



AGENDA - ANU CLUBS COUNCIL MEETING 2 2020

Zoom (<https://anu.zoom.us/j/93810721779?pwd=ZG5Vc0svZWVhOak02RXhsWjA3OTlRQT09>)
10am, Friday 22 May 2020

Item 1: Meeting Opens and Apologies

1.1 Acknowledgement of Country

1.2 Standing Orders Explanation

1.3 Apologies

Apologies received from Ezabell Kong and Alex Conneely

Item 2: Acceptance of Previous Meeting's Minutes and Matters Arising

2.1 Motion to accept the minutes from CCM 1 2020 [Reference A]

Moved: Felix Friedlander

Seconded: Benjamin Chesler

Passes

Item 3: Executive Reports

3.1 Chair's Report (Jacob Howland) [Reference B]

Shoutout to everyone on CCE and everyone in Clubs who have continued to do excellent work despite the current circumstances!

Procedural motion to consider all reports en bloc

Mover: Felix

Passes

3.2 Secretary's Report (Jordyn Gibson) [Reference C]

I will take my report as largely read. I'd also like to add that if a club doesn't know where they are up to with affiliations, please reach out to us. There are 20 clubs who were affiliated last year who haven't been re-affiliated this year so I strongly urge all of them to contact us, we are happy to help you.

I would like to give a big thanks to people who have re-affiliated, as almost all clubs have had to change their constitutions. I would like to congratulate everyone for holding successful general meetings. Love your work!

3.3 Funding Officer's Report (Tanay Kapadia)

Not present

3.4 Community Officer's Report (Charlotte Henderson) [Reference D]



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Have been working on training - Wattle pages are largely complete, and emails should go out later today. Formatting is still not final. These training sessions should cover all of the details of running a Club, and they are reasonably interesting and extremely useful!

Have also been involved with the arts working group, and hopefully that will result in some improvements for how arts groups are funded and affiliated. Have also been attending Social Committee meetings.

3.5 Affiliations Officer's Report (Niam Foxcroft) [Reference E]

Taking the report largely as read, if you have any questions about affiliations, a reminder to please reach out.

3.6 Communications Officer's Report (Ezabell Kong) [Reference F]

Not present

3.7 Branch Officers' Reports (Alex Conneely, Marni Mount, Cian Muenster, Celeste Sandstrom, Josh Yeend) [Reference G]

Celeste: Will be looking at interfaith week soon, and was nominated to be the Clubs Council representative on the Disability Action Plan, which is an ANUSA group developing procedures for events, etc.

Josh: Haven't engaged as much as I'd like to, please get in touch. Will be sending out emails next week once my assignments are done.

3.8 General Officers' Reports

Not present

Motion to accept all reports

Mover: Maddy Renshaw

Secunder: Josh Yeend

Passes

Item 4: Items for Resolution

4.1 Motion to endorse the amendments to the Clubs Regulations found in Reference H

Moved: Jacob Howland

Seconded: Charlotte Henderson

Jacob: This motion is just to endorse changes to the ANUSA constitution that concern the Clubs Regulations. These provisions are to change how members of CCE are removed from their roles. Currently, can only be removed from roles by a 2/3 majority vote of a CCM that has a 75% super-majority. Historically, quorum has not been great, and 75% almost



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never happens. This means it is effectively impossible to remove members of CCE, no matter how badly they're performing. This amendment would remove the super-quorum requirement, and adds a few new requirements that would have to be met legally to remove someone anyway - this doesn't add anything, it just clarifies what the requirements actually are so that the information necessary to remove someone is more accessible. CCM will still have to approve removals.

Charlotte waived her rights as seconder

No one speaks against

Jacob waives his right of reply

Motion passes

4.2 Motion to affiliate the ANU Humanitarian Innovation Society

Moved: Niam Foxcroft

Seconded: Felix Friedlander

Procedural motion to allow a representative of the relevant clubs to speak to their affiliation for three minutes

Passes

Katherine: Our society aims to improve collaboration between staff and students, fill gaps in the humanitarian space, improve services like healthcare and renewable energy. Hoping to encourage the ANU community to participate in these things.

No one speaks against

Niam waives his right of reply

Passes

4.3 Motion to affiliate Canberra Student Housing Cooperative (CSHC) Events

Moved: Niam Foxcroft

Seconded: Josh Yeend

Niam waives his right to speak

Josh waives his right to speak

Procedural to allow a representative to speak to their affiliation for 3 minutes

No representative is here



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Jacob: Note that this club has been affiliated in the past, although precedent is to not affiliate clubs that do not attend CCM. You'll all have to decide how you want to vote on this one

Motion passes

Item 5: Items for Discussion

5.1 Motion to move into a committee of the whole

Moved: No mover

Seconded: No seconder

Motion fails

Item 6: Other Business

No other business

Item 7: Date of next Meeting and Close

The next meeting of the Clubs Council is expected to be held in Term 3 of 2020.

Jacob: can't announce an exact date given current circumstances.

Expected Close of Meeting: 10:33am.



Reference A: CCM 1 2020 Minutes

<https://docs.google.com/document/d/17I-5DcVLYTZ2kGcUdsGp8ZPDCMqaf4MOtyqJRMx6qHg/edit?usp=sharing>



Reference B: Chair's Report

Jacob Howland

Introduction

Hi all, welcome back! I'd like to begin by expressing my admiration for the way many clubs have adapted to the online environment we find ourselves in. Aside from being impressive in itself, I don't doubt that your continuing to hold events and run virtual spaces is making a meaningful contribution to the sanity of many. I would also like to express my gratitude for the extent to which you've been understanding of us being a bit slower or less proactive than usual. If you have any feedback or concerns please always feel free to reach out to me at sa.clubschair@anu.edu.au.

The team

Since CCM 1 the only change on the executive is that, unfortunately, Heather Johnston, the former discipline clubs branch officer, left the role, as she became ineligible to hold it. This was because Heather's Honours project was postponed due to the campus closure, resulting in her having to drop all her courses for this semester, and the ANUSA General Secretary made a decision that this means that she is not a member of ANUSA. This decision is disappointing but there is effectively nothing that can be done about it in the short term.

Our current view is that we should not attempt to fill this role (or the special interest branch officer role, which is also vacant) at this time. I think it unlikely that anyone would be interested at this point, there is a limited amount of work to do on CCE compared to normal, and I think that filling them as we come out of the current crisis is more likely to bring new energy to CCE when it is needed. If anyone has any thought on this approach (especially if you disagree with it) we would love to hear them.

Some members of CCE continue to need to take some steps back from their roles given the current situation. We believe we are managing this as needed, but if you think anything is falling through the cracks, please feel free to contact me on sa.clubschair@anu.edu.au.

Events/COVID-19

We have continued to work with the ANUSA Social Officer, Sophie, and clubs who have reached out to us for support, on what they can be doing at this time. Please feel free to contact us or Sophie (sa.social@anu.edu.au) if you have any questions about online events or would like support in running or advertising your events.



As the uni plans for the reopening of campus, which currently seems to be planned for the start of semester 2, I have begun working with the ANUSA exec to make sure ANUSA is raising clubs' activities in conversations about this reopening. We hope that details will be made available as far in advance as possible to allow for planning. We will continue to advocate for a sensible approach, which prioritises health while also acknowledging the importance of moving to life on campus when possible. I would strongly encourage all clubs to exercise common sense when planning any in person events as restrictions ease - social distancing will more than likely still be the norm, hygiene will be even more important, and there will be the persistent risk of restrictions being reinstated in response to outbreaks.

Affiliations

As will be covered by Jordyn and Niam, reaffiliations have progressed further. Remaining pending reaffiliations are all, to the best of my knowledge, due to constitutional amendments which have to happen for compliance with policy. We thank you for your understanding of the many obstacles which have hampered the affiliations process this year, and hope that the time and energy spent by many of you on affiliations this year will help your clubs to have a smoother ride in the future

Funding

Funding is obviously substantially under where it would usually be at this time of the year. At the time of writing this report (Friday 15 May), approximately \$12,000 has been approved, most of which should have been paid. Obviously this is thankfully going to mean that if events are able to go back to normal to any extent next semester, we will be in a much better budgetary position than we anticipated at the beginning of the year. However, as large balls and other very expensive events are unlikely to be able to go ahead as they would have in the past, it is, in my view, likely that we will not spend through our budget without taking measures to do so. CCE is currently thinking a little bit about what these measures could look like, and Jordyn and I are currently trying to work out if there is any scope for some of our budget to be rolled over into next year. This is more complicated than it sounds (and than it should be) so if you have any questions about it please feel free to let me know.

Governance Review

Since the last CCM the governance review working group has met a couple of times, beginning the work of going through the first round of consultation. I hope that we will soon be able to start our second round of consultation, and will ensure that this includes sessions targeted specifically at clubs. At the moment none of the suggestions which would be paradigm shifting for clubs look especially likely to be incorporated into the eventual changes. In the meantime, I would be excited to talk with anyone about their thoughts on how the way ANUSA supports



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clubs could be better on a structural level, or any other thoughts you might have on ANUSA governance.



Reference C: Secretary's Report

Jordyn Gibson

Reaffiliations

If any clubs have not received any communication concerning their re-affiliation, please contact sa.clubs@anu.edu.au asap. If your club is not re-affiliated by the conclusion of semester 2, your affiliation will lapse and you will have to affiliate through the new affiliations procedure. There are still 21 clubs who have applied for reaffiliation but have not yet amended their constitutions to be compliant with our requirements. By the time of CCM2, all clubs should have had some communication from me about their constitutions.

A reminder that if your club needs to hold a general meeting to resolve any constitutional issues, that can and must still happen, but can be conducted over Zoom or a similar interactive, accessible video-conferencing platform.

Interpretations

There have been no new interpretations in the last period.

Policy and operations

There haven't been any fundamental policy changes that CCE has been working on.

I am currently working with Jacob to see if we can come to an agreement with the University to allow surplus SSAF funds from this year to be returned to us in 2021. This is important, because SSAF allocations for next year are likely to be very low due to the crisis this year reducing enrolment numbers and therefore, SSAF revenue. Hopefully we will have an update on this next CCM.

CCM Scheduling

Scheduling in future will likely continue to be at the same time, on a Friday, and until social distancing measures ease, over Zoom. Thank you all for bearing with us on this. I currently anticipate that CCM3 will take place midway through term 3.



Reference D: Affiliations Officer's Report

Niam Foxcroft

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1. Preamble

The busiest time of the year for the Affiliations Officer is undeniably the Reaffiliation Period. And for good reason - 150[1] clubs are trying to renew their affiliation with ANUSA to ensure they can get access to money and free venue hire. It's a big deal for small clubs and it has been a huge project for me and Jordyn to complete.

There have been some obstacles though. As always, things rarely ever go entirely plan and if they're going to fail, they usually do in a spectacular manner. Reaffiliations opened on the 23/12/2019 and on the 30/12/2019 the Green Valley Fire ignited and began a destructive path that put my plans on hold.

The onset of COVID-19 has had a huge impact on everyone. We've all been upheaved in the chaos of university moving online and all on-campus events being cancelled. I'm sure many of us have also been struggling with work – not only losing work but also having to make new adjustments to accommodate to be able to work from home. It's been, without a doubt, awful. I would ask that in these times that we all be kind and patient with each other – we are all stressed and we are all in this together.

Without further ado, my Affiliations Officer report for CCM2.

2. Reaffiliations

Historically, reaffiliations is the process by which clubs that had been affiliated in the year prior can restore their affiliate status through a process that is often less laborious than the process of a new affiliation. As affiliate status is terminated at the end of the year, this meant that many clubs will typically only affiliate closer to the start of the



university term. This is because of two main reasons. Firstly, this often when executive members are back in Canberra and there is enough of a membership base around to hold meetings and events. Secondly, this is when clubs begin accumulating financial debts. O-Week events can be pricey, and without the funding system to support clubs, it can generate stress that they won't receive the funding in time, or that they will never receive funding or affiliate status. This creates a high stress period at the start of the year that is made up of jotforms, emails and scary deadlines. No one enjoys this. The Affiliations Officer and the Secretary lose their minds and clubs start to worry about finances.

This year, the 2/2020 interpretation changed the mechanics of reaffiliation. Under this interpretation clubs affiliate status extended to the first teaching break. This was critical as it meant that all 2019 affiliated clubs could still apply for funding and book on campus facilities. This lifted an enormous amount of stress on the reaffiliation process and will be integral to ensuring that the 2021 Reaffiliation Period runs as smooth as possible.

2.1. Context & Methods

Reaffiliation opened on the 23/12/2019 and closed on the 02/03/2020. Extensions were granted to clubs that emailed the Executive with appropriate reasoning. New deadlines were negotiated, however never exceeded the 16/03/2020 as this was the week before the original CCM1 date.

Jotform was used to collect responses. This has been the historic tool used to gather responses and continues to work well. Responses were exported into a tracking spreadsheet, where myself and Jordyn were able to pick at the details of each request and determine if the club met the eligibility requirements.

Once we had determined a club's eligibility, we moved their approval for reaffiliation in bulk motions – mostly through out-of-session means. Successful reaffiliations were first posted on the Facebook page to encourage interaction with the page as well as it being the most effective way to get information out to clubs.

2.2. Outcomes & Challenges

In total, 110 reaffiliation requests were received between the 23/12/2019 and 16/03/2020. At the time of writing this, we have successfully reaffiliated 86 of these requests. Most of the issues with requests revolved around constitutional non-compliance. As the Affiliations Policy received amendments last year, we had to ensure that each reaffiliating club was aware of these changes and had enacted them.



2.3. Recommendations

The 2/2020 interpretation changed the way reaffiliation works. Yet, even with this interpretation, it is still a high stress period during a time where it is unhelpful to be under such stress. Instead, in the future it may be beneficial to investigate different methods of reaffiliation. Instead of having a set period each year in which every club must reaffiliate, what if each club had an affiliation duration and at the end of this duration, they would have x amount of time to apply for reaffiliation? This change would help alleviate the start of year stress as each club would have a different reaffiliation period and thus help spread out the distribution of reaffiliation requests across a temporal scale.

I would also recommend that clubs stay up to date with changes in policy and ask questions where relevant. A lot of clubs were not aware of the changes they had to make to their constitutions, and this added extra stress and time to the entire process.

3. Conclusion

Please continue to reach out to me at sa.clubs@anu.edu.au if you have any affiliation related questions. I apologize for my lack of responsiveness recently as I have been under the pump with university and work and this has created significant amounts of stress.

Wishing everyone a safe and successful rest of semester!

Niam Foxcroft,

Affiliations Officer.

[1] According to the ANU, citation needed.



Reference E: Community Officer's Report

Charlotte Henderson

If you want to ask any questions or you have any concerns, please email me (Charlotte Henderson) at clubscommunity@anu.edu.au or sa.clubs@anu.edu.au or message the Clubs Council Facebook Page

Online Training

- All 12 modules for Club Management Training and Finance Training have been released onto the Wattle Site.
- These are a very comprehensive guide covering what funding your club is eligible for, how to apply for it, as well as a tonne of stuff about writing minutes, running General Meetings, how CCMs work; and I highly recommend having a look through all of them.
- I am going to release more training over the winter break, especially Event Management Training if it appears that in-person events will be possible next semester.
- If you still have any questions about any of the training, please send an email.
- If there are parts of running a club that are still unclear, please let me know so I can create more training documents.

Online Events Marketing

- I congratulate any club still running events despite the disruptions to the semester.
- In conjunction with Sophie, the ANUSA Social Officer I have released a Google Form for clubs to fill in regarding clubs' online events.
- In coordination with a few other groups we have advertised these events through ANUSA and the ANU Website to increase visibility and attendance.

Arts Working Group

- Jordyn and I attended a very productive meeting investigating all avenues possible to enable Arts at the ANU to restructure to facilitate growth of the Arts.
- This group has been working on the current funding system and a host of other issues.
- All Theatre groups have received an email, so please get involved!

Social Committee Meeting

- The ANUSA Social Officer chairs a Social Committee, which this year is looking at how event formats can be adapted to an online setting, and I have been attending for Clubs Council.
- If your club is interested in running events, or you'd like to get involved, please contact Sophie at sa.social@anu.edu.au



Reference F: Communications Officer's Report

Ezabell Kong

Hi all,

Hope you have all been doing well despite the unchanging circumstances since CCM1.

I have nothing major to report, so will keep this short and sweet.

EMAILS

If I have missed any of your emails, please let me know. Again, if there are any urgent emails please subject your email as 'URGENT: _____' and I will prioritise these when replying.

SENDING PROXYS FOR CCMs

When you email clubs.sa to notify us of proxy delegates, please remember to include their University ID.

WEBSITE

As mentioned in CCM1, we are planning to re-design the anusa.com.au website so that clubs information is more accessible! If you have any changes you'd like to see, please let me know.

If you have any further questions, please email me at sa.clubscommunications@anu.edu.au.



Reference G: Branch Officers' Reports

Faith and Religion Branch Officer Report - Celeste Sandstrom

This report covers my entire tenure so far as I was on leave for CCM1.

I've attempted to make contact with all branch clubs via email, and met the majority of clubs at O-week Market Day, through email and at meetings for Interfaith Week. I've run two meetings for discussion of an Interfaith Week so far, both in Term 1, however these have been underattended. That said, there are a lot of good ideas coming out of those meetings as to where Interfaith Week could go. I've also been in contact with the Chaplaincy and they are supportive and willing to work with me and the faith clubs to put this together. Due to the social distancing restrictions, I'm not currently sure as to the form of Interfaith Week and whether it needs to go online. This is a discussion that will need to be had in the coming weeks.

I have also been appointed as the Clubs Council's representative to the ANUSA Disability Action Plan.



Reference H: Clubs Regulations Amendment

Explanation - These are amendments I wish to propose to the Clubs Regulations. As the Clubs Regulations are regulations made under the ANUSA Constitution, these amendments have to be moved at an ANUSA general meeting. As such, these amendments **are not proposed to be enacted by this meeting** but I wish to get Clubs Council's in principle support of them before I bring them to an ANUSA general meeting.

<https://docs.google.com/document/d/11AUzrBIUNLMUXMxaIS4WZeEatwfZp4ob-G3FwYut1RM/edit?usp=sharing>