

EXECUTIVE MEETING

Date: 25/11/22

Time Opened: 4.41pm

Attending: Ben, Grace, Kai, Charlotte, Kat

Apologies: Phi

Minutes: Charlotte

Time Closed:

AGENDA ITEMS

1. Acknowledgement of country
2. Administration
3. Accepting the previous meeting's minutes
4. Declaration of conflicts of interest
5. Executive decisions since the last executive meeting
6. Declaration of confidential agenda items
7. Portfolio reports
8. ANU Committees
9. WHS/EAP reminder
10. Matters for discussion
11. Matters for decision

MINUTES

Acknowledgement of country

Administration

Accepting the previous meeting's minutes

Declaration of conflicts of interest

Executive decisions since the last executive meeting

Declaration of confidential agenda items

Portfolio reports

Ben

Appointed Admin and O-Week

Meeting with DVCs today

Desks

Committee appointments

BY: EOI for committee appointments, Harrison Oates for Research Committee - it's quite time consuming so I'm glad he wants to do it, he'll be formally appointed Dec 1. Still left w/ Technology Enhanced Learning Group and Parents and Carers. Grace will probably stay on the latter, will probably mention the former and other committees at induction.

Grace

BKSS interviews

Parents room

GK: This time next week we'll know who's on BKSS. There's a lot of issues with the parents room which is behind the BKSS, it's very unsafe structurally and offers little. It's historically been shared with another organisation, I believe that if we're going to be the only organisation and we have staff we need to spend money on it. This is looking to be at least \$1000. It's quite unsafe, it is used quite a

lot by both staff and students who have students. There are not a lot of parents rooms on campus and they're all pretty much worse. The staff have requested that I buy these things and make these renovations. It'll be a one off purchase, it'll cost next to nothing to maintain but it hasn't had money spend on it in years.

BY: I support that, I'd like . This would be really easy for us when bidding. If we can get the 10-20k in Feb through grant/bidding and we do this over midsem break that might be better. It's uncontroversial.

GK: Spending 1k is urgent, we don't have a working high chair, there's metal racks on the floor. It'll be at least 1k of urgent december repairs. I don't even think it'll need 10-20k. Black Friday sales would be great because baby stuff is expensive. I'd like to do it before my term

BY: i'd prefer in December

GK: I'm just gonna check

Kat

Induction prep

Commbiz set up next week

KH: Preparing for induction, going to set up commbiz w/ Jaya for now.

Phi

In absentia.

Bea

In absentia.

Kai

Induction segment on services

Handover meetings with Grace and Christian

KDB: Induction slides are being made about services and I will slip in something about affordable housing and had handover meetings w/ GRace and Christian.

BY: Have you met w/ Hassan?

KDB: No not yet.

Charlotte

Decided O-Week Coordinators

CC: Coordinators are Mia Wellisch and Mia Lykissas. Complemented each other well. Different but compatible ideas

BY: Could be good to get Eleanor to help design an O-week budget

ANU Committees

WHS/EAP reminder

Matters for discussion

Induction

GK: No one has sent me finished powerpoints yet, it's on Sunday I really need them. Please let me know in the slack if you can get there early or stay late. It's in 3.02 in Marie Reay, we need to zoom people in so we need to test that - it's recorded as well. Job tomorrow is setting up BKSS. Food will come around 6pm. Low stakes. Be there to facilitate conversation. Be aware in the space that sometimes people need a break, I made it flexible knowing that things will run over or under. There is flexibility in the schedule for breaks but do communicate with me on slack about breaks. I'll run you all through the day. If you could get there at 12/12:30 to help set up (starts at 1). There'll be a welcome, a fun question. The budget breakdown will have two components, that's Kat. Kai is doing a 'what is ANUSA' and housing stuff. People will be in their groups after i.e. gen reps and college reps to get a sense as a group. Exec will be dispersed. Be with the group you have the least to do with throughout the year to make sure we're getting to know different people. There will be breaks, I haven't timed the short ones, they'll be based on vibes. Phi will run something governance based. Ben and I will be running a session about ANUSA campaigns. It'll be open discussion and butcher's paper. The formal/info stuff first because this year there's less knowledge and relationship among reps so that people can feel comfy with some base level knowledge before they contribute to the later stuff. My session is on what are the goals for ANUSA, less campaigns more values driven than action driven. We'll finish around 5pm. Pack down and spreading word about dinner, hanging out in the BKSS. It does need to be properly packed down because there's a conference there the next day. In terms of COVID safety we need to wipe down everything.

KDB: Do we need to set up the BKSS?

GK: Yeah i'll be here tomorrow just because it'll take a little while.

KH: Are there many joining on zoom?

GK: not really, only you and a couple other people. Everything will be recorded, Phi will take minutes throughout the whole thing. Please send me those things ASAP.

KDB: What do you want people to take away from the day?

GK: It's more for us that everyone has some sort of fundamental knowledge before December 1. Also people getting to know each other so there's some comfort and a basis for social events. College reps can meet their other college rep, people can practice raising an idea and talking about it. SRC 1 is not the format to have to speak up for the first time. Also for people to think about how they want the year to be. Lastly to get an idea for buddies. Be happy. Please.

KDB: I'll have slides to you tonight.

CC: I'm so excited to hear your question.

GK: i am going to encourage people to wear masks and have them there. I'll send out an email saying don't come if your sick. There's no ANU mandate anymore because classes are over.

BY: If you haven't done your office access agreement please do, payroll as well. Current exec passed handover pay for two weeks pay to cover handover period. Paid December 8th. You'll receive a conflict of interest form to sign, please do read the policies that it implies.

GK: There is a code of conduct policy for the office. It includes swearing technically, it's more or less workplace rules. Can't be drunk or on drugs in the office. Try to refrain from talking about personal things.

BY: Noise level is also something to think about. The door that goes down to BKSS tends to slam.

Matters for decision

Meeting closed: 5:47pm