

## **EXECUTIVE MEETING 18.11.2025**

### **AGENDA & MINUTES**

**Date:** 18<sup>th</sup> November 2025

**Time Opened:** 11:15am

**Attending:** W. Burfoot, V. Gangarapu, S. Gorrie, H. Oates, H. O'Brien, R. Paton.

C. Ellwood and M. King joining for handover.

**Apologies:** K. Rosenberg

### **Previous Meeting's Minutes**

#### **2025-10-21**

Private: [PRIVATE] 20251021 ANUSA Executive Meeting Minutes.docx

Public: DRAFT [PUBLIC] 20251021 ANUSA Executive Meeting Minutes.docx

#### **2025-11-04**

Private: [PRIVATE] 20251104 ANUSA Executive Meeting Minutes.docx

Public: DRAFT [PUBLIC] 20251104 ANUSA Executive Meeting Minutes.docx

**Time Closed:** 11:58am

### **AGENDA ITEMS**

Acknowledgement of country

Administration

- a. Accepting the previous meeting's minutes
- b. Declaration of conflicts of interest
- c. Executive decisions since the last executive meeting
- d. Declaration of confidential agenda items

Portfolio reports

ANU Committees

WHS/EAP reminder

Departments Update

Matters for Discussion

Matters for Decision



## MINUTES

### 1. Acknowledgement of country

W. Burfoot: Delivers acknowledgement.

### 2. Administration

#### a. Accepting the previous meeting's minutes

Both passed unanimously.

#### b. Declaration of conflicts of interest

Noted.

#### c. Executive decisions since the last executive meeting

ANUSA Tote Bags - \$36,937.45

#### d. Declaration of confidential agenda items

Noted.

### 3. Portfolio reports

#### **President - W. Burfoot**

*Recent:* Handover. Exit interview with General Manager, Principal Lawyer. Council handover. Met with Student Life – University will assist financially with upscaling the food pantry. University briefing for incoming reps. Student Safety and Wellbeing Committee. Met with TEQSA. Nixon Steering Group.

*Upcoming:* Next week: SEN Conference in Brisbane with incoming President. Council next Friday.

*Other:*

#### **Vice President – V. Gangarapu**

*Recent:* Handover. Wrap up report. BKSS is now closed. We've received books for the ANUSA Library.

*Upcoming:* AB next Tuesday

*Other:*

#### **Education Officer – R. Paton**

*Recent:* Handover ongoing.

*Upcoming:*

*Other:*

#### **Treasurer – H. O'Brien**

*Recent:* Union Pantry, Student Bites, Handover, Student Services Council, Anti-Queerphobia Rally, Budget Meeting

*Upcoming:* Handover, Final Week, CommBank Trustee Handover, Final Budget Meeting

*Other:* Investments Planning Update

#### **Welfare Officer – K. Rosenberg**

*Recent:*

*Upcoming:*

*Other:*

#### **Clubs Officer – H. Oates**

*Recent:* Exams 🙄 Handover w Dylan. Also responding to grant questions and doing reaffiliation.

*Upcoming:* Off to Sydney for internship on Sunday, will be wrapping up in-person this week but continuing to work remotely until Dec. 1<sup>st</sup>.

*Other:*

#### **General Secretary – S. Gorrie**

*Recent:* Handover is ongoing. Finished adding to our large handover document. Responded to an access request and released some documents. Wrote my wrap-up report. Food Pantry 2x.

*Upcoming:* Meeting with incoming Gen Sec and Principal Lawyer and a final handover meeting. Exec Farewell Lunch.

*Other:* My last Exec meeting – thank you all <3

#### 4. **ANU Committees**

WB: Student Safety and Wellbeing with incoming President for handover. Nixon Steering Committee.

HO'B: Student Services Council

#### 5. **WHS/EAP reminder**

Noted.

WHS Update – best to use bathrooms through the BKSS.

#### 6. **Matters for discussion**

End of term matters

- Send President records of leave dates
- Finish End of Term report due end of week
- Bank handover organised by Treasurer
- Desks need to be cleared before December 1
- Upload all ANUSA files to the Sharepoint for record keeping
- Tenancy Inspection tomorrow – clean up your space
- Final Exec Meeting next week
- Farewell Exec Lunch – Thursday November 20<sup>th</sup>
- Outgoing Exec Dinner – Friday November 28<sup>th</sup>

#### 7. **Matters for decision**

Motion to congratulate the Vice President, General Secretary, and Clubs Officer on their terms.

Mover: Will Burfoot

Passed unanimously by acclamation.