

# College Representative Council – Agenda

6pm, Wednesday 16<sup>th</sup> October 2013, ANUSA Boardroom

## Item 1: Meeting Officially Opens and Apologies

## Item 2: Minutes from the Previous Meeting including Matters Arising

## Item 3: Reports and Matters Arising

### 3.1 Executive Reports

3.1.1 President Report (A. Sladojevic)

3.1.2 Vice-President Report (T. Vaughan)

### 3.2 College Representative Reports

3.2.1 College of Asia and the Pacific (N. Horton and R. Tan) [Reference A]

3.2.2 College of Science Report (Z. Thomman and L. Wey) [Reference B]

3.2.3 College of Arts and Social Science (R. Zhao and M. McLeod)

3.2.4 College of Business and Economics (J. Darmody and C. Carroll)

3.2.5 College of Engineering and Computer Science (C. Skinner and A. Welch)

3.2.6 College of Law (A. Kurbalija)

## Item 4: Items for Discussion

## Item 5: Other Business

## Item 6: Date of Next Meeting and Close

Expected close of meeting: 8.30pm

Released: Monday 14<sup>th</sup> October by ANUSA General Secretary, Sophia Stanley.

**College of Asia and the Pacific Report**  
Nick Horton and Ross Tan

**Curriculum Review:**

- At the last CAPEC meeting, Andrew Walker spoke to the new Bachelor of Asia Pacific Studies (to become Bachelor of Asian Studies and Bachelor of Pacific Studies from 2014) curriculum review. A working party has been formed including key members from across the different schools, as well as graduate employers and alumni.
- Submissions have been made by various high-profile members of the CHL staff, as well as Andrew Walker (Deputy Dean Education) and the College of Asia Pacific Students' Society. We are working on our own submission, modeled on a critique of the previous submissions and advancing an emphasis on language study and student choice embedded in the degree structure, and will be submitting that this week to Andrew Walker.
- We will be hosting a student forum sometime in the next couple of weeks (probably week 12) to gauge student opinion and ideas about the potential for new course structures. We are looking to collaborate with the College of Asia Pacific Students Society and the Asia Pacific Learning Community.
- Our proposed structure for the new degree is:
  - For students generally:
    - Language major (8 subjects):
    - Disciplinary/Regional minor (4 subjects):
      - inc. 'Asia 101' + intro course on field
    - Remaining 4 'other' courses:
      - 1 other intro to country/disciplinary theory
      - 3 'free' electives
  - Qualified students (Intermediate+ level language):
    - Disciplinary/Regional minor/major:
      - inc 'Asia 101' + intro to field
    - Language major/minor:
    - Remaining 4 'other' courses:
      - 1 other intro to country/disciplinary theory
      - 3 'other' courses

**Advanced Language Courses:**

- Following on from our inquiries at CAPEC 6, we attended a meeting with Claire Shrewsbury and Leanne Harris from CAP administration to discuss the potential for expanding the selection of advanced language courses, especially in Chinese and Japanese.
- Both Leanne and Claire were very receptive to the idea, but we agreed that the first step before any substantial changes to course content is ensuring flexibility of degree structuring (in the form of language majors and minors) and in standardizing the application for course credit procedure and recognition of overseas language study pursued outside of an ANU-approved course. The new CAP Student Centre and re-structuring of administration to a College-model will hopefully ensure this.

- We raised the possibility of more cross-disciplinary and targeted language courses, for example, Business Chinese, Introduction to Japanese Journalism, etc. The key is re-orienting advanced language courses back to according with student interest and needs.

### **Course Representatives:**

- We remain in regular contact with our Course Representatives through our facebook group, and they seem to be engaging with their classmates and are widely known to be the representatives. No major issues have been raised yet.
- We will be hosting the second meeting with our Reps within the next week (provisional date of Friday 18 October).
- We continue to encourage them to “like” our facebook page and remind them that they can approach us if any significant issue arises.

### **Student Centre:**

- The CAP Student Centre was officially opened on Tuesday 1 October. Unfortunately the weather was less than optimal, and regardless of our vigorous advertising on facebook, only a handful of students were present.
- The old administrative office in the BPB is now officially closed and all CAP Admin has moved to the new space in Coombs, and all student enquiries can be sent to [cap.student@anu.edu.au](mailto:cap.student@anu.edu.au).

### **Consultation Hours:**

- We continue to hold consultation hours every Tuesday 12-2pm, and we persist in the hope of one day nabbing a CAP student for vigorous chats and thrilling academic debate.

### **Upcoming Events:**

- Meeting 2 with Course Representatives (Week 11)
- Student Forum for CAP Curriculum Review (Week 12)
- End of Year CAP Party (TBC)

### **Plans for the Future:**

- Alice Dawkins and Nick will be the CAP Representatives in 2014
  - They plan to:
    - Continue working on expanding advanced language course options
    - Continue expanding the course representatives system to all undergraduate CAP courses
    - Engage with the new Student Centre and work closer with Clubs and Societies
    - Look into the feasibility of introducing a PAL-style mentoring system within CAP
    - Engage better with students in O-Week and the first couple of weeks of Semester 1, including producing a CAP Showbag for O-Week
    - Increase the number of first years on First Year Camp to at least 30
    - Make better use of different social media platforms
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**College of Science Report**  
Zaiga Thomman and Laura Wey

Science Careers Evening

The inaugural Science Careers Evening we are hosting with the Science Society of ANU is this Tuesday 8 October at University House.

We have 12 stalls hosted by industry partners and 2 guest speakers, Ian Chubb, Chief Scientist of Australia, and

We have received sponsorship from the Joint Colleges of Science, Science Society of ANU is contributing plus applying for funding from GAC and we will contribute some of our ANUSA Science Representatives budget towards it.

We will verbally report on its success because it hasn't happened yet at the time of writing this report.

Class Representatives

Our proposal, which sets quotas for frequency of meetings and asks for documents outlining the role of a class rep to be disseminated to students, the class reps themselves and course convenors, has been sent out to the Associate Directors (Education) of each School, i.e. Biology, for feedback and approval. We haven't received any criticisms from staff so far. We will hear back at the upcoming College Education Committee meeting.

A Wattle page has been created for all student representatives for Science Courses. The ANUSA Science Representatives have the ability to post on the News Forum on the Wattle page.

SELS surveys

Four courses have received < 50% satisfaction rating, and the relevant areas have already been contacted.

Academic Advising Charter

Dr Paula Newitt is developing a single Academic Advising Charter for the entire University.

At the moment it is being distributed so that people can be aware of it.

PEA Day

There will be four 3-hr advisory sessions in Melville Hall, 11am-2pm. The University would like to rename PEA Day and incorporate other groups eg ANUSA, but Science would like to keep the focus on student advisement and have the other groups present during O-Week.

Budget

Student load estimates must be prepared every year for the budget, and School Directors and staff will have the opportunity to have input into realistic load projections for future years. Staff involved with HDR have already been consulted recently about projected HDR student numbers, and next year staff will be involved in load planning for coursework students. The University has set a target of 5% increase in student numbers, and there may be penalties for the Colleges who do not achieve this goal. The Committee discussed different factors which can affect load predictions eg new programs, outreach and marketing.

Hand Over

We have started hand over with Richard Kong and Emma Wisdom, the 2014 ANUSA Science Representatives. Zaiga met with them in the second week of the teaching break to give advice about first year camps among other things. They observed at our most recent College Education Committee meeting.