**EXECUTIVE MEETING**

**Date: 19.12.21**

**Time Opened: 5:04pm**

**Attending: Christian, Chido, Ben, Bea, Grace, Phi**

**Apologies: Jaya**

**Minutes: Ben**

**Time Closed: 6:09pm**

AGENDA ITEMS

1. Acknowledgement of country
2. Administration
	1. Accepting the previous meeting’s minutes
	2. Declaration of conflicts of interest
	3. Executive decisions since the last executive meeting
	4. Declaration of confidential agenda items
3. Portfolio reports
4. WHS/EAP reminder
5. Matters for discussion
	1. Invasion Day update (Chido)
	2. Residential Halls
	3. NUS campaign (Bea)
6. Matters for decision

MINUTES

**Acknowledgement of country**

Phi and Grace acknowledged Country.

**Administration**

**Accepting the previous meeting’s minutes**

Moved: Ben

Seconded: Grace

Passed

**Declaration of conflicts of interest**

* NUS matter – Bea SBP

**Executive decisions since the last executive meeting**

**Declaration of confidential agenda items**

* Residential Hall
* NUS Campaign

**Portfolio reports**

**Christian**

* ANU Parking
	+ Should all be free now
* University Experience Plan
* Renovation and clean-up of the office, foyer, and BKSS
	+ Close to being done for the office itself!
	+ Stationery needs – please think about
* Preparing for first round of Night Cafe negotiations
* O Week preparations in the residential halls (see discussion)
* Working on the return to campus plans
	+ Discussing closely with Saf about how we can ensure immunocompromised students are protected at ANU in Semester 1
* Drove the bus with Chido!

CF: been doing an eclectic range of things. Parking. Stationery order soon, let me know what you need. Chido can now drive the bus.

CN: Christian is the best driving instructor ever.

**Chido**

* BKSS Staff
	+ 2 returning and 4 new staff will start of the 7th of Feb. Organising all of their induction with the space and our staff. WHS and other trainings like COVID safety and food service. Working on their project management over the year with some staff already planning for their ideas.
* BKSS Consumables
	+ I reopened our account with Capitol chilled foods, started one with Padstow food service and am still in conversation with Kellogg's. A move away from Coles ordering will mean we save a lot of money and can provide individually portioned breakfast and snack service for covid safety.
	+ I order thousands of condoms and lube so we are in full supply to reopen. As well as lots of pregnancy tests, toilet paper, paper towel, tissues.
* CW: SASH
	+ Attended a RRU/SVPS day that Christian organised. Very helpful for the year ahead. Lots of work is being constantly done in the space by Avan, Christian and Bianca the IHC chair which gives me great confidence of continued pressure on the ANU.
* First Aid and MHFA
	+ If you haven't signed up yet please do! MHFA training will most likely be on the 8th and 9th of Feb but will confirm in next few days. There is a big interest in this from wider SRC and Dept execs so will be facilitating more trainings in sem 1.

CN: lots of purchasing for the BKSS. Figuring out cheaper ways to source stock. Switching to individualised portions which is bad for waste but necessary for COVID precautions. MHFA will probably be the same week.

**Jaya**

* Audit Stuff
* Departments
* ANUSA business
* Sponsors

**Ben**

* College rep training is locked in. Most of you should have an outlook invite.
* Meetings is the priority for next week. I want to get notices out. Still waiting to hear back from CGRO but I will go ahead and issue all notices except AGM next week no matter what.
* Met with Michael to discuss a number of reforms and the Student Care constitution. Also sent him a number of questions/feedback on the constitution.
	+ He recommended designing whole new process for how autonomous dept elections work and abolishing the workaround approach – will much better protect departments’ autonomy
		- Will draft something then go out to departments so it is more concrete
	+ Rep Media policy is looking good – Michael is having another look through on Monday and then I will send out to the SRC for consultation.
		- Will also chat to Eleanor about the staff consultation process given that the flip side of the Reps Media Policy is amending the current media policy so it is staff only – I believe she manages staff policy consultation.
	+ Fixing disputes – meeting with disputes soon.
* Feedback session for academic skills on the 27th (ie my bday, happy bday me).
* Prepping for induction training for CCE, will probably reuse this for Wellbeing/EdCom any other subsidiary groups that want governance training except depts which I will do one on one with officers and secretaries as needed.

**Bea**

19/01/22 Exec Meeting Report: Sent apologies for last week’s meeting so it’s long

Dep Ed’s

* started the deputy officer processing having opened the form on 5/01/22 and is open for two weeks closing on Thursday 20/01/22 at 10am. So far 11 people have applied!
* Ben and Bea will be completing interviews on Mon 24 & Tues 25 Jan via zoom.
* A Dep Ed training event is on the brain

Liaised with NUS Education Officer Luc

* Met up with Luc on Sunday 9/01/22 for 1.5 hrs in Sydney and discussed:
	+ NUS running a potential national SSAF campaign,
	+ Supporting staff and the NTEU during their enterprise bargaining agreement (EBA) this year
* Additionally to already existing O-week plan Luc suggested setting up stalls outside ANU based first-year faculty talks to show the active presence of Ed Com and ANUSA.
* Luc asked if he’d be welcome to come to ANU during our O-week to touch base and help Ed Com out. I said I’d be happy for that to happen but that I’d confirm with exec.

Other NUS happenings

* Dashie has reached out to the ANUSA Exec through me. They want to know if we would sit down in the next couple of weeks for 4 hrs in-person (3 Grindies coordinators would travel to us) and discuss the planning of an NUS SSAF Campaign which they think could start well from our campus.

Student Safe Protest Guide

* Had multiple meetings with Elise and Luke Harrison, fulfilling our policy and creating the student safe protest guide, aiming to have a first edition ready to hand out at O-week stalls, along with an online version accessible via QR, including audio option.
* Are meeting every week 2:30pm - 4:30pm on Tuesdays.
* Elise and I completed did graphic design modules to design the protest guide with accessibility in mind.
* 5 key sections, Elise and Luke primarily drafting one section each, I am editing and drafting ⅗ sections. Elise and Beatrice

O-week plans

* A banner paint: ANUSA Balcony 12-2pm.
* A movie night, either Espero tua (re)volta (potentially with LASA) or there are a few other options like Ningla a na, etc. Checking the rights on those films and also checking the times with O-week coordinators in a call on Friday morn. Likely to be Tues/Wed night 8-10pm.
* Being at the ANUSA market day stall.
* Politics in the pub. Booking 3 tables at Badger n co, a more social style event with a discussion topic such as “is raising awareness enough?”
* Maybe but honestly I think I’d burn out: Stalls outside major ANU first year whole majors meetings

BT: DepEd stuff. Met with NUS Ed Officer – talked about a SSAF campaign. Wants to come to ANU in O-Week.

**Grace**

Mutual Aid/BKSS

* Sent out contingency plans to relevant staff for approval. Made changes when appropriate- generally everything was fine
* Working with Kate on the internal signage

Committees

* Sitting on the Special Considerations Working Group
* Consulted with relevant staff on how to make the revised process more student-friendly

Budget Submission

* Writing ANUSA’s submission for the ACT budget
* I will send it around to everyone before it is submitted for feedback
* Rough due date is the end of the month

Wellbeing Committee

* Freya has come onboard as Deputy Chair (Secretary)
* I have started the handover process with her
* Will reopen applications for the other two spots shortly

**Phi**

O-Week

* Sponsorships – communicating/meeting with a few sponsors like Lifeblood
* Events – organising backup plans for COVID and poor weather, chats with Geraldine
	+ Sausages/food for ULH
* Market day

Clubs

* Made the schedule for CCE induction and my powerpoint presentation for them. Yay
* Compiled all clubs policy for rewrite and began overview document of key values/changes
* Meeting with Tom about affiliations
* Extended Clubs Calendar applications

PO: Getting a lot of help with clubs enquiries from Erin. Wordle score today was 4/6.

**WHS/EAP reminder**

**Matters for discussion**

**Invasion Day updates (Chido)**

* Exec meeting cancelled for next week as it falls on Invasion Day

CN: we are going to be shuttle bus service there. PARSA doing food and water and we are doing sunscreen and hand sanitiser. PARSA are going to the tent embassy tomorrow. ANUSA doesn’t need to have its name on Invasion Day. Can be a lot more of a genuinely supportive approach.

PO: can the ANUSA page share Indigenous Dept graphics.

CN: yep its sorted. Also get any pages to share stuff.

CF: cancelled exec meeting for next week.

**Residential Halls**

**NUS Campaign**

**Food for ULH**

PO: thoughts on us ordering bulk amounts of food at this time. Also halal and vego options.

CN: I think its fine. We are a charity.

CF: cost per person for vego substitutes can get very high.

**Matters for decision**

**Other Business**

CF: Happy Birthday Jaya!