



AGENDA – College Representative Council (CRC) 2 2020

Wednesday, 28 April 2021
Zoom – 6:15pm

Item 1: Meeting Open and Apologies

- 1.1 Acknowledgement of Country
- 1.2 Apologies
- 1.3 Passing of previous meetings minutes

Mover: Christian

Seconder: Lily

Outcome: Passes

Andre moved that the standing orders be suspended in so far as they would prohibit free flowing discussion.

Outcome: Passes

Item 2: Executive Reports

2.1 President's Report (M. Janagaraja) [Reference A]

- Academic Board proposal for CRS/CRN has gone in and will be voted on
- Met with Grady and Ian about this
- Working on getting special consideration for students based overseas with lower documentation requirements in the event that CRS/CRN is not pushed through

2.2 Vice President's Report (C. Flynn) [Reference B]

- Setting up standards for academic freedom and freedom of expression in the university based on bills going through parliament
- Helping Madhu with some new policies going through Academic Board

2.3 General Secretary's Report (M. Malone) [Reference C]

Item 3: College Representative Reports

3.1 College of Engineering and Computer Science [Reference D]

- School of Engineering CDC Meeting
- JCOS Collaborative lunch for STEM Society leaders
- Meeting up with CECS Employability to involve these opportunities in the college
- Dealing with lots of student concerns and enquiries
- As always, open to receiving student enquiries

3.2 College of Arts and Social Sciences [Reference E]

- POLS1002 has tutorials

- POLS2130 no longer has compulsory lecture attendance
- Dealing with some other emerging enquiries
- Encouraged attendance at drop in sessions
- CASS moving almost entirely in person again

3.3 College of Law [Reference F]

- Working with the College on readjusting times for those based overseas
- Law School looking to remove the college wide Wattle page - may have some issues with respect to preventing people getting access to jobs and information

Q: Sai – asked how COL is dealing with cheating if they are allowing time adjustments.

A: Lily – said she didn't really know but would enquire. Assumed there were controls.

3.4 College of Sciences, Health and Medicine [Reference G]

- Had meetings with the Medical Society about the proposed changes to the Neuroscience Institute and how they would affect undergrads
- Put together an official statement about cuts to the Medical School as well to show support
- Did some work in obtaining flexibility for international students with timing of exams
- Dealing with a few student concerns
- Working with the Science Society and other diverse societies on National Science Week
 - o Looking to work with others!

3.5 College of Business and Economics [Reference H]

- Issue with exams potentially all being online – some CBE professional qualifications need in person invigilated exams
- Dealing with issues regarding hybrid delivery
- CBE is also looking at using Proctorio in a first year course which is currently being chased up
- CBE looking into greater timezone flexibility

Q: Sai – was the intention that online exams would still be invigilated using Proctorio etc?

A: Riley – The intention was that exams would be online as a cost cutting measure. The effects would really only be felt by Accountants and Actuaries.

3.6 College of Asia Pacific [Reference I]

- Andre and Meg working on feedback and consultation measures
- Organising a round table discussion on ways that CAP can better address student concerns
- Working with CAP designing a Semester 2 feedback form – will chart location of students and what courses they plan on taking
- Dealing with complaints about lectures not being uploaded on Echo360
 - o Accessibility issues as well as technology accessibility concerns
 - o Some lecturers felt that they shouldn't be obligated to share on Echo360 because they was no policy to this effect
 - o Working on standardisation of policy

Item 4: Discussion Items

Item: 5: Other Business

Academic Freedom (Christian):

- Wants College Reps who know people doing undergraduate research who have experience with academic freedom/ unique knowledge to reach out
- Will be a policy discussed at next CRC

Item 6: Meeting Close - 6:46pm

Reference A

Refer to the President's report in the SRC 2 agenda.

Reference B

Refer to Vice President's Report on the SRC 2 agenda.

Reference C

Refer to General Secretary's report on the SRC 2 agenda.

Reference D

College of Engineering and Computer Science Representative Reports

School of Engineering Curriculum Development Committee Meeting (16th March 2021)

- Both Swatantra and Sandy were in attendance at this meeting as observers.
- Assoc. Professor Salman Durrani - incoming ADirE for the School of Engineering. Professor Katia Bazaka graciously filled the role during 2020 and did an incredible job - thank you!

CECS and JCOS Representative lunch for STEM Society leaders

- On 17th of March, the CECS and JCOS representatives hosted a lunch at Badger for all STEM related society leaders.
- Wholesome event - got to meet everyone and was introduced to Metta

CECS Employability Opportunities

- Sandy is planning a meeting with the CECS Employability team to discuss implementing more industry support and opportunities for CECS Students - if anybody has any suggestions for possible events, feel free to approach us via email. Currently, planning to implement possible structured resume workshops/mock interviews.

Remote Learning / Course Feedback

- If any student has any feedback on any courses and do not feel comfortable approaching their convenor or course representatives, feel free to approach us. We have processed a few points of student feedback and just want to reiterate that we are always happy to relay feedback anonymously. Reach out to us via email at sa.cecs@anu.edu.au!
- Particular note if there are any incidents which students feel have detracted from their learning experience within courses that anybody would like raised anonymously with course convenors/ the school, we are more than happy stepping in to advocate on behalf of the student.

Reference E

CASS Representative Report CRC 2 - Yasmin Kirk and Aryanne Caminschi

Executive Summary:

1. CASS College Education Committee 2

2. FELT Meeting 1

3. CASS Courses with Issues

1. CASS College Education Committee 2

- Second CEC meeting held on the 12th of April and attended by Aryanne and Yasmin
- Discussed the 2020 Student Experience Survey.
 - There was a focus on how to improve online student experience as aligned with the ongoing approach to COVID-19, from ANU. Aryanne spoke up about how students had less of an issue with the quality of remote delivery, and more that it is still remote. Students have moved across the country online to have their entire experience constrained to being online.
 - We have been assured that learning will be

2. FELT Meeting 1

- First meeting of the Feedback Enhanced Learning and Teaching (FELT) Steering Committee held on the 18th of March, attended by Yasmin.
- Discussion on how to move forward with QUT to improve the dictionary used to flag harmful student reviews.

3. CASS Courses with Issues

- POLS1002 - Introduction to Politics
 - No tutorials are being held for this course this year, instead there are live lectures held once a week. This has left many students feeling lost within the course, and unsure about how the readings and the lecture content are connected. The issue is especially prevalent due to the high concentration of first years taking the course. When contacted Dr Banfield, the course convenor, explained that feedback from last year indicated that previous students did not find the tutorials helpful or necessary which was what led to him removing them this year.
 - To address the issue after being contacted by us and the course reps, Dr Banfield has moved to pre-recording lectures and using the time allotted on Wednesdays for large-group discussion. This allows for greater interaction between teachers and students.
 - Students now have tutorials! Tutorials are being introduced for all students in the course, which is a massive win.
- POLS2130 - Public Choice and Politics
 - The primary issue was the structure of the course participation, which allotted 4% to in-lecture exercises. Students who were unable to attend the lectures due to class conflicts were forced to give up those marks with no option to make them up through an alternate path.
 - Further, students in the course had issues with the structure of the in-lecture participation due to the fast paced delivery of the content. It was argued that the lessons were moved through too quickly to be absorbed properly so the content could not be harnessed to complete the activities.
 - Lectures were also seen to be confusing, with the content being delivered in an overly complex manner.
 - Accessibility was also an issue with there being no break in the middle of the 2 hour lectures.
 - There was also a lack of opportunities to ask questions and give feedback during the lectures which lessened the understanding of the complexity of the content.
 - With the support of the CASS reps, the course reps were able to reach several positive outcomes with Dr Shawn Treier, the course convenor.
 - A five minute pause was introduced in the middle of the lecture.
 - Sections of lectures deemed especially confusing were re-recorded in an effort to clarify the content.
 - Reassurance was provided that the average marks for the participation

exercises were high; as long as students were putting in effort they were seeing results.

- There would be more pauses for questions throughout the lectures.
- The final 2% of the lecture participation marks were waived, and given to the students as a default.
- Essentially, the compulsory lecture element has been waived for the rest of the semester, which is another big win.

- MEAS2105

- Students have recently approached CASS reps about inaccessible readings

- Readings include chapters in books that are not linked as a pdf, available online, or available in the ANU library.

- This presents a serious accessibility issue.

- CASS reps are liaising with course reps on how to progress with this problem.

Mitigation is in the early stages.

Reference F

College of Law Representatives' Report

Lily Henke and Isabel Marsh

CRC 2 - 28/04/2021

Summary

1. Introduction
2. Updates from Student Administration Services
3. Updates from College Education Committee
4. **LLB Degree Specialisations**

1. Introduction

Hello everyone! Our names are Lily and Isabel and we are your ANUSA College of Law representatives for 2021. We are here to help with any academic issues you may face. We can be contacted at sa.col@anu.edu.au or on our Facebook page 'ANUSA College of Law Reps' and encourage you to reach out at any point throughout the year. We have had a productive start to the year, having set up a regular meeting time with staff from CoL Student Administration Services. The team has provided us with much of the information we will share below and has given us with ample opportunity to raise student concerns. Additionally, we attended the second College Education Committee for the year on the 7th of April and have become well acquainted with our key points of contact from the College.

2. Updates from Student Administration Services

We have met with Elaine and Nicolas from Student Administration Services twice this Semester and they have provided numerous useful updates. These include:

1. Late penalties for extensions: The Student Enquiries team has received several questions about late penalties and extensions, and clarified that late penalties apply per 'working day'. However, if students' have been granted an extension, then the 5% penalty will apply for any late submissions, no matter what day it is. The policy can be found here: <https://law.anu.edu.au/extensions-late-submission-and-penalties>. If you have any questions or concerns about CoL policy, please don't hesitate to get in contact with us.
2. Global programs - Law Exchange: The College and Global Programs are hoping to run the global exchange program in Semester 1, 2022.

3. Updates from College Education Committee

The College plans to have 100% on-campus teaching capacity for tutorials and seminars in Semester, where possible. Lectures will likely remain primarily online due to capacity restrictions in lecture theatres. Elective courses will be prioritised to

be taught in person where possible, and the College will maximise the number of on-campus tutorials and seminars for compulsory courses. The College is commencing a review into all courses currently offered in all programs, including LLB. This is a cyclical 5 year requirement of the university.

4. LLB Degree Specialisations

As a result of the LLB Review conducted in 2020, the College of Law introduced the opportunity for law students to complete a specialisation in an area of law. The College has clarified that students who commenced their law degree prior to 2021 may also elect to specialise in an area of law through ISIS and will need to complete subjects in the corresponding area. We have had several enquiries from students regarding the course requirements of the offered specialisations, and the scope of non-listed requisite courses will be considered to meet the specialisation requirements. The College of Law has stated that to qualify for a specialisation, students must to a minimum of 12 units of the requisite courses listed on the Programs and Courses webpage. If students have completed courses which they believe to meet the specific learning outcomes of a specialisation and wish for this to count towards the specialisation, they must email Student Enquiries and provide justification of how the course/s they have completed meets the learning outcomes of specialisation.

Reference G

CRC 2 JCOS Report

ANUSA Science Representatives: Metta Chalapati and Sai Campbell

2 Science Societies Leaders' Lunch

Sai and Metta organised an introductory meeting with the leaders of the various ANU science societies in conjunction with the CECS representatives. It was a fantastic opportunity to meet everyone on a more personal level and engage with the diverse students in JCOS and CECS. We hope that this will build rapport among science societies here at the ANU and will drive more open and consistent communication for the year ahead.

3 CHM/COS Education Committee Meeting 2 (29 March 2021)

Metta attended CHM/COS Education Committee Meeting 2. The proposed changes to the Eccles Institute of Neuroscience as well as the ANU Medical School were discussed. In the JCOS Report, she passed on specific concerns from discussions with the Neuroscience community and Gabrielle Gross, President of the Medical Students' Society. In the event that the proposed changes take place, it was confirmed that teach-out plans would be completed for all currently enrolled students and compulsory courses should continue, to honour this agreement. Both the Dean and the College Executive recognised the importance of concerns from students and further discussions will be taking place to address disadvantaged current and prospective students.

With the support of ANUSA Vice President, Christian Flynn, Metta and Sai put together an official ANUSA response to the proposed dissolution of the Eccles Institute which was informed by the feedback we had received from students at ANU. The response is attached below.

4 ADE-TERLG Forum (20 April 2021)

Sai attended the first ADE-TERLG Forum on Tuesday 20th April 2021. This was an opportunity to give feedback on the direction of Technology Enhanced Learning here at ANU. Sai specifically commented on the importance of evidence-based changes to technology use to ensure that it appropriately supports and enhances student learning.

5 Inconvenient Exam Times for Remote and International Students

Metta and Sai were contacted by the International Students' Department Education Director, Chamika Fonseka, regarding the inconvenient exam times for international students. Metta and Sai have previously received feedback regarding unreasonable expectations for students in different time zones which was communicated to the Associate Dean of Education in CoS, Anna Cowan, and we successfully instituted more flexible deadlines for assessment pieces short turn around periods such as 24 hour tests. We agree with Chamika that the current

situation regarding exam times for these students is unfair. We intend on communicating this concern at the next College Education Committee meeting and hope to support the ISD's campaign in any capacity we can.

6 General Student Welfare Concerns

Metta and Sai were contacted in early April regarding student welfare concerns in a course run by the Research School of Biology. These concerns centred around inappropriate expectations and communication around assessments, a lack of course organisation, and conflicts over EAPs. We were particularly concerned over the dismissal of EAPs. We promptly contacted the CoS Associate Dean of Education who assisted us in resolving the issue. We encourage any students to get in touch if they encounter similar problems in their courses.

7 National Science Week

Metta and Sai have been in contact with the Science Society to organise events for National Science Week. We hope to have a range of in-person and online events and are looking at securing grant funding for this. We would love to hear further ideas from students as we continue planning as well.

Reference H

ANUSA CBE Representative Report for CRC 1 and CRC 2

Summary

1. Meeting with CBE Director of Student and Learning and CBE Associate Dean of Education
2. CBE Education Committee 01/2021
3. CBE Education Committee 02/2021
4. Issues with hybrid delivery
5. Feedback for courses

1. Meeting with Director of Student and Learning and Associate Dean of Education.

We met with Dr Jenni Bettman, CBE Director of Student and Learning, and Dr Bronwen Whiting, CBE Associate Dean of Education on 10/12/2020. We discussed our communication channels with CBE administration. We were recommended to contact Dr Bettman directly rather than course convenors as this has proven successful in the past. We were also provided with the rationale behind why course representatives are not implemented at CBE. Dr Whiting believed informal messenger chats and Facebook groups to be more effective and given the past ineffectiveness, it is unlikely course representatives will return.

2. CBE Education Committee 01/2021 (22 February)

We attended CBE Education Committee 01/2021 on 22/02/2021. The most important items raised in the meeting are presented below:

- CBE's renewal of multiple-choice scanner agreement

CBE is exploring possible options for marking multiple choice exams as the current equipment is costly. One possibility is for students to bring their own devices and if students are unable to, one will be provided for them.

- All courses will be hybrid delivery for the rest of the year.

Due to the high quantity of remote learning students last year and the restrictions on international travel, all courses offered will be accessible for off-campus students. This means examinations will also be conducted online.

- Bachelor of Commerce (Year in Industry) and Bachelor of Actuarial Studies (Year in Industry) is being prepared by CBE.

The new degree is designed to mirror similar professional pathway degrees at University of New South Wales and Macquarie University. The degrees will be four years in length with placements to industry partners offered instead of courses for certain semesters. CBE has compared this degree to the Year in Asia degrees offered at other colleges.

3. CBE Education Committee 02/2021 (23 March)

We attended CBE Education Committee 02/2021 on 23/03/2021. There were no major concerns raised in the meeting, however, we were notified that Deputy VC Grady Venville wishes to have all examinations in the future conducted online to minimise costs. This proposal was criticised by most academics present due to the lack of effective measures to stop collusion without using proctored software. Other Committee members raised the point that certain professional qualifications such as CPA require certain courses to be invigilated.

4. Issues with hybrid delivery

We have been contacted by multiple CBE students regarding the concerns they have faced due to the hybrid delivery of courses.

- Lack of transcription of lectures

Many courses have had the lectures uploaded as MP4 files and not to Echo360. The MP4 files do not automatically provide a transcript of the lecture as Echo360 is capable of doing. There is no mandatory CBE policy for lectures to be uploaded to Echo360 at this stage, however, we have pushed for one on the grounds of Accessibility and Inclusion issues.

- Certain quizzes are given adequate time for uploading

Students have been concerned that 20-minute quizzes do not allow time for uploading leaving many students with no work submitted. FINM1001 in particular has 20-minute quizzes weighted as 7% each for the overall mark. We have contacted Dr Bettman requesting either a time extension or a decrease in the weighting of the quiz.

- Courses that offer no live components for remote students

We have been notified that a compulsory course for the Bachelor of Economics, EMET2007, offers in-person computer workshops, however, for remote students this component is pre-recorded. This is an obvious advantage to in person students one that we have raised with Dr Bettman.

- Issues from Mid-Semester Exams

In the past few weeks, we have been trying to resolve issues arising from the recent mid-semester assessments. The most pressing issues has been with ECON2101, (Microeconomics 2) where a technical glitch resulted in 15% of the course having their exam submissions wiped from Wattle. These students are to re-sit the exam next Thursday (29/03/21). We are attempting to make this piece of assessment redeemable given the inconvenience of the exam issues.

5. Feedback from the student body

We are collecting information on the potential issues that face remote CBE students in their final examinations. We have created a Google Form and published it on the international student Facebook page. We are also planning to create a centralised feedback form for all CBE students and publish it on our Facebook page and in relevant CBE groups. We are hoping to use information on the issues with the mid-semester exams to improve the final exams at CBE.

Reference I

CRC 2 Report

ANUSA CAP Representatives

Meg Billson & Andre Kwok

Table of Contents:

1. CAP Student Leaders Forum
2. Student Concerns
3. Consultation hours
4. Social media
5. Expenditure

1. CAP Student Leaders Forum

We are organising a student leaders forum in which executives from CAP clubs and societies can ask any questions they may have pertaining to funding, organisation or other matters related to the College of Asia Pacific. This will take place in week 8 or week 9 and will include the CAP Student Centre and the CAP Associate Dean of Education Roald Maliangkay. Agenda items will include promotion of events and the CAP booking process.

2. Student Concerns

We have had several enquiries in the last month. In particular, students have reported that some course convenors have not been uploading lectures to the ECHO360 platform and have instead been uploading the lecture recordings straight to Wattle. We have been in discussion with the CAP Student Centre about creating a policy to encourage the use of ECHO360 to ensure accessibility.

3. Consultation hours

We began the week consultation hours last term, between 1pm and 2pm every Tuesday. We have had several students come and chat with us about CAP and thus far it has been successful.

4. Social Media

We have continued to use the social media channels available to us to keep in contact with our fellow CAP Students. These include the ANUSA CAP Rep Facebook page and the CAP Student page. Our pages have showed consistent clicks and a solid increase in followers, suggesting we are gaining further traction in the ANU student community.

5. No expenditure to report