FINANCIAL REPORT FOR THE YEAR ENDED 30 NOVEMBER 2014

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### STUDENTS' ASSOCIATION EXECUTIVE REPORT

The members of the Students' Association Executive present the financial report of The Australian National University Students' Association Incorporated for the financial year ended 30 November 2014.

### STUDENTS' ASSOCIATION EXECUTIVE MEMBERS

The names of the members who held Students' Association Executive office during the financial year and at the date of this report are:

### **Elected Executive Members:**

Ben Gill (President) (Appointed 1/12/2014)

Cameron Wilson (Resigned 30/11/2014)

James Waugh (Vice President) (Appointed 1/12/2014)

Annika Humphreys (Resigned 30/11/2014)

Sophia Woo (Treasurer) (Appointed 1/12/2014)

Nicholas Barry (Resigned 30/11/2014)

Megan Lane (General Secretary) (Appointed 1/12/2014)

Ellen Trevanion (Resigned 06/01/2014)

Zaiga Thomann (Resigned 18/02/2014)

Gowrie Varma (Resigned 30/11/2014)

Jack Gaudie (Social Officer) (Appointed 1/12/2014)

Henry Ladd (Resigned 30/11/2014)

Jock Webb (Education Officer) (Appointed 1/12/2014)

Laura Wey (Resigned 30/11/2014)

### PRINCIPAL ACTIVITIES

The principal activities of the association during the financial year were the provision free and confidential services (includes legal service, financial aid, food aid and help with tax and Centrelink) to all undergraduate students through Student Assistance Unit, organizing medium to large scale social events (includes O-Week, Bush week and Spoon week) and advocating for and furthering the interests undergraduate students to the ANU.

#### SIGNIFICANT CHANGES

No significant change in the nature of these activities occurred during the year.

### SURPLUS FOR THE YEAR

The surplus for the year was \$341,658 (2013: surplus: \$214,546)

### AFTER BALANCE DATE EVENTS

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the association, the results of those operations, or the state of affairs of the association in future financial years.

Signed in accordance with a resolution of the Members of the Students' Association Executive.

Ben Gill President

Sophia Woo Treasurer

Dated: 13/5/15

### STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 NOVEMBER 2014

	2014 \$	2013 \$
Revenues	Ψ	Ψ
SSAF Funding	1,375,744	1,302,050
Sponsorship	62,194	26,822
Bookshop Commission	21,681	6,557
Event/Project Income	78,717	147,795
Interest received	20,653	31,435
Other income	141,329	1,270
Total Revenue	1,700,318	1,515,929
	-,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1,010,020
Expenses		
Accounting Fee	32,565	42,633
Audit	7,564	21,186
Bank charges	3,733	4,942
Bad debts	2,337	25,460
Conferences, training & travel	43,775	16,329
Depreciation 5	14,082	21,129
Event/Project Expenses	340,587	314,718
Grants allocated	226,925	249,068
Insurance	3,549	2,976
Loss on disposal of assets	15,696	.=
Marketing & Communications Office utilities	39,843	14,128
	48,210	43,601
Salaries and superannuation Sundry Expenses	541,689	468,453
Surface Surfac	38,105	76,760
Total Expenditure	1,358,660	1,301,383
Surplus for the Year	341,658	214,546
Other comprehensive income for the year		-
Total comprehensive income attributable to members	341,658	214,546

### STATEMENT OF FINANCIAL POSITION AS AT 30 NOVEMBER 2014

	Note	2014 \$	2013 \$
CURRENT ASSETS			
Cash and cash equivalents Trade and other receivables Prepayments TOTAL CURRENT ASSETS	2 3	1,788,296 4,617 3,771	1,336,454 87,510
TOTAL CORRENT ASSETS		1,796,684	1,423,964
NON-CURRENT ASSETS			
Plant and Equipment	4	89,307	53,407
TOTAL NON-CURRENT ASSETS		89,307	53,407
TOTAL ASSETS		1,885,991	1,477,371
CURRENT LIABILITIES			
Trade and other payables	5	188,849	274,272
Unspent Grants - SSAF Provisions	6	137,602 64,851	50,068
TOTAL CURRENT LIABILITIES		391,302	
TOTAL LIABILITIES		391,302	324,340 324,340
NET ASSETS		1,494,689	1,153,031
TOTAL MEMBERS' FUNDS	-	1,494,689	1,153,031
STATEMENT OF CHANGES IN FOR THE YEAR ENDED 30 NOVE	N EQUITY EMBER 2014		
		2014 \$	2013 \$
Members' funds at the beginning of financial year		1,153,031	938,485
Surplus for year	ALC:	341,658	214,546
MEMBERS' FUNDS AT THE END OF FINANCIAL YEAR	=	1,494,689	1,153,031

### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 NOVEMBER 2014

	Note	2014 \$	2013 \$
CASH FLOWS FROM OPERATING ACTIVITIES: Receipts from members and customers Operating grant receipts Payment to suppliers & employees Interest received Net cash provided by/(used in) operating activities:	7	386,814 1,513,346 (1,403,293) 20,653 517,520	172,904 1,302,050 (1,087,357) 31,435 419,032
CASH FLOWS FROM INVESTING ACTIVITIES: Purchase of plant and equipment Proceeds from sale of plant and equipment Net cash provided by/(used in) investing activities:		(65,678) - (65,678)	(2,178)
CASH FLOWS FROM FINANCING ACTIVITIES: Net cash provided by/(used in) financing activities			
Net increase/(decrease) in cash held Cash at beginning of year Cash at end of year	2	451,842 1,336,454 1,788,296	416,854 919,600 <b>1,336,454</b>

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2014

The financial statements cover The Australian National University Students' Association Incorporated as an individual entity. The Australian National University Students' Association Incorporated is an association incorporated in the Australian Capital Territory under the Associations Incorporation Act 1991.

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Basis of preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the Associations Incorporation Act 1991.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

### **Accounting Policies**

### (a) Employee Benefits

Provision is made for the Students' Association's liability for employee benefits arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year, together with entitlements arising from wages and salaries and annual leave that will be settled after one year, are measured at their nominal amount. The Students' Association adopts an estimation method that has been developed to approximate the present value of the estimated future cash outflows to be made for long service leave entitlements.

Contributions are made by the Students' Association to superannuation funds and are charged as expenses when incurred.

#### (b) Cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand and at call deposits with banks or financial institution and investments in money market instruments maturing within less than two months and net of bank overdrafts.

### (c) Income Tax and GST

The Association is exempt from Income Tax under Division 50 of the Income Tax Assessment Act 1997. The Association is registered for the Goods and Services Tax. Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2014

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### (d) Fixed Assets

Fixed assets are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by the Executive Officer to ensure it is not in excess of the service potential of those assets. As the Students' Association is a not-for-profit entity, it is not appropriate to use the recoverable amount as a measure of service potential.

The depreciable amount of all fixed assets including capitalised lease assets is depreciated over their useful lives commencing from the time the asset is held ready for use.

The depreciation rates used for each class of assets are:

Class of fixed asset Plant and equipment

Depreciation rates

10 - 66.67 %

Depreciation basis

Straight Line & Diminishing Value

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement.

### (e) Critical accounting estimates and judgments

The Association's management incorporates evaluations, estimates and judgments into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Association.

### (f) Impairment of Assets

At each reporting date, the Association reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the statement of comprehensive income.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the company would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of an assets class, the company estimates the recoverable amount of the cash generating unit to which the class of assets belong.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2014

NOTE 2: CASH	2014 \$	2013 \$
Cash on hand Cash at bank Cash on deposit	164 1,788,132 - - 1,788,296	164 793,717 542,573 <b>1,336,454</b>
NOTE 3: TRADE & OTHER RECEIVABLES		
Trade receivables Less: Provision for doubtful debts	2,655	63,924
Other receivables Total trade and other receivables	2,655 1,962 <b>4,617</b>	63,924 23,586 <b>87,510</b>

Current trade receivables are non-interest bearing loans and are generally receivable within 14 days. A provision for impairment is recognised against subscriptions where there is objective evidence that an individual trade receivable is impaired. Impairment was not required at 30 November 2014 (2013: \$ 0).

#### Credit risk

The Association has no significant concentration of credit risk with respect to any single counterparty or group of counterparties other than those receivables specifically provided for and mentioned within Note 3. The main source of credit risk to the entity is considered to relate to the class of assets described as trade receivables.

The following table details the Association's trade receivables exposed to credit risk with ageing analysis and impairment provided for thereon. Amounts are considered as 'past due' when the debt has not been settled within the terms and conditions agreed between the Association and the member or counterparty to the transaction. Receivables that are past due are assessed for impairment by ascertaining their willingness to pay and are provided for where there are specific circumstances indicating that the debt may not be fully repaid to the Association.

The balances of receivables that remain within initial terms (as detailed in the table) are considered to be of high credit quality.

	Gross amount	Past due and impaired	Past due but not impaired			Within initial trade terms	
	\$	\$	Days (overdue)				\$
			< 30	31–60	61-90	> 90	
2014			\$	\$	\$	\$	
Trade receivables	2,655	-	2,355	300	-	-	-
Other receivables	1,962	-	_	-	-	-	1,962
Total	4,617	-	2,355	300	-	-	1,962

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2014

NOTE 3: TRADE AND OTHER RECEIVABLES (continued)

	Gross amount	Past due and impaired		Past due but	not impaire	d	Within initial trade terms
	\$	\$	Days (overdue)				\$
			< 30	31–60	61-90	> 90	
2013			\$	\$	\$	\$	
Trade receivables	63,924	-	1,294	300	-	62,330	-
Other receivables	23,586	-	-	-	_	-	23,586
Total	87,510	-	1,294	300	-	62,330	23,586

The Association does not hold any financial assets whose terms have been renegotiated, but which would otherwise be past due or impaired.

NOTE 4: PROPERTY, PLANT AND EQUIPMENT	2014	2013
Plant and Equipment (a) Computer Equipment	\$	\$
At cost	19,133	35,509
Less accumulated depreciation	(5,002)	(27,905)
(b) Furniture & Fittings	14,131	7,604
At cost	51,128	39,504
Less accumulated depreciation	(20,512)	(31,788)
(c) Office Equipment	30,616	7,716
At cost	35,285	20,064
Less accumulated depreciation	(13,425)	(8,169)
(d) Motor Vehicle	21,860	11,895
At cost	30,863	30,863
Less accumulated depreciation	(8,163)	(4,671)
Total property, plant and and	22,700	26,192
Total property, plant and equipment	89,307	53,407

### (a) Movements in carrying amounts

Movements in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2014

NOTE 4: PLANT AND EQUIPMENT (continued)	2014	2013
	\$	\$
Computer Equipment	•	Ψ
Balance at the beginning of the year	7,604	16,244
Additions	15,275	10,244
Disposals	(7,587)	_
Depreciation expense	(1,161)	(8,640)
	14,131	7,604
Furniture & Fittings	14,101	7,004
Balance at the beginning of the year	7,716	12,014
Additions	34,477	12,014
Disposals	(7,603)	-
Depreciation expense	(3,974)	(4,298)
	30,616	7,716
Office Equipment		7,710
Balance at the beginning of the year	11 905	12.070
Additions	11,895 15,926	13,878
Disposals		2,178
Depreciation expense	(506) (5.455)	(4.161)
	(5,455)	(4,161)
Motor Vehicle	21,860	11,895
Balance at the beginning of the year	26 102	20.000
Additions	26,192	30,222
Disposals		<b>=</b> x
Depreciation expense	(2.402)	(4.000)
Depression expense	(3,492)	(4,030)
Carrying amount at end of year	22,700	26,192
carrying amount at end of year	89,307	53,407
NOTE 5: TRADE AND OTHER PAYABLES		
Trade and other payables	41,613	66,312
GST liability	126,404	207,960
Accrued expenses	20,832	201,300
	188,849	274,272
NOTE 6: PROVISIONS		
Provision for annual leave	24 004	20.040
Provision for long service leave	31,991 32,860	20,919
The second secon	64,851	29,149 <b>50,068</b>
		50,000

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2014

NOTE 7: CASH FLOW INFORMATION	2014	2013
NOTE 7. SACTI ESW IN CHIMATION	\$	\$
Reconciliation of cash flows from operating activities to surplus		
Surplus	341,658	214,546
Non-cash flows in surplus		
Depreciation	14,082	21,129
Gain (Loss) on sale of equipment	15,696	-
Changes in assets and liabilities		
(Increase)/decrease in trade and other receivables	82,893	(9,540)
(Increase)/decrease in prepayments	(3,771)	-
Increase/(decrease) in provisions	14,783	11,771
Increase/(decrease) in trade payables & accruals	(85,423)	181,126
Increase/(decrease) in other current liabilities	137,602	-
Net cash provided by/(used in) operating activities	517,520	419,032

### **NOTE 8: FINANCIAL RISK MANAGEMENT**

### (i)Financial risk management policies

The Association's financial instruments consist mainly of deposits with banks, short-term investments, accounts receivables and payables. The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

### Financial assets

i vital	100,043	214,212
Total	188,849	274,272
Trade and other payables	188,849	274,272
Financial liabilities		
Total	1,792,913	1,423,964
Cash and cash equivalents Trade and other receivables	1,788,296 4,617	1,336,454 87,510

### (ii)Interest rate risk

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at reporting date whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments.

### (iii)Liquidity risk

Liquidity risk arises from the possibility that the Association might encounter difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The Association manages this risk through the following mechanisms:

 preparing forward looking cash flow analysis in relation to its operational, investing and financing activities:

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2014

## NOTE 8: FINANCIAL RISK MANAGEMENT (continued)

- maintaining a reputable credit profile:
- managing credit risk related to financial assets;
- only investing surplus cash with major financial institutions; and
- comparing the maturity profile of financial liabilities with the realisation profile of financial assets.

The tables below reflect an undiscounted contractual maturity analysis for financial liabilities.

## Financial liability and financial asset maturity analysis

2014	Within 1 year \$	1 to 5 years \$	Over 5 years	Total contractual cash flow
Financial liabilities due for payment Trade and other payables	100.040			
Total expected outflows	188,849 <b>188,849</b>		-	188,849
Total expected outllows	100,049	-		188,849
Financial assets - cash flows realisable				
Cash and cash equivalents	1,788,296	-	_	1,788,296
Trade and other receivables	4,617	-	-	4,617
Total anticipated inflows	1,792,913	-	-	1,792,913
Net (outflow)/inflow on financial				, , , , , , ,
instruments	1,604,064	-	-	1,604,064
2013	Within 1 year \$	1 to 5 years \$	Over 5 years	Total contractual cash flow
Financial liabilities due for payment	074.070			
Trade and other payables	274,272		-	274,272
Total expected outflows	274,272	-	-	274,272
Financial assets - cash flows realisable				
Cash and cash equivalents	1,336,454	-	-	1,336,454
Trade and other receivables	87,510	-		87,510
Total anticipated inflows	1,423,964	-	-	1,423,964
Net (outflow)/inflow on financial instruments	1,149,692	_		
	1,173,032	-		1,149,692

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2014

#### NOTE 9: KEY MANAGEMENT PERSONAL COMPENSATION

Total	56,725	25,752
Long term employment benefits (i)		
Short-term employee benefits (i)	56,725	25,752

(i) Included are data relating to the Executive Officer, General Manager and Operations Manager.

### **NOTE 10: RELATED PARTY TRANSACTIONS**

There are no related party transactions between the organization and committee member.

### **NOTE 11: CONTINGENT LIABILITIES**

There are no known contingent liabilities at the date of this report that should be brought to account.

### NOTE 12: EVENTS AFTER BALANCE DATE

There are no known events after balance sheet date at the date of this report that should be brought to account

### **NOTE 13: ASSOCIATION DETAILS**

The principal place of business of the Association is:

The Australian National University Students' Association Incorporated Leve1/ Student Facilities/Building 17A University Avenue Australian National University ACTON ACT 0200

### STATEMENT BY MEMBERS OF THE STUDENTS' ASSOCIATION

In the opinion of the Students' Association the financial report as set out on pages 2 to 13:

- Presents a true and fair view of the financial position of The Australian National University Students'
  Association Incorporated as at 30 November 2014 and its performance for the year ended on that date in
  accordance with the Australian Accounting Standards (including Australian Accounting Interpretations) of
  the Australian Accounting Standards Board.
- 2. At the date of this statement, there are reasonable grounds to believe that The Australian National University Students' Association Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Students' Association Executive and is signed for and on behalf of the Students' Association by:

Atto	
Mr Ben Gill - President	
Sollie of 199	
Ms Sophia Woo – Treasurer	

### Di Bartolo Diamond & Mihailaros

An Australian Capital Territory Partnership



### INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE AUSTRALIAN NATIONAL UNIVERSITY STUDENTS' ASSOCIATION INCORPORATED

#### Report on the Financial Report

We have audited the accompanying financial report The Australian National University Students' Association Incorporated. which comprises the statement of financial position as at 30 November 2014 and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by members of the Executive.

Executive's Responsibility for the Financial Report

The Executive Members of the Association are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Associations Incorporation Act (ACT) 1991 and for such internal control as the Executive Members determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Executive, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Tel: 02 6257 7500 | Fax: 02 6257 7599 | www.pkf.com.au Level 7, 28 University Ave | Canberra City | ACT 2601 GPO Box 588 | Canberra City | ACT 2601 PARTNERS: Ross Di Bartolo B.A (Accounting). FCA George Diamond B.Ec. FCA John Mihailaros B.Comm (Accounting). CA

### **Auditor's Opinion**

In our opinion the financial report of The Australian National University Students' Association Incorporated is in accordance with the Associations Incorporation Act (ACT) 1991 including:

- i. giving a true and fair view of the Association's financial position as at 30 November 2014 and of its performance and its cash flows for the year ended on that date; and
- ii. complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Associations Incorporation Act (ACT) 1991.

PKF Di Bartolo Diamond & Mihailaros

Ross Di Bartolo Partner

Dated: 13/05/2015

### Di Bartolo Diamond & Mihailaros

An Australian Capital Territory Partnership



#### **AUDITOR'S INDEPENDENCE DECLARATION**

### TO THE EXECUTIVE MEMBERS OF THE AUSTRALIAN NATIONAL UNIVERSITY STUDENTS' ASSOCIATION INCORPORATED

We declare that, to the best of our knowledge and belief, during the year ended 30 November 2014 there have been:

- no contraventions of the auditor independence requirements in relation to the audit; and
- no contraventions of any applicable code of professional conduct in relation to the audit.

PKF Di Bartolo Diamond & Mihailaros

Ross Di Bartolo Partner

Dated: 13/05/2015