**EXECUTIVE-ELECT MEETING**

**Date: 20.9.21**

**Time Opened: 5:04PM**

**Attending: Christian, Chido, Jaya, Ben, Bea, Phi, Grace (late)**

**Apologies: Grace (arriving late)**

**Minutes: Ben**

**Time Closed: 6:30pm**

AGENDA ITEMS

1. Acknowledgement of country
2. Updates
3. Publication of minutes discussion (Ben)
4. Declaration of confidential agenda items
5. Portfolio reports
6. Matters for discussion
   1. Communications/messaging boundaries among exec (Bea)
   2. Communications platforms for SRC before Dec 1
   3. Handover expectations
   4. SSAF discussion
   5. Other business
7. Matters for decision
8. Close of meeting

MINUTES

**Acknowledgement of country**

**Updates**

CF: I want to meet regularly. It won’t necessarily be every week but try to keep it blocked out.

**Publication of minutes discussion**

**Declaration of confidential agenda items**

**Portfolio reports**

Christian

* Been acting President
* Working with Phi and Ben on clubs changes

Chido

* Reading ANU policy
* Thinking about BKSS plans
* Contacted BIPOC department equivalents at other GO8 about anti-discrimination policy

Jaya

* Did not take much of a break
* Meeting Christian tomorrow and Jin and Phi later this week.

Ben

* ESC amendment going up at SRC
* Clubs reforms with Phi
* Clubs elections notice going out this week
* Election feedback form went well
* Election/MSL training

Bea

* Started thinking about DepEd process
* Met with an organiser who ran a workshop from Sydney Uni’s Rad Ed Week about effective campaigning
* Maddie and I have been in contact about starting handover
* Looking into charities regulations

Phi

* First handover with Sophie and Erin today. Met Eleanor to discuss the O-Week timeline
* Will be starting on O-Week from now. This week I’m finalising the job description and sending it to Michael.
* Job description will go out in Week 8. Looking to onboard in the beginning of November. Two O-Week coordinators will be necessary.
* Not looking at doing FNP in O-Week.
* Looking at doing a Google Form for Volunteer Coordinators and potentially other roles.

**MATTERS FOR DISCUSSION**

**Communications/messaging boundaries among exec**

**Communications platforms for SRC before Dec 1**

Leave it a week or two to set up platforms. Christian will set up Facebook group down the track.

**Handover expectations**

**SSAF discussion**

**Market day**

Consensus to stick with Willows.

**Matters for decision**

nil

**Other business**

nil

**Close of meeting**