

Annual General Meeting – Minutes 2013

12:30pm, Thursday 30th May 2013, ANU Bar

Attendance List:

Executive

Aleks Sladojevic- President
Tasman Vaughan– Vice-President
Sophia Stanley– General Secretary
Shan Verne Liew– Treasurer
Olivia Clark – Social Officer
Amy MacKinnon– Education Officer

College Representatives

Jennifer Darmody -CBE
Laura Wey - Science
Zaiga Thomann - Science
Caroline Skinner- CECS
Sanjay Govindan - CECS
Ruohan Zhao - CASS
Ashleigh Ralph - CAP
Nick Horton - CAP

Departments

Stuart Ferrie– Queer* Officer
Louise Stockton – Disabilities Officer
Beth Ritchie – Women’s Officer
Taufiq Suraidi – International Officer
William Mudford- Environment Officer

General Representatives

Eric Chan
Vincci Lee
Michael Harrison
Stacey Little
Jedda Elliott
Mark Jehne
Shane Paderanga
Kiarie Ndegwa
Monique Langley- Freeman
Mark Rowe
Jess Bolton
Lucy McFarlene

Ordinary Members

Jess Wallace

Rosie O’Ryan

Joshua Turner

Imogen Lambert

Benjamin Hunter- Koros

Jess Brand

Michael Pettersson

Charlotte Grick

Ben Gill

Michael De Souza

Alisa Drakovia

Galvin Chia

Penelope Rumble

Yuwo Chen

Isamic Siman

David Kems

AJ Neilson

Amelia Filmer-Sankey

Tom Westland

Cianne Jeong

Ray Yoshida

Andaleeb Akhand

Seena Didi

Laura Wey

Daniel Fox

Richard Keys

Patrick indel

Xi Meersom

Alsam Abdjalil

Clara Wilson

Huan Zheng

Jemma Williams

Daniel Perez-McVie

Clare Brennan

Sai- Yan Yip

Akhmad R. Fatah

Elizabeth Proctor

Trisha Jha

Andrew Donnella

Olivia Santherta

Cam Knott

Connor Drum

Annika Humphreys

Renee Jones

John Grant

Even Packard

Benjamin Schultz

Bianca Hennessy

Sina Keun Yang

Amer Salman

Ben Duggan

Skye Webb

Kathryn Herd

Ellen Treva

Jeremy Gallant

Madalein Tier

Rebecca Prior

Tom Longsford

Albert Patajo

Sophie Yates

John Casey

Satoto Sword

Solselia Voronika

Blake Dempsey

Pong Ee The

Dawwin Prve

Ahmed Hamdhan

Natalie Kalachor

Colin Aslin

Wai Lee Kelly Choah

Amy Zhang

Xinyu Ru

Summary

- Previous OGM 3 2012 and OGM 1 2013 minutes were accepted.
- Motion to move President's Report, Treasurer's Report and Audited Statements were passed.
- Budget not passed; quorum lost.
- Constitutional Motion regarding
 - o Department Honoraria was not passed
 - o Financial Review Committee was amended and passed
 - o Treasurer's role prerequisite was passed
- Ordinary Motions regarding
 - o Migration Lawyer was withdrawn
 - o Office Refurbishment was amended and passed
 - o Majors and Minors was tabled for OGM 2
 - o Department Honoraria was passed
- ANUSA 2013 Bush Week Directors were elected unopposed.

Item 1: Meeting Officially Opens and Apologies

Meeting Opened: 12:38pm

1.1 Acknowledgement of Country

The General Secretary acknowledged the traditional owners of the land.

1.2 Apologies

Apologies were received from Charlie Carroll and Mark Jehne.

1.3 Explanation of Standing Orders

The General Secretary gave an explanation of Standing Order covering required topics.

Item 2: Minutes from the Previous Meeting including Matters Arising

MOTION: That the minutes from Ordinary General Meeting 3 held in 2012 be accepted

Moved: Mark Rowe

Seconded: Louise Stockton

Motion: Passed

MOTION: That the minutes from Ordinary General Meeting 1 held in 2013 be accepted

Moved: Ruohan Zhao

Seconded: Annika Humphries

Motion: Passed

Item 3: Reports and Matters Arising

3.1 Presidents Report (Sladojevic) [Reference A]

William Mudford: Can you give an overview regarding what happened at the Council Meeting regarding fossil fuels?

Aleks Sladojevic: There was a proposal put forward for the establishment of a Socially Responsible Investment Committee. The motion did not go through in its current form. Instead, it was moved that the ANU Investment Advisory Committee is to develop socially responsible investment guidelines to be presented to Council at its next meeting. I made it clear that I thought it was still valuable having a separate committee to consider these issues.

MOTION: That the President's Report be accepted

Moved: Laura Wey

Seconded: Jess Bolton

Motion: Passed

3.2 Treasurers Report (Liew) [Reference B]

MOTION: That the Treasurer's Report be accepted

Moved: Taufiq Suraidi

Seconded: Michael Harrison

Motion: Passed

PROCEDURAL MOTION: To have item 5 follow item 3.2

Moved: Aleks Sladojevic

Seconded: Tasman Vaughan

Motion: Passed

Item 5: Items for Resolution

PROCEDURAL MOTION: To move to item 5.3.3

Moved: Penny Rumble

Seconded: Aleks Sladojevic

Motion: Passed

5.3.3 ANUSA Constitution, Section 26: Departments of the Association, Subsection 7 [Reference G]

Motion to amend Subsection 7 of Section 26 of the ANUSA Constitution from:

Each year the Association must give each Department an amount of no less than \$5,000 for use in respect of the activities of the Department. Each collective will be audited yearly as part of the ANUSA Independent audit.

To:

*Each year the Association must give each Department an amount of no less than \$5,000 for use in respect of the activities of the Department. Each collective will be audited yearly as part of the ANUSA Independent audit. **The Association must give honoraria of \$1,250 to each Collective Officer at the end of each semester. If a Collective Officer does not maintain their position for more than 3 months during that semester, they will not receive an honorarium.***

Friendly Amendment: *Each year the Association must give each Department an amount of no less than \$5000 for use in respect of the activities of the Department Each collective will be audited yearly as part of the ANUSA Independent audit. **Each year the association must give \$2500 to each Department for the purposes of honoraria; however, the Departments are to decide, according to their respective decision making processes, how this funding is to be spent. If an Officer declines an honorarium, the money will be forfeited back to the Department and may be used for its general expenses.***

Moved: Penny Rumble

Seconded: Beth Ritchie

Mover of Motion:

Penny Rumble:

- Friendly Amendment has been made to make sure that Departments can choose where and how to allocate the money.
- Collectives contribute a lot to the ANU Campus and are an important part of our community. This is just a small token of appreciation towards the hard work they do.
- The reason this is a constitutional motion is in the past when ANUSA is trying to cut money they tend to cut departments first. When you look at ANUSAs budget as a whole this is a small amount of money being requested to be allocated to Departments.

Arguments for Constitutional Motion:

Beth Ritchie:

- The Friendly amendment is to reflect the motion put forth by ANUSA Executive.
- This constitutional motion is about making department positions accessible to all students.
- The amount of money proposed is still only small but is a step in the right direction.

Renee Jones:

- The motion is aimed at helping the mental health and supporting the wellbeing of Department Officers.

William Mudford:

- People need financial support in order to be able to take on the role of Department Officer.

- It is important that it is Constitutional Motion in order to protect Department Officers from implications in the future.

Arguments Against Constitutional Motion:

Aleks Sladojevic:

- There is a similar Ordinary Motion being moved.
- It is not best practice, in terms of governance, for the finances of the Association to be constitutionalised.
- Even Executive Honoraria is not constitutionalised, and it should remain that way.
- Principally not against Department Officers receiving honoraria; against it being constitutionalised.

Taufiq Suraidi:

- Constitutionalising honoraria is a dangerous precedent to set, as there is no measure of performance, no formal level of accountability and transparency as to where the money is going.
- ISD wishes to stand behind ANUSA to push that ANUSA gets more money so all representatives get supported financially.
- ANUSA needs to be a united representative body that represents all interests.

In accordance with the ANUSA Constitution, 75% to the nearest whole number of those present and voting is needed for the motion (Special General Resolution) to be passed.

For: 37 (37/79 = 47%)

Against: 42 (42/79 = 53%)

Abstentions: 5

Moved: Penny Rumble

Seconded: Beth Ritchie

Motion: Not Passed

5.1 Adoption of the Clubs & Societies Handbook (5th Ed) (Liew) [Reference C; Handout 4]

Resolution: That the regulations for the Grants and Affiliations Committee be amended, by adopting the 5th Edition of the ANUSA Clubs & Societies Handbook in substitution for the 4th Edition of the ANUSA Clubs & Societies Handbook.

Moved: Shan Verne Liew

Seconded: Louise Stockton

Motion: Passed

5.2 Ordinary Motions [Reference D]

Motion: In recognition that access to migration advice is essential for the thousands of international students at the ANU, and in recognition of the fact that efforts over the last few months to replace ANUSA's migration lawyer have failed, the ANUSA executive will immediately advertise for a migration agent and will strive to have the position filled by second semester.

Moved: Penny Rumble

Motion withdrawn by Penny Rumble.

(ANUSA will have a Legal Officer, with MARA accreditation, commencing on 15 July this year).

Motion: The ANUSA executive will furnish the ANUSA offices so that each Collective Officer has a working computer linked to the printer. The ANUSA executive will be responsible for updating and replacing these computers as necessary.

Moved: Penny Rumble

Mover of Motion speech:

Penny Rumble:

- This is another gesture that ANUSA should offer Departments to give them the support they deserve. ANUSA has set aside money for office refurbishment however none of this has been allocated to department officers.

Arguments for the Motion:

Stuart Ferrie:

- There has not been collective space since 2011.
- All departments need space, however do not all need computers.

Arguments against the Motion:

Louise Stockton:

- ANUSA does need to supporting departments however all having printers and computers is not what we need.
- There is space that has been provided it just needs to be utilized.

Tasman Vaughan:

- No one except permanent staff have computers. I have tried to communicate to the departments that there is lots of space for them to use, via email and Facebook, yet people have no responded. If you want computers you need to consult with Eleanor who is the Office Manger.

Friendly Amendment: That ANUSA executive will furnish the ANUSA offices **so that the Department Officers** have access to a working computer linked to the printer. The ANUSA executive will be responsible for updating and replacing it as necessary.

Aleks Sladojevic:

- There is new office space available for Department Officers to use. I am happy to commit to two new computers connected to the printer.

Right of Reply:

Beth Ritchie:

- Departments Officers need safe and secure environments to meet with students regarding intimate and personal issues. Department Officers are hoping for a functional working space for the officers to work.

Moved: Penny Rumble

Seconded: Beth Ritchie

Abstention: Shan Verne Liew

Motion: Passed

Motion: In light of the drastic course cuts in recent years, the ANUSA executive will investigate course cuts, cuts of majors and minors, demotions of majors to minors, and loss of full-time teaching staff over the last year (regardless of whether the positions were cut, or staff left without being replaced). ANUSA will make this information available on its website as part of its commitment to effective communication with students, and so students can plan their degrees better.

Moved: P. Rumble

PROCEDURAL MOTION: That this motion be tabled for OGM 2

Moved: Penny Rumble

Seconded: Aleks Sladojevic

Motion: Passed

Motion: That ANUSA provide \$2,500 annually to each ANUSA Department for the purposes of honoraria; however, the Departments are to decide, according to their respective decision-making processes, how this funding is to be spent. This motion is null and void in the case that the alternative constitutional motion that has been proposed at the 2013 AGM is passed (Reference G).

Moved: Aleks Sladojevic
Seconded: Tasman Vaughan

Motion: Passed

PROCEDURAL MOTION: Move to Item 4: Elections.

Moved: Jess Bolton
Seconded: Aleks Sladojevic

Motion: Passed

Item 4: Elections

4.1 Election of Bush Week Directors

Nominees:

- Nick Barry
- Gemma Butler
- Georgia Ellen

ANUSA Bush Week Directors 2013 elected unopposed.

5.3 Constitutional Amendments (Special Resolutions)

5.3.1 Election Regulations, Section 2, Annual Elections 2.1.8 [Reference E]

Motion to amend Subsection 2.1.8 of Section 2 of the Constitution's Election Regulations, from:

A member is only to stand for the position of Treasurer if they have achieved a P or PS grade in BUSN1001 Business Reporting and Analysis, and BUSN1002 Accounting Processes and Systems or equivalent.

To:

A member is only to stand for the position of Treasurer if they have achieved **at least** a P or PS grade in BUSN1001 Business Reporting and Analysis, and BUSN1002 Accounting Processes and Systems or equivalent.

Moved: Shan Verne Liew
Seconded: Aleks Sladojevic

Motion: Passed

5.3.2 ANUSA Constitution, Section 31: Financial Review Committee [Reference F]

ANUSA Constitution, Section 31: Financial Review Committee.

List of Friendly Amendments:

- 531(2)(b) Insertion of 'financial' before 'breaches'
- 531(3)(a) Change 'including any web pages accessible by any representative or staff member of the Association' to 'including any financial or accounting software of the Association accessible by a representative or staff member of the Association.'
- 531(7) New Sentence: 'The term of appointment will a maximum of one year.'
- 531(9)(e) Change 'SRC' to 'OGM'

Motion to insert Section 31 into the ANUSA Constitution with the text as follows:

- (1) There is to be a Financial Review Committee, which must operate under the provisions set out in the Constitution and any Regulations governing its operation as made in accordance with section 21.
- (2) Responsibilities of the Financial Review Committee:
 - (a) Consider the Association's financial controls and the Association's compliance with financial controls;
 - (b) Consider allegations of **financial** breaches of this Constitution and the Regulations, and such other matters as are provided for in this Constitution, the Regulations or the Policy of the Association; and
 - (c) The Financial Review Committee must undertake a thorough investigation into any matter referred to it under the Constitution, the Regulations or any Policy.
- (3) Despite section 18, the Financial Review Committee may, by a simple majority of those present and voting:
 - (a) View any document in the possession of the Association which is relevant to the objects of the Financial Review Committee, **including any financial or accounting software of the Association accessible by a representative or staff member of the Association;**
 - (b) Seek advice from or interview any representative or staff member of the Association; and
 - (c) Refer any enquiry to the Legal Officer or an Executive Representative of the Association for further investigation.
- (4) The Financial Review Committee must, at each Ordinary General Meeting and at each Annual General Meeting of the Association, present a report detailing:
 - (a) The Association's compliance with its financial protocols; and
 - (b) The suitability of the Association's financial protocols.
- (5) The Financial Review Committee must consist of not more than 3 members of the Association.
- (6) No member of the Association who is a Representative of the Association may be appointed to the Financial Review Committee.
- (7) The appointment of members of the Association to the Financial Review Committee is to be made by a two-thirds majority of those present and voting at a meeting of the first General Meeting of the second term of each Academic year. The term of appointment will a maximum of one year.
- (8) The members of the Financial Review Committee must elect one of their number as Chair of the Committee.
- (9) Members of the Financial Review Committee hold tenure until:
 - (a) They cease to be a member of the Association;
 - (b) They resign, in writing, to the General Secretary of the Association;
 - (c) They are removed by a resolution carried by a two-thirds majority of those present and voting at a General Meeting of the Association;

(d) They are elected or appointed to or nominate for any position listed in Schedule 1 of this Constitution; or

(e) A new Financial Review Committee is elected at the first **OGM** meeting of the second term of each Academic year.

(10) Despite section 28(10)(c), any resolution carried by a General Meeting that is voted on by fewer than 80 members that purports to remove a member of the Financial Review Committee shall have no effect.

(11) A member of the Financial Review Committee dismissed pursuant to section 28(10)(c) is entitled to consider any matter referred to the Committee before her or his removal, even where that matter is heard after her or his removal, and any member appointed to fill a vacancy created under section 28(10)(c) must not be involved in the consideration of any such matter.

(12) Any member of the Financial Review Committee who has a real or perceived conflict of interest in any matter referred to the Committee must not take part in the Committee's consideration of that matter.

(13) The Financial Review Committee and members of the Financial Review Committee must, whenever possible, protect the anonymity of all individuals associated with any activity conducted by the Committee.

Galvin Chia: How are you going to ensure that these people do their job?

Shan Verne Liew: The roles have structured, rather than voluntary, responsibilities. They are: reporting at each General Meeting, and reviewing internal controls compliance regarding past transactions. The system of ANUSA's internal controls allows for the second responsibility to be conducted in a methodological manner — making 'avoiding your responsibilities' something that is very difficult to get away with.

Stuart Ferrie: Will it actually catch fraud?

Shan Verne Liew: In the context of corporate governance, internal controls are designed primarily to be a deterrence against fraud and the depth of access that has been given to the committee would allow the FRC to provide very strong deterrence. In terms of 'catching' fraud, simple misallocations would definitely be picked up on by the FRC performing its duties. Very complex instances of possible fraud are addressed by the regular independent audits conducted on the Association. In all corporate governance contexts across various types of organisations, internal controls have limitations in situations of widespread collusion (e.g. collusion between independent auditors, the board, representatives, and independent accountants, all simultaneously)

Connor Drum: Can we think about inserting that part of their responsibility is to work with Probity Officers?

Shan Verne Liew: We have a bookkeeper to help the Probity Officers now.

Galvin Chia: Is it bad that this is run under ANUSA?

Shan Verne Liew: This is consistent with the well-established structure of Audit Committees that exist in other organisations. The FRC can be comprised only of independent members, students who are not also ANUSA representatives.

Moved: Shan Verne Liew

Seconded: Amanda Joyce Neilson

Abstentions: 4 (noted: Galvin Chia)

Motion: Passed

Item 3: Reports and Matters Arising

3.3 Draft Budget (Liew) [Handout 1]

Quorum was lost before the budget could be accepted.

2.4 2011 Audited Financial Statements (Liew) [Handout 2]

MOTION: That Audited Financial Statements 2011 be accepted.

Moved: Shan Verne Liew

Seconded: Amanda Joyce Neilson

Abstention: Galvin Chia

Motion: Passed

2.5 2012 Audited Financial Statements (Liew) [Handout 3]

MOTION: That Audited Financial Statements 2012 be accepted.

Moved: Shan Verne Liew

Seconded: Michael Harrison

Abstention: Galvin Chia

Motion: Passed

Item 5: Other Business

Item 6: Date of Next Meeting and Close

The date of the Second Ordinary General meeting is currently scheduled to occur in Term 3 2013. Required notice will be given.

Meeting Closed: 3.13pm

PRESIDENT'S REPORT

Aleks Sladojevic

Introduction

Welcome to ANUSA's 2013 AGM. A lot has happened in the first five months of the current team's term in office. Reforming the finances of the organisation and increasing staff have been two of the biggest changes. Considerable effort has also been made to engage in the various committees of the University, particularly in the realm of education policy.

Several new initiatives such as the free breakfast and yoga programs have really taken off the ground and will be continuing in the second half of the year. Some setbacks have included two staff resignations, lower than expected attendance at first year camps, poor student engagement at meetings, and the failure to run the annual Commencement address.

The government's recent announcement of a reduction in the rate of funding to the tertiary sector is deeply concerning and ANUSA's Education Committee is helping to facilitate a campaign in response. Mental health is another active sphere of advocacy for ANUSA in 2013. The ANUSA Mental Health Committee is working on a range of initiatives to be carried out over the remainder of the year.

This report gives a broad overview of ANUSA's activities, new initiatives, ongoing projects, as well as significant changes that have taken place within the Association.

Staffing and the ANUSA Office

Resignations and New Staff

In late January our Legal Officer of 8 years resigned his position with the Association. ANUSA would like to formally acknowledge Mr Malcolmson for his work, commitment and guidance to the Association. ANUSA is currently in the process of hiring a new Legal Officer. In the absence of a Legal Officer, the Association has been referring students to free legal service providers such as the Women's Legal Centre and the Youth Law Centre. More recently, the Association has had two paralegals from the Youth Law Centre working to provide students with advice, two afternoons each week.

Over the past two months, the Association hired three new staff members:

- A Communications Officer;
- A Student Assistance Officer; and
- A Bookkeeper (shared with PARSA and ANUSM).

Unfortunately, our Communications Officer resigned due to a more competitive job opportunity arising, however, at the time of writing we are in the process of shortlisting and interviewing new candidates for the position.

The three new staffing positions have been created to help remove some of the inefficiencies that exist within the Association. A stronger staffing base will also assist in the day-to-day functioning of the Association and the transmission of institutional knowledge and experience from year to year.

As a result of the Communications portfolio, we have seen more engaging forms of communication taking place, such as the daily O-Week videos that were posted on the ANUSA Facebook page. ANUSA also had an article published in *The Australian* (online) regarding the Tuckwell Scholarships as well as an article in the student edition of ANU's *On Campus* newsletter (25 February). The media networks established by the former Communications Officer were especially useful during the recent government announcement regarding funding cuts to the tertiary sector. ANUSA was able to get press coverage in *The Canberra Times*, *The Age*, *Triple J*, and *666 Canberra*.

This year we have hired a team of four Student Space managers.

Staff Training

- Mental Health First Aid training course
- Money-Minded course
- First Aid course

Office Rearrangement

Over the summer, several changes were made to the ANUSA office environment as a result of moving to an "open plan" layout. The aim has been to create a more collaborative and transparent environment and to make sure that we are providing a consistent human interface with students.

Significant changes include:

- Relocation of the Second Hand Bookshop to the Student Space;
- Relocation of the Executive's office to the front office;
- Relocation of the President's office to the old Welfare office;

- Conversion of the old President and Vice-President offices into consultation rooms;
- Open plan work stations where the couch area used to be;
- Conversion of the old legal office into a meeting room; and
- Conversion of the old Executive office into a working space.

So far the changes have been largely positive.

ANU Committees

ANUSA officially sits on 16 University Committees. The main committees are Academic Board, Education, Campus Planning and Development, Student Experience, and Engagement and Outreach.

Education and Academic Board

The greatest change in the University's education sphere in recent months has been the development and approval of ANU's "flexible double" degrees which will commence in 2014. The aim of the change is to provide school-leavers with a greater variety of double degree combinations. The new system centres around three groups: Arts and Science, Law, and Engineering and Computer Science. These groups are differentiated based on ATAR. Once a group has been selected, the new student can then select almost any two degree combination within that group, provided they meet ATAR and prerequisite requirements.

Earlier this year, ANUSA provided a report on the University's proposed Future Researchers Framework, which has been designed to guide the different levels of research inquiry taken throughout both undergraduate and postgraduate programs. The Framework looks to be largely positive for undergraduate programs, allowing for greater recognition and development of the research skills developed in undergraduate courses.

In 2014, the University will be implementing a micro-load levy on courses with two or fewer students enrolled in them. The levy will be lifted only when the respective Colleges have reviewed these courses and provided "strategic justification". ANUSA's President and Vice-President will be sitting on all the College Education and Coursework Advisory Committees in order to actively engage in and monitor the review processes being undertaken.

On 21 February, the ANU launched its first massive open online course (MOOC), a course in Astronomy that will be run by Professor Brian Schmidt.

The Federal Government has “capped” the number of students that can enrol in associate degrees and diplomas. This is predicted to have adverse impacts on ANU’s low-SES indicators, as well as increasing competition amongst students looking to do a language diploma. The University is monitoring the implications of these changes and lobbying the government to reverse them.

The University is currently undertaking a Study@ replacement project. Study@ is the online and printed version of the Undergraduate Handbook. Study@ will be completely replaced, not updated or reconfigured. ANUSA hosted a consultation with the Assistant Manager of Student Business Systems in order to outline student views and visions for the new, reformed version of Study@. We will continue actively engaging in this redevelopment process over the coming months.

Student Experience

As of 8 April, the ANU has appointed a new Pro Vice-Chancellor (Student Experience), former Deputy Dean of Science, Professor Baker.

The first Student Experience Committee meeting was held on 28 February. An interesting proposal put forward at the meeting was the *Undergraduate Academic Advising Charter*, which ANUSA put out for student comment and feedback. Students have highlighted concern about the accessibility of academic advisors and the lack of timely appointments. ANUSA has raised these concerns with the University and will continue lobbying for better academic advice services.

The Student Experience Committee is relatively new, however, the breadth of membership will hopefully allow for a range of student issues to be raised and addressed. ANUSA will be pushing for greater institutional support for international students, improvements in student services, and constructive deliberation over financial and accommodation pressures faced by students.

UniSafe

The ANU’s UniSafe Committee was disestablished several years ago, however, as of 16 April this year, the Committee has been re-established. The Committee offers a unique forum within which to raise serious challenges faced by ANU students, including sexual and physical assault, alcohol and drug abuse, inadequate safety infrastructure and resources on campus, and lack of information on support services.

Campus Planning

ANUSA’s Vice President actively contributes student-focused input to the University’s campus planning committees. There is currently a project being undertaken to re-devise the signage and wayfinding systems used by the University.

ANUSA will continue contributing to these forums so as to ensure that capital developments by the University reflect student user requirements and visions.

Financial

2013 Budget

Please refer to the Treasurer's Report.

Financial Reforms

Please refer to the Treasurer's Report.

SSAF Negotiations

The SSAF negotiations for 2013 funding allocations commenced in October 2012. Up until very recently, they were still ongoing and the protracted process is something that has caused great concern to the Association. The fact that the process has taken seven months is a contention that ANUSA has raised with the University. It was also something the Association detailed in its submission to the government on the review of the SSAF Guidelines.

Governance and Anti-Fraud Training

The ANUSA Executive and all ANUSA staff, including Student Space managers, undertook Corporate Governance and Anti-Fraud Training on 26 February 2012. The training was run by Guy Underwood (CEO of RISQ which specialises in fraud and security risk management). PARSA and ANUSM representatives also undertook a training session.

Advocacy

What is ANUSA Week

An outcome of the ANUSA strategic planning day in March was the idea of a "What is ANUSA" campaign week in week nine of semester one. The idea of the week was to have ANUSA representatives "on the ground", interacting with students, and directly communicating what the Association does and how students can engage with their representative body. Each day has been planned to showcase different facets of ANUSA, from advocacy within the Departments and activities of Clubs and Societies, to services available through the Association's Student Assistance Unit.

ANUSA Education Committee

In mid-April, the Government announced considerable funding changes to the tertiary sector. Of greatest concern is the efficiency dividend being placed on Universities in 2014 and 2015. As such, the first large campaign that ANUSA's

Education Committee ran was a response to the Government's announcement. On 1 May, ANU students marched to their local member's office in protest of the Government's policy. A public meeting was hosted by ANUSA on 17 April in order to gauge student sentiment on the changes and to devise further action.

ANUSA Mental Health Committee and ANU Mental Health Roundtable

ANUSA's Mental Health Committee began meeting in late term one and momentum has built in a very short space of time. The Committee has highlighted the following objectives and roles for the coming year:

- Advocacy;
- Awareness-raising;
- Community engagement;
- New, student-run projects and initiatives;
- Campaigning; and
- Provision of role models.

Concerns have been expressed about mental health stigmas and the lack of adequate services available to ANU students. The Committee will be undertaking a range of initiatives this year with the overarching goal of creating a stronger community around mental health issues.

The ANUSA President has also put a proposal forward to the ANU Student Experience Committee for a Mental Health Roundtable to be hosted by the University. The goal of this Roundtable will be for all the various ANU stakeholders to come together and from stronger channels of communication, begin devising a collaborative mental health strategy for the University, and to identify areas for improvement in the mental health support sphere.

Student Assistance

ANUSA is rebranding its Welfare service to a "Student Assistance Unit" which encompasses a broader range of services, including legal, financial advice, welfare advice, and referral services. The launch of the Student Assistance Unit will be taking place in semester two.

Social

O-Week

O-Week is typically the biggest week of the ANUSA calendar, and this year was no different. We held a range of events in line with the "Festival Week" theme, including a Carnivale pub crawl, La Tomatina, Holi, Arts Fest, La Tomatina, a Day of

the Dead Party and the largest-ever concert at the ANU since Nirvana played in 1992. The Secret Garden Party Concert, which featured headliners, *The Presets*, was attended by over 2,200 students.

The real appeal of Festival Week was the international facet of theme, allowing ANUSA to draw on festival ideas from India, Mexico, and Spain. ANUSA provided around 6,000 free lunches to students over the week. The Association also hosted a Centrelink booth and launched its International Students' Guide. Our Student Assistance Officers were incredibly busy providing welfare advice to students throughout the week.

The Department Officers and Collectives ran some really great events during O-Week, including the Queer Collective's champagne brunch, gender free speed dating, and Queery event, the Disability Collective's barbeque, and the Women's Collective's Valentines Day Brunch.

All in all, the week was a great success. The President would like to formally thank ANUSA's Social Officer and her team of O-Week directors for the dedication, perseverance, creativity and commitment they invested into organising and carrying out the week's activities.

End of Term Party

On 28 March, ANUSA held a Mexicana-themed end-of-term party in the Student Space. The event was highly attended and feedback from attendees indicated that it was thoroughly enjoyed. ANUSA will be continuing the end-of-term party event for the remaining three terms of this year.

Other

Academic Probation Survey

In response to data presented at the University Education Committee (UEC) regarding the number of students on academic probation in 2012, ANUSA has decided to undertake a survey of students on academic probation in order to highlight areas where support can be better provided and to identify some of the issues or challenges that lead to students being placed on probation. The President is currently working with the ANU's Planning and Statistical Services division in order to formulate and run this survey. The results will be reported to UEC and the Student Experience Committee.

Strategic Planning Day

On 17 March, ANUSA representatives attended a strategic planning day to critically reflect on the Association's activities to date and to refocus goals and ideas for the remainder of the year. The outcome of this planning day was to highlight areas of improvement for the Association, including student engagement and realistic goal-setting. Strengths of the Association were also identified, including successful initiatives such as the Free Breakfast and Yoga program, a thriving Student Space, and a consistently strong social program.

As a result of this planning day, ANUSA's representatives decided to undertake a "What is ANUSA?" campaign week for Week 9 of this semester. The idea of the week was to have ANUSA representatives "on the ground", interacting with students, and directly communicating what the Association does and how students can engage with their representative body. Each day was planned to showcase different facets of ANUSA, from advocacy within the Departments and activities of Clubs and Societies, to services available through the Association's Student Assistance Unit.

Student Space

Bookshop relocation. The ANUSA Second Hand Bookshop has been relocated from the ANUSA office to the Student Space for greater accessibility and ease of transactions.

Items for sale. ANUSA has increased the variety of products for sale in Student Space, and so far, the greater range has been positively received.

Keep Cups. In partnership with ANU Green, ANUSA is now offering Keep Cups for sale in the Student Space.

Space hire policy. ANUSA has drafted a hire policy for the Student Space as out-of-hours space utilisation has considerably increased this year, which is great to see.

Free Breakfasts

ANUSA's Free Breakfast Program commenced in week one of semester one. Breakfast foods are being made freely available to students in Student Space every weekday morning from 8 to 10am. The number of students taking advantage of this program has been steadily increasing and the initiative will continue being run over the remainder of the year.

International Students' Guide

As a result of the dedication of ANUSA General Representative, Eric Chan, and the significant support by the International Students' Department, ANUSA launched an International Students' Guide during O-Week. The Guide covers a broad range of

considerations, issues and challenges that face international students; from living arrangements and employment, to the range of services available to international students, both on and off campus. The Guide has been widely disseminated and we will continue distributing it at various opportunities throughout the year.

Yoga Program

ANUSA's Yoga Program, run in conjunction with ANU Sport, commenced in early term one of this semester. The program, which runs one morning each week, has been a great success with an average turn out of 30 students. Students pay a gold coin donation which goes to *Beyond Blue*. Feedback has been very positive and this initiative will be continuing for the remainder of the year.

First Year Camps

Each of the Colleges held a First Year Camp on various weekends throughout February and March. Despite hard work by ANUSA's College Representatives, ticket sales did not meet expectations, and because of this some camps were combined whilst others were appropriately downsized. This was despite a significant advertising campaign which involved College Representative attendance at most first year lectures, an email to all 3,000 new students, a ticket stall in Union Court for two weeks, and online marketing and ticket sales.

Nevertheless, on the whole, feedback has suggested that camp attendees have enjoyed the camp experience. ANUSA recommends, however, that future camps be extensively reconceptualised so as to facilitate greater student participation.

Universities Australia Higher Education Conference

From 27 February to 1 March, the President attended the Universities Australia 2013 Higher Education Conference, which brings together academics and university staff from all corners of the country. There was discussion and debate on a range of topics, including, new non-linear learning models, online learning, the changing role of academics, and the student experience.

Longer Library Opening Hours

Following a trial of extended opening hours last year, Hancock library and Chifley library now open from 8am until midnight on all weekdays during term. ANUSA would like to thank the University Librarian, Ms Missingham, for bringing in this change. There has been a large level of positive feedback from students with regard to the extended hours.

Contact

Aleks Sladojevic

President, ANU Students' Association

sa.president@anu.edu.au

Reference B

TREASURER'S REPORT

Shan Verne Liew

Financial Situation of the Association at the End of the Previous Year

Below is a summary of SSAF spending to date, prepared by Dallas Proctor.

EXPENSES MEETING SSAF CRITERIA					965,506
A) FOOD AND DRINK	C) CLUBS	B) LEGAL SERVICES	F) HEALTH/WELFARE	G) ACCOMMODATION	
46,221	239,616	115,186	67,335	845	
30,000	250,000	150,000	99,000	6,000	
L) READING ROOMS	Q) ADVOCACY	R) ORIENTATION	S) INTERNATIONAL	ADMINISTRATION	
44,720	3,359	196,918	10,000	241,305	
30,000	40,000	80,000	15,000	204,000	
NON-SSAF EXPENSES					6,249
2012 STUDENT DIARY					5,523
ALUMNI EVENT					726
INCOME					1,242,791
SSAF GRANT					980,355
GENERAL SPONSORSHIP					36,836
INTEREST					45,606
TICKET SALES/SOCIAL EVENT INCOME					12,984
ORIENTATION WEEK & BUSH WEEK					140,936
OTHER (STUDENT SPACE SALES, VENUE HIRE, ETC)					9,777
SECOND HAND BOOKSHOP					16,296
NET RESULT					271,036

Notes with respect to the financial situation at the end of the previous financial year:

- **Last year was the first year of the Student Services and Amenities Fee (SSAF)** The scope of what expenditure may be spent from SSAF has been vague (with exception to the rule that it cannot be used to support votes for a political party). Attempts by Student Unions last year to obtain further clarification on the scope of SSAF didn't really go answered — as a result each Student Union and executive may have, to some degree, a differing interpretation of some of the SSAF expenditure lines — so interpreting SSAF provisions responsibly and within reason will continue to be important.
- **The surplus generated in the 2012 year has been vital to supporting the Association to date.** As none of the Associations are have received 2013

SSAF funding as of yet.

- **With exception to the interest earned, the Association's reserves were not affected in the 2012 year.** All non-SSAF income leftover at the end of the 2012 year will be invested into the Association's reserves after the first installment of SSAF in 2013.
- **Overall 2012 was a positive year financially for the Association,** in terms of maximising benefits to students and life on campus without endangering or sacrificing the long-term health of the Association.
- **Many comprehensive changes to financial accountability and professional spending responsibility have been made (/overhauled) since the end of the 2012 financial year,** which I am keen to talk about in questions but is outside the scope of this particular report. Credit for several of many the improvements should go to the 2012 year.

Reference C

5.1 Adoption of the Clubs & Societies Handbook

Resolution: That the regulations for the Grants and Affiliations Committee be amended, by adopting the 5th Edition of the ANUSA Clubs & Societies Handbook in substitution for the 4th Edition of the ANUSA Clubs & Societies Handbook.

ORDINARY MOTIONS

Motion: In recognition that access to migration advice is essential for the thousands of international students at the ANU, and in recognition of the fact that efforts over the last few months to replace ANUSA's migration lawyer have failed, the ANUSA executive will immediately advertise for a migration agent and will strive to have the position filled by second semester.

Moved by Penny Rumble

Motion: The ANUSA executive will furnish the ANUSA offices so that each Collective Officer has a working computer linked to the printer. The ANUSA executive will be responsible for updating and replacing these computers as necessary.

Moved by Penny Rumble

Motion: In light of the drastic course cuts in recent years, the ANUSA executive will investigate course cuts, cuts of majors and minors, demotions of majors to minors, and loss of full-time teaching staff over the last year (regardless of whether the positions were cut, or staff left without being replaced). ANUSA will make this information available on its website as part of its commitment to effective communication with students, and so students can plan their degrees better.

Moved by Penny Rumble

Motion: That ANUSA provide \$2,500 annually to each ANUSA Department for the purposes of honoraria; however, the Departments are to decide, according to their respective decision-making processes, how this funding is to be spent. This motion is null and void in the case that the alternative constitutional motion that has been proposed at the 2013 AGM is passed (Reference G).

Moved by Aleks Sladojevic

Reference E

CONSTITUTIONAL AMMEDMENT

Election Regulations, Section 2, Annual Elections 2.1.8

Moved by Shan Verne Liew

Motion to amend Subsection 2.1.8 of Section 2 of the Constitution's Election Regulations, from:

A member is only to stand for the position of Treasurer if they have achieved a P or PS grade in BUSN1001 Business Reporting and Analysis, and BUSN1002 Accounting Processes and Systems or equivalent.

To:

A member is only to stand for the position of Treasurer if they have achieved **at least** a P or PS grade in BUSN1001 Business Reporting and Analysis, and BUSN1002 Accounting Processes and Systems or equivalent.

Reference F

CONSTITUTIONAL AMMEDMENT

ANUSA Constitution, Section 31: Financial Review Committee

Moved by Shan Verne Liew

Motion to insert Section 31 into the ANUSA Constitution with the text as follows:

- (1) There is to be a Financial Review Committee, which must operate under the provisions set out in the Constitution and any Regulations governing its operation as made in accordance with section 21.
- (2) Responsibilities of the Financial Review Committee:
 - (d) Consider the Association's financial controls and the Association's compliance with financial controls;
 - (e) Consider allegations of breaches of this Constitution and the Regulations, and such other matters as are provided for in this Constitution, the Regulations or the Policy of the Association; and
 - (f) The Financial Review Committee must undertake a thorough investigation into any matter referred to it under the Constitution, the Regulations or any Policy.
- (3) Despite section 18, the Financial Review Committee may, by a simple majority of those present and voting:
 - (a) View any document in the possession of the Association which is relevant to the objects of the Financial Review Committee, including any web pages accessible by any representative or staff member of the Association;
 - (b) Seek advice from or interview any representative or staff member of the Association; and
 - (c) Refer any enquiry to the Legal Officer or an Executive Representative of the Association for further investigation.
- (4) The Financial Review Committee must, at each Ordinary General Meeting and at each Annual General Meeting of the Association, present a report detailing:
 - (c) The Association's compliance with its financial protocols; and
 - (d) The suitability of the Association's financial protocols.
- (5) The Financial Review Committee must consist of not more than 3 members of the Association.
- (6) No member of the Association who is a Representative of the Association may be

appointed to the Financial Review Committee.

- (7) The appointment of members of the Association to the Financial Review Committee is to be made by a two-thirds majority of those present and voting at a meeting of the first General Meeting of the second term of each Academic year.
- (8) The members of the Financial Review Committee must elect one of their number as Chair of the Committee.
- (9) Members of the Financial Review Committee hold tenure until:
 - (a) They cease to be a member of the Association;
 - (b) They resign, in writing, to the General Secretary of the Association;
 - (c) They are removed by a resolution carried by a two-thirds majority of those present and voting at a General Meeting of the Association;
 - (d) They are elected or appointed to or nominate for any position listed in Schedule 1 of this Constitution; or
 - (e) A new Financial Review Committee is elected at the first SRC meeting of the second term of each Academic year.
- (10) Despite section 28(10)(c), any resolution carried by a General Meeting that is voted on by fewer than 80 members that purports to remove a member of the Financial Review Committee shall have no effect.
- (11) A member of the Financial Review Committee dismissed pursuant to section 28(10)(c) is entitled to consider any matter referred to the Committee before her or his removal, even where that matter is heard after her or his removal, and any member appointed to fill a vacancy created under section 28(10)(c) must not be involved in the consideration of any such matter.
- (12) Any member of the Financial Review Committee who has a real or perceived conflict of interest in any matter referred to the Committee must not take part in the Committee's consideration of that matter.
- (13) The Financial Review Committee and members of the Financial Review Committee must, whenever possible, protect the anonymity of all individuals associated with any activity conducted by the Committee.

Reference G

CONSTITUTIONAL AMMEDMENT

ANUSA Constitution, Section 26: Departments of the Association, Subsection 7

Moved by Penny Rumble

Motion to amend Subsection 7 of Section 26 of the ANUSA Constitution from:

Each year the Association must give each Department an amount of no less than \$5,000 for use in respect of the activities of the Department. Each collective will be audited yearly as part of the ANUSA Independent audit.

To:

Each year the Association must give each Department an amount of no less than \$5,000 for use in respect of the activities of the Department. Each collective will be audited yearly as part of the ANUSA Independent audit. **The Association must give honoraria of \$1,250 to each Collective Officer at the end of each semester. If a Collective Officer does not maintain their position for more than 3 months during that semester, they will not receive an honorarium.**