



Minutes - College Representative Council

**Tuesday 18th March
6PM, ANUSA Boardroom**

Attendance List:

Executive

Cam Wilson– President of the Association
Annika Humphreys– Vice-President of the Association
Gowrie Varma - General Secretary of the Association
Laura Wey – Education Officer of the Association

General Representatives

Gabby Andrews
Charlotte Barclay
Bianca Hennessy
Em Roberts
Ella Masri
Evan Packard
Dan Wall
Tom Lonsdale
John Casey
Ali John

Faculty Representatives

Nick Horton (CAP)
Alice Dawkins (CAP)
Tess Klouckow (CASS)
Jock Webb (Law)
Peta Leigh (Law)
Alan Babei (Eng and IT)
Richard Kong (Sci)
Emma Wisdom (Sci)
Shane Paderanga (CBE)

Item 1: Meeting Opens and Apologies

Meeting opens at 06:03 PM

1.1 Acknowledgement of country

To begin, I would like to acknowledge the traditional custodians of this land, of elders past and present, on which this event takes place.

1.2 Apologies

Apologies were received from Evan Packard, Karan Dhamija and Clem Pickwick.

Item 2: Minutes from the Previous Meeting including Matters Arising

Motion: That the minutes from CRC 1 2014 be accepted.

Moved: Emma Roberts

Seconded: Gabby Andrews

Motion: Passed

Item 3: Reports and Matters Arising

3.1 Executive Reports

3.1.1 President's Report

Taken as read

- Congratulations to Joyce Xu, who has been appointed as the new CBE representative.
- Laura Wey, Annika Humphreys and college reps – THANKYOU!
- G08 – spoke on that – really well received
- In relation to the SRC2 motion about office space – a decision will be made within the next two weeks in terms of refurbishing the offices. We are glad that the issues have been brought to our attention.
- Hot topic: There is not as much of a focus on undergraduates at ANU – rather far more on postgrads:
 - ANU prioritises research – the rankings are based on research, which is directly related to postgrads – but there are links to undergrads that we should explore
 - We need to make sure that undergrads continue to be well represented at ANU
 - Strategically undergrads are important – as noted in my report

Motion: That the President's report be accepted.

Moved: Laura Wey

Seconded: Dan Wall

Motion: Passed

3.1.2 Vice President's Report

Taken as read

- If you're interested in something noted in my report come chat to me directly!
- Teaching and learning review – come chat to myself or Laura Wey if you'd like to get involved particularly with the seminars
- Faculty reps/gen reps – if you hear of any issues that we should be aware of within your portfolios please let us know (the Exec) because we meet with the dean and can address them directly – lets do something about complaints!

Question Time:

Sam Duncan – What is the time frame for rolling out the student course guide?

- At least one review for all courses this semester and then one college at a time after that because it will be heaps of work for wayne and might confuse people – target science first
- If people are keen to work on this

Bianca Hennessey – Does the online course guide have any integration with those published by colleges?

- No but that could be something to look into
- **Emma Wisdom** – it was inspired by the 2011 CASS alternative course guide

Dan Wall – Has there been any incorporation of the SELT reviews?

- No it is all student written data that's outside of SELT which goes straight to the university

Dan Wall – is there a possibility to link them?

- I'll look into it

Sam Duncan – The Dean of CASS is interested in a course guide funded by CASS?

- Let us investigate that!

Motion: that the Vice President's report be accepted.

Moved: John Casey

Seconded: Jock Webb

Motion: Passed

3.1.3 Education Officer's Report

- Sorry everyone but I have no data because my computer died this week!
- I was hoping to present the budget as I have been going through all the registration forms but I can guarantee that the budget will be done by Friday. We are nonetheless definitely in the green with approximately \$2000 left over to subsidise the t-shirts. The LSS is also contributing funding.
 - Look out for the budget in the next CRC the budget

- Education Committee is meeting at 4:30pm in student space – which will be changed and posted on the Facebook page
- Next Thursday is the National Day of Action (NDA) and all ANUSA reps should help with the BBQ. Anyone who has the time to join us from 12pm-1pm, we are marching on to Garema pl. I would like the support of more focused students who are ‘on message’ to manage the crowd in Garema place if possible.
- I am trying to get feedback on the ANU undergraduate research framework of which I now have a copy. I will be disseminating it for feedback.
- I am still working on a process of recognising educators. Feedback is welcome in division of student life. Please send names through of people you want recognised for being outstanding educators.

Shane Panderanga – What does the survey entail? Are you more interested in research and postgrad?

- There is no survey for undergrad research, just feedback – we have created a matrix with skills listed in relation to research papers
- The aim is for students at a research based university to be able to say I have research skills and easily articulate what they’ve done - also for course conveners to see if they are eligible for courses.

Motion: That the Education Officer’s report be accepted.

Moved: Emma Roberts

Seconded: Gabby Andrews

Motion: Passed

3.2 College Representative Reports

3.2.1 College of Arts and Social Science Report

Taken as read

- Our hot topic for the week is on the honours program. The minutes are available online.
- First year experience – attended by first year course conveners, Judy Jones from the College of Law and the academic skills and learning centre
- We are possibly moving PAL (peer assisted learning) across to CASS – not this year but perhaps get we can get the groundwork done.
 - Spoke to Ruth Mills – PAL mentoring in psychology will be asked to deliver a presentation for those interested
 - There is an issue with resourcing however; because we don’t have the same dollars per student as law and science
 - We will hopefully be running some pre-exam study tutorials for 3 out of the big 4 courses at CASS
- Finally CASS has recognised that peer assisted learning happens all the time so we may as well formalise it.
- Your lecturers can tell when you have downloaded your readings on wattle
 - This information led to a positive discussion about how to better engage first years.

Shane Panderanga – in terms of the log of downloads you just mentioned, do they take to that to heart?

- Sam Duncan – although they can, they rarely do look at the downloads.

Cam Wilson – would this be important particularly before someone is put on academic probation? Is CASS suspicious of peer assisted learning due to plagiarism?

- Sam Duncan - only one or two lecturers actually use this log of what students download. Their main suspicion is that there could be rogue students who disseminate the wrong information in peer led tutorials. Often the tutorials that are run only attract those students who are already engaged so we still miss the bottom chunk. If you run a first year exam tutorial though, you are likely to get the desperate bottom students as well.

Jock Webb – In terms of the pre exam tutorials, is SASS on board?

- Sam Duncan – the goal is to delegate to SASS. They have more expertise so the next step is meeting with Elizabeth and ironing out the kinks. Meg Wooten from the College of Law is eager to get involved.
- Tess Kluckow – The first year conveners are getting more involved and suggested going through a plan for example of what student mentors should chat about or what they shouldn't. We may use the \$2000 to pay these mentors if CASS refuses to do so.

Motion: That the College of Arts and Social Sciences report be accepted.

Moved: Nick Horton

Seconded: Cameron Wilson

Motion: Passed

3.2.2 College of Asia and the Pacific

Taken as read

- Camps were great – the barriers came down and everyone was really social. We drank less than CASS so alcohol was not an issue.
- It was really great combing with CASS and staying at the same facility but some mentors thought that a separate camp model might better serve the interest of fostering relationships.
- Ian Hall is the new Associate Dean.
- At the last college meeting – the policy where honours student shave mandatory class attendance was rejected by academics.

Laura Wey – Have you considered disseminating your college course guide to the other representatives?

- Yes! We will do that!

Bianca Hennessey – Will the agreement with Hawaii include a year in the pacific program?

- They are starting with field school but are looking to expand. The Pacific field school is laying the groundwork for that although it hasn't gone through all the appropriate channels yet. It has been

approved at the school level but will hopefully soon be totally approved.

Emma Roberts – You mentioned there was a small number of mentors to attendees and further discussed that the first years were being “exposed to general life stuff” – could you expand on that?

- So the discussions the mentors had with first years were around things like what you want to get out of your degree, looking into your ambitions, which was really nice and people contributed about their lives
- Nick Horton – We had such good mentors that people could share all their experiences. For example, it is common in CAP for you to go overseas and how to cope with that.

Motion: That the College of Asia and the Pacific report be accepted.

Moved: Shane Paderanga

Seconded: Emma Roberts

Motion: Passed

3.2.3 College of Business and Economics

Taken as read

- Our aim this year is to increase student participation and develop a more wholesome picture of the student experience at CBE re reviews.
- We want all CBE information outside of academia to be advertised through one media platform.
- We made all our mentors maintain a connection with assigned students on the camp. For example, today our activity group had a weekly pizza night and I ask them how things are going etc. I have my own separate student who I assigned to myself and I talk to them about CBE involvement and I was surprised about their involvement. It was great! We have been successful so far and hopefully can use that to encourage first years to engage with CBE so they're more open to the 'culture' we are trying to develop.

Cameron Wilson – What is the single advertising medium?

- Discussions with CBE – maybe an electronic newsletter?
Advertise a CBE college reps Facebook page?
- Social networking app called Yammer

Nick Horton – Did you know that CAP has a fortnightly email that has relevant info like events, study opportunities etc. – would you like me to forward it to you?

- Yes please!

Nick Horton – The relationships that have been built, do you see that as the building block for a more formal mentoring system?

- We are using this as a pilot program for a more formal mentor program with senior students
- There is however one flaw. Because I picked the mentors from societies (2 reps from each society), they sent their highest executive members so relationships are difficult for them to maintain because they're all very busy.

Laura Wey – Have you heard anything about tutor training in CBE? This was mentioned in a CBE admin meeting that tutors must attend four 'how to tutor' classes before they can tutor again.

- I think they said it has already been implemented but I will double check.

Gowrie Varma – Have you thought about using Orgsync to advertise CBE events?

- Nope, but I'd be happy to look at it.

Motion: That the College of Business and Economics Report be accepted

Moved: Alan Babei

Seconded: Robert Offner

Motion: Passed

Abstentions: Gabby Andrews

3.2.4 College of Engineering and Computer Science

Taken as read

Cameron Wilson – Did you know that Echo360 has had lots of behind the scenes changes and will possibly replace DLD recordings. This means lectures will start recording automatically which could be good.

- We were unaware of that but I heard they were briefly talking about a rule that means they have to have subtitles to their lectures. No one does it at the moment but it should be done!

Emma Wisdom – In terms of the audit of CECS wattle pages, do you mean wattle or programs and courses?

- Both because some CECS courses have both

Annika Humphreys – do you have the subtitles thing in writing?

- Yes I'll send it to you

Sam Duncan – On the wattle topic, apparently wattle has to be available over summer – how will you integrate this?

- It caught my attention

Shane Paderanga – Regarding subtitles, are they required to be available? They have to give you a transcript but this is rarely done. These need to be visible to the public so could it not be done using software like oracle that does it immediately?

- Robert Offner – CECS doesn't really use wattle rather an external page where assignments and lecture slides are posted so they are mostly already public. Some courses like

COMP2400 and COMP2410 can only be accessed if you're on campus

- Alan Babei – older students and previous years are still able to access these notes.

Nick Horton – Is this system simply better suited to computer science?

- Computer science people think they can do it better. It's mostly easy and simple.
- Alan Babei – having said that, Wattle can be good

Motion: That the College of Engineering and Computer Science report be accepted.

Moved: Laura Wey

Seconded: Shane Paderanga

Motion: Passed

3.2.5 College of Law

Taken as read

- Thanks to Laura Wey!

Nick Horton – Can you talk to honours at all?

- Unfortunately not right now.

Sam Duncan – There is an issue with a proposal that you have to finish your degree in the five years

- We can't speak to that at the moment. It is possibly an ANU policy.

Motion: That the College of Law report be accepted

Moved: Laura Wey

Seconded: Dan Wall

Motion: Passed

3.2.6 College of Science

Taken as read

- Hiring out mcc2 for keynote speakers
- Elliott Kahn – happy to take on the funding aspect
- Looking to get societies involved to get funding from gac and colleges as well
- Class rep meetings – Richard to chem, me to bio
- Few things – all the coordinators are great – took down heaps of feedback – we will see how that goes in a couple of months at the next meeting – generally everyone is happy

Nick Horton – have you thought about Ian Chubb?

- Spoke last year – trying to get someone else

Annika Humphreys – Can you update us re the science society?

- Emma Wisdom - We wish we could! They organised an AGM and made a Facebook post a couple of weeks ago saying their AGM is this Thursday. We wanted more info but no one got back to me. I'll let you know when I know but at the moment, everything is unresolved.

Annika Humphreys - Do you want my help?

- Yes please!

Emma Roberts – Perhaps contact Oscar Le Mor?

- Yes

Laura Wey – Who said they couldn't get involved with the careers night?

- Dr Karl, Ian Fraser and Fiona Wood

Motion: That the college of science report be accepted

Moved: Annika Humphreys

Seconded: Robert Offner

Motion: Passed

Item 4: Other Business

4.1 Casual Vacancy – College of Business and Economics

Motion: That Joyce Xu fills the vacancy of College rep for the CBE.

Moved: Cameron Wilson

Seconded: Annika Humphreys

Motion: Passed

Item 5: First Year Camps Model

Motion: That motions and amendments not limit the following discussion of the first year camps model, thereby suspending the standing orders so as not to prevent effective discussion.

Moved: John Casey

Seconded: Cameron Wilson

Motion: Passed

Relevant standing orders suspended 6:57pm

Sam Duncan – The CASS opinion:

- We think it is relevant to discuss the stricter regulations, which affected CASS/CAP camp following the other two camps, and the way in which the ANU Policy was put into force. While we appreciate and understand the reasons behind the ANU's response, we were disappointed with the lack of consultation with us as camp organisers and with mentors. We were placed in a difficult position, having to change the rules for mentors days before departure and redefine their role on camp.
- Fortunately, our first year cohort was fantastic and made this policy change effectively a non-issue. Given the overwhelmingly positive feedback from first year students (see Nick Horton for documentation), we would continue to advocate for First Year Camps to run into the

future. However, we would suggest that future camps be run according to clear and consistently applied policies, which are available well in advance to recognise the many months of planning by students that make camp happen.

- This is not a reflection of the executive. The policies were more responsive not proactive.
- **Cameron Wilson** – I think I could have done more to solidify a lot of the measures that were put in place.
- **Annika Humphreys** – What happened on the first camp exposed that we weren't properly prepared. We've never done this sort of planning before and we had to respond quickly to make sure the camps continued to run. Changes were proposed by us to ensure that the next set of camps didn't get cancelled because we thought this would be a worse outcome. Communication could have been better but we were under a lot of pressure from the university and received an email from Richard Baker saying he was disappointed that I wasn't at the first camp.
- **Sam Duncan** – This is less an issue with the ANUSA policy rather ANU didn't have a good policy and they possibly need to take some more responsibility.
- **Bianca Hennessey** – What is the extent of their responsibility? Who's in charge when things go wrong?
- **Cameron Wilson** – We're in charge but ANU can say 'do it this way or not at all'. Personal attacks do come into play and one person takes the fall. I propose we move discussion to the format of the camps.
- **Alice Dawkins** – I flagged most of my feedback in my report but to refocus on the positives – students felt a huge support base and we had an incredible group of mentors
 - How do we make that more accessible? And how do we make it work for more than 25 students?
 - **Emma Roberts** – in terms of it being hard to assemble a big group, is there a possibility to do it again bush week? Particularly for those first years wanting to get involved again?
 - **Annika Humphreys** – I don't think you could run another camp because it cost \$150000 and took five months to plan but maybe a 'day on the green' kind of event could be good to meet the new cohort of students.
- **Cameron Wilson** – The effect is awesome! We create a connection so people become a second hand ANUSA representative. I would like to find a way to get out there more but worth acknowledging that these camps do that job in a way.
- **Tess Kluckow** – Day on the green is a great idea for those people who feel that going away might be too much. It would be just a day camp from 9-5, including meals and would involve 'get to know you' activities and mentors who would speak.
- **John Casey** – off campus?
 - No
- **Alice Dawkins** – party after?
 - Maybe

- **Nick Horton** – When we were talking with CAP about arranging 0-week activities, Andrew Walker suggested something similar for Bush Week. Societies could have an Asia-pac fair day inviting people to perform or cater.
- **Bianca Hennessey** – Generally is there any formalized mechanism for feedback for mentors?
 - Laura Wey - Not at the moment but that's a great idea
- **Annika Humphreys** – survey?
 - Nick Horton- I have one prepared.
- **Em Roberts** – could you share the link on Facebook?
- **Alice Dawkins** – Our survey is more administrative.
- **Nick Horton** – This is the second year I've organized camps and the second year for a few of the mentors. Our shared experience was that under the previous model we got a better sense of interaction. Mentors said that was because it was separate. Having said that it was so expensive and is really a luxury. We couldn't fund or support ourselves so combined is a good idea but the rules enforced upon us mean that close relationships are harder to attain and it is more difficult to achieve the same level of intimacy in a non-sexual way.

ACTION: Everyone will send feedback on to Laura Wey

Standing Orders reinstated 7:22pm

Item 5: Date of next meeting and Close

The next meeting of the College Representative Council will be held on Tuesday 29th April at 6pm in the ANUSA Boardroom.

Closed 7:23pm