This time was mostly spent working on the Racism Report and Chroma. If you would like a more detailed breakdown of my timesheet, feel free to email me at [sa.bipoc@anu.edu.au](mailto:sa.bipoc@anu.edu.au)

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Reference N

[CLUBS COUNCIL]