



MINUTES - COLLEGE REPRESENTATIVE COUNCIL 1 2012

Wednesday 29th February 2012

6pm, ANUSA Boardroom

Attendance List

Executive:

Fleur Hawes- President of the Association

Alice McAvoy- Vice-President of the Association

Tara Mulholland- General Secretary of the Association

Tom Barrington-Smith - Education Officer of the Association

Faculty Representatives

Justin Steele

Maea Lenei Buhre

Matthew Birtwistle

Jack Hobbs

Yasmin Masri

Ali French

Mel McLeod

Tom Brazier

Roseanna Bricknell

Morgan Wood

Vaibhav Sagar

General Representatives

Charmaine Yong

Ben McMullin

Lillian Ward

Jeff Sun

Sascha Silberstein

Kai Kamada-Laws

Item 1: Meeting Opens and Apologies

Meeting opened at 6:10pm

I would like to show my respect and acknowledge the traditional custodians of this land, of elders past and present, on which this event takes place.

Apologies received from Amanda-Joyce Neilson

Item 2: Minutes from the Previous Meeting including Matters Arising

No Questions

MOTION: That the minutes for College Representative Council 6 2011 be accepted.

Moved: Vaibhav Sagar

Seconded: Roseanna Bricknell

Motion passed

Item 3: Executive Reports and Matters Arising

3.1 President's report (F. Hawes) [Reference A]

- Online recordings document that Fleur is about to present to the University was sent out with the agenda
- Caterina's is closed permanently; there was a lack of communication between the Union and Chancelry.

Questions

- **Justin Steele:** is the van selling coffee and ice creams at the law school permanent?
 - **Fleur Hawes:** No it's illegal.

MOTION: That the Presidents Report be accepted.

Moved: Justin Steele

Seconded: Jeff Sun

Motion passed

3.2 Vice President's report (A. McAvoy) [Reference B]

- Taken as read
- Massive vote of thanks to faculty reps who have probably worked harder than any faculty reps ever.
- Best of luck to everyone on the camps
- Congratulations to Rose and Tom for a great science camp.
- I'm working on some appeals, mainly honours.

No Questions

MOTION: That the Vice-Presidents Report be accepted.

Moved: Sasha Silberstein

Seconded: Maea Lenei Buhre

Motion passed

3.3 Education Officer's report (T. BS) [Reference C]

- Most has been covered at SRC, taken as read

No Questions

MOTION: That the Education Officer's Report be accepted.

Moved: Vaibhav Sagar

Seconded: Roseanna Bricknell

Motion passed

Item 4: College Representative Reports

4.1 College of Arts and Social Science [Reference D]

- Taken as read

Questions

Fleur Hawes: Have either of you heard from the new head of libraries?

Jack Hobbs: No, we're still in touch with Rosemary.

Tom Barrington-Smith: I know some people going over to NY to showcase painting works, have they talked to you about getting monetary support?

Yasmin Masri: No, furniture has a similar problem. There is a lack of proper communication and funding and not enough opportunities to exhibit.

MOTION: That the College of Arts and Social Sciences Report be accepted.

Moved: Thomas Barrington-Smith

Seconded: Ali French

Motion passed

4.2 College of Asia and the Pacific [Reference E]

- Take the report as read
- Justin Steele: We are struggling for ideas to know how we could have sold more tickets. We lecture bombed, spruiked it in tutorials and only managed to get 24 people to sign up.
- Maea Lenei Buhre: We did get one fifth of the first year intake. Andrew Walker has signalled that the camp is an ongoing thing to be built upon.
- Justin Steele: Education Committee isn't until March 26th. We are going to talk about the irregularity of the late penalties, some courses get up to 10% per day other courses are a lot lower.
- Justin Steele: We want to change the email to CAP.anusa@anu.edu.au. The college are worried that we are using the name 'faculty' incorrectly. They are all colleges now.

No Questions

MOTION: That the College of Asia and the Pacific Report be accepted.

Moved: Vaibhav Sagar

Seconded: Jeff Sun

Motion passed

4.3 College of Business and Economics [Reference F]

- **Matthew Birtwistle:** There was talk of CBE being praising of the ANUSA survey but they don't think the results were statistical accurate.
- **Matthew Birtwistle:** Schuman and I have been working with AIFEC

Questions

- **Alice McAvoy:** with the survey is it possible to get some feedback as to why the statistics are so off?
- **Fleur Hawes:** CBE sent me comments

MOTION: That the College of Business and Economics Report be accepted.

Moved: Sasha Silberstein

Seconded: Roseanna Bricknell

Motion passed

4.4 College of Engineering and Computer Science [Reference G]

- We don't have a first year camp, we might have one next year.
- Vaibhav Sagar: I am now a tutor, which puts me in contact with a lot of the first years.

Questions

- **Fleur Hawes:** Garth Robinson wants to run a 'day camp' with a few games for CECS students

MOTION: That the College of Engineering and Computer Science Report be accepted.

Moved: Yasmin Masri

Seconded: Roseanna Bricknell

Motion passed

4.5 College of Law [Reference H]

- Take it as read
- We did have a meeting with Fiona Wheeler the Associate Dean who said that the law school are restructuring Education Committee and LLB Committee in an attempt to cut the number of staff and students on these committees.
- Ali French: It will be quite flexible, two reps could go along for a particular meeting.
- Mel McLeod: They are cutting staff representation of those committees (they're not cutting as many staff as students).
- Law camp happening this weekend
- Contracts submission following up from the work that the fac reps did last year just to ensure that some of the issues aren't repeated (class size and structure)/

Questions

- **Alice McAvoy:** when 2 reps can attend do they get 2 votes?
- **Fleur Hawes:** No they get one vote. It's happening on every single university committee (except in CAP). There is always going to be 2 student reps and a PARSA representative.
- **Ali French:** We just wanted to discuss it as everyone
- **Fleur Hawes:** It hasn't changed the amount of representation as ANUSA reps always had one vote.
- **Ali French:** we can swap who goes to which committee as well.

MOTION: That the College of Law Report be accepted.

Moved: Vaibhav Sagar
Seconded: Sasha Silberstein
Motion passed

4.6 College of Science Report [Reference G]

Rose:

- Take it as read
- Camp:
 - We feel that it went pretty well, we prepared for a flexible but set out schedule, the Jindabyne Sport and Rec Centre was really good
 - Mentors spent all the time running things, one student though that there wasn't enough student mentor engagement.
 - Jindabyne can run the events (it's not that much more expensive). It's something to look into for next year
 - Staff room to lock money, receipts and indemnity forms
 - Woroni couldn't come but that wasn't too bad
 - **Tom Brazier:** Attending the camp is a lot more fun than organising it
 - The under-agers couldn't go out with everyone else, there was no underage place open at night. If you have under-agers (9:30pm was when underage students weren't allowed to go into the bar)
 - Most reviews have been good ultimately

Questions

- **Mel McLeod:** were those games provided?
Roseanna Bricknell: take papers and pens, articulate.
Fleur Hawes: borrow them from the student space.

Ali French: did they like the information sessions?

Roseanna Bricknell: All the mentors had lots of sign ups (for their society).

Sasha Silberstein: were they more into what you could get into socially or how to do well in courses.

Roseanna Bricknell: more into extra curricular. We also made it clear what our specialties were.

MOTION: That the College of Science Report be accepted.

Moved: Vaibhav Sagar
Seconded: Alice McAvoy
Motion passed

Item 5: Items for discussion

5.1 Teaching and Learning Review (F. Hawes)

Fleur Hawes: It was done in 2008. It is a review of what students want from teaching and learning. It looks at quality learning, tutorials and the intersection of teaching, learning and technology.

Vaibhav Sagar: Tutorials are meant to be students discussing and that hasn't been my experience

Lillian Ward: That's what my tutes are

Sasha Silberstein: In arts discussion is important but in law you just need to know how to answer the question

Fleur Hawes: 1-2 hour lecture has existed for a long time in uni. Do students think that

is the best way to receive information? Increasing seminars and tutorials, ANUSA gets a lot of heat for declining lecture attendance because we push recording.

Sasha Silberstein: something that ANUSA is really for and striving to make better, getting that data and push those kind of things. Tutorials: see how much students value them.

Making them compulsory or not? We have problems that have happened but it shouldn't become a replacement of the feedback

Vaibhav Sagar: Some lecturers only recorded what was going on at the start but not at the slides

Ben McMullin: How are we going to find information and collate it?

Fleur Hawes: Depends how broad the information is and whether we want it to be college specific or more holistic.

Justin Steele: I think we should make the SELT data in study@ more available. It's 6-7 clicks through from the main ANU website, it's only available for the staff list.

Fleur Hawes: I agree, I was in a committee where the previous person decided that students aren't capable of understanding the data in a reasonable way. New VC academic, get the Dean's of the colleges on side. If the faculty reps can bring it up in the education meetings

Sasha Silberstein: argue for college specific review – discussion in arts vs learn skills in science.

Alice McAvoy: I agree, specific info tailored to them. If it was going to be run at a college level it could be split into faculties and then come together

Roseanna Bricknell: in science it would need to be split into mb, mbs...?

5.2 Wattle (F. Hawes)

Fleur Hawes: Interested in doing something about wattle, massive discrepancies, good use to very bad. What is a good practice model?

Vaibhav Sagar: CECS still uses another system it is a really basic forum, tute sign ups and link to course website, lecturers are reluctant to move away for it, it's less heavy (easier to access from phone).

CBE also does tute sign ups separately.

Is it even possible to use Wattle the way it is meant to be used?

Morgan Wood: something simple - week by week isn't as easy as topic by topic, we find it easier if we present information in this way, a lot of lecturers put everything down.

Yasmin Masri: screenshot good examples.

Fleur Hawes: rose sent me some, there are over 30 people on ANUSA- rate it as good bad or mediocre. Send them to Fleur.

Maea Lenei Buhre: courses with 5-6 people where wattle hasn't been used but it's still a good course

Ben McMullin: are tutor guides available, so that we can get input.

Morgan Wood: find someone who was good who could support lecturers.

Sasha Silberstein: isn't it an issue that computing lecturers don't like wattle.

Matthew Birtwistle: the links to faculty representatives is minimal and uninformative 'representatives can email' it doesn't say ANUSA or anything.

Alice McAvoy: Let me know what you are comfortable with disclosing, photo/email, pushing for that. It's not really adequate.

5.3 Alternate Course Guide (F. Hawes)

Fleur Hawes: Start a committee looking into clubs and societies to do for semester two and a big one for semester one 2013. They can be course by course or general.

Yasmin Masri: CASS didn't like the one that SASS made.

Fleur Hawes: It about imparting the truth, the guides are ok as long as they get passed by Don.

Kai Kamada-Laws: Contact the different college societies

Alice McAvoy: We have a few more resources, more than a first year thing

Fleur Hawes: Send me an email if you are interested.

5.4 Class Reps (J. Steele)

Justin Steele: Maea and I met with Andrew Walker, he wanted to know how the class representative system worked in other colleges. Are they appointed by the lecturer in one of the first classes? Is that a conflict of interest?

Sasha Silberstein: In arts they just ask in the lecture, I did put my hand up in ideas in pols. We went to one meeting and it was tokenistic, meeting of social science and history lecturers, it felt unnecessary.

Fleur Hawes: That was the first year of the class representative system. They eventually removed the lecturers from the meetings, ANUSA faculty reps and the class reps would meet with the head of school, it doesn't happen in a lot of meetings.

Morgan Wood: why don't we try and get them from the class, and get them to email and put them in the alternate course guide.

Mel McLeod: class rep system in law- meet with them, any issues would then be taken by the faculty reps to the committees.

Dallas Proctor: I agree with Mel, it might be better if they consult with the faculty reps.

Vaibhav Sagar: I'm not sure if they're needed for all classes.

Ali French: I think there is value in having them there whether they do anything or not.

Maea Lenei Buhre: Andrew Walker didn't want lecturers to influence the class reps, they said that students could email the faculty reps so they would be in direct contact with us.

Justin Steele: they'll send out a faculty email to us, it is a fair way to do it, multiple people is not bad.

Item 6: Other Business

Faculty Camps

1. **Ben McMullin:** Has anything happened with raising more interest with faculty camps?

Alice McAvoy: We had a deal bring a friend deal (\$10 off). All the camps couldn't do that financially.

Ali French: Mel and I were lucky, the LSS sold them all because it was solely dedicated to law. Something for next year would not be a general ANUSA thing, faculty rep to sell it as their own ANUSA thing.

Mel McLoud: LSS explained it (camp membership and pre toga all in one). It was hard for us to know what was best

Yasmin Masri: A lot of people doing arts/law that had no interest in coming in arts camp.

Justin Steele: We were visible but we weren't hitting our targets as well as we could have. I would have preferred to have been outside of BPB, outside of tutorials. This is easier for Asia Pacific than in Arts or Science. If you have the 2 reps and mentors selling the tickets they are more aware of the product than I was trying to sell a Commerce/Arts ticket. A lot of the stuff came too late to be effective. Hit hard on market day or earlier, see what ANU can do for us. Much earlier than what we did.

Alice McAvoy: I agree with all of what Justin said, I would value all the faculty reps providing a proper report for next year, I want accumulated wisdom to be passed on

Roseanna Bricknell: Science: we could also leave later on Friday (after the labs finished), people aren't willing to sign up for something right after O-week.

Alice McAvoy: alternate opinion, people have now got jobs on and assessments; they're starting to get stressed.

First Year Lecture 'bombing'

2. **Alice McAvoy:** how did everyone go with going to first year lectures?

Roseanna Bricknell: don't go at the end because all the first year lectures are over- go at the beginning

Maea Lenei Buhre: we went to pretty much all of them, the lecturers don't mind.

Ali French: we were lucky as every first year law student was in one class – it was full.

Justin Steele: It would be effective if faculty reps spoke at the start of a lecture and then a mentor brought the students to the ticket tent at the end of the lecture.

Yasmin Masri: Jack and I had difficulty as we have courses with high contact hours.

Lecture Recordings

3. **Alice McAvoy:** Try and find out which lectures aren't being recorded.

Ali French; both my law courses are in coombs, it's really unreliable. We're 4-6hours behind.

Sasha Silberstein: UWA, had a video tape so you could watch the class.

Mel McLeod: they do it in some classes.

Double Degree Flexibility

4. **Alice McAvoy:** Double degree flexibility proposal combined degree- Arts/Asian Studies with a minor out of college. Increased degree flexibility.

Morgan Wood: double degrees- really difficult to know that you are going to graduate in

Fleur Hawes: meeting tomorrow (doesn't apply to engineering or law), only science arts cap, etc. They are looking at reducing the number of courses and ripping out a lot of courses and having a manageable number of courses.

Alice McAvoy: we should push for law to be included.

Sasha Silberstein: can you switch over to the new degree structure?

Fleur Hawes: you can switch over.

Ali French: make sure you get it in writing.

Yasmin Masri: changing into the new system isn't consistent across all faculties.

Item 7: Date of Next Meeting and Close

The next meeting of the College Representative Council is scheduled to be held on Wednesday 21st March 2012 at 6pm in the ANUSA Boardroom.

Meeting closed at 7:30pm.

Released: Date 19th March, Tara Mulholland

PRESIDENT'S REPORT

Fleur Hawes

Over summer the university semi-shuts down and a lot of the university committees stop meeting. Furthermore, due to the large number of changes to the University Executive, many of these committees have not yet met in 2012. I am really excited for ANUSA to be really proactive on these issues in 2012 and for each rep to be working on at least one academic related issue.

Online Lecture Recordings

See appendix. Over summer I wrote up this little document outlining the continuing problems with the ANU lecture recording policies and the need to change this. This will be presented at the next University Education Committee. Any suggestions to this document are very welcome!

University Education Committee

Since Dec 1, UEC has met once. Notable discussion items include degree flexibility (further discussed below) and signed academic advice. The person responsible for following this up has been away for some of summer, however I will follow this up soon.

Appeals

Both Alice and I have assisted approximately a dozen students with a number of appeals from appealing grades, tutorial attendance, showing cause and honours problems.

Music School Society

Due to budget cuts across the university and the new financial policies of the VC, colleges and areas of the university must be budget neutral (rather than the large amount of subsidisation from colleges and the Chancellery as seen in the past).

As a result the Music School is charging all groups for any use outside of 9-5pm of their facilities. I have supported the ANU Music Societies request to seek an exemption on this issue.

BASE Funding and ANU Colleges

I have met with a number of Heads of Schools and Deans to discuss the possible impact of Base Funding changes on a number of specialised areas.

Music and Art School Libraries

Plans for the merger of the two libraries are going ahead. There have been a large number of student consultations; however they need to be done more broadly. There was meant to be one in week one or two, and as of yet I have not heard anything. I will follow this up.

The funding, consultations and plans surrounding the current Music School Library space are still unclear despite the planned move in the winter break. I am speaking to the Head of the Libraries and Chancellery about this in week two.

Library Opening Hours and Food Policy

Over summer I had a number of discussions with the acting Head of Libraries, Maggie Shapely about the possibility of staggering opening hours on the weekend. They were quite open to the idea (so long as it had no budgetary impacts). The library is about to do a survey of students and I would love a volunteer interested in coming up with some different options of opening times to work with me on this and present to the new Head Librarian.

The ANU is looking at reviewing the food policies in the library as libraries now have vending machines, tea, coffee etc. Have any suggestions for this policy? Send me an email or chat to me after this meeting.

DOI

I had a meeting with DOI and raised a number of the ongoing problems students have with recordings and internet. ANUSA will be running a campaign about the accessibility this semester. Any suggestions? Please contact Alice or myself.

Caterina's Closed

Over the summer Caterina's closed due to a number of issues. I will speak to these in my report.

Working with the Uni on Teaching and Learning Review

The last ANUSA review of the quality of teaching and learning at ANU was in 2008. I believe it is really important for ANUSA, academics and the university to have a clear idea about what students want from their lecture and the effect of technology in the 21st century. Thus far I have spoken to Facilities and Services and briefly mentioned it to other academic staff who are all keen. Passionate about this issue, let's work together!

VICE-PRESIDENT'S REPORT

Alice McAvoy

Faculty Camps

As of Tuesday we have sold 180 tickets to first year students, which is tribute to the hard work of this year's faculty reps.

A big thanks to the science reps Roseanna Bricknell and Tom Brazier for their tremendous efforts with Science Camp. We've had a lot of positive feedback regarding the camp, so a big congratulations.

We have the four other camps on this weekend, and we are presently finalising logistics.

We will also be running surveys at the end, and a full report will be brought to the next SRC and CRC.

Appeals

I've been dealing with a number of internal education appeals which have touched on these areas:

- Honours supervision (lots and lots)
- Scholarships and Bursaries
- Transfer of credit
- Examination
- Exchange program
- CBE assessment schemes

Other internal education matters I will be working on in 2012:

- Exchange programs
- Degree flexibility
- Lecture recordings
- More accountability in the Honours programs

EDUCATION OFFICER' REPORT

Tom Barrington-Smith

Review Welfare Fund

Published a short review of the ANUSA Welfare Fund which looked into the management of the money, the expected return on money in accounts, the amount available to each applicant and the accessibility of the fund.

Some key recommendations were increased advertising, bringing in a second signatory, increasing the amount available, and transferring the money into a different account which will bear interest.

Full copies of the report are available from me.

SSAF

Been working closely with Fleur, Alice and the rest of the executive on SSAF funding from the university. 1 sentence summary: attending meetings, seeking advice from the Department of Education, pursuing independent legal advice and helping keep everyone up to speed. DEEWR, DIISR, and the Minister's office have been very helpful with providing advice, and we are still seeking more advice particularly on the Student Representation Guidelines which are still in the draft stage but have been tabled before Parliament and will hopefully be enforceable soon.

Tidying Office

Tidied Office

QandA

Been talking closely to the Q&A producers about getting an ANU special on campus. This is something I started working on as a Gen Rep last year and have carried it over summer. After being told no twice, they have once again dangled the carrot in front of me and am thus preparing another submission on the suitability of the venues at the ANU. Will hopefully have an answer one way or the other shortly.

Worked on website

Wrote up some of the sections on the website including "Money" and "Employment" and am continuing to work on other sections.

Universal Lunch Hour

Due to the importance of the SSAF negotiations we have decided to push the Education Committee Universal Lunch Hour from week 9 to this week. The upside is this will help pressure the university into negotiating in good faith with us over the funding, as there are some sections we are strongly concerned about. The downside is, I now have 1 week to organise it, instead of 9, which means quality politicians are going to be hard to attract and I won't have the opportunity to hold an Education Committee beforehand. I would greatly appreciate if anyone, especially the Gen Reps, will be free this week to help out both on the day and leading up to it.

Questions and comments are of course welcome but if anyone is particularly interested I would encourage you to attend the Education Committee, which will be held from 5-6pm on Wednesday 7th March.

Reference D

College of Arts and Social Sciences

Yasmin Masri and Jack Hobbs

Class Reps and First Year Lectures

We have contacted the administration staff of the nine Schools within the college, introducing ourselves and asking that we be put in contact with the class representatives when they are elected. Still waiting on responses from some schools. Next week will be spent getting to first year lectures.

CEC

The first CASS education committee meeting was held on Monday 20th Feb. This year CEC will hold a meeting every Monday, except for three weeks over winter. These will be split between education, coursework and HDR.

Jack was in attendance, and noted that the agenda was interrupted, and partially postponed because of an address from the new DVC. The emergence of TEQSA, yet another regulatory body means the reporting burden for universities is getting heavier, and the DVC impressed the need to reduce the number of courses offered.

There is a need to balance these government demands with good educational rationale. Vertical combined degrees were flagged as an area to be further discussed (ie master/bachelor). The colleges' new draft policy on assessment is up for final consideration

Faculty Camps

The camp is on track, with all mentors confirmed and timetable set. Mentor camp fees (\$75) are being covered by SASS. We have decided to self cater as the prices given by Kioloa's catering partner were beyond our budget. This has also given us the ability to spend more money on buying sporting equipment and craft supplies for activities. Like most other faculties, ticket sales for the camp are not going as well as hoped. Due to this, the number of places on the camp has been reduced from 75 to 50.

Recent problems due to miscommunication over having a party at Kioloa are still being resolved. Robin, who is our main contact, is unhappy that we are having a planned alcoholic event, saying that it goes against Kioloa's primary purpose (teaching and research space) and will set a bad precedent. As of the time of writing, the party will go ahead as ticket sales were made based on advertising that promoted it. However, this issue may mean that we could not use Kioloa as a location for first year camps in the future.

Reference E

College of Asia and the Pacific

Justin Steele and Maea Lenei Buhre

First Year Camp

Ticket sales are coming along slowly, with 22 sold as of Tuesday 3pm. We have been attending first year course lectures since Tuesday last week to spruik the camp, as well as asking convenors to put a message on their Wattle pages. An email to all first year CAP students is to be sent out on Tuesday. We have also been handing out brochures and encouraging people to “attend” the Facebook event. Andrew Walker, the Dean of CAP, has said that if we get 30 people that would be great and indicated that he sees the camp as a yearly event, so understands that in its first year it is hard to get people to sign up.

Education Committee

The next meeting is to take place on 26 March. We have been asked to gauge student opinions on late penalties, as currently there is no college-wide policy on them, which means that it can vary from 10% a day in some courses to nothing in others, even for submitting work a month late.

Reference F

College of Business and Economics

Matthew Birtwistle and Schuman Zhang

The first CBE College Education meeting for the year is not until the 13 March. Our portfolio report will be pretty minimal:

Matt attended handover with Simon Ngo at the last CBE Education meeting in December 2011. Of note at the meeting was a discussion that the CBE Board Members were praiseful of the initiative taken by ANUSA 2011 to conduct a student wide survey, but recommended that a more formal survey be conducted next time as the 2011 survey was subject to a great degree of statistical bias and inaccuracy.

Schuman and Matt have been working with AFEC and other student mentors to coordinate the CBE First Year Camp. We have also attended many first year lectures to introduce ourselves as Faculty Reps.

Reference G

College of Engineering and Computer Science

V Sagar and Morgan Wood

Nothing to report, we're not having a faculty camp and we haven't had any meetings with the faculty besides being present at the computing welcome. I'm a tutor for the introductory programming course so I'll be very visible over the semester, which I think is a good thing. We've spoken to CSSA and ESA about running an event to make up for the lack of a camp and they're very keen. I want to make my presence felt on the CS forums and collaborate with the CSSA more as they're big this year with lots of members and many events planned.

College of Law

Ali French and Mel McLeod

Meetings

The Faculty are, by their own admission, “running behind schedule” this year and are yet to finalise the dates for meetings for Education Committee etc. They will be sending us the final dates as soon as they are finalized and hopefully we will be able to report on some more substantive issues by next CRC.

Contracts Submission

Mei and Nakul (2011 Faculty Representatives) have put together a wonderful submission regarding the concerns about Contracts Law, LAWS 1204. The key issues that were raised by students were:

- **The Class Size and Content in Seminars:** Many students believed the class size in seminars was far too large and the content did not prepare them well for problem questions
- **Assessment and feedback:** There were concerns raised about the closed-book exam assessment and the value of this. There were also concerns raised about the style of feedback (or lack thereof) in tutorials did not give students a clear indication of their progress.
- **Pastoral Care:** Many students expressed concern about the pastoral care. There was an incident in a lecture on the 17 of October 2011 when the lecturer raised his voice at a student who left the class early because their computer ran out of battery.

The key recommendations to come out of the submission were the following:

1. That the relevant course convenor for Contracts in 2012 limit the tutorial size to 20 or 25 students;
2. That the relevant course convenor for Contracts in 2012 reinstate the third lecture hour per week;
3. That the relevant College of Law staff members investigate the incident on 17 October 2011, and consider whether any further action can and should be taken; and
4. That the Contracts seminar program incorporates a more problem-based approach. This may involve releasing the seminar questions prior to the seminar, creating a forum for students to upload problem answers onto Wattle after their tutorials, or allocating the final 10 minutes of the tutorial to quickly outline to students what the key issues of the problem question were.

We will be following up this submission with a meeting with Tony Connelly and Stephen Bottomly.

Law Camp

The bulk of our time, to date, has been planning and coordinating Law Camp. Law Camp is being held this weekend, Friday 2nd – Sunday 4th March. We will write a full report after the event but key points so far:

- Law Camp is a joint venture with the LSS. The LSS were amazing and sold all of our tickets in two days during O Week
- We have 8 later year mentors who are helping us to run the camp.
- We will have information sessions delivered by ANUSA, LSS, ILS and Woroni.

Reference H

College of Science

Tom Brazier and Roseanna Bricknell

16/1/12 – Undergraduate Coursework meeting

- Discussed 1st and 2nd year students participating in 3000 series research courses. Potential discrepancies with marking standards.
- Research led teaching – honours and PhB. Are students taking too many research courses at the expense of core learning?
- Advanced degrees – how to differentiate from the standard streams, without precluding standard stream students from accessing research opportunities.

31/1/12 – CPMS/CMBE Education Committee

- Differentiating between standards/workload for honours from masters.
- Admissions/offers for 2012 degrees, associated trends.
- Program reviews – PhB, B. Medical Science.

Dean of Science Meetings

Mainly spent discussing logistics for First Year Science Camp and the Science Society, in addition to arranging regular meetings throughout the year.

Hancock Library Vending Machines

We have spoken to facilities and services and located a position on the 3rd floor space for 3 vending machines. Need to work out who arranges these and where we get them from.

(All of) Science Society

Is being run externally (i.e. not by faculty reps). Abby D’Cruz, Simon Kenny, etc.
Plenty of signups on market day.

Aiming to build upon individual student societies (e.g. chem/bio/etc.) to create a huge community - less a standalone society, more a federation.

Science First Year Camp

We feel that the goals of the camp were achieved. Students came away feeling more comfortable with their peers and with greater understanding of tutes/labs/assessment/societies/majors/minors/etc.

Facilities

- Basketball court, athletics track, soccer field all available for casual use. Balls can be borrowed from the lockers at the fields (accessible via cabin keys).
- Recreation Hall useful for indoor activities – e.g. workshops and focus groups, ice breaker activities. It got pretty hot outside in the sun.
- Dining hall food was surprisingly good. Sometimes it paid off to pretend to be vegetarian to get the good option.

Schedule

- Ropes course and canoeing take a long time. Archery doesn't take very long and can be combined with mountain biking if requested. Canoeing was very popular, mainly because people wanted to go swimming (no pool and lake is not within walking distance – need to drive there).
- Woroni bailed on us.
- Info session about clubs/societies had a lot of interest.

Mentors

- Good to have a variety of science societies and majors represented.
- Important to ensure that all mentors are encouraging responsible choices with regards to alcohol.

Icebreakers

- Students were socially capable (go Science!). Sometimes we left them alone rather than forcing the mingling.
- Trivia worked well as an early activity on the first night. Random teams with pickup line/joke competition at the end. Also provided entertainment for mentors.
- The Hat Game and Articulate also seemed popular.

Issues

- Under 18s in town - no coffee shops open at night
Recommended Pub
- Banjo's instead of Lake Jindabyne Hotel

Feedback

Later Year Mentor – *I think that the location and everything was great. 30 people was probably a good size and so not too much wild stuff could happen without someone who could be there to tone it down.*

I also think having it early is a good thing, for the reasons of

- *not too much uni work due for us, or anyone else*
- *it does allow kids to change all of their labs and stuff in time if they feel the need*

I guess the drawback of that is low numbers, but hey that's what happens. I am not sure if there is more advertising that could be carried out say through email to all first years about 'faculty camps' or something like that.

I think it was successful, thanks for having me on board.

First Year Student – *Thank you so much for the weekend just been. It was a really great way of meeting new people - I knew no one going into uni. I think the evidence of how effective the camp was the fresher chem lecture this morning and a massive group of the camp kids got together talking.*