



Clubs Committee 2 Meeting Details:

Meeting date and time	6th of May 2026, 11:00am - 12:00pm
Meeting location	ANUSA Boardroom - Level 2 Di Riddell Student Centre 154 University Ave, Canberra, Australian Capital Territory 2601
Members present	Dylan (Clubs Officer), Sophie (NUTS), Carter (Socialist Alternative), Annh (Vietnamese Students Association), Malakai (College of Asia Pacific Students Society/ANUSA), Kai, Olive, Hannah (Mathematics Society), Erin (Shakespeare Society), and Callum (Musical Theatre Collective).
Minutes by:	Chelsea (Programs and Events Administrator)

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Agenda/Minutes:

#	Item
1	<p>Introductions + Preliminary Reminders</p> <ul style="list-style-type: none"> - Clubs Correspondence for week 9 was released today. This included expressions of interest for Bush Week. Chelsea encouraged Clubs to sign up for a stall as soon as they can and no later than Thursday the 16th of July.
2	<p>Bulk ACNC Registration/Canva Pro Update:</p> <ul style="list-style-type: none"> - Dylan discussed possible ways to allow clubs access to free Canva Pro. Canva advised that clubs must have Australian National Charities Commission (ACNC) registration and apply through the 'Canva for Nonprofits' program. - Dylan and Chelsea are considering bulk ACNC registration for clubs. - Dylan queried if clubs would be interested in bulk ACNC registration, noting low uptake in 2025. <ul style="list-style-type: none"> - Clubs present expressed that uptake was likely due to promotional issues. - Chelsea to produce an Expression of Interest form to be distributed in Clubs Correspondence. <p>Additional Questions from clubs</p> <p>What details are required to become a charity?</p> <ul style="list-style-type: none"> - Name, Place of Operation, ABN, Charitable Cause aligned with the list on the ACNC website and a clubs governance structure compliant with the ACNC's <i>Model Rules for Unincorporated Entities</i>. <p>What are the benefits of being a charity Vs being tax exempt?</p> <ul style="list-style-type: none"> - Non charitable not-for-profit organisations must lodge an Annual Self Review with the ATO, becoming a charity saves club executives time and administrative burden by negating this reporting requirement. Charities are also eligible to other organisational concessions such as Google Workspace and Canva Pro.

3	<p>Kambri Booking and FOC issues</p> <ul style="list-style-type: none"> - Dylan met with the Kambri Venues Team on Friday the 1st of May to discuss a range of issues with the Kambri Venues + Functions on Campus (FOC) System. Key issues were raised in the Clubs Committee meeting as follows: <ul style="list-style-type: none"> - Recurring Bookings: Currently, clubs cannot make uneven recurring bookings or make recurring bookings for events without knowing who event guest speakers will be. A request was made by Dylan for the system to permit uneven recurring booking and for Kambri Venues to tentatively approve events for clubs prior to confirmation of guest speakers. This was refused due to the additional administrative burdens that would be placed on the Kambri Venues Team. - Cleaning Fees: Cleaning fees have been applied inconsistently over the past academic year. On the day that Dylan had met with Kambri Venues, they had signed a new policy document to clarify the changes to cleaning fees. Kambri initiated these changes prior to the formalisation of this policy. <ul style="list-style-type: none"> - Kambri Venues, as a part of this policy, have introduced a new event category (2.1). This category covers club events that are ticketed and/or open to members of the Canberra public; these events automatically raise a venue hire fee and a cleaning fee. - General Issues re clubs subverting FOC rules: Concerns were raised by the Kambri Venues Team that clubs were trying to subvert the FOC rules. Clarification was provided by Dylan that clubs are not willingly subverting the rules but are struggling with confusing policies, especially regarding event advertising timelines. - Current Actions: <ul style="list-style-type: none"> - Dylan is going to meet with the Chief of Campus Environment to discuss these issues. - A subcommittee dedicated to FOC issues was supported by attendees and will be formed through an EOI process. - Suggested Ways Forward: <ul style="list-style-type: none"> - Proposal by attendee to request meetings with the Director of University Experience and the ANU Marketing Team. - Additional proposals to draft an open letter to the Functions on Campus Team. - Additional proposals - Discuss possible legal avenues with ANUSA Principal Lawyer. <p>All proposals were adopted as action items to be further investigated by the Clubs Team.</p>
4	<p>Updates on Clubs Committee 1 Action Items</p> <ul style="list-style-type: none"> - The Kambri Venues Feedback Form was sent out via Clubs Correspondence - Responses received were taken to the Functions on Campus Team by Dylan. - Requests for additional training have been noted - A new Clubs Funding Training and End of Year Training have been created; feedback from clubs was considered in the drafting process. - Clubs can now have their events be published on the ANUSA Newsletter via this Google Form - Event Submission Form - ANUSA Newsletter Clubs Segment - Google Forms - A meeting with Kambri Venues regarding Club's Stall and FOC issues was held. As

	discussed above. - Poster policy updates are still to be released.
5	Any other Business - No business raised beyond club-specific inquiries to the Clubs Team.

Action items:

Description	Due date	Assigned
FOC Subcommittee EOI Form	12/05/2026	Dylan
Bulk ACNC EOI Form	12/05/2026	Chelsea
Discussion with ANUSA Principal Lawyer	By next CC	Chelsea and Dylan
Meeting Arrangement with Chief of Campus Environment	By next CC	Dylan
Open Letter to Kambri Venues drafted.	By next CC	Dylan
Update concerning Poster Policy.	When the outcome is released.	Dylan