

Clubs Council Executive Meeting Agenda/Minutes

2019-10-14

Marie Reay Teaching Centre 3.03

Meeting Opened: 6:01 pm



1. Acknowledgement of Country

Delivered by James

2. Attendance and Apologies



In Attendance:

Niam (left 6:53)
Dash
James
Jason
Jacob
Stavros
Cahill
Skanda
Ebe
Claudia (arrived 6:03)

Apologies:

Eli
Andrea
Ji

Absent:

Emily
Paris
Henry
Ben
Matthew

3. Declaration of Conflicts of Interest & Confidentiality

Jacob: I am DebSoc VP

Skanda: ANUSA next year.

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4. Actionables Arising

a. James to meet Shahnawaz and Eden regarding to PARSA stuff. (Refer to CCE21 16-09-2019 minute)

James: So, I met with Shahn, unfortunately it seems that he understood the issues. The consensus among the named officers was he had not responded appropriately. Shahnawaz requested Jason's apologies, it was not forthcoming. Shahn said he would resign, he has not.

Eden chat about PARSA stuff, her view was not to worry. Zyl is gone. New Pres. We can reestablish relations. Ebe can work with me on that.

b. Action for Jason to fix channels

Jason: Not something I've done, just not something that is very high priority. I doubt we'll have a meeting before exams. I'm not sure what the plan is for the Slack...

Ebe: We've started a new one.

Jason: Then it's really not a problem at all.

Ebe: I was worried about the message cap.

Jason: We could pay for it.

Ebe: We talked about that but nothing has been followed up. I don't think it's so important at the moment.

Jacob: IF the only thing you need to pay for the Slack is the 10k message cap, then it would be best to pay for it until half way through next year.

Ebe: My recommendation is that we pay for it for a month to download the messages

Jacob: Only works for public groups, not private ones.

c. Action for Working groups to do handovers

James: this is about making sure there is a handover, reports and recommendations from working groups. It's to make sure that WGs that have not actioned their work have not wasted their time.

d. James to check availability for another meeting.

James: one person responded. Pls be responsive on Slack. We are here now.

5. Budget and Process Reporting

Jacob: So, the current figures that are in the spreadsheet, are 137,723.45 spent. Plus pending 163,286.90. That is not quite right, because BGS has acquitted over their cap.

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The admin assistants and I have said they can apply and we can say yes, but up to the cap. It's like high 161s. 3034 left, not spent or accounted for. *Jacob yelps* I think that at least a couple more grand will be freed up. That leaves us real close. It's been flagged we would run out, and we are. It's better that we not fund late submissions than underspending. There will probably more of this to discuss.

Jason: Ideally, we spend all the budget.

Jason: Do you think we'll spend it all on the grants people have submitted?

Jacob: Yes.

6. Portfolio Reports

James: Not a lot of activity. Shame for those who did not come to clubs' ball. Wally was incredible. I'd recommend going next year. It was fantastic, thanks Ebe and Matthew. I met with Eden, CCM, PARSA, tax. Eden said they're handling it. I left it there. Congratulations to Ebe, and to Brandon

Ebe: Congrats to Niam.

James: yep congrats to Niam. Otherwise, nothing else.

Claudia: There has been stuff. Claire, Marni, and I have formed a group. It seems to be going pretty well. Depending on the incoming exec, that will be transferred over to new people. Can't

Jason: did you go to the Kambri thing?

Claudia: No, they have sent a letter with signatures to the person who have taken over from Robert Hitchcock.

Stavros: Nothing

James passes the chair to Ebe.

Jason: I did some interpretations regarding the Clubs Council media policy. I think it's my 11th? 14th? Interpretation in the register. It basically just says that we don't need the ANUSA Comms Officer to manage the page. CCM4 happened, Taylor and I had some issues with the election that we'll meet up about. There was an issue with MSL - future recommendations includes using a different platform or organising things earlier.

Skanda: Nothing to report.

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Jacob: There's not a lot I need to report on. I've continued to keep an eye on funding. The additional money we were sent was spent with the backlog of grants. Given now we've reached the last bit of grants we're moving a bit slower. If we approve the Debating Society grant later tonight, then I'll have to communicate that to clubs. I suspect people will be complaining but they would have known if they had checked emails, Facebook pages or the CCM minutes.

Ebe: Clubs ball happened. It was fun, last minute issues. Decorations didn't arrive until 12 on the day. A lot of other feedback will go through other channels and in handovers. Otherwise it was a success - I have stopped receiving messages about it. First handover session happened, no one showed up. Travel Grant working group meeting is coming up. I guess that this group will be one that gives a progress report of where we got up to. Hoping to make big progress over the summer. So I started the new Facebook chat for 2020. We have a new Slack and am currently organising to have a casual catchup and a planning meeting - planning meeting might be more of an induction meeting to plan over the summer. The goal is to meet up with people one-on-one over the summer. I'd really like to start getting the branch officers networked so that they can think of something to do over the summer. I want the branch officers to hold at least one event, campaign or thing during the year - it's not a hard thing but gives them something to do. Jacob is teaching me how to use MSL - which is important since we will probably not have a funding officer until after o-week. Can you please also send your handovers to either myself or James? It's very important for people to have a grounding for next year. As for casual vacancies, I want to meet with everyone from 2020 at least once before we start looking. Then I want to start a campaign to get as much interest as possible, using the knowledge from the current exec members to advertise the positions. I'd like to interview them over a rolling process - that way we don't have a large backlog of applications. I'll bring them on informally then officially elect them at a quorate meeting.

Cahill: Went to the handover sessions today - no one showed up. Ji and I got a lot of work done. Volunteered at Clubs Ball. Currently working on the new Reaffiliations form. Most of it is done. I will also start collating a document of clubs that don't have the necessary changes in their constitutions so that it's easier for next year's exec.

Niam: um, yep, volunteered for clubs' ball. Met Charlotte haven't met the rest of the exec, but they seem nice. Hopeful for 2020.

7. Items to Discuss or Decide

7.1. Semester Two Survey (Ebe, Discuss)

Ebe: I bumped this before. I want to recirculate. The findings were really valuable. They informed our roles. I need you to review, to see what could be

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amended. I will also remove things patently out of date. I will not get to this until the end of the week.

James: If you want to know things about the Chair's role, ask me.

Cahill: Where?

Jason: Community

Ebe: I may or may not compile another report.

7.2. Handover Sessions (Ebe, Discuss)

Ebe: So two things, I sent everyone a reminder, if you can't make it let me know. The second thing is lack of attendance. I can't explain it. The marketing and interest was good. I marketed the same as the training. It actually got the most traction. I had comments from ANUSA office bearer, they thought it was good. Let's hope it was just the Monday. Can I also note that Henry and Shahn both did not attend, despite it being raised. That's not ok for the people who did turn up.

James: The Thursday evening one might be better. Just guessing. Maybe put it in the survey.

Stavros: I think hold your breath.

Ebe: yes. If you want to make an extra one, you can.

Claudia: time for Friday

Ebe: 2pm.

7.3. Handover, Invitation for 2020 exec to come to meeting, inclusion in Slack (Jason, Decide)

Jason: I think the best handovers are practical. Good to see that they've got their own Slack, though changes question of adding them to Slack. Would be good to communicate with the Steering Committee (named officers). I certainly agree that they should come to meetings.

Ebe: I agree. I need to give them reasonable notice about when to attend.

Jason: We do need to move to invite them.

Jason moves to invite the incoming 2020 Clubs Council Executive for all meetings from now until the end of November.

Seconded by Ebe

Carried

Jason: Also question of Slack access - should we add them?

Ebe: I get what you're trying to get at, but don't want to bombard them with info they may not have the context for. Would prefer casual handover sessions where we can present relevant info.

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Jason: Not so much that I want them to be engaged with specific minutiae, just knowing how it operates.

Ebe: Any other suggestions?

Jason: On related point - I think there's a difference between being inducted into your portfolio and into the org. So, can we have a meeting between old named officers and new ones?

Ebe: In my handover I have a section about how to be a member of the named officers. I think it's also learned through practice.

Jason: Ideal handover is your distillate good cultural practices without the bad.

Ebe: Which might be a reason not to add them to Slack. Shall we take this to Slack at a later time?

James: I think it's important to emphasise ANUSA training the new Clubs Council.

Ebe: I have two meetings with Lachy this week. Madhu is on board with as many of us as possible coming to retreat. Think named officers coming this time was a really good start. When there's ANUSA specific stuff on retreat, think that will be good. The training is a big one.

James: Eleanor might be best option with the training. Not just modules and stuff, but policy as well - if you have an idea of how/when you want it done.

Ebe: ASAP to get people engaged. I came in with limited handover - sometimes you feel like you're flailing a bit.

8. Funding items

8.1. Debating Society Travel Grant (Discuss and Decide) (Appendix A)

Jacob: I will facilitate this and then leave. I have the information and then I will pass it on. I think the first thing is that this grant isn't discretionary under the policy. It just says that they can be capped where they are over 500 dollars. If you want to approve this, you can just leave it alone. The current figure in the payment run is that the amount for the grant may exceed the amount left in the budget. This is a travel event that happens every year. Largest debate in Australasia. DebSoc is broadly good. Which is broadly good for ANU. The location of Bali is in itself an irrelevant consideration, Kuala Lumpur last year. Melbourne next year. The grant itself has problems; a result of a number of factors. There are some who came from other locations, this is not material. The policy IMO requires cheapest.

Jason: This kind of came up in another travel grant. My interpretation was cheapest reasonably available. So they didn't have to shop around crazily, but just find a reasonable fare.

Jacob: the cheapest flight shown was like \$990. That halved and multiplied comes to the number I have given. One guy had a really long itinerary, that is not

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relevant. The cost reimbursed is for Canberra to Bali and back. We should fund this because it contributes to student life. This probably the best use of the travel grant. Other thing to note is that DebSoc is cooked if this is rejected. The money is used to cover expensive registration requirements. The money is distributed based on need. If this is not subsidised some people can't afford it. But DebSoc will have to pay given the individual impact. If you want to punish them for acting in reliance, then do that. That is all.

Ebe: I am broadly in support of paying this grant, with some provisos. By approving, does this move it forward.

Jason: it depends. Could be between \$500 and what's left in budget. As Jacob says, presumption in policy is that they get it unless we exercise discretion.

Ebe: we should pass this in a way that does not bump people down the ladder.

Ebe: Is that stuff you told me contained in the application?

Jacob: not every word.

Jason: we have to disregard.

Jacob: Skanda would also know

Skanda: also conflicted

Jason: but its not in the grant

Ebe: I just wanted to protect this grant from being vitiated by procedural issues. I want to make sure it is airtight.

Skanda: I will go. I am in support of this grant for the reasons listed. The time in the year should not impact applications. That would create perverse incentives. I am a former member of DebSoc btw, I attended austral. The most reasonable amount is not 500.

James: should you leave Jacob

Jacob: I would only leave if people may be intimidating.

Dash puts up his hand.

Ebe: this is not a confirmation of you being intimidating.

James: the point in the year should not be determinative.

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Stavros: Want to pay at least enough to make them liquid.

Jason: When admin assistants fill it out, they could not give it all. How do we think they should rate in relation to applications that have been made, that are in acquittal but haven't been spent.

Ebe: If applications haven't been made, I think that given how much we've communicated that the budget is fucked, that's on them.

Jason: I think wording should be that we approve the grant subject to available funds pending acquittal being paid.

Ebe: Any other status that we have to think about?

Jason: Don't think so - things that have been paid, things that have been applied for, and things that haven't been applied for.

Ebe: We need to find out when this grant was applied for.

Skanda

Skanda: we should tell them to get their shit in order.

Jacob to give stern warning to DebSoc about timeliness.

Clubs Council Executive approves this grant capped at available funds in the budget after all pending acquittals have been paid out.

Moved Jason

Seconded Ebe

Carries.

9. Other Business

N/A

10. Recall Actionables

- a. **Ebe to follow up with Slack stuff (this year & next year?)**

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11. Meeting Close

Meeting Closed: 7:58 pm

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Appendix A

https://drive.google.com/open?id=189NDCKdSLr9SqomeuXWiH9l48_I-1FDg