



# ORDINARY GENERAL MEETING

# (OGM) 2

# Thursday, 20<sup>th</sup> August 2015

Prepared by Monique Langley-Freeman on the 30<sup>th</sup> August 2015





# MINUTES - ORDINARY GENERAL MEETING (OGM) 2 2015

Thursday 20<sup>th</sup> August 2015 12:30pm, MCC T6

## Item 1: Meeting Opens and Apologies

Meeting open 12:47pm

## 1.1 Acknowledgement to country

## 1.2 Apologies

- Albert Patajo
- Richard Kong
- Tom Lingafelter

## 1.3 Explanation of Standing Orders

Sheets going around.

- No racial, sexist, discriminatory remarks
- If you speak out of turn or interrupt a speaker, you may be asked to leave
- Submit all motions to the General Secretary before the meeting
- 3 minutes to speak to a motion
- Mover and seconder required, and all amendments to motions must be passed by General Secretary
- Questions are allowed
  - Each questioner may speak once
  - o Must not be critical of character of person
  - o May only challenge a substantive aspect of motion
  - May not contain statement of facts that cannot be substantiated (no inferences, hypotheticals)

#### Item 2: Minutes from the Previous Meeting

Motion: To accept the minutes from the previous meeting

- Mover: E. Campbell
- Seconder: J. Waugh
- Abstentions: 1
- Motion passed

<u>Motion</u>: That the election of a GAC member be conducted at this meeting, nominations to be opened now and closed before the end of the meeting, with the election to take place during General Business

• Mover: J. Gaudie

- Seconder: J. Webb
- Motion passed unanimously

General Secretary declares nominations for GAC member open.

## Item 3: Executive Reports

## 3.1 President's report (B. Gill) [Reference A]

- Survey
  - Annual survey for ANUSA closed last week; thanks to prizes on offer, we had considerably more participation than last year
  - We will be analysing data over the next month, which should inform future actions
- Education Reform and Quality Committee
  - How do some courses deal with recording of lectures?
  - When is it appropriate not to record lecture activity?
  - Anyone with ideas on these topics is encouraged to visit the ANUSA website and have their say (closing early September)
- Review of payments for elected officials
  - o Investigating structure of remuneration for all officials, including departments
- Legal Service Unit
  - o Last review available on ANUSA website
  - We are at capacity service use increased significantly

Questions:

- How can we address the high demand for legal services with limited staffing options?
   B. Gill: look into getting additional legal services graduate student etc.
- Can we achieve this this year, or next year as part of SAAF bid?

Motion: To accept the President's report

- Mover: J. Lawson
- Seconded by: E. Roberts
- Motion unanimously passed

## 3.2 Vice President's report (J. Waugh)

- Recap on Bush Week: very successful
  - Huge effort by all, especially Jack
- Confidential casework
  - Has taken up most of VP's time cannot comment on these matters, but at least 20-25 cases
  - Most have been 'successfully' resolved
- Skill-Up Program: funding approved by executive
  - Improving job-readiness and preparedness for students undertaking casual work

Motion: To accept the Vice President's report

- Mover: T. Kessina
- Seconder: O. Hu
- Motion unanimously passed

## 3.3 Education Officer's report (J. Webb) [Reference B]

- Higher Education update:
  - Federal Budget not mentioned in Budget Address, but cuts to commonwealth support for university places and deregulation of fees still on the bill
  - Last week, Education Minister renewed commitment to negotiating with crossbench Senators to bring in fee deregulation
  - Expecting potential mid-September resumption of debate
- National Day of Action (NUS) yesterday fantastic turnout
  - Speeches by Senator Lee Rhiannon and Priya Dee (ANU Student)
  - o A few BBQ mishaps aside
- Professor Marnie Hughes-Warrington discussion forum (hour-long)
  - o Discussion of mode of assessment, education access
    - o Broad conversation
  - Action points coming out of forum are very exciting
- Call for speaking points for Education Meeting Hot Topics
  - o Email Jock as <u>sa.education@anu.edu.au</u>
    - Previous minutes and hot topics available by way of link in Jock's report (see Agenda)

Motion: To accept the Education Officer's report

- Mover: S. Woo
- Seconder: J. Buchanan
- Motion unanimously passed

Motion: that the chair be moved to J. Waugh to hear the General Secretary's Report

- Mover: J. Waugh
- Seconder: J. Gaudie
- Motion unanimously passed

## 3.4 General Secretary's report (M. Langley-Freeman) [Reference C]

- Thanks to SRC for voting Monique in as General Secretary
- Annual elections from 24 27 September
  - Polling locations: School of Art polling morning on Wednesday b/c disproportionate amount of academic appeals from the School of Art – important to engage this group
- Ethnocultural Department working group
  - A few informal, preliminary meetings so far since ANUSA Retreat
  - Consensus for Ethnocultural Committee in the short-term, with a push to departmentalise by 2017
- Also chairing an honours working group this semester
  - Any questions or comments, please contact Monique
- Women in Leadership initiative (led by S. Woo)
  - Survey put out by ANUSA to identify how many women hold positions of leadership at the ANU
  - This will be sent out alongside the alcohol and substance abuse survey
  - Coming out in the next few weeks

Questions:

- Jillian: how are you going about defining ethnocultural?
  - M. Langley-Freeman: one of the difficult issues; ideally it should be selfidentifying

- Please be in touch if you have any feedback
- J. Webb: have you been in touch with any other universities or groups with similar departments?
  - M. Langley-Freeman: Reached out to NUS Ethnocultural but no response
  - Will keep contacting other universities

Motion: To accept the General Secretary's report

- Mover: L. Ovens
- Seconder: J. Gaudie
- Motion unanimously passed

Motion: To return the chair to Monique

- Mover: J. Gaudie
- Seconder: S. Woo
- Motion unanimously passed

# 3.5 Social Officer's report (J. Gaudie) [Reference D]

- GAC has spent around \$138,000
- SEEF has spent \$130,000 since last week
- Report taken as read
  - Update on Sex and Consent Week at next AGM and SRC
- Chasing up C&S that were overpaid
  - Sophia and Jack actioning this
  - Taking overpayment out of any reimbursements given out
- Moving motion to increase GAC Pool by \$50,000; call for support for that motion later in the meeting
- Reminder: nominations for vacancy for the position on GAC are open for the remainder of the meeting

Question:

- J. Waugh: How much money did we make in Bush Week?
  - o J. Gaudie: record money!
  - Emphasis on finding external revenue streams, funds to be spent on things SAAF prohibits

Motion: To accept the Social Officer's report

- Mover: J. Blitho
- Seconder: J. Waugh
- Motion unanimously passed

# 3.6 Treasurer's report (S. Woo) [Reference E]

- Year-to-date income and loss, and YTD expenditure reports available in ANUSA website under 'Finances'
  - Also included in Treasurer's report
- SAAF payment to ANUSA received in June
  - o 6 months of negotiations, representing 70% of
  - Including top slice of \$100,000 to fund GAC
- Student Association Finance Committee
  - Financial governance and resource sharing focus
- C&S overpayments
  - Run by Jack, being dealt with now

- Women in Leadership initiative
  - Aim to ensure all women at the ANU feel included and have opportunities for leadership
  - Next Thursday, 12-1pm forum on Intersectionality (?)
  - Speak to Sophia for more information

Questions:

- Where is the extra GAC money coming from?
  - J. Gaudie: Last year's ANUSA spent less than budgeted
  - We are taking the reserve \$50K and applying it towards GAC funding

Motion: To accept the Treasurer's report

- Moved by: S. Wu
- Seconded by: L. Ma
- One abstention (not noted)
- Motion passed

## Item 4: Discussion Items and Motions on Notice

## 4.1 GAC Budget Increase

Motion: To increase GAC budget by \$50,000 (see wording of motion)

- Mover: J. Gaudie
- Seconder: B. Gill

Jack spoke to motion: Really important to increase budget to assist C&S, improve turnaround, increase engagement with C&S; extra uptake in business that has come across GAC means record funding has been spent in the past 6 months; this \$50,000 comes from unspent 2014 SAAF funds allocated to GAC.

Questions:

- E. Hoiberg: If money is taken out of reserves now, how much is left for next year
  - J. Gaudie: If money not spent this year, it will be taken from the SAAF allocation for this year, coming out of GAC Pool
  - Basically, we lose the money
  - If we don't pass this motion, GAC has \$12,000 left, which will last a week's worth of GAC reimbursements at the current rate of 75% reimbursements
  - This will impact all events of C&S
- E. Roberts: Can we ask for full amount of \$200K next year in SAAF budget?
  - o J. Gaudie: Yes
- J. Waugh: Is it the case that we are not limited to a cap of \$200,000 SAAF bidding; it is up to ANUSA and the University to negotiate?
  - o J. Gaudie: Yes
- E. Hoiberg: Why did we give out so much money so quickly in S1?
  - J. Gaudie: process for applying for funding simplified, easier to process money, C&S submitted applications so we did it
  - We thought we had \$60K left, but after Bush Week we had less than anticipated (cleared \$45,000 in Bush Week in following weeks)
  - We didn't see this coming, but there is \$50,000 that we can access so we should

Vote to accept the motion

• One abstention (Ebony Holberg)

• Motion passed

## 4.2 Statement on new residential college

<u>Motion</u>: To release a survey seeking student feedback on the announcement of the new college last week, especially regarding student consultation in this process. These results will be released on the ANUSA website and the association will ensure that those negotiating the contract are made aware of them.

- Mover: J. Buchanan
- Seconder: J. Waugh

Jed speaking to motion: to compel ANUSA to seek student feedback on the new College to be built on campus; to ask two questions: (1) asking what people think about colleges and lodges, and (2) what students think about ANUSA's handling of this issue

Vote to accept the motion

• Motion unanimously passed

Motion: To close GAC nominations

- Nominees:
  - Nick Wynn (not present sent via email to General Secretary)
  - o Helena Hu
- Helena Hu to speak to candidacy:
  - o 2<sup>nd</sup> year student studying arts/law, living at Fenner
  - Running for GAC officer because I recognise how crucial GAC is for the operation of C&S; GAC must be efficient and smoothly run
  - Experience in Interhall committees, Treasurer and Secretary of Social Interhall Committee, CP (Social) Interhall DebSoc; Gen Rep ANUSA; Social Rep Fenner Hall
- Call for nominations from the floor: none made
- $\underline{Motion}$ : That nominations are closed and vote will take place by way of secret ballot
  - o Mover: J. Gaudie
  - o Seconder: J. Webb

#### Questions:

- Q: Would other candidate be given a chance to speak?
  - A: Jack will speak on his behalf Nick is 3<sup>rd</sup> year, passionate about Jack
- Q (James): was he given an opportunity and made aware of the opportunity to speak?
   A: No he wasn't told and Jack wasn't aware of the opportunity
- Q (Ben): is it standard procedure that candidates are given an opportunity to speak?
  - A: not constitutionally required by conventionally offered (happened at Probity Officer elections)
- Q (Sophia): should we move this motion to a different time?
  - A: Jack would prefer not to
- Q (James): Could Jack repeat that he didn't realise that someone who nominated would not have a chance to speak?
  - A: Nick nominated in abstentia; I realised we have people to speak but I didn't think about it
- Point of clarification (James): questions should be directed to General Secretary

- Q (Linda): conflict of interest when the social officer is listing the credentials of one of the candidates for GAC Committee member
  - A: Jack I withdraw any comments made

Motion: That nominations are closed and election of GAC member take place now

- Mover: J. Gaudie
- Seconded: J. Waugh

Questions:

- Q: must candidate acknowledge they are also running in the ANUSA annual elections

   A: no constitutional requirement
- Q (Helena): I would feel more comfortable if other candidate given an opportunity to speak
  - A: other candidate has just withdrawn his right to speak to the motion

Speaking to motion:

- S. Wills speaking against the motion:
  - ANUSA processes aren't well known, important that option to speak for running for a position is advertised; we should advertise this vacancy and the opportunity to speak

#### Motion re-read; voting

- Abstentions (noted: Steph Willis, Ana Stewart, Catherine Wu, Patrick Caldwell, Loren Ovens, Serena Wu, Linda Ma)
- o Motion passed
- Nominations for the position of returning officer (interrupted)
- Nick Wynne has withdrawn his nomination

Motion: that the OGM accept the nomination of Helena Hu

- Mover: J. Waugh
- Seconder: C. O'Docherty
- Abstentions (noted: Ana Stewart)
- Motion passed

#### Item 5: Other Business

#### Item 6: Date of Next Meeting and Close

- Next meeting: Thursday, 22 October 2015
- Meeting Closed at 1:43pm





# REFERENCE MATERIAL

ORDINARY GENERAL MEETING (OGM) 2

Tuesday, 20<sup>th</sup> August 2015

## PRESIDENT'S REPORT

Ben Gill

#### Items for Report

- 1. ANUSA Annual Survey
- 2. Safety on Campus App
- 3. Education Standards & Quality Committee Feedback
- 4. University Education Committee (UEC) 4 Feedback
- 5. Meeting with Brian Schmidt
- 6. Payment to elected officials review
- 7. National Union of Students
- 8. Counselling Centre
- 9. Training Program Update
- 10. Sustainable event guidelines
- 11. Last Lecture
- 12. Student Assistance Unit Update
- 13. Legal Service Mid-Year Report
- 14. Communications Update
- 15. Campus Life Update

#### Introduction

Welcome to ANUSA's second Ordinary General Meeting for 2015 and thank you for participating in the governance of your student association. We are well into the second Semester and before we know it exams will be upon us. As such, it is important to stop and celebrate some of our successes. Below are some of the highlights and only begins to capture some of the amazing work that goes on:

- Running what has been one of the most successful Bush Weeks in recent years. Congratulations to the Bush Week Directors (Jack, James, Tom, Ella, and Al) for all their hard work.
- Running the first Sex & Consent Week at ANU. Thanks to Simone Proctor and Sabina Gerardi.
- The ANUSA Women's Department running another successful year of The Pledge
- The Indigenous Department running NAIDOC Week
- The International Students Department Welcome Evening
- ANUSA Science Reps coordinating National Science Week
- ANUSA CECS Reps launching their Women in Engineering Mentoring program

#### ANUSA Annual Survey

The 2015 ANUSA survey closed on the 14<sup>th</sup> of August and received a total of 880 responses. Compared to previous years the survey was shortened and focused on key areas pertaining to the operation of ANUSA, specifically in regard to service provision. At this stage it is hoped that the data will be analysed and ready to table at OGM 3.

#### Safety on Campus App

A safe campus environment is one of the principle foundations of a positive student experience at the ANU. Achieving a safe campus environment requires cooperation from all divisions within the ANU. The UniSafe Committee chaired by Pro Vice Chancellor Richard Baker is a University forum in which a Safe Campus is the primary focus and where all key stakeholders can contribute.

Through this committee and student feedback, an appraisal of current Apps was initiated. The scope was explore options in Apps that can effectively communicate and connect with students. ANUSA together with Student Life and ANU Security have commenced discussions with App Amour to develop a communication tool that meets ANU requirements

The key attributes of the tool will include:

- One central source for all aspects of student life on campus
- Education and promotion of positive communication
- Discreet and simplified access to essential emergency services
- Tools that encourage everyday use and maximise uptake

The principle element of the App is to promote safety on campus in a positive, holistic and relevant way. The App's content will be designed as a primary source for everyday use for information and advice, it will also be purposed to be trustworthy source when needing assistance quickly

App armour was selected as it is a cost effective solution that meets the current needs and has the ability to be enhanced and tailored to ANU requirements. App Amour has been introduced at The University of New South Wales, The University of Melbourne and Swinburne University, all endorsing it as a seamless and positive experience.

## **App Functions**

- Security Direct Contact
- Emergency Services
- Escort Service Request
- Campus Community Forum
- Support services details
- Campus Maps
- Personal Safety tips
- Push notifications
- Multi Lingual options
- Messaging and content that is consistent with ANU Webpages
- In case of emergency student tracking capability option

## Education Standards & Quality Committee Feedback

A number of big items came up at the last Education Standards and Quality Committee (ESQC) on the 27th July 2015 and ANUSA is seeking your feedback on the following:

- Recording of Teaching Activities
- Graduation Documents & Publication
- Student Assessment (Coursework) Policy

Any feedback you provide will be anonymous and used as part of ANUSA's submission to ESQC due early September. For more information and to provide feedback please visit <a href="http://www.anusa.com.au/have-your-say/">http://www.anusa.com.au/have-your-say/</a>

## University Education Committee (UEC) 4 Feedback

Feedback has been provided to the University regarding the 6 items open for consultation during July following UEC 4. See below for consultation process, including website stats:

- A summary of each item was drafted and published on ANUSA's website (http://www.anusa.com.au/have-your-say/), including comment boxes for feedback
  - The page had 889 views over the 3 week period
  - Average time spent of page was 2:18 mins
  - 86 pieces of feedback were received, majority for academic calendar.
- A call for feedback was included in the Associations newsletter in late July which is received by 99% of the UG population.

In regards to academic calendar majority of responses supported the 12 week semester and 2 week mid-semester break. However, this appears to be due to students valuing the 2 week break higher than a week of teaching. From the responses it was evident that students were concerned that a reduction in teaching weeks would result in a reduction in teaching content (which is not the case). As such, the University has noted that it needs to better promote that any reduction in teaching weeks will be done in parallel with making course content available online well in advance of the start of semester.

In regards to SELT, overall students supported the recommendations and there was a general understanding of the proposed move to pseudonymous feedback. Some concerns were raised around using class time for feedback and that mid-semester feedback should be anonymous as there was still potential for retribution by lecturer if negative.

The other 4 items (University Experience Survey, Internships Framework, Vertical Double Degrees and Research Led Education) did not receive any substantial feedback.

#### Meeting with Brian Schmidt

I met with Brian on Monday 10<sup>th</sup> of August and discussed the undergraduate student experience, accommodation, future of teaching and learning among other things. Overall Brian seems keen to be student centred and flagged the idea of regular Q&A sessions with the VC open to all students (not dissimilar to EdTalks but more broad focused).

While the purpose of the meeting was more introductory and that Brian was restrained in what he said due to not currently being in the role he agreed to answer a number of questions which were crowd-sourced from the SRC and StalkerSpace. You can access the Q&A by clicking the link below.

#### http://www.anusa.com.au/qa-with-brian-schmidt/

#### Payment to elected officials review

ANUSA is currently reviewing how it provides payment to elected officials and is seeking student feedback to inform the discussion moving forward. This review is motivated by the Association wishing to develop greater structure behind remuneration for elected officials. Additionally, this review also serves to address the University's aspiration to have consistency between ANUSA, PARSA and ANUSM in regards to the basis of amount of payment for elected officials.

To facilitate this a summary is available online outlining the context of an overall review of payment to elected officials, highlighting current gaps and proposing a way forward.

You can access the page here - http://www.anusa.com.au/payment-to-elected-officials/

#### National Union of Students

To note that a motion was passed at SRC 5 that the ANU Students' Association approve the reaccreditation to the National Union of Students for the amount of \$5,000 and requests that NUS provide the Association with a implementation plan and progress update for the recommendations made by ANU NUS delegate Laura Campbell which were approved at the 2015 NUS Education Conference.

#### Counselling Centre

As previously flagged, funds were approved from SSAF for minor renovations works at the ANU Counselling Centre to increase the number of consult rooms available. These works commenced early August and are estimated to be finished early September.

#### Training Program Update

We are all about providing students with opportunities to develop skills. As such, this year ANUSA is assisting students to complete training courses which will not only provide benefits to them as individuals but to the wider ANU Community. Both Mental Health First Aid and First Aid courses are on offer.

So far we have only had 18 approved applications, 0 refused and 2 pending additional documents.

To find out more information and to apply for a subsidy please visit <a href="http://www.anusa.com.au/anusa-training-program/">http://www.anusa.com.au/anusa-training-program/</a>

#### Sustainable event guidelines

ANU Green has developed a range of sustainable event guidelines for large, small and stallholder events and is now seeking feedback from relevant stakeholders (i.e. those who run events on campus on a regular basis). You can access the guidelines by clicking the links below.

- Big Events
- Small Events
- Stallholders

#### Last Lecture

The Last Lecture is an initiative supported by the Dean of Students, the ANU Students' Association (ANUSA) and the Postgraduate and Research Students' Association (PARSA). It is not a University award decided by a committee, and it's not an election; it's for students to decide whom they would like to hear speaking at a 'red carpet' event in October - a symbolic end to the academic year.

The timeline for the last lecture at this stage is as follows:

| Task        | Date                    | Comments   |
|-------------|-------------------------|--|
| Nominations | 17 <sup>th</sup> August | Nominations will open Monday Wk 5 and be advertised on |
| Open        |                         | social media and included as part of the fortnightly   |

|               |                                     | newsletter on the 18 <sup>th</sup> of August and 1 <sup>st</sup> September. |
|---------------|-------------------------------------|---|
| Nominations   | 11 <sup>th</sup>                    |   |
| Close         | September                           |   |
| Nomination    | 13 <sup>th</sup> – 17 <sup>th</sup> | Nominations will be reviewed and lecturers who have                         |
| Processing    | September                           | received more than 3 nominations will be contacted about                    |
|               |                                     | whether they wish to be included in the ballot for voting.                  |
| Voting Opens  | 21 <sup>st</sup>                    | Voting will open Monday Wk 8 and be advertised on social                    |
|               | September                           | media and included as part of the fortnightly newsletter on                 |
|               |                                     | the 22 <sup>nd</sup> of September. We will also have posters around         |
|               |                                     | campus inviting students to vote and attend the event.                      |
| Voting Closes | 2 <sup>nd</sup> October             | A email invite will be sent to all students announcing the                  |
|               |                                     | winner and asking people to RSVP via Eventbrite.                            |
| Last Lecture  | 29 <sup>th</sup> October            |   |

# Student Assistance Unit Update

ANUSA Student Assistance Unit statistics 1 Jan 2015 to 11 August 2015

- 483 student visits
- 52 Grocery Vouchers issued
- \$12,618 given in Emergency Grants
- 21 toiletry packs distributed
- 382 evening meal vouchers given out
- 212 lunch meal vouchers given out

Issues raised at student visits, referral points, and length of visits are outlined below in Figures 1 to 3 respectively.

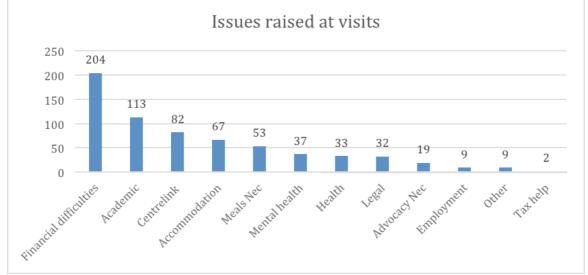


Figure 1 Breakdown of issues raised at visits

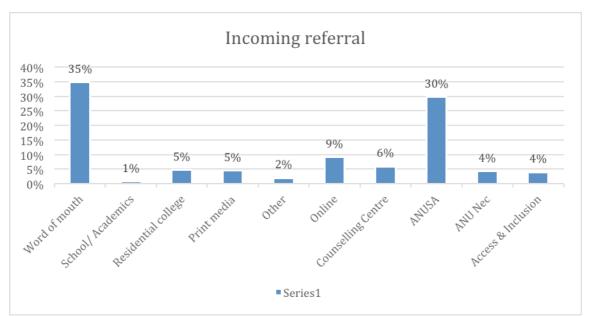


Figure 2 Referral point to ANUSA Services



Figure 3 Breakdown of length of visits

# Projects/ Activities

- Money Hacks was a financial literacy session run in O-week for semester one and two. The aim of the program is to explain financial basic to new students in order to have them start their time at university well financially. The session had an attendance of around 120 people in semester one and about 38 people in semester two. In semester one we also ran an abbreviated version of the session as a part of the international student's orientation.
- Becoming a Local is an informal group session where student's that are new to Canberra can ask questions that they might now find answers to elsewhere. The aim of the program is to provide a connection point for non-residential students or residential students that have not made connections elsewhere. The session involves a panel of student volunteers answering questions from new students. Becoming a Local was run in O-Week semester one and two. The session has an attendance of about 25 in semester one and 41 in semester two.
- Submissions lodged: Skilled Migration Review and ACT Concessions Review
- Re-designing the Student Assistance Unit financial aid options to compile then into a full package that is supported by policies and procedures.
- Designing and establishing a case records system to more effectively record SAU statistics.

- Graduation Ceremony Assistance program- continues to run
- Student Meals Program: Re-branded the Food Aid program to Student Meals and expanded to include lunch.

## Legal Service Mid-Year Report

The legal service, which is jointly operated by ANUSA and PARSA, provides legal services to students and supports the legal needs of the Associations, clubs and societies. This period has seen an increase in the volume of work carried out by the service and is considered to be at capacity. Demand has sometimes resulted in longer lead times before students can be met and tight limits on providing ongoing case support in more complex matters, where this might be warranted.

As compared with 2014, the year to so far has seen a 20% increase in the number of matters opened. This increase is thought to be attributed to promotional activities of the Student Assistance Unit.

Moving forward it is recommended that the Association consider the allocation of additional human resources to be allocated to the provision of legal services to students. This could be achieved by creating a junior part-time legal position (post admission) which could support the work of the office and allow its further expansion.

For further information regarding the legal service please see the full document by clicking the link below.

http://www.anusa.com.au/wp-content/uploads/2015/01/Legal-Service-MId-Year-Report-2015.pdf

## **Communications Update**

#### Highlights

- Usage of our website has almost doubled since January
- The newsletter is working, with direct referrals now producing more traffic than social
- Twitter seems to actually be working, we should tweet more
- Blogs remain popular, we should blog more (and Tweet about our blogs)

#### Website

Monthly sessions have almost doubled since January with 4,993 sessions in January vs. 9,334 in July (there were 6,581 sessions in February so this increase isn't just because January is quiet).

Since the last update (11 May)

- Sessions: 26,711
- Bounce Rate: 66.35% (56.61% in May)
- Pages per session: 1.83 (2.34 in May)
- Average Session Duration 1.30 (1.44 in May).

10 most popular webpages:

- Homepage (7,772 page views)
- Weekly Meal Specials blog post (3,978)
- Student Meals (1,828)
- Clubs & Societies (1,756)
- Store (1,115)
- Training Program (1,100)
- Guide to Canberra winter blog post (1,081)

- Have your say feedback forms (962)
- About ANUSA (908)
- Bush Week Market Day sign up form (896)

## Referral Traffic

Most of our traffic came from search engines, no surprises there. What was a surprise was direct referrals vs. social media.

- Social Media is slightly down 26.37% of total referrals vs 28.8% in May
- Direct referrals were much higher, eclipsing Social Media (26.42% vs. 17.68% in May). This is most likely due to the new newsletter.

## Social Media

Likes & follows have slowed down since the last lot of stats. This isn't surprising as we get a big spike at the start of the year with new students starting but we were expecting more people to follow us on Twitter & Instagram as we've been promoting these links in our newsletter. Popular posts include:

- Giving out free stuff (eg. diaries & Student Bites)
- Requests for feedback
- Mental health information (seriously, they're really popular!)

Facebook Likes 6,883 in January, 8,081(17.4% increase) in May, 8,660 in August (7.16% increase, although not super accurate as over a shorter time period) Instagram Followers: 341 in January 535 in May 594 in August, not a big increase now, need to

Instagram Followers: 341 in January 535 in May 594 in August, not a big increase now, need to push more

Twitter Followers 1,454 in May, 1,525 in August

#### Glossary

- Bounce Rate: The percentage of visits in which the visitor only views one page of your Website before leaving is known as the Bounce Rate. With Bounce Rate information, you can analyse the quality of user visits. A high Bounce Rate often indicates that your pages are not relevant to what your visitors are looking for. You can lower your bounce rate by generating better targeted ads and Landing Pages, as well as creating quality content that will engage visitors and draw them into your Website.
- Direct Traffic: Visits to your site where the user types your URL into their browser's address bar or when a visitor uses a bookmark to get to your Website. It is important to know where your Website traffic is coming from so you can understand which marketing endeavours are working for you. Direct traffic illustrates how many of your visitors know your brand and Website URL. These visitors did not find your Website on search engines or on another site. They came directly to your Website.
- **Traffic**: The total number of visits to your Website. Within Google Analytics, traffic can be divided into multiple categories including, direct, organic and paid.

## Campus Life Update

Since October last year, OrgSync activity has increased the daily user activity. Currently the number of registered University students on OrgSync is 1,027, well on our way to achieving a goal of 4,000 by March of 2016.

Generally the trending time periods for sign-ups are in the first month of Semester start. (February and July).

Currently a total of 181 Clubs and Societies have signed up through OrgSync and are using this for their administrative and social requirements. Due to the form-building functions and payment options, the affiliation process has been streamlined.

On average, there are 50 events run a month through the use of OrgSync.

# EDUCATION OFFICER'S REPORT

Jock Webb

#### What's Happening In Higher Education

Since the budget, in which the government yet again renewed its commitment to large cuts to the university sector, to the deregulation of university fees and to a 4 week wait of Newstart, there has been little commentary in this space. Last week however, Christopher Pyne made public statements about renewed efforts to negotiate with cross-bench senators who have thus far opposed the Higher Education and Research Reform Amendment Bills.

This is a reminder that while largely inactive in this space in recent times, the government still has the intention to push this harmful reform agenda.

## Nation Day of Action Speak Out and BBQ: August 19

On the 19th of August there will be another NUS-led National Day of Action, that will take the form of assorted events around the country.

The event at the ANU will take the form of a barbecue and speak out in Union Court. The afternoon will feature speakers from the National Tertiary Education Union, the National Union of Students, ANUSA and is likely to also feature a speech given by the Australian Greens Higher Education spokesperson, Senator Lee Rhiannon.

Students will then be given the opportunity to take to the microphone to voice their own concerns in this space.

The event will begin at 12pm, with food service running from 12pm to 1:30pm.

#### Ed Talks

Ed Talks are a series of focus group-styled conversations regarding the relation between different on campus issues and education. Each Ed Talk gives students the opportunity to sit down with a meal and a member of the ANU executive to discuss these issues, raise their concerns and seek clarification.

This year, we have seen Ed Talks on health, well being, safety and harassment on campus. The most recent Ed Talk, which occurred since the previous OGM was themed around assessments, their mode, frequency and the impact that this has on student mental health. The discussion was with Professor Marnie Hughes-Warrington, the Deputy Vice Chancellor (Academic). The conversation was quite productive, a number of issues being raised with actionable points to follow.

Notes are available for the Ed Talks through the ANU website: http://renew.anu.edu.au/ed-talks/

The next Ed Talk will be held in Week 8, date TBC. If would like to see particular issues raised at an Ed Talk please contact the Education Officer at <sa.education@anu.edu.au>.

## GENERAL SECRETARY'S REPORT

Monique Langley-Freeman

#### Items for Report

- 1. 2015 Annual Elections
- 2. Ethno-Cultural Department
- 3. Honours Working Group
- 4. Women in Leadership Survey

#### 1. 2015 Annual Elections

The polling dates set for the 2015 elections are from <u>Monday the 24<sup>th</sup> August</u> to <u>Thursday the</u> <u>27<sup>th</sup> August</u>.

## a. Polling Locations

Polling locations this year will be in union court, with the morning of Wednesday the 26<sup>th</sup> August to be held at the School of Art. Attempts were made to secure alternate locations, for a second non-Union Court polling day, in particular around the primary teaching areas for CECS students, as they were the most disengaged voting group in 2014 (see table below). Unfortunately, as the negotiation process started so late this year (after my appointment as Interim GenSec), it was difficult to secure alternate locations.

Regarding the school of Art, the decision to return there for our non-union court polling day was based largely on discussions had with the Vice President and CASS reps. James has noted that he has received disproportionate academic appeal cases from School of Art and School of Music students, and Linda and Alix have both noted that they do not feel adequately engaged with these students. It would be great to see a push for increased engagement from ANUSA's side.

|                           | No. of Enrolled<br>Undergraduate<br>Students | No. of Votes for that College | Percentage<br>% |
|---------------------------|--|-------------------------------|-----------------|
| CASS                      | 3882   | 908                           | 23.4            |
| CAP                       | 756  | 145                           | 19.2            |
| CBE                       | 2662   | 577                           | 21.7            |
| CECS                      | 1244   | 227                           | 18.2            |
| Joint Colleges of Science | 2679   | 590                           | 22              |
| COL                       | 1546   | 474                           | 30.7            |

b. Changes to regulations

After negotiations with ACT Elections, we received our finalised Memorandum of Understanding (MOU). This reflected some changes from previous years, based on the Returning Officer's report from 2014. Namely:

- The creation of a 2015-specific election page on the ANUSA website. This is to clarify procedures and increase the ease of access to forms, documents etc.
- Declarations included on nomination forms for positions with specific requirements
  - This is to alleviate some of the follow-up work for ACT elections, which in turn, will lower our costs and streamline the nominations process
- c. Cost

The estimated cost for this year's elections is \$20,784.40. I expect that the actual cost will be higher due to the large number of candidates.

# 2. Ethno-Cultural Department

This semester I am chairing an Ethno-Cultural Department Working Group. Our aim is to assess the viability of establishing a sustainable, long-term department within ANUSA that caters for students who identify as being ethnically or culturally diverse.

We have had several meeting thus far and it appears to be a very dedicated and passionate group.

Although there is much consultation to be had, some outcomes from our initial discussions were that for the department to be successfully implemented, it would need to be a relatively slow process. Further discussions regarding the implementation of an ethno-cultural department will hinge on a clarification of the roles of departments more broadly. General agreement thus far appears to be to establish a committee who will focus on establishing a constitution, with a view to departmentalise in 2017.

The consultation process will continue, and we will actively seek input from various groups on campus, in particular, through culturally diverse clubs and societies, etc.

Some key issues that will need to be discussed are:

- How to define "ethno-cultural"
- Naming the department
- The scope of the department

## 3. Honours Working Group

As per a motion that was passed at CRC 5, I am chairing a honours working group. The aim of the group is to address the many structural problems and inconsistencies across ANU's honours programs. Some of the background issues that have highlighted this are:

- 1. There have been a large amount of academic appeals and problems coming to ANUSA from honours students
- 2. It appears that there is a great deal of confusion regarding honours policy, which could reflect:
  - a. A lack of cohesive policy and/or
  - b. Clear communication of policy to students
- 3. There appears to be very little cohesion between honours across various colleges. This problem can even be brought down to the school level, for example in CASS, where different schools have radically different policies

4. Honours students do not appear to be as engaged with ANUSA

Initial discussions will occur between myself and college reps to sort through some of these key issues, in particular we aim to look at various honours policies across the colleges to try and solidify in which areas we might make a meaningful impact this year. Future consultations will aim to engage with different honours groups – more information coming very soon!

## 4. Women in Leadership Survey

As part of the Women in Leadership initiative led by Sophia, we decided to send out a survey on women in leadership positions at ANU. The reasoning behind this is that we are lacking any substantial data on this issue at ANU, which impacts our ability to have a meaningful discussion and track the outcomes of initiatives. This survey is designed to gather both qualitative and quantitative data. The survey will be sent to ANUSA representatives, club and society leaders, as well as hall and college leadership teams.

A key aim of the survey is to support discussions regarding initiatives undertaken by ANUSA and other groups that aim to further the presence of women in leadership.

Suggestions for potential questions are welcome! The date for completion of the first draft is Friday 31<sup>st</sup> of July, with the survey aimed to be sent out before week 4.

# SOCIAL OFFICER'S REPORT

#### Jack Gaudie

## <u>GAC</u>

- GAC has paid out 131,497.87 minus the \$8,000 that has been overpaid as of the 17/8/15.
- Have used over 2/3 of the funding pool, looking to ways to increase it so it can extend to the end of the year

## <u>SEEF</u>

As of the 17/8/15 SEEF has paid out \$100,336.64 in its sitting term to a range of projects, including conferences.

#### <u>Union</u>

I have continued to liaise with the ANU Union on events which can be held together. In Bush Week this included the Trivia event in which ANU Bar provided us with fantastic prizes. Many thanks to Suranga and the Union Council for organising that.

#### Bush Week

Bush Week was a huge success. Credit to the directors and volunteers and James for the dedication, competence and planning that went into the week. After three months of intensive preparation the team is proud of what it achieved.

We've had fantastic feedback including 5th year students calling it the best Bush Week they've seen ANUSA run.

Here's a quick run down of the events:

- Monday The 90s Film Night was really well attended, had most of Coombes full (better than most of my lectures) and the films were great. Many thanks to the ANU Film Group and Katherine for organising the last minute contingency. Essentially, Palace decided not to write down our booking and a Scandinavian film festival got in the way. Despite this, the event was a real success and everyone enjoyed Clueless and Reservoir Dogs. I would estimate 270+ people attended this event.
- Tuesday Trivia Newton-John was a surprisingly excellent event. We had 18 tables of over 8 each. That's 150 people in attendance - a huge success for Ella, the director in charge. It was great with loads of 90s questions and Alex Bell-Rowe Danny Fox from Woroni for MCing.
- Wednesday a rainy Market Day is every director's worst nightmare, but Alan and Jack had a rough contingency plan that went off without issue for the most part. Many thanks to the volunteers and clubs and ANU Sport for making the day a success. It was a huge operation and we're very proud that over 150 stalls made it and students came out despite the weather.
- Wednesday DD CACP filled two busses that's attendance of 160+ the Gundaroo Colonial Inn was fantastic true blue venue. We put in place excellent safety measures

including sober reps and loads of food. DJ was amazing, loads of double denim and we've heard excellent feedback.

- Thursday Our Home Alone Coffee Night was well attended and drew a different crowd than we'd seen earlier in the week. We provided free coffee, boardgames, music, and had the red frogs along with their fondue hot chocolate and boardgames. Congrats to Ella and Alan for hosting a successful non-alcoholic event which off set the college bar nights and provided and alternative, safe and accessible event. In fact, coffee night ended 2 hours later because people were having so much fun and didn't want to leave. This event shows that ANUSA can run successful and cost-effective event that caters to a wide range of students. Attendance: 70-100
- Friday Art Attack was a great event that prepared some rad decorations for Party 1999, a big thanks to Ella for her artistic contacts. The rain affected attendance, but the 20+ who did come got a lot out of it.
- Friday Party Like It's 1999 was a fantastic end to a long week. By the Friday we'd sold out of the 500 tickets on offer which is a phenomenal success for a Bush Week party in the rain. The DJs were great and attendance was 350+. We had no major issues and our Bar staff all adhered to their RSA requirements. Many thanks to those volunteers who stayed late, the pack up would have been a nightmare without you.
- Saturday The Eid Festival went well, many thanks to the organisers who put in a lot of effort to bring a new cultural event to ANU students
- All week Extended sports program, food was really good and attendance was high we served an average of 300 people a day making aprox 3,000 meals. They ranged from bacon pancakes to couscous salad to Quesadillas - big congrats to Alan for putting together a really tasty food menu and thanks to the team who worked behind the BBQs all week.
- Pack Down Weekend and Monday pack down went smoothly, not a huge amount to report. Many thanks to the BKSS managers who did a lot of work.
- Volunteers Ella did a fantastic job coordinating volunteers, we had near full follow attendance. They were super all week, as five people we could never pull off the events without their smiley faces so all credit to them. We had over 80 different different volunteers sign in throughout the week.

Something that I instituted was a volunteer safety brief, all volunteers were asked to read and sign that they've understood the brief. This is a new initiative designed to limit liability and more importantly make our events safer for all volunteers and attendees.

• Marketing - Many thanks to Katherine our Strategic Communications Officer for the fantastic online presence throughout the week. I think it was a big contributor to the Bush Week success we've seen.

## Post-Bush Week:

- Final finances are being finalised. Estimate spending is 45k, but we think we'll come in under budget. Revenue of around 25k including flow on that'll continue into the semester. Big congrats to the team and James for managing the budget and substantially increasing independent revenue streams from any Bush Week in the past. A final financial breakdown
- Everyone who's volunteered is invited to the volunteer's party which will be at the end of this week, keep an eye on the ANUSA Volunteer's FB event to stay informed
- Anyone who won a prize can get in touch with me at <u>sa.social@anu.edu.au</u> and we'll get them to you
- Did have a few issues with Clubs and Societies at Market Day and others throughout the week, will be catching up with them in the coming weeks

• Comprehensive hand over already underway, individual & team debriefs will take place this week to add to the google drive which is full of information

• Will be launching a survey soon, would appreciate any feedback you have Bush Week is always a huge team effort, many thanks to everyone involved! Total attendance I would estimate at 4,500 excluding market day attendees and stall holders. This does not take into account people who engaged on social media, nor does it account for people attending multiple times.

## Sex and Consent Week

A big congratulations to Simone and Sabina for a fantastic week that was the first of its kind. It's always a huge effort but the quality and variety of topics was astounding.

I will conduct a debrief and have a full report for the next SRC. This will contain financial statements too once that has been finalised.

## **Conclusion**

Any questions feel free to email me at <a href="mailto:sa.social@anu.edu.au">sa.social@anu.edu.au</a>

## TREASURER'S REPORT

#### Sophia Woo

## Items for Report

- 1. Year-to-Date Income and Cost of Sales
- 2. Year-to-Date Expenditure
- 3. Student Services and Amenities Fee (SSAF Payment) to ANUSA
- 4. Student Association Finance Committee
- 5. ANUSA SSAF Year-to-Date Expenditure Report
- 6. Grants and Affiliations Committee (GAC) Repayments to ANUSA
- 7. Women in Leadership

## 1. Year to Date Income and Cost of Sales

|                               | 14 Aug 15      |  |
|-------------------------------|----------------|--|
|                               |                |  |
| Income                        |                |  |
| Bookshop Commission           | \$131.26       |  |
| Sales - BKSS                  | \$2,293.28     |  |
| Sponsorship - ANU             | \$19,900.00    |  |
| Sponsorship - External        | \$37,436.95    |  |
| SSAF Allocation               | \$1,319,742.52 |  |
| Ticket/Event Sales            | \$104,261.66   |  |
| Total Income                  | \$1,483,765.67 |  |
|                               |                |  |
| Less Cost of Sales            |                |  |
| BKSS Food/Consumables         | \$9,947.97     |  |
| Cash over/under               | \$0.00         |  |
| Cost of Books Sold            | \$303.77       |  |
| Total Cost of Sales           | \$10,251.74    |  |
| Gross Profit                  | \$1,473,513.93 |  |
| Plus Other Income             |                |  |
| Equipment Hire Revenue        | \$0.00         |  |
| Interest                      | \$15,464.73    |  |
| Miscellaneous (Sundry) Income | \$7,405.54     |  |
| Total Other Income            | \$22,870.27    |  |

# 2. Year to Date Expenditure

|   | 14 Aug 15    |
|---|--------------|
| Operating Expenses                                |              |
| Accounting/Bookkeeping                            | \$29,165.79  |
| Administration Expenses                           | \$302.00     |
| Auditing  | \$8,054.55   |
| Bank Fees with GST                                | \$997.77     |
| Bank Fees without GST                             | \$956.64     |
| BKSS Discounts                                    | \$0.00       |
| BKSS Non-food                                     | \$3,260.02   |
| Bus expenses                                      | \$1,826.53   |
| Bush Week   | \$37,871.89  |
| C&S Capital                                       | \$532.73     |
| C&S Training and events                           | \$0.00       |
| Cleaning  | \$4,063.59   |
| Consultancy                                       | \$53,975.83  |
| Departments & Collectives                         | \$55,932.53  |
| Depreciation                                      | \$0.00       |
| Education Committee                               | \$3,810.37   |
| Elections   | \$0.00       |
| Faculty camps                                     | \$62,604.01  |
| Faculty Representatives                           | \$596.55     |
| Fees & Subscriptions                              | \$481.66     |
| Fines and Penalties                               | \$0.00       |
| Food Aid  | \$780.00     |
| Foreign Currency Gains and Losses                 | \$306.45     |
| Grants and Affiliations Committee                 | \$124,655.48 |
| Grants and Affiliations Committee Non-GST Grants  | -\$2,000.00  |
| Interest Expense                                  | \$0.18       |
| IT Support & Equipment                            | \$1,166.24   |
| Leadership and Professional Development           | \$13,773.69  |
| Legal Expenses                                    | \$5,371.28   |
| Loss on Sale of Assets                            | \$0.00       |
| Marketing & Communications                        | \$10,851.30  |
| Meeting Expenses                                  | \$1,800.75   |
| Misc Committees (Mental Health, Safety on Campus) | \$83.00      |
| Non-committee projects                            | \$5,086.61   |
| NUS   | \$442.73     |
| Other Employee Expense                            | \$8,383.47   |
| O-Week  | \$179,112.83 |
| Printer   | \$3,803.00   |
| Repairs and Maintenance                           | \$2,765.64   |
| Salaries and Wages                                | \$423,509.73 |
| START   | \$165.08     |
| Stationery/General Supplies/Postage               | \$3,759.44   |
| Student Assistance Unit Grants                    | \$13,372.56  |
| Student Assistance Unit Purchases                 | \$2,756.89   |
| Student Engagement                                | \$17,424.80  |
|   | φιι,424.00   |

| Student Reimbursement - Training Programs | \$867.27       |
|---|----------------|
| Superannuation Expense                    | \$61,442.58    |
| Telephone                                 | \$369.94       |
| Training                                  | \$7,921.28     |
| Utilities                                 | \$4,416.12     |
| Workers Compensation Insurance            | \$6,352.60     |
| Total Operating Expenses                  | \$1,163,173.40 |
|   |                |
| Net Profit                                | \$333,210.80   |

## 3. SSAF Payment to ANUSA

## a. Details

On the 16 June 2015, ANUSA received our first instalment of SSAF funding from the University. This first instalment included:

- 1. 70% of the ANUSA SSAF allocation = \$1,032,140.90
- 2. SSAF Top Slice allocation for administering GAC (Grants and Affiliations Committee = \$150,000

The remaining second instalment of SSAF funding (30%) will be received within 14 days of the Semester 2 census date. Specifically, the remaining 30% will be \$442,346 and we should receive this amount from the universities by the 14 September 2015.

After six months of negotiation between the Student Associations and the University, ANUSA signed a SSAF funding Agreement with the University on the 1 June 2015. After such a long round of negotiations and further waiting after signing the agreement, we finally received our first instalment of SSAF funding from the ANU.

## b. Background and Context

While SSAF fees are collected from each ANU student, it is the University that has control over these student funds. In particular, the University decides the amount and distributes SSAF funding to each of the representative ANU student associations. For student associations at the ANU, SSAF funding is the primary source of operating income.

The negotiation process was unprecedentedly long. Primarily, it seems that the negotiation process took longer than usual because for 2015 a new SSAF contract needed to be signed, which will last until 31 December 2018. Furthermore, the University and the ANU student associations had to compromise on many issues relating to the extent of the University's control over SSAF funding to the association.

Big thank you(s) to Ben (President), James (Vice-President), Brendan (Financial Controller), Michael (Legal Officer), as well as PARSA and Woroni for their support and help!

## c. Follow up items for action

In 2016, the new ANUSA Treasurer will have to negotiate for SSAF funding in September and October. During this process, I will be able to give guidance on how to create the budget, as well as what the 2015 team did to negotiate for SSAF.

## 4. Student Association Finance Committee

## a. Details

On the 29 July, the Student Association University Finance Committee met. New to the committee were newly elected student representatives from PARSA and Woroni (ANUSM), as they had half-yearly elections. In particular, Chris Wilson and Defu Wan are PARSA's 2015/2016 President and Treasurer respectively. Furthermore, Mitchell Scott from Woroni is a newly-elected Managing Editor responsible for finances. Terms of reference for the committee was drafted by myself, circulated and discussed. In addition, the committee's purpose, upcoming meetings, common association issues and responsibilities of the committee were discussed and established.

# b. Background and Context

The Student Association Finance Committee was formed following Recommendation 5 from the Ernst & Young Review of ANU Student Associations (referred to as the EY Review) in 2014. We are to meet once every two months to work together and ensure each organisation has effective and efficient financial governance.

The committee is comprised of the Presidents and Treasurers of the ANU student associations, including ANUSA, PARSA and Woroni (ANUSM). In addition, the Financial Controller, who is a professional financial accounting staff member, and a University representative from ANU Finance and Business Services are non-student representatives who are also part of this committee.

## Current Committee:

- Sophia Woo Treasurer for ANUSA
- Benjamin Gill President for ANUSA
- Defu Wan Treasurer for PARSA
- Chris Wilson President for PARSA
- Mitchell Scott Managing Editor for Woroni (ANUSM)
- Jacob Ingram Editor-in-Chief for Woroni (ANUSM)
- Brendan Greenwood Financial Controller for the ANU student associations
- Melissa Abberton Representative from ANU Finance and Business Services

## c. Results or expectations

In the future, I expect the committee to continue working together strongly. Currently, as the committee is quite new, the associations are in the process of internal financial governance transition, and elected student representatives have changeover and election times that differ from each other, we will need to meet more frequently.

Moreover, on the 31 August 2015, another report is due to the University to record the student association's progress in implementing the recommendations of the EY Review. All the student associations will need to write up this report for each of their organisations, and this will likely be discussed in an upcoming meeting of the Student Association Finance Committee.

## d. Follow up items

Monthly meetings will be called for this committee for at least the next two to three months, to help sort transitional issues for each student association.

## 5. ANUSA SSAF Year-To-Date Expenditure Report

## a. Details

Please see the ANUSA SSAF Report attached.

## b. Background and Context

As a condition of receiving SSAF funding from the University, ANUSA is contractually obligated to provide the University with Year-To-Date Expenditure Reports on the association's use of these funds. This SSAF Year-To-Date Expenditure Report was due on the 30<sup>th</sup> June, within 14 days of the Commencement Date of the SSAF Agreement with the University.

In particular, SSAF Year-To-Date Expenditure Reports must be compiled in accordance with the format given in Schedule 2 of the SSAF Agreement. While the reporting format reflects business operations of a private (or public) enterprise, it does not reflect the reality or expenditure of a not-for-profit student association like ANUSA.

## c. Results or Expectations

On the 30<sup>th</sup> June, the SSAF Year-To-Date Expenditure Report was submitted to the University. There was some confusion from the ANU, as ANU Finance and Business Services thought that I had reported inflated expenditure compared to ANUSA's initial budget. In particular, the University thought that PARSA administered GAC, which is a service that both undergraduates and postgraduate students utilise. This assumption by the University is incorrect, as it is ANUSA that distributes and financially administers GAC. However, this misunderstanding was cleared with the University, and ANUSA's SSAF Report has been accepted by the ANU.

## d. Follow up Items for Action

The next Year-to-Date Expenditure Report will be due on the 30 September, which I will work on closer to the due date.

## 6. GAC Overpayments

As reported in the SRC Meeting 5, ANUSA overpaid GAC grants to many ANU clubs and societies.

## a. Details

GAC grants are processed first through ANUSA's accounting software, and then uploaded into Commbiz (Commonwealth Bank business services). From here, two ANUSA trustees approve funds leaving the ANUSA bank accounts, and the transfer into other club and society bank accounts. There was a duplication of GAC grants for payment following two GAC meetings, which was then uploaded and undetected in ANUSA's accounting software. This led to GAC grants being paid again to several clubs and societies.

## b. Costs

In total, the duplicated GAC grants amounted to a total of \$16,313.52.

## c. Results or expectations

Less than half the clubs and societies with overpaid GAC have returned the grants. It is nonnegotiable, and these amounts must be returned to ANUSA. However, there are a number of reasons that clubs and societies have not returned overpaid GAC amounts including:

- Club and society dysfunction Some clubs and societies seem to have trouble with their treasurers, finances or inadequate handover leading to "lost" bank account details. Some organising committees are unable to trace were money has been received or spent.
- Typographical errors When transferring funds to ANUSA, people have accidentally seemed to type in the wrong amounts,
- Denial of receiving GAC funds Some clubs and societies have denied receiving certain GAC grants in the first place, and seem to think that returning these funds is negotiable (it is not).
- Insufficient funds Clubs and societies have spent the overpaid GAC funds, and are waiting for the next grant before they can repay the amounts owing to ANUSA.
- Unavailability of trustees Organising committee members have been away for extended periods, and the club or society is simply unable to transfer funds without approval of a club or society trustee.

## d. Follow up items for action

More reminder emails to clubs and societies still owing ANUSA overpaid GAC grants will be sent soon. Recently, GAC grants were also approved and many clubs and societies were funded. Hence, more reminders to repay overspent GAC will be sent to relevant clubs and societies that initially had insufficient funds. After three reminder emails, clubs and societies that have not repaid GAC amounts will be phoned directly, and may have amounts subtracted from future GAC grants.

## 7. Women in Leadership

## a. Details

ANUSA is currently working with the Postgraduate and Research Students' Association (PARSA) on the *Women in Leadership* initiative. *Women in Leadership* aims to empower and support both women students and staff at the ANU, to become better community leaders and champions for gender equality.

## b. Costs

Currently, *Women in Leadership* has a budget of \$8,750 remaining. However, this is because upcoming events have not yet been paid for.

## c. Background and Context

There is a lack of equal representation of women in leadership roles at the ANU, as well as generally within virtually all sectors and areas of society. At least within the ANU, ANUSA and PARSA should work together to help promote gender equity on campus for both students and staff.

## d. Results or expectations

Upcoming events include:

Event 1 – Women in Leadership: Intersectionality Panel Discussion presented with ANUSA and PARSA

An hour-long panel discussion with three panellists on the topic of Intersectionality. Intersectionality is the study of intersections between forms of oppression, domination or discrimination. Specifically, individuals can face more than one form of discrimination.

The panellists will include Sue Salthouse, Joyce Wu and Debra Ojumu. Sue Salthouse and Joyce Wu are ANU academics who lecture on the issue of intersectionality. Debra Ojumu is the Melbourne-based founder of Skin I'm In, an organisation to empower members of the black African diaspora.

*Date* Tuesday, 25 August 2015

*Time* 12:00-2:00PM at the China in the World Auditorium Light lunch will be provided, as well as (non-alcoholic) drinks.

Event 2 - Women in Leadership: Keynote Address and Meritocracy Discussion

Will be a keynote address for the Women in Leadership initiative, which goes into an hour-long

## Date

Either the 23 September or 30 September.

Status

Still looking and trying to find keynote speakers, since a few options have fallen through.

## e. Action Items

For *Women in Leadership* to hold events this year, there are a number of things that need to be done including:

- 1. Finalising a keynote address speaker
- 2. Organising the events
- Having more interested volunteers come help with events/groundwork

   Please contact <u>sa.treasurer@anu.edu.au</u>!
- 4. Having regular meeting times for the Women in Leadership committee