**EXECUTIVE MEETING**

**Date: 12.1.21**

**Time Opened: 5:04**

**Attending: Christian, Chido, Jaya, Ben, Grace, Phi**

**Apologies: Beatrice**

**Minutes: Ben**

**Time Closed:**

AGENDA ITEMS

1. Acknowledgement of country
2. Administration
	1. Accepting the previous meeting’s minutes
	2. Declaration of conflicts of interest
	3. Executive decisions since the last executive meeting
	4. Declaration of confidential agenda items
3. Portfolio reports
4. WHS/EAP reminder
5. Matters for discussion
	1. Provisional affiliations
	2. O Week
	3. ANU Parking
	4. Regular exec meeting time
6. Matters for decision

MINUTES

**Acknowledgement of country**

**Administration**

**Accepting the previous meeting’s minutes**

Moved: Ben

Seconded: Phi

Passed

**Declaration of conflicts of interest**

**Executive decisions since the last executive meeting**

**Declaration of confidential agenda items**

**Portfolio reports**

**Christian**

* Took four days of paid leave last week – yay me!
* Big shout out to Chido for stepping up as Acting President during this time
* Attending stand-ups and ensuring that we have
* Completed meeting with department officers last year
* Sex Workers workshop with PARSA
* New storage units have arrived!! Thanks to everyone who helped with moving them in, a cleaner office is coming soon! Please be mindful of your own use of space and general mess
* Caught up with Ben about AQAC proposals for this year

BY: update from James?

CF: not yet.

**Chido**

ACTING PRESIDENT
Literally everything was so chill and no one emailed me lol. Very uneventful 4 days and thanks to Christian for helping me out whilst he was on leave.

BKSS
Reorganisation and renovation is going super well. Spending has been minimal. Now lots of craft and event supplies available for clubs and depts to use. Staff induction will be happening first week of February. Hopefully will get them all with a project started up from o week. Big reopening event, covid pending, to be held on the 10th of February! I'm thinking of inviting Woroni tv to help launch the new space.

TRAINING
All first aid is organised! It will be very nice to go into O-Week with a lot of skilled student reps and staff. MHFA is still being booked. I’m exploring other more PD training to come later, probably teaching break or mid semester.

RETREAT
This is tricky to time because of international arrivals and ongoing pandemic. This sort of thing is valuable and I wouldn’t want reps to miss out on the experience. I do think it’s more likely going to be a mid year break timing again, which may mean low turn out. Hopefully we can still build engagement with the SRC in the meantime so they’ll all still attend a retreat in 6 months.

**Jaya**

Working on audit

Department financial training

* Second session this Friday, fixed the scary green powerpoint to be much easier to understand

Talking to lots of sponsors and having fun

Xero training

* Going to be in Woden all day Tuesday next week doing a training course

Bank Stuff

ANUSA Business

**Ben**

ANU Committee work has been taking up most of my time.

* AQAC Academic Skills review
	+ Produced the submission with help from Grace, Chanel and Emily
	+ 1.45-2:45 on Jan 27, they are hosting a student panel. Will extend the invitation to whole SRC
* Policy proposal to take to AQAC on acknowledgements of country, CWs and pronouns in the classroom. Picking up on Christian’s work from last year.

Meetings

* Drafted up the entire semester's notices. Will issue them shortly.
* Only delay is getting a meeting with CGRO to sort out whether the AGM needs to be shifted earlier in order to be able to send constitutional changes made there to Council in July.
* Had a meeting with Paria to discuss her safer spaces policy work. Really exciting! She will be taking the lead on it and I’ll be supporting her with drafting and the like. Currently she is reaching out to dept officers to scope how they want to be involved and what they want from the process.

College Rep training/handover

* Organising training for the college reps on 25 Jan at midday.
* Would be great to have as many of the exec there as possible but especially CRC exec. I’ve sent you a calendar invite.
* I’ve got a list of topics to cover. Would be great if anyone wants to present any parts of it. Emily will cover academic policy/integrity/show cause/serious stuff.

Departments

* I’ve drafted out some super simple amendments which would fix the disaster of department elections and make them much more securely autonomous and ensure they operate under clear rules. I’ve got a meeting scheduled with Michael to ensure that they are all sound and after that I will go out to consult on them with the officers.

Archives

* Found lots of really amazing stuff in a third box
* Meeting with Sarah Lethbridge from Noel Butlin Archives soon. What we donate will depend on their policies. If we can’t get things back temporarily for displays etc, I’ll be reluctant to archive much more than our minutes and financial records.

Disputes Reform

* Reached out to the committee
* Drafting the outlines of some reforms.

Misc

* Thinking of writing a ‘governance for power’ guide which is just a ANUSA specific doc about how to use the structures of our union, the student movement and the university to advance a campaign. Ensure that some of the knowledge I got in EC last year creating the referendum doesn’t get lost. Also covering things like how to use motions, elections, policies, committees etc to achieve goals.

**Bea**

**Grace**

Mutual aid

* Have been working on contingency plans to be finalized and shared this week
* Identified personal hygiene items and household cleaning products as items that are in equal/higher demand than food for food insecure students. Plenty of personal hygiene items available will increase advertising of those items. Household cleaning products are something to think about logistically.

Overall food relief/BKSS service provision

* In contact with an organization willing to supply additional perishable food.
* Once it is COVID-safe for all food provision services to run as usual, I would like to run a campaign/messaging thing related to those services.
* Improving diversity and nutritional value of all food relief. Focusing more intensely on how offerings are/aren’t meeting average nutritional requirements.
* Rethink ULH to include more nutritionally, as opposed to just calorically, dense foods e.g. moving away from just pizza and BBQ provisions.

Wellbeing Committee

* I have finalized all initial applications, advised people of their application’s progress and conducted interviews. I will advise on interview outcomes by the end of this week.

COVID-19

* COVID-19 and financial stress and instability
* COVID-19 and new students to Canberra.

**Phi**

O-Week has been most of my time but trying to balance well with Clubs as well.

O Week

* In the interests of time, I’m not going to report on absolutely everything going on with O-Week but here’s a summary.
* Market Day
	+ Around 108 clubs registered for attendance, form shut on the 8th of January. Some externals also used form but will be redirected to the appropriate form. Latecomers will be assessed on a case-by-case basis.
	+ Form for ANU stakeholders will be going out soon. Still working on the price for them but as our overheads are TBC and we want to keep their price accessible this is still up in the air.
	+ Sponsorships are going well thanks to the help of Jaya and Erin. Prospectus should be going out quite consistently this week
* General events
	+ Going well. Our coordinators are killing it. Lots of procuring happening.
	+ Moose is locked in
	+ Friday night plan is being discussed with Kambri this week
	+ Getting volunteer coordinators on board in the next few weeks
* COVID plan
	+ This will also be a discussion item, but this is what I have done so far.
	+ We are going to reintroduce a few online events. We are going to assign one of our Volunteer coordinators to cover online events to try to keep the energy up. Because one-off zoom events tend to get a low attendance, we’re trying to do more week long things that even those who are also attending in person would be interested in (I.e. tiktok challenges, weeklong bingo card).
	+ I’d like to organise the ANUSA facebook page to begin promoting COVID safety measures regardless of if they are required or not in the weeks leading up to O-Week. From my perspective this would include reminding people of the restrictions as they stand at the time, encouraging mask use indoors and outdoors at events, and linking to places where students can get their vaccine or booster in Canberra. This stuff can be included in event descriptions too – and obviously to not attend if you have covid/are a close contact/have symptoms.

Clubs

* CCE
	+ Have begun meeting with CCE members slowly and will continue to over the next few weeks.
	+ CCE induction is coming up on the 24th and I have begun prepping my sessions for that as well as locking people in for times to talk to them.
	+ Reaffs and affs have begun processing, going to talk to Tom about it at 12 on Wednesday.
* Clubs training
	+ Planning has begun with the Community Officer. Currently looking like it will take place in Week 3 and 4. Currently working through the new Training Policy and in early stages of finding people to run the sessions.
* Policy
	+ I’m beginning the process of writing up a large objectives document for policy changes to the CCE. The intent of this is to guide my policy re-writes with both the values I want to keep in mind and the broad changes I’d like to make. This document would also be shown to the CCE and hopefully at CCM1 in order to keep all parties in the loop and begin the consultation process early.
	+ This is definitely a long-term goal but after discussions with Ben I think that I should be aiming for this project to be completed by AGM in May so the workload on this will really pick up after O-Week.

**WHS/EAP reminder**

CF: masks are required for the office. WFH where possible. Get your booster shot.

**Matters for discussion**

Provisional Affiliation

PO: any objections to knit and flix?

none

O-Week Covid Plan

Parking

CF: I've had a bunch of complaints. Unclear who runs parking.

BY: put something up on Schmidtposting to show we are listening and acting. Important to manage expectations

PO: agree, Fenner car park empty so summer parking is doable.

GK: survey. Connect to financial support.

JR: it has been a long day... 🙁

CN: take a stand on summer parking and then maybe halting increases on cost. Really difficult for students with disabilties. It’s a very long term problem.

CF: Grace get a survey together about parking experience.

Forward meeting plan

CF: keep 4pm wednesday onwards free.

**Matters for decision**