

EXECUTIVE MEETING

Date: 01/02/23

Time Opened: 2:06

Attending: Kai, Kat, Ben, Charlotte, Grace, Bea, Phi

Apologies:

Minutes: Phi

Time Closed: 2:39

AGENDA ITEMS

1. Acknowledgement of country
2. Administration
 - a. Accepting the previous meeting's minutes
 - b. Declaration of conflicts of interest
 - c. Executive decisions since the last executive meeting
 - d. Declaration of confidential agenda items
3. Portfolio reports
4. ANU Committees
5. WHS/EAP reminder
6. Matters for discussion
7. Matters for decision

MINUTES

Acknowledgement of country

Kai gave an Acknowledgement of country.

Administration

Accepting the previous meeting's minutes

No dissent

Declaration of conflicts of interest

Executive decisions since the last executive meeting

Procurement of security

Declaration of confidential agenda items

Portfolio reports

Ben

Thank you all for work on Invasion Day

PCG work

SUAW conversations

PCG = Project Control Group

BY: SUAW highly valued by postgrads, touchpoint for HDR. Used to be run by ANU staff member – had a convo w the SUAW coordinator this week and talking to Inger tomorrow.

Grace

BKSS renovations and organising

BKSS policies and procedures

BKSS induction

Trainings

Equipment hire and ULH

SUAW

GK: ULH booked up til week 5

Kat

Department Trainings – 4 done

ESC

O-week Budget with Liana and Charlotte

Night Café/Vending Machine

Term Deposit

Phi

General governance reform	Updating Policy Register
Election Reform	I've had three more consultations on the topic and have organised a few more in the coming weeks. Times for Working Group
SRC Safety	Have had consultations with Department Officers
Meetings	Have been helping one or two people with motions for SRC1 and OGM1 yay! Calendar invites for reports went out
Presidents Summit	Spent some time prepping
Other random stuff	Helping Charlotte with Clubs/O-Week stuff in the lead up to O-Week Picking things up for BKSS with Grace 🚚 Meeting with buddies

GK: Need to delegate pre-BKSS meeting

ACTION: Phi to email ben about BKSS pre-meeting

PO: will be setting up a quiet space outside SRC room

Bea

T-shirts

- I created and prepped the screen yesterday for the EAG O-week screen printing event, you may have seen the test prints on paper

- got approvals for shirts yesterday before I realised how much shipping would cost

Deputy Officers

- DepEd's selected, 6 deps, very excited

Training

- Organizing 3 key workshops for DepEd's, 1 being structured organizing convo's training, DSA and Women's Collective are keen to attend as well to so just waiting to select the order of dates for that.

Kai

Have not worked hours since last meeting.

Charlotte

Market day market day market day.

Night market is dead, long live comedy night – lmk if you know people who'd be interested

I hate grass, mats are problematic and expensive

Volunteer Coordinators EOI is out (a month late)

Events should be launching as we speak – I will release volunteer sign up as soon as they're all out (don't comment on this I'm very stressed about it)

Finalised all Market Day sponsors

I'll have an update on the O-Week and Party budgets (respectively) next week

Started internally looking for DJs for the party – publishing the EOI this afternoon

Clubs training on Wattle is fixed, thanks Phi and Katrina.

Hoping to get pill testing clinic for How to Adult.

PO: when will we know where we need to be for exec meetings

CC: tomorrow

CC: we didn't get titanic!!! The notebook, bee movie, pride will be our movies

CC: I washed the vests

ANU Committees

Induction for student committees next week

WHS/EAP reminder

BY: During O-Week office can get packed and messy, try to keep walkways clear, keep an eye out for cables, avoid leaving stuff on the ground – that also goes for making sure you're not leaving cups in the sink at the BKSS.

GK: Don't take things for use without telling me or moving stuff. BKSS is not a storage spot. There are heavy things on shelves

Matters for discussion

PCG

BKSS Working Bee

BY: huge amount of manual labour we need to do to get BKSS ready. Grace can't do it all. Can we all come in 12-3 Sunday.

KDB: moving

CC: working

BT: working

KH: will be there

PO: will be there

BY: with four of us, we'll do the working bea – can the rest of us commit to 3 hours of doing stuff for BKSS.

Everyone agreed! <3 Grace will send tasks for everyone to do

Matters for decision