

EXECUTIVE MEETING

Date: 24/04/2023

Time Opened: 4:02

Attending: Ben, Charlotte, Kat, Phi

Apologies: Bea, Kai

Minutes: Phi

Time Closed:

AGENDA ITEMS

1. Acknowledgement of country
2. Administration
 - a. Accepting the previous meeting's minutes
 - b. Declaration of conflicts of interest
 - c. Executive decisions since the last executive meeting
 - d. Declaration of confidential agenda items
3. Portfolio reports
4. ANU Committees
5. WHS/EAP reminder
6. Matters for discussion
7. Matters for decision

MINUTES

Acknowledgement of country

Ben gave an Acknowledgement of country.

Administration

Accepting the previous meeting's minutes

No dissent.

Declaration of conflicts of interest

Executive decisions since the last executive meeting

Declaration of confidential agenda items

Portfolio reports

Ben

PG work all coming into line

Night café will require more work

Housing stuff

A lot of council work at the moment

Grace

Back from leave

Getting finances in order

BKSS audit

Equipment audit

Chat GPT and other academic issues

GK: have been doing financial stuff and invoice stuff. BKSS is getting our food safety audit in may which requires a bit of regulatory work. Probably saw my email about equipment audit let me know.

Doing a lot of academic individual issues with students relating to midsems, lots of case work for department officers. Issues with chatgpt which have been resolved

CC: is this about turnitin?

GK: yes. That's looking like that's not going to be a problem but a lot of issues like EAP and professors have been worked on. Good resolutions for all of those. That's the basic stuff, if you have any questions.

Kat

Audit

SSAF report

Underspend group proposal

Honoraria nominations

KH: Audit – statement hasn't come yet so Liana is chasing them up to finish it because we have to get it before AGM next week, almost done only the names weren't formal. Almost finished SSAF report, waiting for Liana's summary of our budget and expenditure – can finish it tomorrow. I spent a lot of my time in underspend group proposal, Ben submitted today, really great. Honoraria – Phi charlotte and I discussed, some are about clubs who have done beyond clubs role – we'll decide in honoraria committee, never seen someone do it before

CC: clubs don't put their roles in – don't usually put in a point-by-point thing but

BY: looking to finance regs - I would put that they can't - but can put it towards Honoraria committee

PO: club executives don't get paid - I think it's up for the committee

CC: I think what kind of convinced me is that we don't allow clubs to pay their clubs stipends

KH: we can accept nominations but the committee evaluates what they should get

BY: I think that's accurate

BY: comment on honoraria – please do nominate people, people forget to nominate people, charlotte make sure you nominate people on clubs committee, phi nominate people coming to governance committee. You don't have to do every one on the form, last year I sent a spreadsheet through

Phi

PG constitutional amendments

Meeting prep

HAC

GERWG

PO: PG stuff taking up a lot of my time, will spend more time this week on it. Have received legal advice on it. Will send anything especially contro to the exec. UMAC and PMAC stuff TBD. Meeting prep also taken up my time, HAC workload is being lightened. I think I took on more than I can handle, might delegate. GERWG just happened.

Bea

Kai

Charlotte

Finishing up Bush Week model, getting to the nitty gritty

Should be done w/ SEEF this week, had another consult last week, very useful

Big discussion last week about clubs finances, thinking about how to implement those into policy/regulation

Geraldine's Thrift Market.

Prepping for Clubs Committee (Night Markets)

Bush Week Coordinators apps live internally Wednesday

CC: more or less finished with the BW model – unsatisfied with how vague it is, trying to get into the nitty gritty, trying to struggle to figure out where to delegate volunteers, literally nobody wants to do it but no staff member has the capacity to do – when it's not done correctly it's difficult, I've been spending a decent amount of time trying to rework that. Should be done with SEEF this week, had a consult last week that rerouted what I was thinking about, very useful.

Kat, Liana, Eleanor and I had a really long chat about clubs finances last week about how to implement those into regs

Night market on 18th of May.

ANU Committees

Exams Review WG

Orientation and Transition

WHS/EAP reminder

CC: alcohol will be gone next week!

Matters for discussion

Calling an SGM + postgrad changes

PO: Going to call an SGM to make all the discussed postgrad changes. We're going to call the SGM at AGM (?). I won't have the constitutional changes ready by the time they need to be ready. We're going to call it anyway after the changes are due. I'll be sending them to you (exec) rapidly so please respond whether you dislike something quickly.

BY: On the UMAC thing, they're keen to keep UMAC elections with ANUSA elections. They want to make sure the UMAC and PMAC rules are with their statutes not ours. It doesn't impede on our regulations it just makes sure preferential voting is adhered to etc. Neither Phi nor I are worried so should be fine.

ACTION: Phi ask admin to send out placeholder event for SRC

Department stipends

Events organising structure post July

BY: structure we built was erin doing all work for regular events – bulk of it, 1 or 2 or 3 events a week will be erin's work, eleanor put to me – what should approval or division be over that, I haven't thought of that. I don't think it should be the clubs officer's job, it will slowly take on becoming rep job not staff job. Other thing I'll say is I think we don't need that much supervision over it – suggestion I put is that we have a stock list of events we run on a regular basis, erin can organise completely on her own and then anything else is run past exec as a group

CC: I like that idea a lot, I think that 1-3 events a week is a good idea, we can do events that require more work from erin, I'm happy to be liasing point with erin in transition point and I know it's unsustainable – things that whole exec can take on – if you guys have ideas as exec, I chat to her fortnightly generally and run things passed us, can be good about boundaries to make sure it doesn't become my work – sounds like a similar work structure for what you're doing – you being first filtering point, especially if it has a reputation risk, something you'd pass on

PO: ongoing role – BW discussion

CC: hoping to make that next week, trying to really prepare for that – if I give enough notice everyone can be there

No dissent to this idea

BY: will keep going on that basis

Raise the rate open letter

BY: ACTOS letter we're a member of, on raising jobseeker and youth allowance, 9:30am press on wednesday that they want someone to go to – ideally would send someone who's actually on one of these payments – otherwise probably me or phi

BY: will deal with online, let me know if you have issues with us signing onto this as an organisation

Matters for decision