

EXECUTIVE MEETING 18.11.2025

AGENDA & MINUTES

Date: 18th November 2025

Time Opened: 11:15am

Attending: W. Burfoot, V. Gangarapu, S. Gorrie, H. Oates, H. O'Brien, R. Paton.

C. Ellwood and M. King joining for handover.

Apologies: K. Rosenberg

Previous Meeting's Minutes

2025-10-21

Private: [PRIVATE] 20251021 ANUSA Executive Meeting Minutes.docx

Public: DRAFT [PUBLIC] 20251021 ANUSA Executive Meeting Minutes.docx

2025-11-04

Private: [PRIVATE] 20251104 ANUSA Executive Meeting Minutes.docx

Public: DRAFT [PUBLIC] 20251104 ANUSA Executive Meeting Minutes.docx

Time Closed: 11:58am

AGENDA ITEMS

Acknowledgement of country

Administration

- a. Accepting the previous meeting's minutes
- b. Declaration of conflicts of interest
- c. Executive decisions since the last executive meeting
- d. Declaration of confidential agenda items

Portfolio reports

ANU Committees

WHS/EAP reminder

Departments Update

Matters for Discussion

Matters for Decision

MINUTES

1. Acknowledgement of country

W. Burfoot: Delivers acknowledgement.

2. Administration

a. Accepting the previous meeting's minutes

Both passed unanimously.

b. Declaration of conflicts of interest

Noted.

c. Executive decisions since the last executive meeting

ANUSA Tote Bags - \$36,937.45

d. Declaration of confidential agenda items

Noted.

3. Portfolio reports

President - W. Burfoot

Recent: Handover. Exit interview with General Manager, Principal Lawyer. Council handover. Met with Student Life – University will assist financially with upscaling the food pantry. University briefing for incoming reps. Student Safety and Wellbeing Committee. Met with TEQSA. Nixon Steering Group.

Upcoming: Next week: SEN Conference in Brisbane with incoming President. Council next Friday.

Other:

Vice President – V. Gangarapu

Recent: Handover. Wrap up report. BKSS is now closed. We've received books for the ANUSA Library.

Upcoming: AB next Tuesday

Other:

Education Officer – R. Paton

Recent: Handover ongoing.

Upcoming:

Other:

Treasurer – H. O'Brien

Recent: Union Pantry, Student Bites, Handover, Student Services Council, Anti-Queerphobia Rally, Budget Meeting

Upcoming: Handover, Final Week, CommBank Trustee Handover, Final Budget Meeting

Other: Investments Planning Update

Welfare Officer – K. Rosenberg

Recent:

Upcoming:

Other:

Clubs Officer – H. Oates

Recent: Exams ☺ Handover w Dylan. Also responding to grant questions and doing reaffiliation.

Upcoming: Off to Sydney for internship on Sunday, will be wrapping up in-person this week but continuing to work remotely until Dec. 1st.

Other:

General Secretary – S. Gorrie

Recent: Handover is ongoing. Finished adding to our large handover document. Responded to an access request and released some documents. Wrote my wrap-up report. Food Pantry 2x.

Upcoming: Meeting with incoming Gen Sec and Principal Lawyer and a final handover meeting. Exec Farewell Lunch.

Other: My last Exec meeting – thank you all <3

4. **ANU Committees**

WB: Student Safety and Wellbeing with incoming President for handover. Nixon Steering Committee.

HO'B: Student Services Council

5. **WHS/EAP reminder**

Noted.

WHS Update – best to use bathrooms through the BKSS.

6. **Matters for discussion**

End of term matters

- Send President records of leave dates
- Finish End of Term report due end of week
- Bank handover organised by Treasurer
- Desks need to be cleared before December 1
- Upload all ANUSA files to the Sharepoint for record keeping
- Tenancy Inspection tomorrow – clean up your space
- Final Exec Meeting next week
- Farewell Exec Lunch – Thursday November 20th
- Outgoing Exec Dinner – Friday November 28th

7. **Matters for decision**

Motion to congratulate the Vice President, General Secretary, and Clubs Officer on their terms.

Mover: Will Burfoot

Passed unanimously by acclamation.