



AGENDA – College Representative Council (CRC) 4 2020

Wednesday 3 June 2020

<https://anu.zoom.us/j/93195633604?pwd=NUdSMHNRa0gwL1htVnNXSmx0T3g5dz09>

Meeting ID: 931 9563 3604

Password: 770532

Item 1: Meeting Open and Apologies

- 1.1 Acknowledgement of Country
- 1.2 Apologies
- 1.3 Passing of previous meetings minutes (CRC 3 2020)

Item 2: Executive Reports

- 2.1 President's Report (L. Day) [Reference A]
- 2.2 Vice President's Report (M. Janagaraja) [Reference B]
- 2.3 General Secretary's Report (T. Heslington) [Reference C]

Item 3: College Representative Reports

- 3.1 College of Arts and Social Sciences [Reference D]
- 3.2 College of Engineering and Computer Science [Reference E]
- 3.3 College of Law [Reference F]
- 3.4 College of Sciences, Health and Medicine [Reference G]
- 3.5 College of Business and Economics [Reference H]
- 3.6 College of Asia Pacific [Reference I]

Item 4: Discussion Items

- 4.1 Proctorio update
- 4.2 Potential course cuts
- 4.3 Feedback to AQAC on double degrees

Item: 5: Other Business

Item 6: Meeting Close

Expected close of meeting 8pm

Reference A

Refer to the President's SRC 4 report.

Reference B

Refer to the Vice-President's SRC 4 report.

Reference C

Refer to the General Secretary's SRC 4 report.

Reference D

CASS Representatives Report CRC 4

James Eveille and Samuel Lee

Executive Summary

1. General Updates
2. Ongoing and resolved issues with courses
3. Final Words on Semester 1

1. General updates

We have continued to advocate and support CASS students particularly in regards to Proctorio which we will elaborate on later. We have also been happy to advertise for CASS some of their new programs and academic videos that will help support students such as the CASS My College Drop-In sessions. This is an exciting new peer support session run by experienced, older year students. We encourage CASS students that need advice and support to consider using this fantastic resource. We have also managed to get CASS to update our contact details on their Student Rep page so hopefully more students can get in touch with us. If you need contact us you can do so via email – sa.cass@anu.edu.au - or via our facebook page - <https://www.facebook.com/anusaCASSreps/> .

We have also followed up with CASS about their CASS ADE Pandemic Emergency Grant that the CASS ADE Geoff Hinchcliffe mentioned he was trying to create at the last CASS Education Committee meeting. Unfortunately the office of the CASS ADE has stated this is still at discussion phase and is yet to come to fruition. We will let CASS Students and ANUSA know if it does indeed happen and we are hopeful that it still will.

2. Ongoing and resolved issues with courses

The use of Proctorio has been a prevalent issue since the last College Representative Council. We were delighted at the creation of the master list and the google doc form where ordinary undergraduate students could let ANUSA know which courses were using Proctorio. We would like to thank Education Officer Skanda for creating these helpful resources. Through the google doc form we were made aware that one course POLS2119 Ideas in Politics intended to use Proctorio. POLS2119 Course Rep and Gen Rep Ben Wicks and us both sent separate emails lobbying the course convener to not use Proctorio. On May 25th the course convener reversed her decision, a result we are very happy with. We would again like to thank Ben Wicks for his work and advocacy on this matter. We have also been encouraged at the revitalisation of the CASS@ANU facebook group in light of the news surrounding Proctorio.

At the time of writing of this report we are unaware of any CASS courses that are definitely using Proctorio. As we have mentioned in our previous report five of the nine CASS Schools have declared to this they are not using Proctorio, namely the Schools of History, Sociology, Demography, Arts & Design and Philosophy.

Through the google doc we were made aware of numerous courses in the four other schools that are not using Proctorio. These are: BIAN2064, BIAN3016, BIAN3021, EURO2012, GEND1001, GEND2036, GEND3016, GERM2103, LING1001, MUSI1113, MUSI2227, MUSI3309, POLS1005, POLS2009, POLS2133, POLS2135 and POLS3001.

We commend all of the schools and courses that are not using Proctorio and encourage all other CASS schools and courses to do the same and declare their non-use.

If you are aware of any CASS courses that are using Proctorio please let us know so we can support and advocate for you. We remain strongly committed to supporting CASS students and their opposition to the use of Proctorio.

3. Final Words on Semester 1

It has already been an extremely challenging semester for all CASS students given the COVID 19 situation. Going into exam session we encourage CASS students if you need a helping hand with anything – advocacy, advice or even just general support – to please reach out to us. Finally we wish CASS students, ANUSA Reps and all ANU students the very best of luck during the exam season and hope you all enjoy your well-deserved winter holiday break afterwards! 😊

Reference E



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COLLEGE OF ENGINEERING AND COMPUTER SCIENCE REPRESENTATIVES' REPORT #4

[Sophie Burgess & Kriti Tripathi]

Main Updates

- More courses have emerged that are currently trialing Proctorio than were let on.
- Issues with final exams
- Social initiative is progressing.

Academic Issues

Agenda	Further Information
Ongoing: Final Examinations	<p>We now are aware of 5 courses which have trialed or have planned to trial Proctorio for use in final examinations. This issue has come up very close to the examination period and student concerns regarding this have also been a subject of discussion in the RSEEME and RSCS Curriculum Development Committee meetings. One particular course showed positive trialling/consultation stages, where students were given the opportunity to test and give feedback on a whole range of matters. This course decided not to use Proctorio due to student feedback on not feeling comfortable during practice exams.</p> <p>Some students who have approached us have been concerned about the lack of student consultation in this process in other courses. This matter has been discussed with the AsDir(E)'s of RSEEME and RSCS, with plans to follow up with conveners who have not yet consulted students. Feedback has also been passed on with recommendations as to how to best engage students in this process so that quality and honest discussion is facilitated.</p>

Social Initiatives

Agenda	Further Information
Honours Support Initiative	<p>Ongoing collaboration with the student services and the honours conveners of both schools in CECS. EOI forms for speed meet a supervisor event to come out in the next week. Introductory webinars to honours and what it entails are in the process of being organised. Measures required to make this webinar and the subsequent event a permanent activity for the long-term (every semester of every year) are being investigated and discussed. It is hoped that both schools will get involved, with Kriti currently leading with the RSCS conveners and Sophie still in the early communication stages with the RSEEME convener.</p>

Other Agendas

Agenda	Further Information
Course Rep Redevelopment	CECS Reps have been involved in the Future of Course Reps Working Group (by Ben Wicks). Currently, the activities in CECS with Course Reps has been summarised for the working group, and further developments in CECS have been discussed with team members from Student Services. It is currently planned to investigate some options of furthering the Course Rep experience for students and conveners through additional support, resources and other initiatives. It is planned to send a survey through to past/current course reps, as well as conveners, to identify key gaps or areas for improvement.
CECS Student Experience Committee	Student Services have expressed interest in re-forming the CECS student experience committee/forum, whereby student leaders from societies/groups come together to consult on a range of student experience matters and issues. They are currently getting consultation on what the meeting format/attendee list should look like for maximum effectiveness.

Reference F

Reference G

CRC 4 JCOS Report

Joint College of Science Representatives: Yasmin Potts and Sai Campbell

Executive Summary

1. Proctorio Update
 2. College Education Committee Meeting 25/05/2020
 - a. Next semester teaching
 - b. Student engagement
 3. Academic Concerns as of 28/05/2020
 4. National Science Week Updates
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1. Proctorio Update

Sai attended the College Education Committee meeting on Monday 25/05/2020. She reported to the committee that many students were extremely concerned with the use of Proctorio and did not want to take their exams if they would be invigilated through Proctorio. Anna Cowan (Associate Dean of Education) reaffirmed that the vast majority of courses would not be pursuing Proctorio-invigilated exams. Lilia Ferrario (Maths) confirmed that there would be no Proctorio used for exams in Math. Michael Platow (Psychology) also confirmed that Proctorio would not be used in psychology. It was confirmed that students could negotiate to take a deferred exam if their convenor still intended to use the software. However, it cannot be guaranteed that deferred exams will be able to be invigilated in person next semester as this is dependent on the university's yet undecided policies on in-person exams. It was also flagged that alternative forms of assessment have already highlighted a number of cases of academic integrity violations. As Science Representatives, we continue to advocate for students who do not wish to use Proctorio and negotiate on their behalf for deferred exams or alternative forms of assessment.

a. College Education Committee Meeting 25/05/2020

b. Next semester teaching

It was communicated that all courses for next semester will be required to have remote-learning options. There will potentially be some on-campus learning but this will prioritise labs and workshops. It is unclear as to whether tutorials will be run in-person due to capacity constraints at this point.

c. Student engagement

Many committee members expressed their concerns with maintaining student engagement, both from an academic and social perspective. Many convenors and Deans have had feedback from students that they feel lonely and unengaged. As College Representatives, we are also disheartened to see the impact remote learning has had on student well-being and sense of connectedness. Suggestions that have been put forward include leaving zoom chats open after a tutorial has finished so that students can talk to each other without the tutor as well as organising official chat channels using MS teams. However, one committee member did say that, in previous years, this has had issues with cyberbullying. We believe that as representatives, one of our primary focuses for next semester should be working on ways to ensure students feel connected and engaged.

2. Academic Concerns (28/05/2020)

Course	Concerns	Action Taken	Follow-up
BIOL1003	Use of proctorio raised by a number of students through official email	Course convenor contacted. Response received advising that we speak with course representatives.	N/A

	channels and personal correspondence.	Representatives confirmed Proctorio use. Sai advised students to pursue a deferred exam if no changes were made.	
PSYC1003	Confusion over assessment due to contradictory communications. Student contacted us asking what to do.	Yasmin advised student to contact tutors and course convenor.	Awaiting updates.
MATH3511	Alleged academic misconduct.	ANUSA representative was found to advocate on student's behalf at meeting.	N/A
MATH2301	Failure to release grades for deferred exam.	Yasmin contacted the course convenor about releasing the student's grades.	Awaiting response from convenor.
ENVS2020	Word count and grade query	Yasmin has contacted the tutor and course convenor querying the grade. The convenor has communicated that they are happy to speak to the student about the grading.	N/A

3. National Science Week Updates

An ANU SEED Grant application was submitted Sunday 10/05/2020. We are pleased to have been successful in obtaining a grant of \$1575 this year. We have planned (in conjunction with the CECs reps) for collaborations with the ANU Astronomy Society, ANU Computer Science Society, ANU Chemistry Society and ANU Science Society. The events will all be online.

Reference H

CBE representative report 4 – David Harvey and Jye Beardow

We have not received many emails from students since the last CRC despite an increase in Facebook traffic from some student media discussion. There have not been any major changes in the CBE and the education committee meeting did not have much relating to undergraduate students. The CBE internship program for semester 2 has now also been moved online.

Summer courses:

The CBE is tentatively considering running summer courses next year for some of its larger courses that have been disrupted due to COVID, this hasn't been fully confirmed yet but we will be following up to try and make sure this happens. My understanding is that it will mostly be relating to courses like STAT1008 or FINM1001.

FINM3006 exam scheduling:

The FINM3006 exam time had been moved without sufficient notice, this has since been changed and any affected students should now be notified of the correct exam time.

ECON3101/2101:

There was a lot of discussion among students the past few weeks after Observer published an article about negative student feedback and a response was published in Woroni from a tutor. It is possible that ECON3101 may introduce EMET1001 as a pre-requisite which could hopefully help with some of the issues that students are experiencing with the course. I am not aware of any other developments in this area but if anyone has any further concerns feel free to reach out directly.

Reference I

ANUSA CAP Reps Spencer Cornish & Millie Wang CRC 4 Report

CAPSS Meeting – 23rd May

The College of Asia and the Pacific Students' Society invited us to attend one of their regular meetings to discuss ways we can facilitate collaboration with them, as our efforts together might help create more engaging events and initiatives. In Semester 2, we will be meeting over Zoom with the executives from the other CAP-affiliated student societies in order to work together on creating these types of events. We will also be thinking about the longevity of CAP student societies, by thinking about how we can leave a foundation for CAP societies to continue their events and initiatives into next year and beyond. CAPSS has also set up an online session for essay writing advice and tips on Thursday 4 June, where we will be present to provide any advice or tips about CAP in general. We will also be discussing with the CAP Student Centre about any help we can provide, such as any CAP-specific academic resources. The session will focus on take-home exams as that is the main form of assessment for most CAP courses this semester, due to the nature of online teaching. During the winter break, we will likely hold an online Semester 1 Feedback Session for CAP students, where any student who took a CAP course this semester or is in a CAP degree, can drop in and tell us about their thoughts on the way CAP courses were run in Semester 1 and also what they liked about CAPSS events and how to improve them for Semester 2.

Scheduled Meeting with CAP Student Centre

We continue to have our fortnightly meeting with members of the CAP Student Centre. In our last meeting, the main topic of conversation concerned devising new social and academic initiatives to increase student engagement with CAP. This discussion followed several CAP-run events (academic talks, degree planning seminars, online-learning consultations) which had received low attendance. It was agreed that we as the CAP student representatives would attend the CAPSS Meeting on the 23rd May to further collaborate on planning new events within CAP. Another important topic was discussion of a finalised list of courses using Proctorio. The members of the CAP Student Centre stated they were happy to share the number of courses using the technology, however, would not

share the individual course codes to protect convenors who already have been targeted in several instances.

CAPEC 4 – 25th May

We again both attended CAPEC 4 on Monday 25th May. The issue here of primary concern to undergraduate CAP students was the deliberation on how to deliver semester 2 courses. Before discussion began on this topic, the meeting's chair provided several important updates, including: the published Semester 2 dates remaining the same, guidelines on the return to campus being made available soon and ANU being currently engaged in talks with the government to bring international students from China via chartered flight before the travel restrictions lift. Following this, the committee raised several concerns for teaching next semester. For one, some recognised the difficulty of the proposed hybrid teaching method and recognised the need for more 'face-to-face informal activities' by convenors and tutors to keep up student engagement and enrolment numbers. Additionally, there was brief conversation on how the budget constraints will impact CAP next semester, with a timeline running until the end of June set for the decision on how the savings will be distributed. Aside from the talk on next semester's delivery, there was a report raised that assessed the effectiveness on Flexible Double Degrees, focused particularly on the potential of removing Flexible Vertical Degrees. Within this, several committee members mentioned that it has been difficult for students in the Flexible Vertical Double Degrees to progress to their nominated Master program for various practical reasons (e.g. timetabling and scheduling).